



Byram Township 2024 Annual Report

Compiled by Township Staff

HOURS OF OPERATION

TOWNSHIP OFFICES:

Monday-Friday, 8:30 a.m.-4:30 p.m.

CONSTRUCTION OFFICE:

Monday- Friday

8:00 a.m. - 12 noon

Permit pick up 8:30 a.m. - 11:30 a.m.

FINANCE/TAX OFFICE:

Monday-Friday, 8:30 a.m. - 3:30 p.m.

RECYCLING CENTER:

METAL: Open daily during daylight hours

LEAVES AND BRANCHES: Seasonal

Open daily during daylight hours

TOWNSHIP WEBSITE:

www.byramtwp.org

GENERAL OFFICE NUMBERS:

973-347-2500

Fax 973-347-0502

POLICE DEPARTMENT

Emergencies: Dial 911

Non-emergencies: 973-347-4008

WEBSITE: www.byrampd.org

CHIEF OF POLICE

Guy Mariani

973-347-2500 Ext. 156

TOWNSHIP COUNCIL

Mayor Alex Rubenstein, Jack Gallagher,
Cris Franco, Harvey Roseff, Ricky Proctor

BYRAM TOWNSHIP OFFICES

TOWNSHIP MANAGER

Joseph Sabatini

973-347-2500 Ext. 129

DEPUTY TOWNSHIP MANAGER

Phil Crosson

973-347-2500 Ext. 161

TOWNSHIP CLERK/ REGISTRAR

Cindy Church

973-347-2500 Ext. 127

SUPERINTENDENT OF PUBLIC WORKS

Mike Orgera

973-347-2500 Ext. 137

DPW SECRETARY

Elaine Evers

973-347-2500 Ext. 138

ENVIRONMENTAL/RECYCLING

EC SECRETARY

Elaine Evers

973-347-2500 Ext. 138

BOARD OF HEALTH/DOG LICENSING SEPTIC MANAGEMENT/BOH SECRETARY

Joanie Gerbasio

973-347-2500 Ext. 125

RECREATION DIRECTOR

Debbie Armeno

973-347-2500 x 160

CHIEF MUNICIPAL FINANCE OFFICER / DEPUTY TAX COLLECTOR

Ashleigh Frueholz

973-347-2500 Ext. 134

TAX COLLECTOR

Michele McElroy Ext. 133

BYRAM TOWNSHIP OFFICES

CONSTRUCTION & BLDG. SUBCODE OFFICIAL

Peter Karcher

973-347-2500 Ext. 124

CONSTRUCTION TECHNICAL ASST

Bonnie Oscovitch

973-347-2500 Ext. 123

PLUMBING SUBCODE OFFICIAL

Larry Allen

973-347-2500 Ext. 124

ELECTRICAL SUBCODE OFFICIAL

Glenn Kovach

973-347-2500 Ext. 124

FIRE SUBCODE OFFICIAL

Joseph Serrecchia

973-347-2500 Ext. 124

FIRE PREVENTION SERVICES

Sparta Township

973-729-4227

ZONING & CODE ENFORCEMENT OFFICER

Nick Cutrone

973-347-2500 Ext. 131

LAND USE TECHNICAL ASST./ PLANNING BOARD SECRETARY

Caitlin Phillips

973-347-2500 Ext. 132

TAX ASSESSOR

Penny Holenstein

973-347-2500 Ext. 139

ASSISTANT TO TAX ASSESSOR

Elaine Evers Ext. 138

A Message from Township Manager Joseph Sabatini

As we enter into the new year and begin the pursuit of our goals and objectives for 2025, I would like to take a few moments and reflect on the efforts and accomplishments of 2024.

In 2024, our team worked collaboratively to focus their efforts on the common goal of ensuring the efficient and effective operation of government while remaining ever aware of the fiscal restraints impacting all New Jersey communities and taxpayers.

I am extremely proud of the Byram Township staff for continuing to deliver the high level of services that our residents have come to expect. Our team continues to go above and beyond to ensure that the needs of our residents are met.

In addition, I would like to thank the Townships many volunteers (Fire, EMS, many Township Committees) and our residents for continuing to remain flexible and exhibiting patience and understanding as we continue to adapt to the ever-changing economic challenges that we confront as we continue to work toward enhancing the quality of life in Byram Township, making our “Township of Lakes” a wonderful place in which to live, work and visit.

To that end, I am pleased to announce the following 2024 accomplishments:

EXTENDED MULTIPLE SHARED SERVICE AGREEMENTS:

- Resolution No. 142-2024 – Agreement between Byram Township and The County of Sussex for municipal participation in the provision of E-911 emergency communications system management
- Resolution No. 198-2024 – Agreement between Byram Township and the Township of Sparta for fire prevention services from January 1, 2025, through December 31, 2026.
- Resolution No. 201-2024 – Extended Lease Agreement to support the Waterloo United Methodist Church (W.U.M.C.) Neighborhood Pantry (2025)

RECEIVED MANY GRANTS TOTALING OVER \$763,164.02 WHICH INCLUDED:

- Green Acres Grant for C.O. Johnson completely Inclusive Playground - \$464,120.00
- NJ Dept. of Community Affairs Local Recreation Improvement Grant – Municipal Tennis Court Improvements - \$65,000.00
- Recycling Tonnage Grant - \$15,585.65
- 2024 Clean Communities Grant \$27,756.66
- Statewide Risk Control Grant \$3,023.00
- 2024 NJ DEP Radon Awareness Program \$1,085.00
- NJDOT Grant for Roseville Rd. in the amount of \$181,236.00
- Body Armor Grant - \$1,439.71
- 2024-2025 Municipal Alliance Grant - \$3,918.00 in addition, the Townships signed letter of interest in receiving additional funding – see resolution #213-2024

CAPITAL IMPROVEMENTS/PURCHASES:

- Various street improvements to include: Stonehedge Lane, Manor Drive, Mayfair Lane, Bridget Lane, Sandra Lane, Catalina Drive, Camelot Drive
- Purchase and acquisition of a new Ford F-550 flatbed truck into the DPW fleet
- Purchase and acquisition of a new street sweeper to maintain the township roadways and to satisfy MS4 Stormwater requirements.
- Purchase of a new Fire Truck for the Byram Township Fire Department
- Purchase of Self-Contained Breathing Apparatus (SCBA) for Byram Twp. Fire Department
- Renovation of the Municipal Tennis courts
- In December, they started the Installation of the new completely inclusive playground at C.O. Johnson Park targeted to open during 2025.
- Technology upgrades to replace outdated workstations
- Purchase of a new Alcotest machine for the Byram Township Police Department
- Authorized contract for renovation of field 8 at C.O. Johnson Park

OTHER KEY ACCOMPLISHMENTS:

- Elizabethtown Gas continues to make progress in their ongoing efforts in the north sections of the Township.
- NJ Natural Gas is in the process of planning their next phases of gas installation in the township.
- As previously noted, the deployment of natural gas with individual services has a major impact on the resources of the Construction Department. The part-time staff continues to work very hard to support the increased impact of gas connection permits and required inspections.
- We are working with French & Parello Associates and Grade Construction to begin construction in 2025 for the improvements to Field 8 at C.O. Johnson Park which are fully offset by American Rescue Plan (ARP) Grant funds.
- Princeton Hydro has made significant progress in completing the Watershed/Lake Management Plan in 2024 and as planned, it was adopted by the Council in December 2024.
- As a result of Byram Township being selected for Congressional Direct funding, Fox and Associates Architects began planning for the rehabilitation of the main portion of the municipal building to become a new, updated and compliant police facility.
- Through the coordinated effort of our public works department and the Township engineer, significant progress has been made in bringing the Township into compliance with current standards.

RECOGNITION OF RETIREMENTS

- Kenneth Burke – 30 years of service with Byram Township – Chief of Police
- Vicky Proskey – 8 years of service with Byram Township – Board of Health Secretary

RECOGNITION OF NEW HIRES

- Daniel Mejorado – Police Officer
- Gavin Thomson – Full time Department of Public Works Laborer
- Elaine Evers – Part time Assistant to the Tax Assessor, DPW and Environmental Commission Secretary
- Joanie Gerbasio – Board of Health Secretary
- Larry Allen -- Part time Plumbing Subcode
- Dennis Dondero – Part time Electrical Sub-Code Official

I encourage you to please take the time to review the information contained within this annual report. Public meetings are listed on the enclosed calendar, and we encourage your participation throughout the year. Residents have also been able to participate at Council Meetings by Zoom since mid-year 2023. Byram's achievements are the result of a team effort that includes all our residents, employees, and volunteers.

Joseph Sabatini
Township Manager



The Township of Byram continues to encourage every citizen to sign up today to receive these Nixle messages and begin connecting with the Township of Byram. Nixle will be your primary source for accurate, up to date information from the Township so do not delay, sign up today!

Remember, if we cannot reach you, we cannot inform you. Please take a moment to sign up for Nixle community notification system using one of the following options.

1) Click and enter your contact information at the following web address: <https://local.nixle.com/signup/widget/i/15862>

2) Text the keyword Byram to 888-777. Then when prompted, follow the directions to enter your current e-mail address and you will be signed up to receive important alerts, advisories, and community notifications from Byram Township.

3) Download the Mobile App at: [Nixle: How Residents can Register for Nixle Notifications in the Everbridge Mobile App – Nixle](#)

February

2025



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
TIRES (no rims) TWP Recycling Center Year Round - 7 days- Daylight Hours Only						1
2	3	Garbage Pick Up Township Council Meeting 7:30pm	5	Planning Board Meeting 7:30pm	7	8
9	Open Space Meeting 7pm	Garbage Pick Up Recreation Meeting 7pm	12	13	Recycling Pick Up	15
16	Presidents Day Offices Closed	Garbage Pick Up Township Council Meeting 7:30pm	19	Planning Board Meeting 7:30pm	21	22
23	24	Garbage Pick Up	26	Environmental Comm. Meeting 7pm	Recycling Pick Up	28

HOW YOUR LOCAL GOVERNMENT FUNCTIONS

“The Council-Manager form is the system of local government that combines the strong political leadership of elected officials in the form of a governing body, with the strong managerial experience of an appointed local government manager. The Council-Manager form establishes a representative system where all the power is concentrated in the elected council and where the council hires a professionally trained manager to oversee the delivery of public services.”

International City/County Management Association.

The distinctive feature of this form of government is the strict separation between legislative and administrative functions. The plan calls for the non-partisan, at-large election of four Township Council members and one Mayor. By law, the Mayor and the Township Council have responsibility for all legislative matters, ranging from enactment of all ordinances and resolutions to general citizen representation. Seven separate advisory boards and committees assist with policy formulation of the Council.

Administrative responsibilities of the Township are vested in the full-time Township Manager. Charged with the day-to-day operation of the Township, the Manager directs all Township services and the enforcement of municipal ordinances. Appointed by and serving at the pleasure of the Council, the Manager is a professionally trained individual whose basic responsibility is the efficient and economic operation of your local government.

The Township Clerk is secretary to the Township Council and is the Election Official of the Township. The Clerk records and prepares the minutes of each Township Council Meeting. The Clerk also processes records and files resolutions and ordinances, arranges for legal advertising of official documents and issues various licenses and permits. The Township Clerk's election responsibilities include handling municipal elections, accepting petitions for vacancies in local elected offices, selecting polling areas and maintaining custody of election results.



TOWNSHIP CLERK/ REGISTRAR

The Municipal Clerk's office is staffed with a full-time Municipal Clerk/Registrar. The office hours are Monday – Friday 8:30 a.m. – 4:30 p.m.

The "core" duties of the Municipal Clerk include the following:

- As Secretary to the Mayor and Council, the Municipal Clerk attends all Council meetings; records minutes; assists in preparing the Council meeting agenda and resolutions; compiles meeting packets, receives bids and RFP's; administers and records Oaths of Office; processes correspondence and records, files and advertises ordinances and acts as a liaison between the public and governing body.
- The Municipal Clerk, as Secretary to the Municipal Corporation, signs official documents, has custody of the Township Seal and attests the signature of the mayor and other Township officials.
- As the Election Official, the Municipal Clerk handles voter registration, accepts petitions for vacancies in local elected offices, furnishes materials for local, primary, and general elections, selects polling areas, and maintains custody of election results.
- The Municipal Clerk issues various licenses, i.e. Peddler / Solicitor, Bingo, Raffle, Liquor, Limo, etc.; furnishes data to the public, provides copies of Ordinances, Resolutions and other information requested by the public and personnel.

The position of Registrar must be held by a Certified Municipal Registrar. This designation is obtained by completing a course provided by the New Jersey State Registrar's office and passing a state exam.

It is the responsibility of the Registrar to record all births, deaths and marriages occurring within the Township of Byram. A permanent copy is retained in the Registrar's office, and one is forwarded to the State Registrar. The accumulation of information from vital records provides data about the events that occur throughout the entire State of New Jersey. In addition, the Registrar is also responsible for issuing marriage licenses, marriage certificates, birth certificates and death certificates.

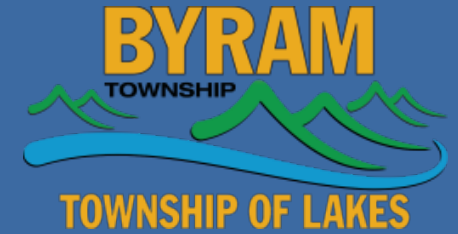
2024 Registrar Vital Statistics

Marriage Licenses Issued	49
Birth Records Recorded	68
Death Records Recorded	32
Certified Copies Issued	266

2024 Fees Collected by the Municipal Clerk's Office

Junkyard	\$700.00
Seasonal Sales Permits	\$0
Raffle License	\$100.00
Peddler / Solicitor Licenses	\$50.00
Liquor License Transfers	\$0.00
Liquor License Renewals	\$6,160.00
Vacant Property Registrations	\$3,250.00
Road Opening Permits	\$655.00

March 2025



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	Garbage Pick Up Township Council Meeting 7:30pm	5	Planning Board Meeting 7:30pm	7	8
9	10	Garbage Pick Up Recreation Meeting 7pm	12	13	Recycling Pick Up	15
16	17	Garbage Pick Up Township Council Meeting 7:30pm	19	Planning Board Meeting 7:30pm	21	22
23	24	Garbage Pick Up Board of Health – Via Zoom @ 7:30pm	26	Environmental Comm. Meeting 7pm	Recycling Pick Up	29
30	31				Approx March 31 thru Mid Dec- 7 days/week – daylight hours only at Twp Recycling Center is	Accepting Leaves (In Paper Bags) or Loose & Brush (4" Diameter only)

FINANCE/TAX DEPARTMENT

The Township of Byram emphasizes careful financial management and long-range fiscal planning. The duties include billing and collection of taxes, collection of all Township revenues, investments, debt management, financial analysis, and control of the Township's \$12,855,330.82 budget for 2024. The department is also responsible for the financial activities of the sewer utility, with a budget of \$380,000.00.

Taxes are payable quarterly on the first day of February, May, August, and November, after which dates, they are delinquent and subject to interest. There is no discount for prepayment. The grace period for payment is ten days. Any payments received after this time; interest will be retroactive to the first of the month. Delinquent payments will be charged for interest at the rate of 8% per annum up to \$1,500.00 and 18% per annum on any amount in excess of \$1,500.00. A penalty of up to 6% will be charged on any delinquency in excess of \$10,000.00 if not paid by the end of the fiscal year (December 31st), unless stated otherwise on the front of the bill. Any current year's taxes unpaid on December 31st will be subject to tax sale and lien in the subsequent year.

The Tax Collector and the Deputy Tax Collector are at the Township Monday through Friday 8:30 a.m. to 3:30 p.m. to assist residents with any questions and/or concerns. The Deputy Tax Collector acts in the absence of the Tax Collector. The Finance/Tax Department hours are Monday through Friday 8:30 a.m. to 3:30 p.m. There is a lock box located in the front of the building for sewer and tax payments. Payments received after 3:30 p.m. will be posted on the next business day. Online E-Check payments are accepted for both Tax and Sewer Accounts and are available 24 hours/7 days a week. Please visit www.byramtwp.org to access both modules. The Finance/Tax Department has two (2) additional part-time clerks to assist with the daily operational and resident needs of the Township.

The Tax Department handles requests and information regarding the following tax relief programs:

- Senior Citizen/Disabled Persons Deduction
- Veterans' Deduction

The State also offers the following programs:

- Property Tax Reimbursement (Freeze for Qualified Senior and Disabled Persons)
- ANCHOR (Affordable New Jersey Communities for Homeowner and Renters)-ANCHOR program replaces the Homestead Benefit program.
- For more information about property tax relief programs, please refer to the Division of Taxation website:

www.State.nj.us/treasury/taxation/relief.shtml

2024 Tax Dollar Breakdown		
County Purpose Tax	.605	15.80%
County Library Tax	.047	1.23%
County Health Tax	.000	0.00%
County Open Space Tax	.003	.08%
Local School Tax	1.420	37.08%
Regional School Tax	.751	19.60%
Municipal Purpose Tax	.992	25.90%
Municipal Open Space Tax	.012	0.31%
Totals	3.830	100%
County Total	.655	17.11%
School Total	2.171	56.68%
Municipal Total	1.004	26.21%

TAX ASSESSOR

The Township of Byram employs a part-time assessor who shares a part-time assistant. The Tax Assessor has responsibility for:

- Find full and fair value of nearly 4,000 parcels within Byram Township.
- Locate and properly describe property as prescribed by the Division of Taxation.
- Maintain accurate Township property records; this includes Township Tax Maps which are updated annually in coordination with the Township Engineer.
- Review municipal and State appeals and defend the Township in county and State hearings. In 2024, two County Tax Board Appeals filed.
- Produce the annual Tax Book and notice of assessment cards.
- Annually provide Farmland Assessment applications to owners and review each farmland assessment application; Byram Township has 126 farmland-assessed parcels, representing 5,362 acres of qualified farmland.
- Work closely with the Construction Department to review copies of construction permits and certificates for added and omitted assessments and COAH fees.
- Calculate annual added/omitted tax to capture additional property tax revenue and notify residents.

Number of Tax Parcels (excludes exempt)	3857
Total Assessed Valuation Taxable	\$924,978,100

The Tax Assessor:

- Partners with the County Board of Taxation to ensure deeds are received and reviewed on a weekly basis and updates the Township property records; accordingly, over 186 deeds were reviewed and investigated in 2024.
- Coordinates annual mailing and collection of data from 100+ income producing properties.
- Provides Property Record Cards as requested for interested parties.
- Provides reports to other Township departments and Byram Township schools.
- Reviews monthly decedent reports and modifies property tax deductions accordingly.

The Tax Assessor handles requests regarding:

- Tax relief programs for Veterans including Deductions and Exemptions, and ongoing eligibility
- Name and address changes of property owners

For more information about the Tax Assessor programs, please visit our website at:

www.byramtwp.org/index.php/town_hall/township_offices_detail/tax_assessor

April

2025



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Leaves in Biodegradable bags or Loose & Brush less than 4" diameter at DPW Recycling Center from Early April to Mid December 7 days per week during daylight hours (No Plastic Bags)		Garbage Pick Up 1 Township Council Meeting 7:30pm	2	3 Planning Board Meeting 7:30pm	4	5 Free Rabies Clinic DPW Garage 1pm – 4pm
6	7	8 Garbage Pick Up Recreation Meeting 7pm	9	10	11 Recycling Pick Up	12
13	14 Open Space Meeting 7pm	15 Garbage Pick Up	16 Township Council Meeting 7:30pm	17 Planning Board Meeting 7:30pm	18 Good Friday Offices Closed	19
20	21	22 Garbage Pick Up	23	24 Environmental Comm. Meeting 7pm	25 Recycling Pick Up	26
27	28	29 Garbage Pick Up	30			METALS & TIRES (no rims) TWP Recycling Center Year-Round – 7 days- Daylight Hours Only

RECREATION DEPARTMENT

The Byram Recreation Department had a great 2024 and we were extremely busy throughout the year. Our Recreation Committee met on the 2nd Tuesday of each month and assisted with many successful events from January through December that were well received by all who attended. We began our weekly Newsletter that goes out every Friday to all who subscribe plus we continue to use Nixle, Facebook, and our website to spread the word of all that Recreation has to offer. We began the year with our annual Coat Drive at Pet's Supplies Plus yielding 25 large bags of coats, scarves, hats, and gloves. We sold out of tickets for Disney on Ice. Our 2024 Ski Club began for grades 5 through 12, they enjoyed 5 trips to Mountain Creek on Wednesday evenings. Finally in January we introduced Byram to Community Pass, our online registration portal. We continued to host Senior Exercise on Mondays at the Firehouse and Learn to Play Mahjong and Crochet Classes at the Municipal Building on Mondays and Wednesday evenings. We hosted 2 Meet the Rec Director Nights for all to come out and meet our New Recreation Director and discuss the recreation plan moving forward. We rounded out the Winter months with preparations for the upcoming Spring and Summer programs and events.

In the Spring we began some new programs and continued with some existing ones. Although we had a lot of rain throughout the Spring and Summer, we made the best of it and still put out great programs and events. We crowned a new Miss Byram, Victoria Roth, Young Miss Byram, Emily Outz and Little Miss Byram, Serena Mason. They were interviewed by our Miss Byram Committee comprised of Ginny Lepore, Danielle Conroy, and Lynn Apolinaro and the winners were presented to the Mayor and Council at the June 18, 2024, Mayor and Council meeting. We also went to see the Sussex County Miners play ball at the Skylands Stadium and we had 3 Sundays at Frog Falls for our families to enjoy.

As Summer was upon us, our residents showed off their Patriotic Pride by entering our Patriotism Decorating Contest, then we rolled right into our Kids Triathlon held on July 13 at Lake Lackawanna Beach where all who attended had a great time. On July 20 we hosted an outdoor concert at the Lakes School, Radio Stranger entertained all who attended for over 2 hours, and everyone danced, sang, and enjoyed some ice cream. We capped off our Summer with Byram Fest on August 24 from 6-9 pm. Our annual celebration of Byram was a big hit with the 2000+ who attended, the weather was beautiful and warm with a variety of food trucks, bouncy rides, yard games, and all our not-for-profit groups there to speak about their organizations and try to gather volunteers. Our evening ended with a Fireworks display that made the Macy's 4th of July fireworks look small.

As we entered the Fall season, we took a bus trip to NYC to see Wicked on Broadway, our Tennis and Pickleball lessons were in full "swing", our Walking Group was walking miles a week in various parts of the Byram and Sussex County Branch trail systems, our programs for kids and adults were well attended and everyone who was attending are enjoying them. We successfully picked 3 winners for our Halloween Decorating Contest.

As the Winter/Holiday Season approached, we hosted 2 sold out bus trips to see the Radio City Christmas Show featuring the Rockettes and brought the Group Sale rate to our residents to purchase Disney on Ice for January 4 and New Jersey Devils for January 14, both sold out.

On the first Sunday in December, Santa came to town to light our tree. In partnership with the Fire Department, the Recreation Department helps host this annual event at the Firehouse with activities, arts and crafts, photo areas, and the addition of the Lenape Valley High School Choir and the help of the Interact Program from the High School. Throughout December, the Recreation Committee hosted several holiday events to include Children's Letters to Santa, along with a Holiday Decorating Contest which ran between November 25 – December 13. The Children's Letters to Santa program allowed Byram children to drop off their holiday letter to Santa Claus in the special holiday themed mailbox located in the Municipal Building lobby. Each child received a personalized note back from Santa. This program always ensures many smiling faces as families prepare for the holiday season. As a culmination of the Byram Holiday Decorating Contest, the Recreation Committee judges selected three winning Township homes. Each winner received a gift card for their efforts: 1st place \$100.00, 2nd place \$75.00, and 3rd place \$50.00.

In addition to providing the Township with activities throughout the year, the Recreation Department coordinates bus transportation for local senior citizens. The Byram Township senior bus is available for Senior Club members who need transportation on the 2nd and 4th Thursday of each month to attend the Senior Club meeting. The senior bus is also available on alternate Thursdays to any seniors who need transportation for shopping or dining at local restaurants.



May 2025



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Leaves in Biodegradable bags or Loose & Brush less than 4" diameter at	DPW Recycling Center from Early April to Mid December 7 days per week during daylight hours (No Plastic Bags)			1 Planning Board Meeting 7:30pm	2	3
4	5	6 Garbage Pick Up Township Council Meeting 7:30pm	7	8	9 Recycling Pick Up	10
11	12	13 Garbage Pick Up Recreation Meeting 7pm	14	15 Planning Board Meeting 7:30pm	16	17
18	19	20 Garbage Pick Up Township Council Meeting 7:30pm	21	22 Environmental Comm. Meeting 7pm	23 Recycling Pick Up	24
25	26 Memorial Day Offices Closed	27 Garbage Pick Up Board of Health Via Zoom @ 7:30pm	28	29	30	31

DEPARTMENT OF PUBLIC WORKS (DPW)

The Department of Public Works includes the following divisions: Roads, Sewers, Recycling, Buildings and Grounds, Park Maintenance, and Fleet Maintenance. This Department employs 13 full-time employees including a mechanic, and superintendent, and shares a part-time employee as Superintendent Secretary, with the administrative office. The total annual operating budget for the Department is approximately \$1.3 million. DPW supported the Township's grant initiatives, including NJ Urban & Community Forestry, Clean Communities, Recycling, and the grant to fund Riverside Park. In addition, DPW supported many Township committees' initiatives including Environmental Commission, Open Space, Recreation, and the Food Pantry.

DPW coordinated the submission of several State-mandated reports, including Tonnage Recycling, Clean Communities Report (both resulting in revenue to Township) and the Right-to-Know Survey. DPW reviewed and issued Grease Interceptor licenses for businesses utilizing grease traps.

The DPW maintains approximately 80 miles of roadway, five sewer-pumping stations and about two miles of sewer mains. Collection of trash and recyclables (Township wide) and leaves, brush and metals at the Township Recycling Center is the responsibility of the DPW. Additional duties consist of snow and ice control on Township roads, traffic sign installation and repair, and coordination of the annual roadway resurfacing program. DPW maintains Township trail systems.

As part of the Township's Stormwater permit, the DPW units worked with the Township Engineer to develop the Township's Stormwater Management Plan. This plan includes additional training requirements as well as working with a contractor to clean and inspect storm drains and inlets. The Township employees operate and maintain over 850 storm inlets and 9 retention basins. The tops of the Township's storm inlets are cleaned out prior to and during rain events. Additionally, DPW developed and issued the annual Stormwater mailing to Township residents. DPW maintained the Johnson Pond dam and spillway.

DPW employees participated in many training classes to continue to retain NJUST, Certified Public Works Manager, Recycling Coordinator, and Collections/Wastewater System Operator certifications.

Buildings and Grounds oversees and maintains eight Township buildings, including the Municipal Complex, the Old School House, the C.O. Johnson Field house, and the Lee Hill Emergency Services Building. Park Maintenance is responsible for the care of C.O. Johnson Park and its fields, Riverside Park, East Brookwood Park, Neil Gylling Park, Mohawk View Park, Tamarack Park, and all grass areas on the local school athletic fields. DPW is also responsible for the lining of all athletic fields, including the schools during the sports seasons. An average of 42 acres is cut twice a week depending on the weather.

Fleet Maintenance is provided by one mechanic and when needed a second DPW employee. The Fleet Maintenance Mechanic is responsible for about 12 police vehicles, ten small-to-large DPW trucks, seven fire trucks, a road sweeper, a backhoe, two loaders, four trailers and a large assortment of power/mechanical tools.

Recycling activities include mandatory recycling through curbside pick-up every other Friday. Weekly solid waste curbside pick-up is on Tuesdays; pick-up is limited to two 45-gallon containers and one large household item. DPW coordinated the annual tire recycling event as well as community wide leaf and Christmas tree pick-ups. For more details on the Solid Waste and Recycling programs, please visit our website, byramtwp.org under Township Offices/Garbage and Recycling.



Residential Trash/Recycling (in tons)	2022	2023	2024
Annual Garbage	2962.49 tons	2918.10 tons	3059.80 tons
Metal Recycling	32.01 tons	51.10 tons	37.57 tons
Tire Recycling	8.31 tons	1.54 tons	0 tons
Single Stream	823.25 tons	775.36 tons	789.46 tons
Vegetative	168 yds.	112 yds.	109 yards

Please do your part to keep Byram clean!
Keep our catch basins clean and free from debris by not dumping anything in them or in the Township's waterways.



Announcing the Availability of Recycle Coach! Access Recycle Coach from our Township website at
www.byramtp.org/index.php/services/recycle_coach,
 or download the app.

Use Recycle Coach to:

- “Ask” Recycling Coach to determine how to dispose of specific items by using the “What Goes Where” tool
- Set an email reminder for trash and recycling collection days or special Township disposal days
- Export trash and recycling dates to your personal calendar
- Report trash or recycling related issues (example a missed pick-up)
- Learn more about recycling

Department of Public Works - 2024

Major Operations

Hours	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Road Repair/Maintenance	1000.25	600	754	638	680	518.5	700.5	576	648	780.75	600	772	8268
Parks Maintenance	454	400	780	640.5	505	510	448	600	645	727	578	260	6547.5
Buildings and Grounds	250	569.5	240	300	240	180	200	220	240	300	240	300	3279.5
Storm Overtime	639	49.5	0	26.5	0	15	12	15	3	3	168	357	1288
Sewer	42	40	40	44	48	40	48	44	40	46	36	40	508

Vehicle Repair

Hours	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Police	64	62	50	44	43.25	40	40	40	50	50	40	50	573.25
Fire	20	20	51.75	43.5	40	60	40	8	16	24	20	40	383.25
Public Works	68	72	50	36	40	34	27	22.5	66	80	74.5	66	636
Parks Equipment	0	24	24	16	16	16	8	16	8	4	16	0	148

Materials Collected/Used/Delivered

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Asphalt Material Placed - Tons	3.03	8.18	40.09	13.73	20.02	2.91	5.94	11.01	18.83	6.15	3.2	0	133.09
Brush - Tons	5.57	3.43	0	15.14	11.23	27.73	18.88	6.81	9.94	17.77	19.68	2.76	138.94
Leaves Collected - Tons	0	0	0	12.64	5.01	6	0	3.58	1.82	17.47	36.4	10.53	93.45
Salt Used - Tons	525	100	0	50	0	0	0	0	0	0	200	10	885
Grit Used - Tons	50	0	0	0	0	0	0	0	0	0	0	0	50
Street Sweeping -Tons	13.57	0	24.34	74.08	49.99	0	11.83	23.43	6.92	0	0	0	204.16

Citizen Requests

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Berms	1	2	2	1	0	1	2	2	4	1	1	0	17
Hazardous Trees	0	0	0	1	2	2	2	2	1	0	0	2	12
Potholes	0	0	2	0	0	2	2	2	5	2	0	5	20
Drainage	2	0	0	1	1	0	1	1	2	0	0	0	8
Street Signs	0	2	1	2	0	0	0	0	0	1	4	6	16
Mailbox	0	1	1	0	0	0	0	0	0	0	0	1	3
Total New Requests	3	5	6	5	3	5	7	7	12	4	5	14	76

June

2025



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	Garbage Pick Up 3	Township Council Meeting 7:30pm 4	Planning Board Meeting 7:30pm 5	Recycling Pick Up 6	7
8	Open Space Meeting 7pm 9	Garbage Pick Up 10 Recreation Meeting 7pm	11	12	13	14
15	16	Garbage Pick Up 17 Township Council Meeting 7:30pm	18	Planning Board Meeting 7:30pm 19	Recycling Pick Up 20	21
22	23	Garbage Pick Up 24	25	Environmental Comm. Meeting 7pm 26	27	28
29	30					METALS & TIRES (no rims) TWP Recycling Center Year Round - 7 days- Daylight Hours Only

POLICE DEPARTMENT

The Byram Township Police Department consists of fourteen sworn officers and two part-time records clerks. The Police Department strives to be a contributing factor in creating a better quality of life for our residents, business owners and visitors. The Byram Township Police Department had several highlights in 2024.

- The Department saw Chief Kenneth Burke retire with 30 years of dedicated service to the Township. We welcomed Chief Daniel DeWald to the rank of Chief.
- Following Chief DeWald's promotion, Sgt. Guy Mariani was promoted to the rank of Lieutenant and Ptl. Kevin Perry was promoted to the rank of Sergeant.
- The Department has hired a new patrol officer in March. Patrolman Daniel Mejorado was an Intergovernmental Transfer. Ptl. Mejorado completed his Field Officer Training and has been on patrol since May.
- The Department maintains an unwanted prescription and over-the-counter medication collection box at police headquarters. The Department continued its participation in the county-wide drug disposal day collections in the spring and fall at the Byram Shop-Rite and CVS stores. This year the Department collected and disposed of approximately 268 pounds of unwanted medications.
- The Department maintains a safe exchange location under 24-hour video surveillance in front of police headquarters where residents and guests to the Township can have a safe and secure environment to complete their online sales.
- The Department continued its assistance in collecting food donations for "Cram the Cruiser" and "Stuff the Bus" food drive events that benefit the Sussex County and Waterloo Neighborhood food pantries.
- The Department is currently in its 34th year instructing an anti-drug program to the fifth-grade class at the Intermediate School. Patrolman Christopher Spaldo is utilizing the LEAD (Law Enforcement Against Drugs) program to instruct students on the dangers of drug use over a 10-week period.

In 2024, Township Police Officers averaged seven days of in-service training and traveled over 135,000 miles during their patrols. Additional information regarding the Department may be found on the internet at www.byrampd.org. Information and current events are also regularly posted on the Department's Facebook page located at <http://www.facebook.com/pages/Byram-Township-Police-Department/196576757045673>. Residents can also sign up for Township alerts at <https://local.nixle.com/signup/widget/i/15862>.



POLICE DEPARTMENT OPERATION

Calls for Service			
	2023	2024	Difference
Homicide	0	0	0
Sex Offense	2	1	-1
Burglaries	9	7	-2
Theft	62	44	-18
Motor Vehicle Theft	5	2	-3
Aggravated Assault	5	5	0
Simple Assault	14	13	-1
Arson	0	0	0
Fraud	46	33	-13
Criminal Mischief	15	5	-10
Weapons	1	4	+3
Fireworks	16	6	-10
Narcotic Offences	12	10	-2
Alarms	152	204	+52
Disorderly Conducts	33	33	0
Suspicious Vehicle / Persons	260	217	-43
Motor Vehicle Accidents	201	234	+33
Motor Vehicle Stops	5583	3599	-1984
Medical Assists	376	481	+105
Traffic Enforcement / Radar Details	850	621	-229
Property / Business Checks	6496	5344	-1152
School Security Checks	895	762	-133
Miscellaneous (all other calls)	2109	2122	+13
Total Incidents Handled	17141	13747	-3394
	2023	2024	Difference
Adults Arrested	10	112	+102
Juveniles Arrested	5	7	+2
	2023	2024	Difference
Property Value Reported Stolen	\$102,092	\$175,857	+\$73,765
Property Value Recovered	\$74,627	\$28,831	-\$45,796

July 2025



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		Garbage Pick Up 1 Township Council Meeting 7:30pm	2	3 Planning Board Meeting 7:30pm	Fourth of July Offices Closed 4	Recycling Pick Up 5
6	7	Garbage Pick Up 8 Recreation Meeting 7pm	9	10	11	12
13	14	Garbage Pick Up 15 Township Council Meeting 7:30pm	16	17 Planning Board Meeting 7:30pm	Recycling Pick Up 18	19
20	21	Garbage Pick Up 22 Board of Health Via Zoom @ 7:30pm	23	24 Environmental Comm. Meeting 7pm	25	26
27	28	Garbage Pick Up 29	30	31		METALS & TIRES (no rims) TWP Recycling Center Year-Round – 7 days- Daylight Hours Only

HEALTH DEPARTMENT

The State of New Jersey mandates a wide range of environmental and personal health services. To meet these standards, Byram Township contracts with the Sussex County Division of Health to provide many of these services. There is one part-time person who is available at the municipal building to assist residents with public health concerns. Hopatcong Animal Control was contracted by the Township to assist with Animal Control Services.

Environmental health activities include inspections of food establishments, lakes, beaches, and campgrounds, monitoring potable water supplies and septic systems. Three of the Township's major lake communities (Lake Mohawk, Cranberry Lake, and Lake Lackawanna) are regulated under Septic Management.

Personal health services are handled by the Sussex County Health Department, Division of Public Health Nursing. These services include adult screenings for blood pressure, blood chemistry, skin cancer, male and female cancers, well-child clinics, flu immunizations, COVID 19 vaccinations, health risk appraisals, educational programs, and health counseling. Information about these programs is available in the local media, at the municipal building and by calling the Public Health Nurse on 973-948-5239 x 3126.

The State of New Jersey supplies free rabies vaccines to the Township upon request. The Township held the annual Free Rabies Clinic and dog license registration on April 13, 2024. The Clinic was well attended by Byram residents, as well as New Jersey residents from surrounding towns.

Dr. Carlos from Byram Animal Hospital volunteered his time to vaccinate a total of 148 dogs and 36 cats at our annual rabies clinic. The event was made possible due to the State providing the vaccines and the efforts of the Township employees, Byram Board of Health volunteers, and Dr. Carlos.



Residents are encouraged to protect themselves and their pets from rabies by having their pet inoculated, which greatly reduces the risk of rabies. Obtain a dog license for your pet(s), early identification of a biting animal can save time and assist in determining the need for post exposure treatment. Dog licenses are issued during the hours of 8:30 a.m.-1:30 p.m. Monday through Friday, at the Municipal Building Health Department and are required by the State of New Jersey. Proper documentation, licensing application, a valid rabies certificate, and payment may be submitted by mail or placed into the night drop box outside the Administration Offices for processing. Licensing your dog also expedites the return of your pet should they be lost or in the pound.

Pet waste can pollute our waters. Pet owners and those caring for pets are urged to immediately and properly dispose of pet waste deposited on any public or private property.

The Township Board of Health meets on the fourth Tuesday of alternating months and handles public health issues such as sponsoring health clinics, offered by the Sussex County Division of Health (flu clinic, pneumonia, SMA blood work). In addition to hearing resident requests for waivers from septic and well regulations, managing the annual rabies clinic and other issues related to animals, radon awareness, water quality and septic management.

August

2025



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Leaves in Biodegradable bags or Loose & Brush less than 4" diameter at DPW Recycling Center from Early April to Mid December 7 days per week during daylight hours (No Plastic Bags)					Recycling Pick Up 1	2
3	4	Garbage Pick Up 5	6	7 Planning Board Meeting 7:30pm	8	9
10	11 Open Space Meeting 7pm	12 Garbage Pick Up Township Council Meeting 7:30pm	13 Recreation Meeting 7pm	14	15 Recycling Pick Up	16
17	18	19 Garbage Pick Up	20	21 Planning Board Meeting 7:30pm	22	23
24	25	26 Garbage Pick Up	27	28 Environmental Comm. Meeting 7pm	29 Recycling Pick Up	30

CONSTRUCTION DEPARTMENT

The Construction Department reviews construction plans, issues construction permits and provides inspections to ensure work conforms to the State of New Jersey Approved Building Codes. The Construction Official is full-time and serves as the Building Sub-code Official. The Plumbing, Electrical and Fire Subcode Officials are all part-time. The office is also staffed with a part-time Technical Assistant and a part-time clerical assistant, who provide clerical support as well as assistance to homeowners and contractors applying for permits. The Construction Department also serves Netcong Borough through a shared services agreement.

The Construction Department office hours are:

Monday -Friday 8:00 a.m. – 12:00 p.m.

Permit pick up hours are Monday - Friday 8:30 a.m. – 11:30 a.m.

Inspection requests are now able to be made via the Byram SDL Portal <https://www.sdlportal.com/towns/nj/sussex/byramtwp> Simply create a log in and you will have access to your permit application status and make inspection requests for some select projects. You can submit permit applications using the portal. Please do not email inspection requests or permit applications. The referenced “office” hours are the hours that the pass-through window is open for business. Construction permit tech sheets are available during window office hours and on the Township website under the Township Offices tab, Building Department. The window was installed to limit contact and through which all permit transactions are made therefore keeping personal exposure to a minimum. If the window blind is closed, permit applications can be placed in the wall bin to the right of the window. If the building is closed or if you are uncomfortable with entering the building, the locked drop box on the outside of the building can be used to deliver your applications.

Byram Permits	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
New Permits Issued	78	64	47	82	116	63	90	75	63	119	74	82	954
Updates	11	6	2	7	8	7	10	1	3	8	10	9	82
Other Building		1	1										2
New Commercial Bldg.	1										2		3
New Residential Bldg.					1								1
Additions	1		47	3	1	3	1			1			57
Alterations		68		83	121	67	98	76	66	126	83	91	879
Demolitions		1	1	2			1						5
Open Permits													0
Certificate Occupancy Issued	3	1	5	3	1	4	2		2	3	1	2	27
Certificate Approval Issued	442	234	136	133	119	73	56	79	28	2	11	34	1347
Temp Cert Occupancy Issued	1	5	1	1	3	2	1	2	4	2	4	3	29
Continued Cert Issued (pools)				1	2	2							5
Continued Certificate of Occupancy							1						1

Byram Inspections	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Building	42	47	60	79	93	68	46	48	49	37	25	32	626
Electric	78	94	95	108	116	86	84	67	67	76	71	58	1000
Plumbing	49	54	44	41	83	24	46	41	60	51	44	40	577
Fire	45	53	24	40	35	24	23	31	24	27	25	16	367
Mechanical	83	72	72	68	66	76	64	56	52	81	59	54	803

Netcong Permits	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
New Permits Issued	8	14	17	15	17	8	19	13	11	14	18	8	162
Updates	1		4	4	1	3	4	2	2	4	3	1	27
Other Building													0
New Commercial Bldg.						1	1						2
New Residential Bldg.			20										20
Additions	8	14		18	18	10	20	15	11	21	16	8	159
Alterations			1				2				5	1	9
Demolitions													
Open Permits							1				2		3
Certificate Occupancy Issued	57	126	35	18	29	7	14	9	9	7	6	3	320
Certificate Approval Issued	1	2	1	1		1	1	1	1		1	1	11
Temp Cert Occupancy Issued													0
Continued Cert Issued													0
Continued Certificate Of Occupancy													0

Netcong Inspections	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Building	14	7	11	11	25	12	9	15	25	24	14	11	178
Electric	11	17	29	12	21	12	19	13	20	27	8	14	203
Plumbing	9	12	10	8	13	6	6	10	15	10	13	7	119
Fire	12	13	9	14	19	5	6	6	13	12	12	7	128
Mechanical	8	7	18	13	13	3	2	12	4	11	6	4	101

DEPARTMENT OF PLANNING AND LAND USE BOARD

The Land Use Board is a joint planning and zoning board consisting of 9 regular members including the mayor, or appointee, and a Council person. It also includes two alternate members from the community. The Land Use Board is appointed by the Mayor and Council and hears all subdivisions, site plans, and variance applications. It is also responsible for long-term planning through the Master Plan Amendments and Land Development Ordinance revisions. The Land Use Board meets on the first and third Thursdays of each month at 7:30 p.m., with a 2024 average meeting length of approximately 2.5 hours, with the potential for special meetings. The Board is served by the advisory group, the Environmental Commission (EC). The staff consists of a Planning Director, a position held by the Township Manager, and a full-time Land Use Technical Assistant, who is certified by Rutgers.

The Land Use Technical Assistant meets with commercial and residential property owners of the Township who seek to make improvements to their property, reviewing application documents and the requirements for hearings. Guidance is provided to the public regarding the Municipal Land Use Law (MLUL) and Byram Township zoning regulations. Documentation for applicants seeking a variance is reviewed in an estimated 15-60 minutes, depending on the complexity of the application, and is generally discussed at the municipal office's front counter, or via phone or email. Documents reviewed include the variance application, zoning tables, surveys, tax maps, photos, architectural drawings, site plans, noticing, and any other relevant information. Typically, applicants discuss the details of their property with the Land Use Technical Assistant and Zoning Officer, who clarify measurements, ordinances, codes, and the MLUL. Approximately 35 applications have been submitted and reviewed in 2024, with additional applications being reviewed with members of the public yet having been submitted. There have also been various requests for extensions on previous Board approvals, noting issues with the cost of materials increasing, and length of time for outside-agency approvals needed before work can continue. Once Board applications are approved, they must also obtain a zoning permit and any needed construction permits. The Land Use Technical Assistant provides full support to the Land Use Board Members and Board Professionals. Office hours are from 8:30 a.m. to 4:30 p.m., Monday through Friday, and staff can be reached at (973) 347-2500 Ext. 132.

In 2024, the variance and site plan checklists and applications have been reviewed with the Board and are undergoing updates to make the application process easier for residents and businesses.

Byram Township Has Four Key Commercial Development Zones:

The Village Center Zone (VC Zone)

The primary purpose of the VC Zone is to provide for carefully planned development, through mixed-uses and specific commercial and residential developments, oriented around a civic green. The Village Center Zone is intended to provide pedestrian-oriented commercial services to planned and existing residential neighborhoods, and to create a new "center" as a community focus for the Township.

- In 2024 an application for Byram Car Wash (56 Route 206) was approved for replacing the existing vacuum units and a new freestanding sign.

The Village Business Zone (VB Zone)

The Village Business Zone envisions new commercial development and is intended to complement and be influenced by development to take place in the Village Center Zone. The VB Zone plans for new commercial development and promotes the redesign or redevelopment of existing commercial areas, to establish a village-like downtown that anticipates pedestrian and bicycle traffic.

- In 2024, the following applications were approved in this zone:
 - An application for Starbucks (33 Route 206) was approved to demolish the existing building and construct a Starbucks Drive Through and maintain the existing sign.
 - An application for Raimo of Stanhope (43 Route 206) was approved to amend their site plan to modify two buildings.

The Neighborhood Commercial Zone (NC Zone)

The uses in this district are intended to complement existing business and provide additional retail and service businesses.

- In 2024, the following applications were approved:
 - An application for Rudy and Vania LLC (2 Tamarack Road) was approved for amending their site plan to relocate the outdoor dining area.
 - An application for Vincent Dominach (519 Stanhope-Sparta Road) was approved for the construction of a covered ramp and walkway.
 - An application for Highland Avenue Properties (227 Route 206) was approved for site improvements including the gravel parking area, removal of vegetation, the location of storage space and box containers, addition of a fence, and steep slope disturbance.
 - An application for 242 Route 206 North was approved for a certification of pre-existing non-conforming use for an automobile service station.
 - An application for Lou Coviello (198 Route 206) was approved for the modification of a garage.

Industrial, Professional, Recreation Zone (IPR Zone)

The uses in this district are intended to encourage the development of clean industrial, professional office parks, or commercial recreation/entertainment type uses.

Other Notable Applications

- Panther Lake Campgrounds, 6 Panther Lake Road (CR Zone)—approval to expand the pool deck area and construction of amenities including new bathrooms and a pavilion.
- Veolia, 8 Mountain Avenue (R5 Zone)—approval for installation of temporary water tanks and pump stations.
- Cartridge Actuated Devices, 40 Old Indian Spring Road (R1 Zone)—approval for amended site plan approval to relocate trailers, construct two buildings, and add parking and site lighting.
- North Shore Water Association, 28 Allamuchy Trail (R5 Zone)—approval for construction of a new water treatment facility.

Byram Township continues to encourage sustainable economic development.

<i>Planning Board Annual Data</i>			
Site Plan Applications (Includes Site Plan Waivers)	2022	2023	2024
Approved	12	9	14
Denied	0	0	0

Subdivisions	2022	2023	2024
Approved	0	0	2
Denied	0	0	0

Variance Applications	2022	2023	2024
Approved	22	22	20
Denied	1	0	2

Planning Board - 2024

Site Plans (Includes Waivers)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Applications Submitted		1	0	3	4	1	1	1	1	1	0	0	13
Applications Approved	1	0	0	2	2	1	2	2	1	2	1	0	14
Applications Denied		0	0	0	0	0	0	0	0	0	0	0	0

Subdivision													Total
Applications Submitted	0	0	0	0	0	0	0	0	1	0	0	0	1
Applications Approved	1	0	0	0	0	0	0	0	0	0	0	1	2
Applications Denied	0	0	0	0	0	0	0	0	0	0	0	0	0

Variance													Total
Applications Submitted	6	1	2	1	1	3	0	2	2	3	0	1	22
Applications Approved	1	3	2	1	2	1	2	2	1	3	1	1	20
Applications Denied	0	0	0	0	0	1	1	0	0	0	0	0	2

September 2025



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
METALS & TIRES (no rims) TWP Recycling Center Year-Round - 7 days- Daylight Hours Only	Labor Day Offices Closed	Garbage Pick Up Township Council Meeting 7:30pm		Planning Board Meeting 7:30pm		
7	8	Garbage Pick Up Recreation Meeting 7pm	10	11	Recycling Pick Up	13
14	15	Garbage Pick Up Township Council Meeting 7:30pm	17	Planning Board Meeting 7:30pm	19	20
21	22	Garbage Pick Up Board of Health via Zoom @ 7:30pm	24	Environmental Comm. Meeting 7pm	Recycling Pick Up	27
28	29	Garbage Pick Up			Leaves in Biodegradable bags loose & Brush less than 4" diameter at TWP Recycling Center from Early April to Mid Dec	7 days per week during daylight hours (No Plastic Bags)

OPEN SPACE COMMITTEE

- The Open Space Committee is a “committee of committees” with representatives from the Township’s other appointed Boards.
 - The committee is comprised of the Township Manager, a member from the Township Planning Board, Environmental Commission, Recreation Committee, and Township Council, one citizen of the Township holding no other elected or appointed position, and a citizen of the Township who may hold another elected or appointed position. Having comprised the Committee this way provides a range of representation, as well as the ability to coordinate the Committee’s activities with other Township initiatives.
- The Open Space Committee administers the acquisition of public open space properties.
- Open Space goals are designed to inform future acquisitions and maintenance, and development of recreational facilities. These goals include:
 - Providing for present and future recreational needs of ALL Byram residents
 - Making optimal use of the Township’s open space and recreational assets to foster a greater sense of community
 - Maintaining existing open space and recreational facilities in a fiscally responsible manner
 - Using Open Space acquisitions to establish a Township-wide trails system
 - Continuing the comprehensive land acquisition strategy that includes protection of defined “Greenways” within the Township
 - Protecting the important natural assets of the Township, acting as responsible stewards of the forests and other natural features
 - Protecting the drinking water of Township residents
- The Open Space Committee is responsible for the preparation of an Open Space and Recreation Plan (OSRP), to be used in conjunction with applications for participation in the Green Trust Planning Incentive funding category and submitted to other sources of funding to fulfill the purposes for which the Open Space Trust fund was created. The OSRP is located here:
[https://www.byramtwp.org/useruploads/docs/Byram OSRP 63020.pdf](https://www.byramtwp.org/useruploads/docs/Byram_OS RP_63020.pdf)
- In 2024, the local Byram Open Space tax collected \$110,430, and all debt service payments for the bond from previous acquisitions were paid.
- In 2024, the Byram Township Open Space Committee recommended the appointment of the Township’s Forester, Gracie & Harrigan, to support the maintenance of Byram open space lands.
- Each year the Open Space Committee recommends to the Governing Body the deer management program, supported through the Mayor and Council’s adoption of Resolution 125-2024 for Deer Hunting on Municipally Owned Property for the 2024-2025 Hunting Season.
- At the December 9, 2024, meeting, the Open Space Committee compiled their goals for 2025, including:
 - Invasive species removal
 - Looking into the Open Space funds
 - CO Johnson Park project progress
 - Forest Stand Improvement at Cranberry Overlook
 - Applying for controlled burns for forest Management

Environmental Commission

The mission of the Environmental Commission (EC) is to protect Byram Township's abundant natural resources and work with our Township's committees and residents to preserve our quality of life and keep Byram GREEN! The EC meets the fourth Thursday of each month and is comprised of Township volunteers, Planning Board Liaison and Council Liaison and is supported by a shared part-time Secretary.

Major accomplishments:

- The EC celebrated its 50th Anniversary and raised awareness about its mission by creating 270 stainless steel water bottles that highlight the importance of environmental stewardship and include the "Reduce, Reuse, Recycle" slogan on one side. These were distributed at EC events in the second half of the year.
- The EC reviewed and provided comments on 36 Planning Board applications over the course of the year at its monthly meetings.
- The EC sponsored an Earth Day/Arbor Day event on April 20th and distributed 400 tree seedlings to Byram residents.
- The EC organized a National Trails Day Volunteer Trail Improvement Project on June 1st at Cranberry Overlook; 15 volunteers joined 4 EC members that day.
- At Byram Fest on Sept. 7th, the EC created a Watershed Education display and engaged residents on steps they can take to reduce pollution in our lakes and streams.
- The EC organized and sponsored a presentation by the Avian Wildlife Center called "Raptors in Migration" on Nov. 3rd at the Cranberry Lake Firehouse. Approximately 90 people attended.
- EC members worked on an ANJEC (Assoc. of NJ Environmental Commissions) Grant Application for a township trails map update that will use GIS technology to create an online map. Although the grant was not awarded, the concept and specifications will be used going forward.
- The EC sponsored and led a Winter Solstice Hike to the Wolf Den in Allamuchy Mt. State Park on Dec. 21st.

- The EC's informal social media page, "Friends of Byram Open Space" on Facebook, more than doubled its followers in 2024 (currently 97 residents are following).
- An EC member reviewed Tilcon Quarry annual license application and provided comments.
- The EC actively supported the review and development of the Final Byram Township Lakes Management Plan.
- EC members attended numerous training sessions this year, including continuing education credits that meet requirements to maintain Byram Township's New Jersey Urban and Community Forestry (NJUCF) Accreditation.
- EC members attended meetings for the Open Space Committee and Musconetcong River Management Council.

The EC monitored projects such as Mansfield Superfund Site and the Waterloo Road Amphibian Crossings project.

Click for Environmental Commission:

https://www.byramtwp.org/index.php/town_hall/committees_detail/environmental_commission



ZONING ENFORCEMENT

The Township of Byram has adopted a zoning ordinance to protect the public health, safety, and welfare of the community. The zoning ordinance is established to regulate the nature and extent of land devoted to various uses by creating specific districts, regulating land use within those districts, and restricting buildings and structures to permitted uses. The zoning ordinance also establishes bulk requirements for a structure (e.g., area, setbacks, and height), and for a building lot itself (e.g., lot size and coverage). Zoning permits are required for several areas or improvements including new home construction, additions, accessory structures such as sheds, decks, pools, fences, retaining walls, external HVAC units, external gas or oil tanks, driveway improvements, solar panels, etc. Byram's zoning officer, who is certified as a zoning official by Rutgers University, reviews construction applications for conformity to Township Zoning Codes.

On May 7th, 2024, the Township Council adopted a new "tree preservation" ordinance that is designed to protect trees and woodlands from indiscriminate destruction and damage, reduce soil erosion and pollutant runoff, promote infiltration of rainwater into the soil, and protect the environment, public health, safety, and welfare. **Ordinance 007-2024** provides more details on this important ordinance. At the other end of the

spectrum is the issue of dead or dying trees. Many trees, including those that may be impacted by the emerald ash borer, should be removed for the safety and protection of both the property owner and the public. Property maintenance code §186-14 requires property owners to remove dead or dying trees from their property or within the Township Right-of-Way. Additionally, there has been increased enforcement of Ordinance §213-15 which prohibits the discharge of water onto Township streets and §240-37 which prohibits parking of motor vehicles on lawns or unapproved parking areas. Please see the Township code or contact the zoning office for any questions on these or other zoning matters.

In addition, the zoning officer conducts routine inspections throughout the Township for violations of zoning and property maintenance codes. Warning notices are sent for violations; summonses are then issued if violations are not corrected, which require court appearances and have potential fines. In 2024, we had several properties with significant violations related to tract disturbances, property maintenance, and other zoning issues. All homeowners and businesses are strongly encouraged to reach out with any questions or uncertainty. Please call 973- 347-2500 x 131.

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Incr. over 2023
Zoning Permits														
Zoning Permits Approved	11	13	19	32	32	29	22	24	26	24	25	20	277	18.88%
Zoning Permits Denied	0	1	1	3	3	3	1	1	2	2	1	1	19	-20.83%
Change of Tenant Permits Approved	0	1	0	2	1	1	0	0	0	1	1	0	7	600%
Investigation of Violations														
Verbal Warnings	1	3	4	3	4	5	2	5	8	4	5	5	49	206.25%
Notices of Violations	1	5	14	5	8	7	3	6	6	7	5	18	85	750%
Summons Issued	0	2	0	10	0	3	1	0	2	13	4	3	38	533%
Signs Removed from Roadside	6	9	11	43	37	17	14	27	33	27	41	47	312	817.64%

October

2025



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Leaves in Biodegradable bags or Loose & Brush less than 4" diameter at TWP Recycling Center from Early April to Mid December 7 days per week during daylight hours (No Plastic Bags)			1	2 Planning Board Meeting 7:30pm	3	4
5	6	Garbage Pick Up 7 Township Council Meeting 7:30pm	8	9	Recycling Pick Up 10	11
12	13 Open Space Meeting 7pm	14 Garbage Pick Up Recreation Meeting 7pm	15	16 Planning Board Meeting 7:30pm	17	18
19	20	21 Garbage Pick Up Township Council Meeting 7:30pm	22	23 Environmental Comm. Meeting 7pm	24 Recycling Pick Up	25
26	27	28 Garbage Pick Up	29	30	31	METALS & TIRES (no rims) TWP Recycling Center Year-Round 7 days- Daylight hours only

MUNICIPAL COURT

The Byram Township Municipal Court has entered into an agreement with Andover Township for a Joint Court, effective January 1, 2015. All Byram Township court business is handled by the Andover Township Joint Municipal Court which will be responsible for processing indictable offenses, scheduling court cases, processing warrants, entering summonses, and collecting fines. Their information is as follows:

Michael Allatta, Court Administrator
Andover Joint Municipal Court
134 Andover Sparta Road
Newton NJ 07860
973-306-0688

<http://www.andovertwp.org/directory/court/>

Monday – Friday 8:30 A.M. - 3:30 P.M.
Court Sessions
2nd, 3rd, and 4th Wednesday at 9:00 A.M.

ANDOVER JOINT MUNICIPAL COURT – BYRAM STATISTICS

2024 Stats	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
<i>DWI</i>	1	3	4	5	1	4	8	1	1	4	2	4	38
<i>Traffic</i>	91	70	75	101	126	146	202	152	140	169	116	124	1,512
<i>Parking</i>	1	1	0	1	0	0	0	1	0	0	0	9	13
<i>DP/PDP</i>	3	17	11	6	1	2	7	4	1	2	2	14	70
<i>Other</i>	1	0	12	15	15	3	5	5	1	3	0	3	63
<i>Indictable</i>	3	4	7	4	2	1	7	2	3	8	5	2	48

2024	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
<i>Court \$ Revenue</i>	5022.63	4,096.24	5,305.66	4,106.93	5,585.64	4,118.17	5,475.93	5,940.43	6,733.68	7,977.66	5,651.33	5,022.78	\$65,037.08

November

2025



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Leaves in Biodegradable bags or Loose & Brush less than 4" diameter at TWP Recycling Center from Early April to Mid December 7 days per week during daylight hours (No Plastic Bags)						1
2	3 LEAVES in Biodegradable Paper Bags Only – Curbside by 6am	4 Garbage Pick Up General Election	5 Township Council Meeting 7:30pm	6 Planning Board Meeting 7:30pm	7 Recycling Pick Up	8
9	10 Recreation Meeting 7pm	11 Garbage Pick Up Veterans Day Offices Closed	12	13	14	15
16	17 Township Council Meeting 7:30pm	18 Garbage Pick Up Environmental Comm. Meeting 7pm	19	20 Planning Board Meeting 7:30pm	21 Recycling Pick Up	22
23	24	25 Garbage Pick Up Board of Health via Zoom 7:30pm	26	27 Thanksgiving Day Offices Closed	28 Day After Thanksgiving -Offices Closed	29
30						

LAKELAND EMERGENCY SQUAD

2024 has been another successful year for the Lakeland Emergency Squad. We continue to work side by side with the Byram Fire Department, Byram Police Department, and all our Mutual Aid agencies! Our department has held many training sessions this past year to further educate ourselves and enable us to provide the best possible care that you, as a community, expect and deserve.

As a highlight of 2024, Lakeland EMS, both our volunteers and career staff, have achieved an excellent milestone in answering every first due call, while maintaining over an 80% response rate to second and third due calls of our nearly 1,200 total calls! We have also been successful with some grant funding and building stronger relationships with the communities that we serve.

We encourage everyone to consider volunteering for the community in some way. Joining Lakeland EMS is a meaningful way to give back. When an emergency strikes, it is always comforting to see a familiar face in a stressful situation! If you have any interest in volunteering, whether it be riding on the ambulance or not, please visit our website at www.lakelandems.org where you can fill out an application! All training is provided at no cost to you.

We cannot thank our community enough for continuing to allow us to provide you with 24/7/365 service. As we turn the page into 2025, we look forward to another promising year. If you have any questions, comments, or concerns, you can always reach out to us at 973-347-2123. If you would like to stop by and see our apparatus and equipment, we are located at 221 Route 206, next to Byram Carpet.

Once again, we'd like to thank our community and wish you a happy and healthy 2025!

"In Our 86th Year of Service to Sussex County"
Byram Township | Andover Borough



December

2025



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 LEAVES in Biodegradable Paper Bags Only – Curbside by 6am	2 Garbage Pick Up Township Council Meeting 7:30pm	3	4 Planning Board Meeting 7:30pm	5 Recycling Pick Up Environmental Comm. Meeting 7pm	6
7	8 Open Space Meeting 7pm	9 Garbage Pick Up Recreation Meeting 7pm	10	11	12	13
14	15	16 Garbage Pick Up Township Council Meeting 7:30pm	17	18 Planning Board Meeting 7:30pm	19 Recycling Pick Up	20
21	22	23 Garbage Pick Up	24	25 Merry Christmas Offices Closed	26 Day After Christmas Offices Closed	27
28	29	30 Garbage Pick Up	31			METALS & TIRES (no rims) TWP Recycling Center Year-Round 7 days- Daylight hours only

FIRE DEPARTMENT



Byram Township Fire Department

225 Route 206 – PO Box 361
Andover, NJ 07821

Byram Township Fire Department: 2024 Year in Review

As 2024 draws to a close, the Byram Township Fire Department reflects on a year of remarkable achievements, growth, and challenges. This year was marked by significant milestones that demonstrate our commitment to protecting and serving the community with excellence.

Incident Responses Surge by 31.26%

One of the most notable metrics from 2024 is the sharp increase in incident responses. Our dedicated firefighters responded to a 31.26% increase in calls compared to the previous year. This surge underscores the growing demands placed on our department and highlights the unwavering dedication of our firefighters, who worked tirelessly to ensure that every call was met with professionalism and efficiency. From residential fires to motor vehicle accidents and medical emergencies, the department rose to every challenge.

Upgrading Our Fleet: A New Fire Truck

A significant achievement this year was the acquisition of a new fire truck to replace two aging and compromised apparatuses. The new vehicle will take the place of Engine 1, a 1998 E-One, and Rescue 3, a 2000 Pierce/Kenworth. This upgrade was urgently needed, as Engine 1 was recently condemned due to a critical structural issue: a large crack in the frame. Similarly, Rescue 3 had reached the end of its operational lifespan. The new fire truck represents a major investment in the safety and effectiveness of our operations, ensuring that our firefighters have reliable equipment to perform their duties.

Looking Ahead

As we prepare for 2025, the Byram Township Fire Department remains committed to enhancing our services and meeting the evolving needs of our community. The addition of the new fire truck will significantly bolster our capabilities, allowing us to respond more effectively to emergencies and maintain the high standards of service our community expects and deserves.

We extend our heartfelt gratitude to the residents of Byram Township for their continued support. Your trust and encouragement fuel our mission to protect and serve. We also thank our dedicated firefighters, whose bravery and commitment make all this possible.

About the Fire Department:

The Byram Township Fire Department has entered out 77th year of providing professional volunteer emergency service. Established in 1948, The Byram Township Fire Department provides fire suppression, heavy rescue, ice and water rescue, wilderness rescue and public education services to Township

residents. Fire suppression is provided by 48 volunteer firefighters who are dedicated to serving the residents of the Township. The volunteer firefighters are on-call 24 hours a day and operate from three fire stations located throughout the Township.

- Cranberry Lake building located on Route 206
 - Engine 1 -1000 gallons of water, 2000 GPM Pump - **OOS**
 - Tender 7 - 2000 gallons of water, 500 GPM Pump
 - Rescue 3- Vehicle Rescue Equipment, Water and Wilderness Rescue Equipment, Air Refill system for SCBA (Self Contained Breathing Apparatus)
- Lake Lackawanna building located on Lackawanna Drive
 - Engine 6 - 2019- 1000 gallons of water, 2000 GPM Pump
 - Tender 5 - 2007- 2200 gallons of water, 750 GPM Pump
- Lee Hill emergency services building on Lee Hill Road
 - Engine 4 - 1000 gallons of water, 1500 GPM Pump

The Fire Department consists of the following officers:

2025 Firematic Officers - (All things related to Fire incidents, etc.)

- Chief- Shawn Pond
- Assistant Chief- Derek Plantamura
- Captain-Dave Blakely
- Captain - Frank Diliberto
- Lieutenant- Mark Hopkins
- Lieutenant- Gary Card

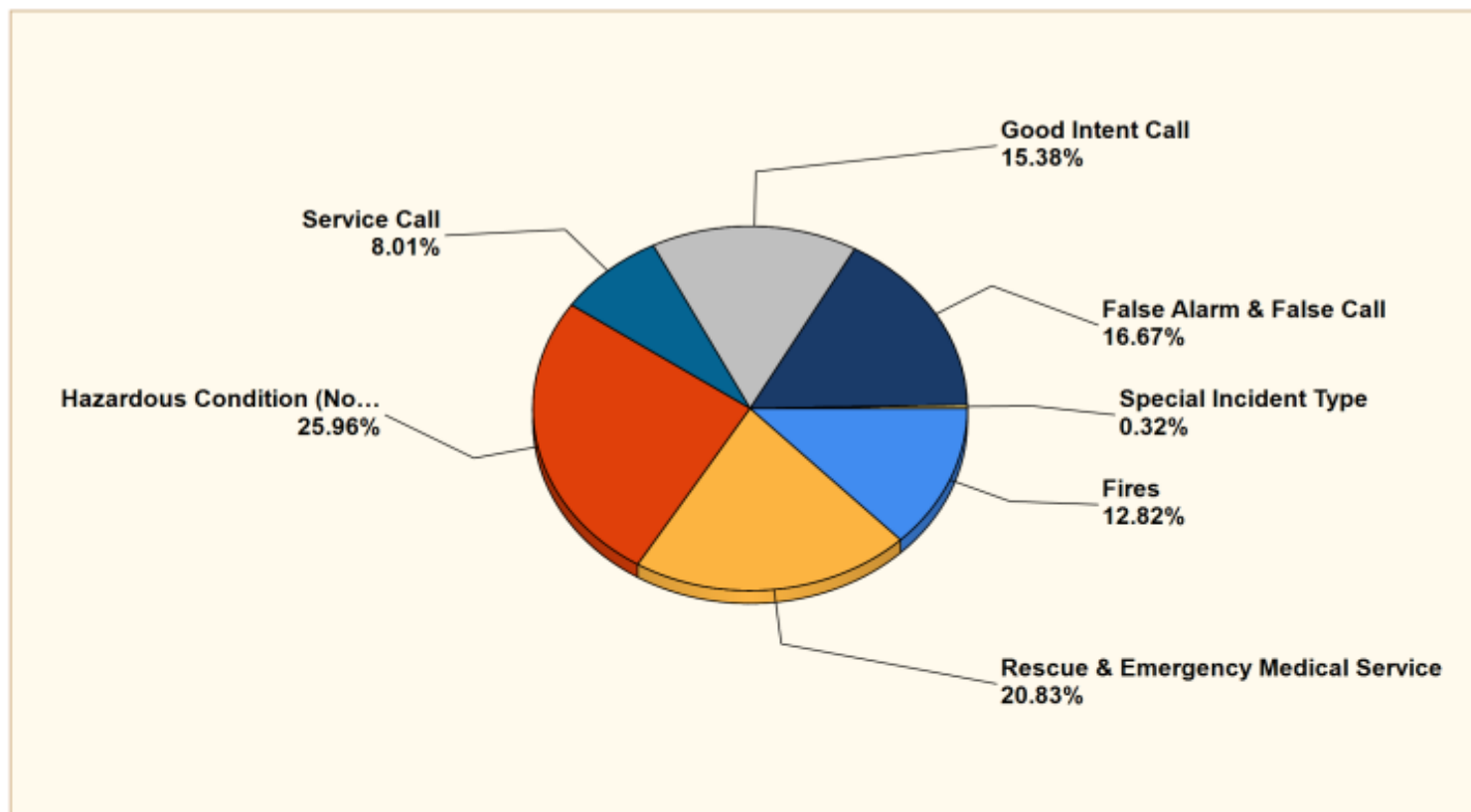
2025 Administrative Offices - (Buildings, Hall Rental, etc.)

- President- Dave Morse
- Vice Pres- Garrett Lonzello
- Treasurer- TBD
- Secretary- Andrea Zanetti

All the Officers can be reached at the Cranberry Lake Fire House, at 973-347-2662.

The Fire Department Association owns and operates the Cranberry Lake and Lake Lackawanna buildings; the Lee Hill emergency services building is owned by the Township. The Firematic Officers are supported with funding from the Township for fire suppression, fire prevention, and public education efforts. The Township also provides the fire apparatus and related equipment. The Association relies upon various fundraisers to operate and maintain their buildings.

Website: www.byramfd.com



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	40	12.82%
Rescue & Emergency Medical Service	65	20.83%
Hazardous Condition (No Fire)	81	25.96%
Service Call	25	8.01%
Good Intent Call	48	15.38%
False Alarm & False Call	52	16.67%
Special Incident Type	1	0.32%
TOTAL	312	100%

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	19	6.09%
113 - Cooking fire, confined to container	1	0.32%
114 - Chimney or flue fire, confined to chimney or flue	4	1.28%
118 - Trash or rubbish fire, contained	1	0.32%
131 - Passenger vehicle fire	7	2.24%
142 - Brush or brush-and-grass mixture fire	7	2.24%
162 - Outside equipment fire	1	0.32%
311 - Medical assist, assist EMS crew	12	3.85%
320 - Emergency medical service, other	1	0.32%
322 - Motor vehicle accident with injuries	40	12.82%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.32%
324 - Motor vehicle accident with no injuries.	5	1.6%
341 - Search for person on land	1	0.32%
352 - Extrication of victim(s) from vehicle	4	1.28%
362 - Ice rescue	1	0.32%
400 - Hazardous condition, other	1	0.32%
412 - Gas leak (natural gas or LPG)	21	6.73%
424 - Carbon monoxide incident	20	6.41%
441 - Heat from short circuit (wiring), defective/worn	1	0.32%
444 - Power line down	26	8.33%
445 - Arcing, shorted electrical equipment	2	0.64%
460 - Accident, potential accident, other	1	0.32%
461 - Building or structure weakened or collapsed	1	0.32%
480 - Attempted burning, illegal action, other	8	2.56%
520 - Water problem, other	5	1.6%
550 - Public service assistance, other	1	0.32%
551 - Assist police or other governmental agency	1	0.32%
553 - Public service	1	0.32%
571 - Cover assignment, standby, moveup	17	5.45%
611 - Dispatched & cancelled en route	17	5.45%
622 - No incident found on arrival at dispatch address	1	0.32%
651 - Smoke scare, odor of smoke	29	9.29%
661 - EMS call, party transported by non-fire agency	1	0.32%
731 - Sprinkler activation due to malfunction	1	0.32%
735 - Alarm system sounded due to malfunction	51	16.35%
900 - Special type of incident, other	1	0.32%
TOTAL INCIDENTS:	312	100%

January

2026



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				New Years Day Offices Closed	Recycling Pick Up	
4	5	Garbage Pick Up Township Council Meeting 7:30pm	7	8	9	10
11	12	Garbage Pick Up Recreation Meeting 7pm	14	15 Planning Board Meeting 7:30pm	16 Recycling Pick Up	17
18	19	Garbage Pick Up	21	22	23	24
25	26	Garbage Pick Up Board of Health via Zoom @ 7:30pm	28	29	30 Recycling Pick Up	31