

TOWNSHIP OF BYRAM
COUNCIL AGENDA, TUESDAY, APRIL 1, 2025
EXECUTIVE SESSION – 6:30 P.M.
REGULAR SESSION – 7:30 P.M.

PLEASE TAKE NOTICE that the regular session part of the meeting starting at 7:30 p.m. will be held in person at 10 Mansfield Drive and via Zoom Webinar. The public may connect using a computer or smart device by clicking on the following link: <https://us02web.zoom.us/j/82117363001>, or by calling any of the following number's US: +1 646 518 9805 or +1 267 831 0333 to participate. When prompted, enter the Meeting ID Number: 821 1736 3001. The public will have the opportunity to comment at appropriate times during the meeting. Formal action will be taken.

1. CALL MEETING TO ORDER

2. OPEN PUBLIC MEETING STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act. Both adequate and electronic notice of the meeting has been provided, specifying the time, place. In addition, a copy of this notice is available to the public and is on file in the office of the Municipal Clerk, posted on the main door, the bulletin board of the Municipal Building, on the Township website at: https://www.byramtwp.org/index.php/town_hall/township_council, and has been forwarded to those persons requesting notice.

3. ROLL CALL

4. RESOLUTION FOR EXECUTIVE SESSION

- a. Attorney Client Privilege Communication
- General
- b. Personnel
- c. Litigation

5. RETURN TO OPEN SESSION

6. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT REFLECTION

7. APPROVAL OF AGENDA

8. 2025 BUDGET HEARING - Please visit the link below to access the 2025 budget online:

[Byram Township | Municipal Budget Information > 2025 Municipal Budget Information \(byramtwp.org\)](https://www.byramtwp.org/index.php/town_hall/township_council)

9. RESOLUTION NO. 085 - 2025 - BUDGET ADOPTION RESOLUTION

10. PROCLAMATIONS

- **CHILD ABUSE PREVENTION MONTH**
- **AUTISM AWARENESS MONTH**

11. REPORTS

- Township Manager
- Mayor and Council Members
- Township Attorney

12. PUBLIC PARTICIPATION I – Meeting open to the public for comments on matters not on the agenda or items on the agenda for which no public discussion is provided.

13. APPROVAL OF MINUTES

- March 18, 2025 Regular & Closed Session Meeting Minutes

14. CONSENT AGENDA: These items are considered to be routine by the Members of the Township Council and will be enacted on by one motion. There will be no separate discussion of these items unless a citizen or Council member so requests in which event the item may be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Resolution No. 078-2025 – Resolution for 100% Exempt Veteran Owner of Block 304 Lot 2181 Cancellation of Taxes for the Remainder of First Half 2025 “Authorizing Taxes be Remitted (Cancelled) for 2025” – 515 East Shore Trail
- B. Resolution No. 079-2025 – Resolution Authorizing 100% Disabled Veteran Exempt Status to Owner of Block 304 Lot 2181 for Tax Year 2025 and the Cancellation of Taxes for the First Half of 2025 and a Partial Refund of Taxes Paid for 1st Quarter in 2025 – 515 East Shore Trail
- C. Resolution No. 080-2025 – Authorization to Participate in the Union County Cooperative Pricing Agreement
- D. Resolution No. 081-2025 – Resolution to Support Publishing Legal Notices on Official Government Websites
- E. Resolution No. 082-2025 – Authorize the Purchase and Installation of Cabling Hardware for the Township of Byram – Not to Exceed \$17,737.83
- F. Resolution No. 083-2025 – Authorization to Purchase Gasoline & Diesel under the Morris County Cooperative Pricing Council for Budget Year 2025

G. Resolution No. 084-2025 – Authorization to Purchase #2 Fuel Oil (Heating Oil) under the Morris County Cooperative Pricing Council for Budget Year 2025

15. APPROVAL OF APRIL 1, 2025 BILL LIST

16. ORDINANCE – 1st Reading / Introduction

- **AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BYRAM AMENDING SECTION 48-2 ENTITLED “RULES AND REGULATIONS” AND SECTION 48-24 ENTITLED “OUTSIDE ACTIVITIES” OF CHAPTER 48 ENTITLED “POLICE DEPARTMENT” TO MODIFY AND UPDATE THEIR PROVISIONS**

Purpose Statement: The purpose of this ordinance is to update and amend the Police Department Chapter 48 to amend and update its rules and regulations and the fees for outside activities.

- **AN ORDINANCE TO AUTHORIZE A CAPITAL EXPENDITURE FOR IMPROVEMENTS OF VARIOUS STREETS AND LOCATIONS IN AND BY THE TOWNSHIP AND TO PROVIDE FUNDING IN THE AMOUNT NOT TO EXCEED \$150,000.00**

Purpose Statement: Reconstruction and Resurfacing of Various Streets and Locations in and by the Township including without limitation, Roseville Rd, Cascade Ave, Sussex St, Lauren Ct, Jefferson lakes Rd, Anderson Ln, Ascot Ln, Mara Ln, Matthew Dr, Carlson Ln, Mountain Heights Dr, Mountain View Terr, Circle Dr, Seneca Lake Rd, Birch Pkwy and other streets and roads in the Township to be determined including reconstruction of culverts and headwalls and all curbing, drainage facilities/inlets, landscaping, reclamation, milling, structures, roadway surfaces including milling and paving, oil and stone, cape sealing or similar application, crack sealing, roadway striping and repairs, all materials, equipment, site work and engineering costs.

- **AN ORDINANCE TO AUTHORIZE A CAPITAL EXPENDITURE FOR THE ACQUISITION OF NEW EQUIPMENT FOR USE BY THE DEPARTMENT OF PUBLIC WORKS OF THE TOWNSHIP TO PROVIDE FUNDING IN THE AMOUNT NOT TO EXCEED \$135,000.00**

Purpose Statement: Acquisition of new equipment for use by the Department of Public Works of the Township.

17. ITEMS FOR DISCUSSION

18. FUTURE AGENDA DISCUSSION ITEMS

19. PUBLIC PARTICIPATION II

20. EXECUTIVE SESSION – Session II (if necessary)

21. ANY OTHER BUSINESS THE COUNCIL DEEMS NECESSARY

22. ADJOURNMENT

SECTION 2 - UPON ADOPTION FOR YEAR 2025

Be it Resolved by the **COUNCIL MEMBERS** of the **TOWNSHIP**
of **BYRAM**, County of **SUSSEX** that the budget hereinbefore set forth is hereby
adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 9,477,421.00 (Item 2 below) for municipal purposes, and
(b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
(c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in
Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of
the following summary of general revenues and appropriations.
(d) \$ 110,430.00 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
(e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy
(f) \$ - (Item 5 Below) Minimum Library Tax

RECORDED VOTE
(Insert last name)

Ayes

Nays

Abstained

Absent

SUMMARY OF REVENUES

1. General Revenues			
Surplus Anticipated	08-100	\$	2,085,000.00
Miscellaneous Revenues Anticipated	13-099	\$	1,577,966.00
Receipts from Delinquent Taxes	15-499	\$	325,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSED (Item 6(a), Sheet 11)	07-190	\$	9,477,421.00
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:			
Item 6, Sheet 42	07-195	\$	-
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$	-
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY		\$	-
4. To Be Added to THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:			
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191		
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX	07-192	\$	-
Total Revenues	13-289	\$	13,465,387.00

**TOWNSHIP OF BYRAM
SUSSEX COUNTY, NEW JERSEY
CHILD ABUSE PREVENTION MONTH
PROCLAMATION**

WHEREAS, child abuse and neglect is a complex and ongoing problem in our society, affecting many children in Sussex County; and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse, and neglect; and

WHEREAS, child abuse and neglect not only directly harm children, but also increase the likelihood of criminal behavior, substance abuse, health problems, and risky behavior; and

WHEREAS, the effects of child abuse are felt by communities as a whole, and need to be addressed by the entire community; and

WHEREAS, effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies and business community;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of Byram Township, hereby proclaims April as Child Abuse Prevention Month, and calls upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

Alexander Rubenstein, Mayor

Proclamation adopted this 1st day of April, 2025.

Cynthia Church, Municipal Clerk

TOWNSHIP OF BYRAM

Proclamation

AUTISM AWARENESS MONTH - APRIL 2025

WHEREAS, autism is a pervasive development disorder affecting the social, communication and behavioral skill of those affected by it; and

WHEREAS, as more and more health professionals become proficient in diagnosing autism, more children are being diagnosed on the autistic spectrum, resulting in rates as high as one in 59 children nationally and 1 in 34 in New Jersey; and

WHEREAS, while there is no cure for autism, it is well-documented that if an individual with autism receives treatment early in their lives, it is often possible for those individuals to lead significantly improved lives; and

WHEREAS, Autism New Jersey is spearheading an awareness effort in order to educate parents, professionals and the general public about autism and its effects.

NOW, THEREFORE BE IT RESOLVED that the **BYRAM TOWNSHIP MAYOR AND COUNCIL** do hereby proclaim April, 2025 as **NATIONAL AUTISM AWARENESS MONTH** in the **Township of Byram**, and urge all employees and residents to participate in our municipality's National Autism Awareness Month activities, in order to become better educated on the subject of autistic spectrum disorders.

Alexander Rubenstein
Mayor of the Township of Byram

April 1, 2025

TOWNSHIP OF BYRAM
RESOLUTION NO. 078 – 2025

**RESOLUTION FOR 100% EXEMPT VETERAN OWNER OF BLOCK 304 LOT 2181
CANCELLATION OF TAXES FOR THE REMAINDER OF FIRST HALF 2025
“AUTHORIZING TAXES BE REMITTED (CANCELLED) FOR 2025”**

WHEREAS, Gary B. Caton Jr., the lawful owner of Block 304, Lot 2181, also known as 515 East Shore Trail has been deemed 100% disabled by the Department of Veteran’s Affairs; and

WHEREAS, Gary B. Caton Jr., has been approved by the Byram Township Tax Assessor for a 100% Disabled Veteran exemption in accordance with 54:4-3:30, and

WHEREAS, the Tax Collector is to cancel the taxes for the remainder of first half preliminary 2025 taxes in the amount of \$3,261.25;

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Byram in the County of Sussex and the State of New Jersey to, hereby, authorize the Tax Collector to remit (cancel) the taxes in the amount of \$3,261.25 on said property.

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2 nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I, certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on April 1, 2025.

Cynthia Church, RMC
Township Clerk

TOWNSHIP OF BYRAM
RESOLUTION NO. 079 – 2025
**RESOLUTION AUTHORIZING 100% DISABLED VETERAN EXEMPT STATUS TO OWNER
OF BLOCK 304 LOT 2181 FOR TAX YEAR 2025 AND THE CANCELLATION OF TAXES
FOR THE FIRST HALF OF 2025 AND A PARTIAL REFUND OF TAXES PAID FOR 1ST
QUARTER IN 2025**

WHEREAS, Gary B. Caton Jr., the lawful owner of Block 304, Lot 2181, also known as 515 East Shore Trail has been deemed 100% disabled by the Department of Veteran's Affairs; and

WHEREAS, Gary B. Caton Jr., has applied to the Byram Township Tax Assessor for a 100% Disabled Veteran exemption in accordance with 54:4-3:30, which will be granted for the year 2025; and

WHEREAS, the Tax Assessor has recommended that this exemption be retroactive to March 5, 2025; and

WHEREAS, the Tax Collector has determined that the property taxes are paid through the 1st quarter of 2025. Therefore, a partial refund is due in the amount of \$752.60 which represents 1st quarter 2025; and

WHEREAS, the Tax Collector is to cancel the taxes for the remainder of the first half preliminary 2025 taxes in the amount of \$3,261.25.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Byram in the County of Sussex and the State of New Jersey, that the property be classified as 100% exempt effective March 5, 2025, and the Tax Collector be authorized to issue a refund in the amount of \$752.60 to Gary B. Caton Jr., 515 East Shore Trail, Sparta, NJ 07871, and cancel the remainder first half 2025 taxes in the amount of \$3,261.25.

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2 nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on April 1, 2025.

Cynthia Church, RMC
Township Clerk

**TOWNSHIP OF BYRAM
SUSSEX COUNTY, NEW JERSEY
RESOLUTION NO. 080 – 2025**

Authorization to Participate in the Union County Cooperative Pricing Agreement

WHEREAS, N.J.S.A. 40A:11-1 et. seq. authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the County of Union hereinafter referred to as “the Lead Agency” has offered voluntary participation in a renewal participation in a Cooperative Pricing System for the purchase of work, materials and supplies; and

WHEREAS, the Township of Byram in the County of Sussex desires to participate in the Union County Cooperative Pricing Agreement; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Byram, County of Sussex, State of New Jersey, authorizes the Township of Byram to participate in the Union County Cooperative Pricing Agreement and execute a Cooperative Pricing Agreement with the County of Union upon its approval by the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that the County of Union as Lead Agency is expected to comply with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq. and all of the provisions of the revised statutes of the State of New Jersey).

BYRAM TOWNSHIP COUNCIL

COUNCIL MEMBER	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on April 1, 2025.

Cynthia Church, Township Clerk

COOPERATIVE PRICING SYSTEM AGREEMENT
COUNTY OF UNION COOPERATIVE PRICING SYSTEM

THIS AGREEMENT made and entered into this

by and between the COUNTY OF UNION, Administration Building, Elizabeth, NJ 07207 hereinafter called the “LEAD AGENCY” or “COUNTY” and Byram Township with offices located at 10 Mansfield Drive, Stanhope, New Jersey, 07874, hereinafter referred to as a “participating contracting unit” or “governmental agency” and other public bodies located with the County of Union or adjoining counties who choose to participate in the Cooperative Pricing System.

WITNESSETH:

WHEREAS, N.J.S.A. 40A:11-11(10), N.J.S.A. 18A:64A-25.10 and N.J.S.A. 18A:18A-11, specifically authorizes two or more contracting units to enter into a Cooperative Pricing Agreement for the purchase of work, materials and supplies; and

WHEREAS, N.J.S.A. 40A:11-11(6), specifically establishes that the agreement shall be valid for a period not to exceed five years; and

WHEREAS, N.J.A.C. 5:34-7.1 et seq. regulates the manner in which cooperative purchasing and more specifically, cooperative pricing systems, are operated and conducted; and

WHEREAS, N.J.S.A. 40A:11-10, et seq. specifically permits the County of Union to enter into contractual agreement with any governmental agency municipalities located within the County to undertake any municipal function including purchasing; and

WHEREAS, the County of Union has commenced a voluntary Cooperative Pricing System with other authorized contracting units within County of Union or adjoining counties utilizing the administrative purchasing services and facilities of the County of Union; and

WHEREAS, this Cooperative Pricing Agreement is to effect substantial economies in the purchase of work, materials and supplies; and

WHEREAS, all parties hereto have approved the within Agreement by Ordinance or Resolution as appropriate, in accordance with the aforesaid statutes; and

WHEREAS, it is the desire of all parties to enter into such Agreement for said purposes:

NOW, THEREFORE, IN CONSIDERATION of the promises and of the covenants, terms and conditions hereinafter set forth, it is mutually agreed as follows:

1. The work, materials or supplies to be priced cooperatively may include those items listed on the Union County Website listed under Bulk List and such other items as two or more participating contracting units in the system agree can be purchased on a cooperative basis.
2. The items and classes of items which may be designated by the participating contracting units hereto may be purchased cooperatively for the period commencing with the execution of this Agreement and continuing until termination of the approval for the Cooperative Pricing System as defined by N.J.A.C. 5:34-7.5 and more specifically set forth below.
3. The County of Union, on behalf of all participating contracting units, shall upon approval of the System's registration and annually thereafter on the anniversary of the system's registration, shall publish in its official newspaper a notice similar in content to the following:

Notice of Cooperative Purchasing

The County of Union acts as lead agency in a cooperative purchasing agreement in cooperation with 192 registered members. Under this system, the County of Union solicits competitive bids for certain items purchased by registered members. This is a cooperative pricing system as defined and regulated by N.J.A.C. 5:34-7.

Interested citizens or vendors may obtain information regarding the manner of operation of this system by contacting UC Purchasing Department, 10 Elizabethtown Plaza, Elizabeth, New Jersey 07207, 908-527-4130. System Identifier #8-UCCP), approved by the New Jersey Division of Local Government Services.

4. Before seeking bids, the lead agency shall obtain from the participating contracting units in writing the items to be purchased, estimated quantities that each participating contracting units proposes to contract for during the life of the master contract, the location of delivery and other requirements to permit the preparation of specifications as provided by law.
5. The County of Union shall prepare and disclose the quantities and details of delivery required. The County of Union shall include in the specifications its requirements, stated in definite quantities; and registered member requirements, stated as individual estimated needs.
 - a. The specification shall list the participating contracting units who have submitted estimates, their delivery address, their estimated maximum quantities and other relevant information to permit the bidder to understand what is potentially involved.

6. Prior to the advertisement for bids, a registered member may request a review copy of the bid specifications. No changes shall thereafter be made except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.
7. A single advertisement for bids or the solicitation of informal quotations for the work, materials or supplies to be purchased shall be prepared by the County of Union on behalf of all of the participating contracting units desiring to purchase any item and in accordance with *N.J.S.A. 40A:11-1 et seq.*
8. The County of Union will advertise for bids or the solicitation of informal quotations and shall receive bids or quotations on behalf of all participating contracting units in accordance with *N.J.S.A. 40A:11-1 et seq.* and *N.J.A.C. 5:34-7.10*. Following the receipt of bids, the County of Union shall review said bids and on behalf of all participating contracting units, either reject all or certain of the bids or make one award to the lowest responsible bidder or bidders for each separate item. This award shall result in the County of Union entering into a master contract with the successful bidder(s) providing for two categories of purchases:
 - a. The quantities ordered for the County's own needs, and
 - b. The estimated aggregate quantities to be ordered by other participating contracting units by separate contracts, subject to the specifications and prices set forth in the Lead Agency's overall (master) contract.
9. The County of Union shall enter into a formal written contract(s), when required by law, directly with the successful bidder(s) only after it has certified the funds available for its own needs.

10. Each participating contracting unit shall also certify the funds available only for its own needs ordered; enter into a formal written contract, when required by law, directly with the successful bidder(s); issue purchase orders in its own name directly to successful bidder(s) against said contract; accept its own deliveries; be invoiced by and receive statements from the successful bidder(s); make payment directly to the successful bidder(s), and be responsible for any tax liability.
11. No participating contracting unit in the Cooperative Pricing System shall be responsible for payment for any items ordered or for performance generally, by any other participating contracting unit. Each participating contracting unit shall accordingly be liable only for its own performance and for items ordered and received by it and none assumes any additional responsibility or liability.
12. The provisions of Paragraphs 9, 10 and 11 above shall be quoted or referred to and sufficiently described in all specifications so that each bidder shall be on notice as to the respective responsibilities and liabilities of the participating contracting units.
13. No participating contracting unit in the Cooperative Pricing System shall issue a purchase order or issue a contract for a price which exceeds any other price available to it from any other such system in which it is authorized to participate or from bids which it has itself received.
14. All matters relating to the financial and contractual details of the Cooperative Pricing System shall be in accordance with *N.J.A.C. 5:34-7.11*
15. The County of Union and the participating contracting units shall be responsible for compliance with the change order requirements of *N.J.A.C. 5:34-4*.

16. When applicable, each participating contracting unit may, by resolution, provide for and authorize payment in advance for estimated administrative costs to be paid to the County of Union for a cooperative pricing system. Such administrative costs shall be budgeted by the County of Union as a Special Item of Revenue offset with appropriations.
17. The County of Union reserves the right to exclude any item or commodity from said system if, in its opinion, the pooling of purchasing requirements or needs of the participating contracting units is either not beneficial or not workable.
18. The Director of the Division of Local Government Services within the State Department of Community Affairs shall be notified within thirty (30) days of any change in the designated purchasing agent.
19. This Agreement shall become effective upon execution, subject to the review and approval of the Director of the Division of Local Government Services of the participating contracting units participation in the system. Further, this Agreement shall continue in effect until such time as the approval from the Director of the Division of Local Government Services exists, in accordance with *N.J.A.C. 5:34-7.5(f)*. Any party to this Agreement which wishes to terminate its participation shall give written notice of its intention to terminate its participation at least thirty (30) days prior to the expiration of the term of the agreement.
20. All records and documents maintained or utilized pursuant to terms for this Agreement shall be identified by the code number assigned by the Director, Division of Local Government Services, and such other numbers as are assigned by the County of Union for purposes of identifying each contract and item awarded.

21. If any governmental agency wishes to withdraw from this agreement or if any other governmental agency wishes to become a party to this agreement, the other terms and conditions of this agreement will remain unchanged as to all the remaining participating contracting units.
22. This Agreement shall be binding upon and endure to the benefit of the successors and assigns of the respective parties hereto.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and executed by their authorized corporate officers and their respective seals to be hereto affixed on the date and year above written.

FOR THE COUNTY OF UNION

ATTEST:

JAMES E. PELLETTIERE, Clerk
Board of Commissioners

BY: _____
EDWARD OATMAN
County Manager

APPROVED AS TO FORM:

BRUCE H. BERGEN, ESQ.
County Counsel

FOR THE PARTICIPATING UNIT

ATTEST:

Clerk

APPROVED AS TO FORM:

Counsel

BY: _____

Print Name

Title

BYRAM TOWNSHIP
SUSSEX COUNTY, NEW JERSEY

RESOLUTION 081-2025

RESOLUTION TO SUPPORT PUBLISHING LEGAL NOTICES
ON OFFICIAL GOVERNMENT WEBSITES

WHEREAS, the sunset provision of March 1, 2025, imposed under P.L. 2024 c. 106 has passed in what was a temporary solution that allowed local governments to comply with the public notice requirements under the law in time for annual reorganization meetings in January; and

WHEREAS, local government officials serve as the stewards of property taxpayer dollars and should no longer be required to subsidize the newspaper industry with revenues collected from publishing legal notices in the press; and

WHEREAS, long before NJ Advanced Media's announcement that it was terminating daily print publications in January of 2025, local government officials found it increasingly difficult to comply with the public notice requirements under the law as the media has become almost exclusively digitized and struggled to retain staff, resources, and publications; and

WHEREAS, legislation that will authorize local governments to publish legal notices on a local government's official website will streamline an antiquated and overly burdensome process and save valuable time, resources, and property taxpayer dollars.

NOW, THEREFORE, BE IT RESOLVED that the Township of Byram does in fact, hereby urge state leaders to pass legislation that will authorize municipalities, counties, school districts, and all local governments to publish legal notices in a clear, transparent, and timely manner on a local government's official website, and

FURTHER BE IT RESOLVED that any such legislation should include the following:

- a) obligate the local government who is publishing the notice to indicate on the posting the date and time that the posting was made;
- b) in the cases of “special meetings,” that the notices also be posted on any social media outlets the local government may operate, including community notification systems;
- c) that the local government maintain an e-mail distribution list that any person may ask to be included on, and all notices be sent to that list as well.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be sent to Governor Phil Murphy, Senate President Nicholas Scutari, Speaker of the General Assembly Craig Coughlin, Senator Parker Space, Assemblymembers Dawn Fantasia and Michael Inganamort and the New Jersey State League of Municipalities.

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2 nd					
Yes					
No					
Abstain					
Absent					

ATTEST:
I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on April 1, 2025.

Cynthia Church, RMC
Township Clerk

TOWNSHIP OF BYRAM
SUSSEX COUNTY, NEW JERSEY
RESOLUTION NO. 082 – 2024

Authorize the Purchase and Installation of Cabling Hardware for the Township of Byram

WHEREAS, the Township of Byram has the need to purchase and install new cabling hardware; and

WHEREAS, the Township of Byram pursuant to N.J.S.A. 40A:11-12 and N.J.A.C. 5:34-7-29, may without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, participation in the State Cooperative Pricing Program does not require a formal agreement with the Division of Purchase and Property, or its approval of the Director required; and

WHEREAS, contracts awarded under a State Cooperative Purchasing Contract, in excess of the Township’s bid threshold may be made by resolution of the Governing Body; and

WHEREAS, the New Jersey Cooperative Purchasing Program awarded a contract to New Jersey Business Systems, Inc. under Contract #T-2989, #23-TELE-45460 for Communications Wiring Services for the period August 1, 2023 – July 31, 2026, thereby affording the Township of Byram the opportunity of direct purchase, without competitive bidding from authorized dealer:

New Jersey Business Systems, Inc.
7C Marlen Dr
Robbinsville, NJ 08691

WHEREAS, the total labor estimate which includes Union Labor, Project Management, Administration, Testing & Documentation is \$9,070.00; and

WHEREAS, the cabling hardware is not covered under contract #23-TELE-45460 but under the Township’s bid threshold; and

Cat6 Plenum - Blue -	\$5,600.00
Patch Panel – 24-Port Cat 6 -	858.39
Faceplate, Rear-Loading, 2-Port, White -	94.50
J Hooks Cat12 ¾” -	107.50
J-Hook 2” -	491.50
Ready Sleeve, 1” Firestop Sleeve -	191.00
STI Ready Cable Sleeve -	78.23
RJ-45 Jack, Green -	23.88
Bag of Green Hubble Jacks 24 -	610.83
Pan-Way Non-Metallic 1 Gang Deep Outlet Box -	612.00
Total Contract Options -	<u>\$8,667.83</u>

WHEREAS, the source of funding for this purchase is available under Capital Ordinance #19-2024 – Technology Upgrades; and

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Byram does hereby authorize the execution of the necessary purchase orders in the total amount not to exceed \$17,737.83 to obtain and install cabling hardware; and

BE IT FURTHER RESOLVED, that upon receipt, inspection and approval of voucher therefore by the Township of Byram, payment, pursuant to said purchase order, is hereby authorized with the same to be charged against funds established in the appropriate account for said purpose.

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:
I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on April 1, 2025.

Cynthia Church, Township Clerk

**TOWNSHIP OF BYRAM
SUSSEX COUNTY, NEW JERSEY
RESOLUTION NO. 083 – 2025**

**Authorization to Purchase Gasoline & Diesel under the Morris County Cooperative Pricing
Council for Budget Year 2025**

WHEREAS, the Township of Byram is a member of the Morris County Cooperative Pricing Council; and

WHEREAS, the Township of Byram is in need of and desires to purchase unleaded gasoline and diesel; and

WHEREAS, the cost of gasoline and diesel are determined based on the journal of commerce – Oil Price Daily posting; and

WHEREAS, the Morris County Cooperative Pricing Council awarded a contract to Griffith-Allied Trucking, LLC DBA: Allied Oil under Contract #1 – Motor Gasoline for the period January 1, 2025 – December 31, 2025 and Contract #12 – Ultra Low Sulfur Diesel Fuel for the period January 1, 2025 – December 31, 2025, thereby affording the Township of Byram the opportunity of direct purchase of gasoline & diesel at a markup of \$0.1777/gallon for regular, mid-grade and premium unleaded gas and \$0.2280/gallon for diesel from approximately April 1st to October 31st and \$0.2380/gallon for diesel from approximately November 1st to March 31st, without competitive bidding;

Griffith-Allied Trucking, LLC
DBA: Allied Oil, LLC
25 Old Camplain Road
Hillsborough, NJ 08844

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Byram does hereby authorize the Purchasing Agent (or designee) to purchase gasoline and diesel from the above referenced Morris County Cooperative Pricing Council Vendor, pursuant to all conditions of the contract listed herein; and

BE IT FURTHER RESOLVED, that upon receipt, inspection and approval of vouchers therefore by the Township of Byram, payment, pursuant to said purchase orders, are hereby authorized with the same to be charged against funds established in the appropriate accounts for said purpose; and

BE IT FURTHER RESOLVED, that the duration of the contract between the Township of Byram and the referenced Morris County Cooperative Pricing Council Vendor, shall be for budget year 2025; and

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the Morris County Cooperative Pricing Council, Chief Financial Officer and the Municipal Clerk.

BYRAM TOWNSHIP COUNCIL

COUNCIL MEMBER	Councilman Franco	Councilwoman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:
I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on April 1, 2025.

Cynthia Church, Township Clerk

**TOWNSHIP OF BYRAM
SUSSEX COUNTY, NEW JERSEY
RESOLUTION NO. 084 – 2025**

**Authorization to Purchase #2 Fuel Oil (Heating Oil) under the Morris County Cooperative Pricing
Council for Budget Year 2025**

WHEREAS, the Township of Byram is a member of the Morris County Cooperative Pricing Council; and

WHEREAS, the Township of Byram is in need of and desires to purchase fuel oil #2 (heating oil); and

WHEREAS, the cost of fuel oil #2 (heating oil) is determined based on the journal of commerce – Oil Price Daily posting; and

WHEREAS, the Morris County Cooperative Pricing Council awarded a contract to Finch Fuel Oil Company, Inc. under Contract #2 – #2 Fuel Oil for the period January 1, 2023 – December 31, 2025, thereby affording the Township of Byram the opportunity of direct purchase of #2 fuel oil (heating oil) at a markup of \$.1950/gallon, without competitive bidding:

Finch Fuel Oil Company, Inc.
P.O. Box 468
Kearny, NJ 07032

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Byram does hereby authorize the Purchasing Agent (or designee) to purchase #2 fuel oil (heating oil) from the above referenced Morris County Cooperative Pricing Council Vendor, pursuant to all conditions of the contract listed herein; and

BE IT FURTHER RESOLVED, that upon receipt, inspection and approval of vouchers therefore by the Township of Byram, payment, pursuant to said purchase orders, are hereby authorized with the same to be charged against funds established in the appropriate accounts for said purpose; and

BE IT FURTHER RESOLVED, that the duration of the contract between the Township of Byram and the referenced Morris County Cooperative Pricing Council Vendor, shall be for budget year 2025; and

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the Morris County Cooperative Pricing Council, Chief Financial Officer and the Municipal Clerk.

BYRAM TOWNSHIP COUNCIL

COUNCIL MEMBER	<i>Councilwoman Franco</i>	<i>Councilman Gallagher</i>	<i>Councilman Proctor</i>	<i>Councilman Roseff</i>	<i>Mayor Rubenstein</i>
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST: I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on April 1, 2025.

Cynthia Church, Township Clerk

List of Bills - (All Funds)

Meeting Date: 04/01/2025 For bills from 03/15/2025 to 03/28/2025

Vendor	Description	Payment	Check Total
Claims Account			
2640 - AFTERMATH SERVICES, LLC	PO 30330 POLICE - CAR #5 CLEANING - JOB #JC2025-8	300.00	300.00
40 - ALLIED OIL, LLC	PO 29987 1ST QUARTER 2025 BLANKET PURCHASE ORDER	5,993.85	5,993.85
3239 - AQUA NEW JERSEY	PO 30091 LEE HILL WATER SERVICE 2024-ACCT#0022918	36.72	36.72
1734 - ARMENO, DEBORAH	PO 30375 REC COMMITTEE - POLAR PLUNGE REFRESHMENT	149.23	149.23
106 - ATLANTIC COMMUNICATIONS, INC	PO 30307 FIRE DEPT - RADIO REPAIRS - ESTIMATE #BT	562.50	562.50
149 - BLUE DIAMOND DISPOSAL, INC.	PO 29968 1ST QUARTER 2025 BLANKET PURCHASE ORDER	57,750.00	57,750.00
3918 - BRISOLLA, LEVISTON N.	PO 30303 Refund - 100% Disabled Veteran - Block 3	4,470.04	4,470.04
2692 - BYRAM, TOWNSHIP OF - CHANGE FUND	PO 30284 Animal Trust - Change for Licensing at R	150.00	150.00
2104 - DOVER BRAKE & CLUTCH CO., INC.	PO 29920 2025 Blanket for Supplies	199.48	199.48
458 - EDWARD'S TRADING POST, INC.	PO 30150 2025 Blanket for Supplies	1,550.00	1,550.00
3894 - ELIGUL, YHANNELS	PO 29739 REFUND - MINI MOVERS HIP HOP/TUMBLE	39.00	39.00
3874 - FERRO CONCEPTS	PO 29632 POLICE - FIREARM SLINGS - ORDER #1145695	355.10	355.10
3854 - FF1 APPARATUS, LLC	PO 30329 Pump PM - MCCPC Contract #13-B	2,400.00	
	PO 30379 Repairs to Tender 5, 7 & Engine 4	3,182.93	5,582.93
3700 - FRED BEANS FORD OF WASHINGTON	PO 29918 2025 Blanket for Parts & Repairs	392.52	392.52
2396 - GARDEN STATE LABORATORIES, INC.	PO 30069 2025 Blanket For Water Testing	290.00	290.00
642 - HAMBURG PLUMBING SUPPLY CO., INC.	PO 29928 2025 Blanket for Supplies	63.49	63.49
649 - HAROLD E. PELLOW & ASSOCIATES,	PO 30055 1ST QUARTER 2025 BLANKET PURCHASE ORDER	290.00	
	PO 30358 ESCROW - DECEMBER 2024 SERVICES - SCHUFF	284.00	
	PO 30359 ESCROW - NOVEMBER 2024 SERVICES - TEDESC	513.75	
	PO 30360 ESCROW - DECEMBER 2024 SERVICES - TEDESC	71.00	
	PO 30361 ESCROW - JANUARY 2025 SERVICES - SCHUFFE	725.00	
	PO 30381 ESCROW - DECEMBER 2024 SERVICES - R&G CA	409.00	2,292.75
707 - INTERNATIONAL ASSOCIATION OF	PO 30340 POLICE - ANNUAL MEMBERSHIP DUES - ID #10	220.00	220.00
751 - JCP&L	PO 30382 MONTHLY SERVICE	433.54	433.54
751 - JCP&L	PO 30383 MONTHLY SERVICE	2,041.31	2,041.31
751 - JCP&L	PO 30384 MONTHLY SERVICE	56.52	56.52
751 - JCP&L	PO 30385 MONTHLY SERVICE	57.83	57.83
751 - JCP&L	PO 30387 MONTHLY SERVICE	117.85	117.85
751 - JCP&L	PO 30390 MONTHLY SERVICES	1,099.20	1,099.20
3412 - KONICA MINOLTA PREMIER FINANCE	PO 29970 JAN-APRIL 2025 BLANKET PURCHASE ORDER -	111.70	111.70
3412 - KONICA MINOLTA PREMIER FINANCE	PO 29973 JAN-APRIL 2025 BLANKET PURCHASE ORDER -	130.19	130.19
2409 - LAKELAND BUS LINES, INC.	PO 30064 TRANSPORTATION FOR METS GAME - 05/11/202	1,350.00	1,350.00
1928 - LINDE GAS & EQUIPMENT, INC.	PO 30061 2025 Blanket for Tank Leases	99.12	99.12
3699 - MARAZITI FALCON, LLP	PO 30371 ESCROW - FEBRUARY 2025 SERVICES - PIETSC	75.00	75.00
1009 - MGL PRINTING SOLUTIONS	PO 30257 POLICE - DATE STAMP - QUOTE #25051	100.00	100.00
3856 - MINI MOVERS DANCE, LLC	PO 30353 JANUARY 2025 MINI MOVERS DANCE CLASSES	409.50	409.50
826 - MOLINARI, KATHY	PO 30331 2024-2025 MAC COORDINATOR FEE	750.00	750.00
2625 - NAPA AUTO PARTS	PO 29916 2025 Blanket for Supplies	134.15	134.15
2437 - NAVITEND	PO 30264 COPILOT LICENSE FOR MICROSOFT 365 - QUOT	360.00	
	PO 30365 FEBRUARY 2025 IT SERVICES	187.50	547.50
1190 - NJ STATE ASSOC-CHIEFS OF POLICE	PO 30328 POLICE - TRAINING COURSE	299.00	
	PO 30336 POLICE - TRAINING COURSE	299.00	
	PO 30363 POLICE - 2025 ANNUAL MEMEBERSHIP	475.00	1,073.00
1212 - NOR. JERSEY MUN EMP BENFT FUND	PO 30012 JAN-APRIL 2025 BLANKET PURCHASE ORDER -	110.00	
	PO 30012 JAN-APRIL 2025 BLANKET PURCHASE ORDER -	5,369.00	5,479.00
1244 - OTC BRANDS, INC.	PO 30231 ST. PATRICK'S DAY POLAR PLUNGE - ORDER #	87.96	87.96
1263 - PARTAC PEAT CORPORATION	PO 30301 Beam Clay for Fields - Quote #2025-Q3476	1,822.22	1,822.22
1775 - PENTELDATA	PO 30049 2025 BLANKET PURCHASE ORDER - COMMERCIAL	126.99	126.99
3645 - POLICE RECORDS & INFORMATION MGMT GROUP,	PO 30217 POLICE - SEMINAR - PROPERTY & EVIDENCE M	279.00	279.00
3406 - PORTER LEE CORPORATION	PO 30337 POLICE - ANNUAL MAINTENANCE FEE	920.00	920.00
2703 - POWER PLACE, INC.	PO 29924 2025 Blanket for Parts & Repairs	138.74	138.74
3697 - PTL. CHRISTOPHER SPALDO	PO 30335 POLICE - MEAL REIMBURSEMENT	109.98	109.98
3652 - ROYALTY CLEANING SERVICES, LLC	PO 30015 1ST QUARTER 2025 BLANKET PURCHASE ORDER	567.32	567.32
1468 - SCMUA	PO 29930 2025 Blanket for Leaves & Brush Disposal	117.90	
	PO 29931 2025 Blanket for Street Sweeping Dispos	651.63	
	PO 29969 1ST QUARTER 2025 BLANKET PURCHASE ORDER	11,885.56	12,655.09
1483 - SERVICE TIRE TRUCK CENTER, INC.	PO 29921 2025 Blanket for Tires & Tire Repair/Mou	79.00	79.00
1712 - SK OFFICE SUPPLY, INC.	PO 30310 DOCUMENT DESTRUCTION	160.00	160.00

List of Bills - (All Funds)

Meeting Date: 04/01/2025 For bills from 03/15/2025 to 03/28/2025

Vendor	Description	Payment	Check Total
1822 - SPARTA, TOWNSHIP OF	PO 30070 1ST QUARTER 2025 BLANKET PURCHASE ORDER	525.00	525.00
3563 - SPATIAL DATA LOGIC, LLC	PO 29507 2024 RENEWAL LICENSING FOR ADMINISTRATIO	3,840.00	
	PO 29507 2024 RENEWAL LICENSING FOR ADMINISTRATIO	10,600.00	14,440.00
1543 - STAPLES	PO 30265 FINANCE/POLICE - OFFICE SUPPLIES - ORDER	487.27	487.27
1554 - STATE OF NEW JERSEY	PO 30386 APRIL 2025 HEALTH INSURANCE PREMIUMS	120,540.88	
	PO 30386 APRIL 2025 HEALTH INSURANCE PREMIUMS	1,969.74	122,510.62
1889 - VERIZON WIRELESS	PO 30388 MONTHLY SERVICE	165.07	
	PO 30389 MONTHLY SERVICE	82.68	247.75
3753 - W. CAMPBELL SUPPLY CO. OF SUSSEX CTY, LL	PO 30367 Diesel Smoke Tests	442.50	442.50
1926 - WB MASON CO., INC.	PO 29961 2025 WATER COOLOR RENTAL & SUPPLIES	84.26	84.26
1954 - WITMER PUBLIC SAFETY GROUP, INC.	PO 30155 FIRE DEPT - BATTERIES FOR GAS METERS - Q	150.80	150.80
TOTAL			250,297.52

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN OE	739.01			
01-201-20-130-020	FINANCE ADMINISTRATION OE	291.35			
01-201-20-145-020	TAX COLLECTION OE	94.78			
01-201-20-165-020	ENGINEERING	290.00			
01-201-21-185-020	ZONING COMMISSION OE	38.01			
01-201-23-220-020	GROUP INSURANCE	125,909.88			
01-201-25-240-020	POLICE OE	3,063.22			
01-201-25-265-015	FIRE PREVENTION OE	525.00			
01-201-25-265-020	FIRE OE	713.30			
01-201-26-290-020	ROAD REPAIR & MAINT OE	3,724.61			
01-201-26-292-020	FLEET MAINTENANCE	6,830.58			
01-201-26-310-020	PUBLIC BLDGS & GROUNDS OE	978.30			
01-201-26-335-030	GARBAGE CONTRACT	69,302.32			
01-201-30-420-020	CELEBRATION PUBLIC EVENTS	237.19			
01-201-31-430-020	ELECTRICITY	1,273.57			
01-201-31-435-020	STREET LIGHTING	2,532.68			
01-201-31-440-020	TELEPHONE	126.99			
01-201-31-460-020	GASOLINE	5,993.85			
01-201-32-465-000	RECYCLING TAX APPROP.	333.24			
01-203-20-100-020	(2024) GENERAL ADMIN OE		1,920.00		
01-203-21-185-020	(2024) ZONING COMMISSION OE		1,920.00		
01-203-25-240-020	(2024) POLICE OE		764.08		
01-205-55-000-000	Tax Overpayments			4,470.04	
01-213-07-000-000	RESERVE - FEDERAL/STATE GRANTS			1,519.53	
01-260-05-100	Due to Claims			0.00	233,591.53
TOTALS FOR	Current fund	222,997.88	4,604.08	5,989.57	233,591.53
12-260-05-100	Due to Claims			0.00	150.00
12-286-56-000-001	Reserve - Dog Trust			150.00	
TOTALS FOR	Animal Trust	0.00	0.00	150.00	150.00
19-260-05-100	Due to Claims			0.00	12,679.74
19-286-56-000-400	Reserve - Uniform Construction Code			12,679.74	
TOTALS FOR	Other Trust	0.00	0.00	12,679.74	12,679.74

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
20-260-05-100	Due to Claims			0.00	1,798.50
20-286-56-011-000	TRIPS			1,350.00	
20-286-56-300-000	PROGRAMMING			448.50	
TOTALS FOR	Recreation Trust	0.00	0.00	1,798.50	1,798.50
24-260-05-100	Due to Claims			0.00	2,077.75
24-280-56-000	Reserve for Developers Escrow Deposits			2,077.75	
TOTALS FOR	Developers Escrow - VNB	0.00	0.00	2,077.75	2,077.75

Total to be paid from Fund 01 Current fund	233,591.53
Total to be paid from Fund 12 Animal Trust	150.00
Total to be paid from Fund 19 Other Trust	12,679.74
Total to be paid from Fund 20 Recreation Trust	1,798.50
Total to be paid from Fund 24 Developers Escrow - VNB	2,077.75
	=====
	250,297.52

Checks Previously Disbursed

2025031	LENAPE VALLEY REGIONAL H S	PO# 29915	JANUARY - JUNE 2025 REGIONAL SCH00	601,661.33	4/01/2025
2025032	BYRAM TWP BD OF EDUCATION	PO# 29914	JANUARY - JUNE 2025 SCHOOL TAX LEV	1,129,230.67	4/01/2025
9032825	BYRAM TWP PAYROLL ACCT		03/28/2025 PAYROLL	198,643.50	3/26/2025

				1,929,535.50	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current fund	1,929,535.50	233,591.53	2,163,127.03
Fund 12 Animal Trust		150.00	150.00
Fund 19 Other Trust		12,679.74	12,679.74
Fund 20 Recreation Trust		1,798.50	1,798.50
Fund 24 Developers Escrow - VNB		2,077.75	2,077.75
BILLS LIST TOTALS	1,929,535.50	250,297.52	2,179,833.02
			=====

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 04/01/2025 For bills from 03/15/2025 to 03/28/2025

Account	P0 #	Vendor	Description	Payment	Account Total
Current fund					
DEPARTMENT 000					
01-205-55-000-000		30303 BRISOLLA, LEVISTON N.	4th Quarter 2024	405.71	
		30303 BRISOLLA, LEVISTON N.	1st Quarter 2025	4,064.33	
		Tax Overpayments	TOTAL FOR ACCOUNT		4,470.04
					=====
TOTAL for DEPARTMENT 000					4,470.04
DEPARTMENT 100					
01-201-20-100-200		30265 STAPLES	ITEM #24401449 - ULTRA DUSTER INDUSTRIAL	17.99	
		30310 SK OFFICE SUPPLY, INC.	64 GALLON SECURITY CONTAINER OF DOCUMENT	160.00	
		Office Supplies	TOTAL FOR ACCOUNT		177.99
01-201-20-100-216		30365 NAVITEND	ISSUE W/WEBSITE ON IPAD - ADJUSTED PDF L	125.00	
		30264 NAVITEND	2025 ANNUAL COPILOT LICENSE FOR MICROSOFT	360.00	
		Computer Services	TOTAL FOR ACCOUNT		485.00
01-201-20-100-250		30388 VERIZON WIRELESS	Community Relations - iPad - Acct #28217	38.01	
		30388 VERIZON WIRELESS	Administration - iPad - Acct #282179761-	38.01	
		Cell Phone -Administration	TOTAL FOR ACCOUNT		76.02
01-203-20-100-211		29507 SPATIAL DATA LOGIC, LLC	ENTERPRISE LICENSE - 5-9 SEATS	1,920.00	
		(2024) Service/Maintenance	TOTAL FOR ACCOUNT		1,920.00
		=====			
TOTAL for DEPARTMENT 100					2,659.01
DEPARTMENT 130					
01-201-20-130-200		30265 STAPLES	ITEM #1618419 - OXIVIR DISINFECTING WIPE	94.79	
		30265 STAPLES	CREDIT - RETURN	-109.98	
		30265 STAPLES	ITEM #949820 - PAPER WATER CUPS, WAXES,	194.84	
		Office Supplies	TOTAL FOR ACCOUNT		179.65
01-201-20-130-209		29970 KONICA MINOLTA PREMIER FINANCE	MARCH 2025 LEASE	111.70	
		Copy Machine	TOTAL FOR ACCOUNT		111.70
					=====
TOTAL for DEPARTMENT 130					291.35
DEPARTMENT 145					
01-201-20-145-200		30265 STAPLES	ITEM #1618419 - OXIVIR DISINFECTING WIPE	94.78	
		Office Supplies	TOTAL FOR ACCOUNT		94.78
					=====
TOTAL for DEPARTMENT 145					94.78

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 04/01/2025 For bills from 03/15/2025 to 03/28/2025

Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 165					
01-201-20-165-020	30055	HAROLD E. PELLOW & ASSOCIATES, ENGINEERING	FEBRUARY 2025 ENGINEERING SERVICES - MS4	290.00	
	TOTAL FOR ACCOUNT				290.00
					=====
TOTAL for DEPARTMENT 165					290.00
DEPARTMENT 185					
01-201-21-185-272	30388	VERIZON WIRELESS Miscellaneous	Zoning - iPad - Acct #282179761-0002	38.01	
	TOTAL FOR ACCOUNT				38.01
01-203-21-185-216	29507	SPATIAL DATA LOGIC, LLC (2024) Computer Services	ENTERPRISE LICENSE - 5-9 SEATS	1,920.00	
	TOTAL FOR ACCOUNT				1,920.00
					=====
TOTAL for DEPARTMENT 185					1,958.01
DEPARTMENT 220					
01-201-23-220-230	30386	STATE OF NEW JERSEY	APRIL 2025 HEALTH INSURANCE PREMIUMS - A	79,175.99	
	30012	NOR. JERSEY MUN EMP BENFT FUND	APRIL 2025 DENTAL INSURANCE PREMIUMS	5,369.00	
	30386	STATE OF NEW JERSEY	APRIL 2025 HEALTH INSURANCE PREMIUMS - R	41,364.89	
	Group Plans			TOTAL FOR ACCOUNT	125,909.88
					=====
TOTAL for DEPARTMENT 220					125,909.88
DEPARTMENT 240					
01-201-25-240-200	30257	MGL PRINTING SOLUTIONS	STAMP - RECEIVED: POLICE W/DATE	88.00	
	30265	STAPLES	ITEM #949820 - PAPER WATER CUPS, WAXES,	194.85	
	30257	MGL PRINTING SOLUTIONS	FREIGHT	12.00	
	Office Supplies/Misc			TOTAL FOR ACCOUNT	294.85
01-201-25-240-202	30363	NJ STATE ASSOC-CHIEFS OF POLICE	INITIATION FEE - CHIEF GUY M. MARIANI	200.00	
	30340	INTERNATIONAL ASSOCIATION OF	ACTIVE DUES FOR 01/01/25-12/31/25 - CHIE	220.00	
	30363	NJ STATE ASSOC-CHIEFS OF POLICE	2025 ANNUAL DUES - CHIEF GUY M. MARIANI	275.00	
	Dues & Memberships			TOTAL FOR ACCOUNT	695.00
01-201-25-240-209	29973	KONICA MINOLTA PREMIER FINANCE	MARCH 2025 LEASE	130.19	
	Copy Machine			TOTAL FOR ACCOUNT	130.19
01-201-25-240-211	30365	NAVITEND	WEBSITE UPDATE REQUEST - UPDATED INTERNA	62.50	
	30330	AFTERMATH SERVICES, LLC	BIOHAZARD CLEANING SERVICE FOR SQUAD CAR	300.00	
	Service/Maintenance			TOTAL FOR ACCOUNT	362.50
01-201-25-240-220	30337	PORTER LEE CORPORATION	ANNUAL SOFTWARE SUPPORT BEAST EVIDENCE S	920.00	
	Operating Maintenance			TOTAL FOR ACCOUNT	920.00

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 04/01/2025 For bills from 03/15/2025 to 03/28/2025

Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 240					
01-201-25-240-250	30389	VERIZON WIRELESS	Detective Phone - Acct #282179761-00001	82.68	
		<i>Cell Phone - Police</i>	TOTAL FOR ACCOUNT		82.68
01-201-25-240-271	30217	POLICE RECORDS & INFORMATION MGMT GROUP, INC.	SEMINAR - PROPERTY & EVIDENCE MANAGEMENT		279.00
	30328	NJ STATE ASSOC-CHIEFS OF POLICE	03/25-03/26/2025 - OPRA & RECORDS MANAGE	299.00	
		<i>Police & Fire Training</i>	TOTAL FOR ACCOUNT		578.00
01-203-25-240-246	30335	PTL. CHRISTOPHER SPALDO	11/18-11/22/24, 11/25/24 - 11/26/24 Meal	60.00	
	30335	PTL. CHRISTOPHER SPALDO	10/17/2024 - MEAL REIMBURSEMENT: RANGE	9.98	
	30335	PTL. CHRISTOPHER SPALDO	10/21/24 & 10/22/24 - MEAL REIMBURSEMENT	20.00	
	30335	PTL. CHRISTOPHER SPALDO	10/14/2024 - MEAL REIMBURSEMENT: RANGE	10.00	
	30335	PTL. CHRISTOPHER SPALDO	10/16/2024 - MEAL REIMBURSEMENT: RANGE	10.00	
		<i>(2024) Meals</i>	TOTAL FOR ACCOUNT		109.98
01-203-25-240-268	29632	FERRO CONCEPTS	SKU #FC-HW-RGBND1-NS-NC - RANGER BANDS	9.50	
	29632	FERRO CONCEPTS	SHIPPING	15.00	
	29632	FERRO CONCEPTS	SKU #FC-SG-SLING1-NS-BK - THE SLINGSTER	330.60	
		<i>(2024) Firearms & Ammo</i>	TOTAL FOR ACCOUNT		355.10
01-203-25-240-271	30336	NJ STATE ASSOC-CHIEFS OF POLICE	11/18-11/19/2024 - OPRA & RECORDS MANAGE	299.00	
		<i>(2024) Police & Fire Training</i>	TOTAL FOR ACCOUNT		299.00
					=====
TOTAL for DEPARTMENT 240					3,827.30
DEPARTMENT 265					
01-201-25-265-015	30070	SPARTA, TOWNSHIP OF	MARCH 2025 FIRE PREVENTION	525.00	
		<i>FIRE PREVENTION OE</i>	TOTAL FOR ACCOUNT		525.00
01-201-25-265-211	30155	WITMER PUBLIC SAFETY GROUP, INC.	MSA ALTAIR 2X BATTERY, SINGLE	150.80	
		<i>Service/Maintenance</i>	TOTAL FOR ACCOUNT		150.80
01-201-25-265-266	30307	ATLANTIC COMMUNICATIONS, INC	LACKAWANNA BASE STATION REPAIR - COMPLET	187.50	
	30307	ATLANTIC COMMUNICATIONS, INC	TANKER 5 - COMPLETE CHECK OF HIGHBAND RA	375.00	
		<i>Radio Repairs Upgrade</i>	TOTAL FOR ACCOUNT		562.50
					=====
TOTAL for DEPARTMENT 265					1,238.30
DEPARTMENT 290					
01-201-26-290-220	30061	LINDE GAS & EQUIPMENT, INC.	INDUSTRIAL ACETYLENE LEASE 02/20/25-03/2	42.48	
	30061	LINDE GAS & EQUIPMENT, INC.	INDUSTRIAL HIGH PRESSURE LEASE 02/20/25-	56.64	
		<i>Operating Maintenance</i>	TOTAL FOR ACCOUNT		99.12
01-201-26-290-250	30388	VERIZON WIRELESS	DPW - Assistant Supervisor Acct #2821797	51.04	
		<i>Cell Phone - DPW</i>	TOTAL FOR ACCOUNT		51.04
01-201-26-290-255	30150	EDWARD'S TRADING POST, INC.	48" X 120" X 1" PLATE	1,550.00	
		<i>Road Safety</i>	TOTAL FOR ACCOUNT		1,550.00
	29928	HAMBURG PLUMBING SUPPLY CO., INC.	2" X 12" PVC NIPPLE	18.04	
	29928	HAMBURG PLUMBING SUPPLY CO., INC.	2 SCH 80 UNION	29.79	

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 04/01/2025 For bills from 03/15/2025 to 03/28/2025

Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 290					
		30301 PARTAC PEAT CORPORATION	Beam Clay for Fields	1,007.25	
		30301 PARTAC PEAT CORPORATION	ESCNJ #21/22-10 Discount	-45.54	
		30301 PARTAC PEAT CORPORATION	ESCNJ #21/22-10 Discount	-50.36	
		29928 HAMBURG PLUMBING SUPPLY CO., INC.	RECTORSEAL PVC GRAY CEMENT	15.66	
		30301 PARTAC PEAT CORPORATION	Beam Clay for Fields	910.87	
01-201-26-290-461	Park Maintenance		TOTAL FOR ACCOUNT		1,885.71
		29924 POWER PLACE, INC.	OIL FILTER	11.73	
		29924 POWER PLACE, INC.	6PK 2.5 GAL ULTRA SYNTHETIC OIL W/STABIL	25.75	
		29924 POWER PLACE, INC.	STIHL BAR & CHAIN OIL	22.07	
		29924 POWER PLACE, INC.	FILTER ELEMENT	30.35	
		29924 POWER PLACE, INC.	FILTER ELEMENT	25.60	
		29924 POWER PLACE, INC.	320Z TURF-GARD	13.76	
		29924 POWER PLACE, INC.	OIL FILTER	9.48	
01-201-26-290-492	Park Vehicle Repair		TOTAL FOR ACCOUNT		138.74
TOTAL for DEPARTMENT 290					3,724.61
DEPARTMENT 292					
		30329 FF1 APPARATUS, LLC	Engine #4 Pump Preventative Maintenance	600.00	
		30329 FF1 APPARATUS, LLC	Engine #6 Pump Preventative Maintenance	600.00	
		29920 DOVER BRAKE & CLUTCH CO., INC.	BLACK BASE MOUNT	5.16	
		29920 DOVER BRAKE & CLUTCH CO., INC.	3/4" ROUND P2PC CM AMBER	13.16	
		30379 FF1 APPARATUS, LLC	Pump Repairs to Tender 5 per Quote 5300	1,492.74	
		29920 DOVER BRAKE & CLUTCH CO., INC.	CLR/MKR LAMP, RED	20.88	
		30379 FF1 APPARATUS, LLC	Pump Repairs to Tender 7 per Quote 5301	1,445.40	
		30379 FF1 APPARATUS, LLC	Pump Repairs to Engine 4 per Quote 5327	244.79	
		29920 DOVER BRAKE & CLUTCH CO., INC.	6" OVAL AMBER SIDE TURN/SIDE	59.84	
		30329 FF1 APPARATUS, LLC	Tender #7 Pump Preventative Maintenance	600.00	
		29920 DOVER BRAKE & CLUTCH CO., INC.	RED N TACK 140Z TUBE	83.80	
		30329 FF1 APPARATUS, LLC	Tender #5 Pump Preventative Maintenance	600.00	
		29920 DOVER BRAKE & CLUTCH CO., INC.	2-PIN 1" X 4" CM AMBER	16.64	
01-201-26-292-260	Fire Department		TOTAL FOR ACCOUNT		5,782.41
		29916 NAPA AUTO PARTS	LED CAPSULE	71.99	
		30367 W. CAMPBELL SUPPLY CO. OF SUSSEX CTY, LLC	Sweeper Test	147.50	
		30367 W. CAMPBELL SUPPLY CO. OF SUSSEX CTY, LLC	Hooklift Test	147.50	
		30367 W. CAMPBELL SUPPLY CO. OF SUSSEX CTY, LLC	FB-4 Test	147.50	
		29918 FRED BEANS FORD OF WASHINGTON	KIT-EL	392.52	
01-201-26-292-270	DPW Fleet		TOTAL FOR ACCOUNT		907.01
		29921 SERVICE TIRE TRUCK CENTER, INC.	VALVE-PASSENGER	16.00	
		29921 SERVICE TIRE TRUCK CENTER, INC.	DSMT/MT COMPUTER SPIN BALANCE NO VEHI	63.00	
		29916 NAPA AUTO PARTS	ENGINE OIL FILTER	53.28	
		29916 NAPA AUTO PARTS	ENGINE OIL FILTER	8.88	
01-201-26-292-280	Police Dept. Fleet		TOTAL FOR ACCOUNT		141.16
TOTAL for DEPARTMENT 292					6,830.58

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 04/01/2025 For bills from 03/15/2025 to 03/28/2025

Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 310					
		30069 GARDEN STATE LABORATORIES, INC.	03/14/2025 WATER TESTING - VOC'S	250.00	
		30069 GARDEN STATE LABORATORIES, INC.	03/14/2025 WATER TESTING - SAMPLING FEE	40.00	
		30091 AQUA NEW JERSEY	MARCH 2025 LEE HILL WATER SERVICE	36.72	
		29961 WB MASON CO., INC.	5 GALLON WATER JUGS	40.23	
		29961 WB MASON CO., INC.	DEPOSIT - 5 GALLON WATER JUGS	54.00	
		29961 WB MASON CO., INC.	MARCH 2025 WATER COOLOR RENTAL	3.80	
		30015 ROYALTY CLEANING SERVICES, LLC	MARCH 2025 JANITORIAL SERVICES	567.32	
		29961 WB MASON CO., INC.	DEPOSIT - 5 GALLON WATER JUGS	54.00	
		29961 WB MASON CO., INC.	CREDIT - 5 GALLON WATER JUGS DEPOSIT	-36.00	
		29961 WB MASON CO., INC.	5 GALLON WATER JUGS	40.23	
		29961 WB MASON CO., INC.	CREDIT - 5 GALLON WATER JUGS DEPOSIT	-54.00	
		29961 WB MASON CO., INC.	CREDIT - 5 GALLON WATER JUGS DEPOSIT	-18.00	
01-201-26-310-220		Operating Maintenance	TOTAL FOR ACCOUNT		978.30
TOTAL for DEPARTMENT 310					978.30
DEPARTMENT 335					
		29969 SCMUA	03/18/2025 GARBAGE DISPOSAL	5,815.68	
		29969 SCMUA	03/11/2025 GARBAGE DISPOSAL	5,736.64	
		29968 BLUE DIAMOND DISPOSAL, INC.	MARCH 2025 GARBAGE CONTRACT	57,750.00	
01-201-26-335-030		GARBAGE CONTRACT	TOTAL FOR ACCOUNT		69,302.32
TOTAL for DEPARTMENT 335					69,302.32
DEPARTMENT 420					
		30231 OTC BRANDS, INC.	ITEM #IN-14095619 - ST. PATRICK'S DAY FA	44.98	
		30375 ARMENO, DEBORAH	REIMBURSEMENT FOR POLAR PLUNGE REFRESHME	149.23	
		30231 OTC BRANDS, INC.	ITEM #IN-13753839 - ST. PATRICK'S DAY BE	42.98	
01-201-30-420-020		CELEBRATION PUBLIC EVENTS	TOTAL FOR ACCOUNT		237.19
TOTAL for DEPARTMENT 420					237.19
DEPARTMENT 430					
		30387 JCP&L	BALLFIELD WELL, ROSEVILLE RD. - ACCT #10	117.85	
		30384 JCP&L	TAMARACK PARK - ACCT #100116096270	56.52	
01-201-31-430-661		P & R Utilities	TOTAL FOR ACCOUNT		174.37
		30390 JCP&L	FIRE DEPT - ACCT #200000053062	1,099.20	
01-201-31-430-675		Fire Dept Utilities	TOTAL FOR ACCOUNT		1,099.20
TOTAL for DEPARTMENT 430					1,273.57

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 04/01/2025 For bills from 03/15/2025 to 03/28/2025

Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 435					
	30385	JCP&L	RT. 206/TAMARACK RD - ACCT #100128762331	57.83	
	30383	JCP&L	STREET LIGHTING ACCT #100000676781	2,041.31	
	30382	JCP&L	STREET LIGHTING ACCT #100000676716	433.54	
01-201-31-435-020		STREET LIGHTING	TOTAL FOR ACCOUNT		2,532.68
TOTAL for DEPARTMENT 435					2,532.68
DEPARTMENT 440					
	30049	PENTECDATA	MARCH 2025 COMMERCIAL CABLE MODEM	126.99	
01-201-31-440-601		A&E Utilities	TOTAL FOR ACCOUNT		126.99
TOTAL for DEPARTMENT 440					126.99
DEPARTMENT 460					
	29987	ALLIED OIL, LLC	03/14/2025 GASOLINE DELIVERY - 1,314.00	3,020.49	
	29987	ALLIED OIL, LLC	03/12/2025 DIESEL DELIVERY - 1,200.00 GA	2,973.36	
01-201-31-460-670		DPW Utilities	TOTAL FOR ACCOUNT		5,993.85
TOTAL for DEPARTMENT 460					5,993.85
DEPARTMENT 465					
	29969	SCMUA	03/18/2025 RECYCLING TAX	167.76	
	29969	SCMUA	03/11/2025 RECYCLING TAX	165.48	
01-201-32-465-000		RECYCLING TAX APPROP.	TOTAL FOR ACCOUNT		333.24
TOTAL for DEPARTMENT 465					333.24
DEPARTMENT 776					
	29931	SCMUA	03/22/2025 - STREET SWEEPINGS (BULKY)	651.63	
	29930	SCMUA	03/21/25 LEAF DISPOSAL	41.40	
	29930	SCMUA	03/21/25 BRUSH DISPOSAL	76.50	
01-214-24-776-004		2024 - Clean Communities	TOTAL FOR ACCOUNT		769.53
	30331	MOLINARI, KATHY	3RD QUARTER 2025 MAC COORDINATOR FEE	250.00	
	30331	MOLINARI, KATHY	2ND QUARTER 2024 MAC COORDINATOR FEE	250.00	
	30331	MOLINARI, KATHY	1ST QUARTER 2024 MAC COORDINATOR FEE	250.00	
01-214-24-776-005		2024-2025 - MAC Grant	TOTAL FOR ACCOUNT		750.00

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 04/01/2025 For bills from 03/15/2025 to 03/28/2025

Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 776					
TOTAL for DEPARTMENT 776					=====
					1,519.53
Animal Trust					
DEPARTMENT 000					
12-286-56-000-001	30284	BYRAM, TOWNSHIP OF - CHANGE FUND	Change Fund for Licensing at Rabies Clin	150.00	
		Reserve - Dog Trust	TOTAL FOR ACCOUNT		150.00
TOTAL for DEPARTMENT 000					=====
					150.00
Other Trust					
DEPARTMENT 000					
19-286-56-000-421	29507	SPATIAL DATA LOGIC, LLC	ENTERPRISE LICENSE - 5-9 SEATS	9,600.00	
	29507	SPATIAL DATA LOGIC, LLC	SDL IPAD SUPPORT	1,000.00	
		Uniform Construction Code - Other Expenses	TOTAL FOR ACCOUNT		10,600.00
19-286-56-000-422	30386	STATE OF NEW JERSEY	APRIL 2025 HEALTH INSURANCE PREMIUMS - A	1,969.74	
	30012	NOR. JERSEY MUN EMP BENFT FUND	APRIL 2025 DENTAL INSURANCE PREMIUMS - C	110.00	
		Uniform Construction Code - Fringe Benefits	TOTAL FOR ACCOUNT		2,079.74
TOTAL for DEPARTMENT 000					=====
					12,679.74
Recreation Trust					
DEPARTMENT 011					
20-286-56-011-001	30064	LAKELAND BUS LINES, INC.	CHARTER BUS FOR METS GAME (CITI FIELD) 0	1,350.00	
		CONSIGNMENT TICKETS	TOTAL FOR ACCOUNT		1,350.00
TOTAL for DEPARTMENT 011					=====
					1,350.00
DEPARTMENT 300					
20-286-56-300-001	30353	MINI MOVERS DANCE, LLC	JANUARY 2025 MINI MOVERS DANCE CLASSES (	58.50	
	30353	MINI MOVERS DANCE, LLC	JANUARY 2025 MINI MOVERS DANCE CLASSES	351.00	
	29739	ELIGUL, YHANNELS	REFUND - MINI MOVERS HIP HOP/TUMBLE - OC	39.00	
		DANCE CLASSES	TOTAL FOR ACCOUNT		448.50
TOTAL for DEPARTMENT 300					=====
					448.50

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 04/01/2025 For bills from 03/15/2025 to 03/28/2025

Account	P0 #	Vendor	Description	Payment	Account Total
Developers Escrow - VNB					
DEPARTMENT 079					
24-280-56-079	30381	HAROLD E. PELLOW & ASSOCIATES,	INSPECT SITE PLAN/SUBDIVISION	112.50	
	30381	HAROLD E. PELLOW & ASSOCIATES,	APPLICATION & PLAN REVIEW	35.50	
	30381	HAROLD E. PELLOW & ASSOCIATES,	APPLICATION & PLAN REVIEW	261.00	
		R & G Carwash, Inc - #9707758723	TOTAL FOR ACCOUNT		409.00
				=====	
TOTAL for DEPARTMENT 079					409.00
DEPARTMENT 091					
24-280-56-091	30358	HAROLD E. PELLOW & ASSOCIATES,	PREPARE REPORTS/MEMOS	142.00	
	30358	HAROLD E. PELLOW & ASSOCIATES,	ONSITE FIELD CHECK	142.00	
	30361	HAROLD E. PELLOW & ASSOCIATES,	PREPARE REPORTS/MEMOS	580.00	
	30361	HAROLD E. PELLOW & ASSOCIATES,	PREP STORMWATER MANAGEMENT ORDINANCES	145.00	
		Eric/Jennifer Schuffenhaur - #5869291600	TOTAL FOR ACCOUNT		1,009.00
				=====	
TOTAL for DEPARTMENT 091					1,009.00
DEPARTMENT 136					
24-280-56-136	30371	MARAZITI FALCON, LLP	REVIEW REVISED MERGER DEED & CONVEYANCE	75.00	
		Scott J. Pietschker - #9707750015	TOTAL FOR ACCOUNT		75.00
				=====	
TOTAL for DEPARTMENT 136					75.00
DEPARTMENT 246					
24-280-56-246	30359	HAROLD E. PELLOW & ASSOCIATES,	APPLICATION & PLAN REVIEW	58.00	
	30360	HAROLD E. PELLOW & ASSOCIATES,	ATTENDANCE AT MEETING - 12/05/2024	71.00	
	30359	HAROLD E. PELLOW & ASSOCIATES,	PREPARE REPORTS/MEMOS	71.00	
	30359	HAROLD E. PELLOW & ASSOCIATES,	TYPE MISCELLANEOUS	384.75	
		Alan Tedesco - #2618943703	TOTAL FOR ACCOUNT		584.75
				=====	
TOTAL for DEPARTMENT 246					584.75

**TOWNSHIP OF BYRAM
ORDINANCE # 004-2025**

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BYRAM
AMENDING SECTION 48-2 ENTITLED "RULES AND REGULATIONS" AND SECTION
48-24 ENTITLED "OUTSIDE ACTIVITIES" OF CHAPTER 48 ENTITLED "POLICE
DEPARTMENT" TO MODIFY AND UPDATE THEIR PROVISIONS**

Purpose Statement: The purpose of this ordinance is to update and amend the Police Department Chapter 48 to amend and update its rules and regulations and the fees for outside activities.

Now THEREFORE, be it ordained as follows:

Section 1. Section 48-2 entitled "Rules and regulations" of Chapter 48 entitled "Police Department" is amended in entirety to state as follows:

§48-2. Rules and regulations.

By virtue of the authority vested by law, the following rules and regulations are made and adopted for the government of the Police Department.

- A. Rules and regulations established. The Police Department of the Township of Byram hereby establishes the following Department rules and regulations under cover to be known as the "Police Manual."²
- B. Right to amend or revoke. For the good of the service, in accordance with N.J.S.A. 40A:14-118, the right is reserved by the Township Manager, as the representative of the Township Council, to amend or to revoke any of the rules, regulations or procedures, or add thereto, as circumstances require.
- C. Previous orders. All rules, regulations, procedures and orders previously issued which are contrary to those embodied in the Manual are hereby revoked. All other rules, regulations, orders and procedures not in conflict with those contained in this Manual shall remain in force.
- D. Pursuant to N.J.S.A. 11A:4-1.3, The Civil Service Commission shall exempt from the requirement to take an examination for an entry-level law enforcement officer position a person who successfully completes a full Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training commission within nine months from the date of hire as a temporary entry-level officer under the provisions of this section. Upon successful completion of the training course, any person employed under the provisions of this section shall be appointed from a temporary to a permanent entry-level law enforcement police officer, as appropriate. In appropriate circumstances, therefore, an applicant may be hired without having taken a civil service examination. The Township has previously adopted a conflict of interest policy and a nepotism policy as contained within the Byram Township Employee Handbook.
- E. Appointment. All applicants for appointment to the Police Department shall be qualified for appointment as required by law, ordinance and civil service rules and regulations. Preference shall be given to residents of the Township of Byram for applicants for initial Police Department appointment from the established civil service eligibility list, per N.J.S.A. 40A:14-123.1a. All other qualified

applicants for an intergovernmental transfer or under the provisions of N.J.S.A. 11A:4-1.3 are exempt from the residency preference.

F. Minimal Qualifications of members of the police department.

- (1) Is a citizen of the United States (N.J.S.A. 40A:14-122).
- (2) Every member of the police department and force shall be a resident of the State of New Jersey while serving in such position. Members appointed after the effective date of this act shall be residents of New Jersey at the time of their appointment and thereafter unless otherwise provided herein (N.J.S.A. 40A:14-122.8)
- (3) Age not less than 18 years nor more than 35 years. However, age restrictions shall not conflict with current state and federal law.
- (4) Is sound in body and good health sufficient to satisfy the board of trustees of the police and firemen's retirement system of New Jersey as to his/her eligibility for member in the retirement system (N.J.S.A. 40A:14-122).
- (5) Is able to read, write, and speak the English language well and intelligently (N.J.S.A. 40A:14-122).
- (6) Is of good moral character, and has not been convicted of any criminal offense involving moral turpitude (N.J.S.A. 40A:14-122).
- (7) In addition to the requirements in paragraphs (1)-(6) above, officers hired pursuant to N.J.S.A. 11A:4-1.3 must have minimum of 60 college credits or two (2) years active military service in which the applicant has received an honorable discharge or a combination of the two. (Must provide DD 214 as proof of military service). For officers hired pursuant to a civil service eligibility list, per N.J.S.A. 40A:14-123.1a. or an intergovernmental transfer, it is preferred they have a minimum of 60 college credits or two (2) years active military service in which the applicant has received an honorable discharge or a combination of the two.
- (8) Shall meet all the requirements for the issuance of an initial or probationary law enforcement license (N.J.S.A. 52:17B-71b).
- (9) Possession of a valid New Jersey motor vehicle license.
- (10) Must be able to maintain composure while under stress or during crisis.
- (11) Must be able to work twelve-hour shifts, nights, weekends and holidays.
- (12) Must be able to work in all weather conditions.
- (13) Must have the ability to follow lawful orders and take direction.
- (14) Must not respond with or present misleading, deceptive, or untruthful information.
- (15) Must be able to maintain mental alertness and readiness to act, even during periods of calm and inactivity.

G. Appointment of officers.

- (1) A candidate for police officer shall submit a fully completed application, current resume including resumes, and other requested documentation on forms provided by the Byram

Township Police Department.

- (2) Written test will be conducted by the New Jersey Civil Service Commission as per their procedures for applicants being appointment from the established civil service eligibility list, per N.J.S.A. 40A:14-123.1a.
- (3) Physical fitness examination shall be conducted by a qualified practitioner or firm selected by the Chief of Police. Each candidate shall pass the pre-entry physical fitness examination prior to acceptance to the basic police class.
- (4) Background investigation of all candidates shall be conducted by a member of the Department, assigned by and under the direction of the Chief of Police. The background investigation shall verify a candidate's qualifying credentials, as well as include:
 - a. A thorough review of the candidate's criminal and driving record, if any.
 - b. Verification of a minimum of three (3) personal references and three (3) vouchers in addition to canvassing of the neighborhood where the candidate currently resides and former resident locations, as may be appropriate.
 - c. Previous employment history and associated references.
 - d. Current and prior credit history.
- (5) Medical examination of all candidates will be required which is to be administered by a licensed physician and/or licensed medical firm selected by the agency for the purpose of determining the candidate's physical fitness. The medical examination shall be administered within three (3) months prior to commencement of the next basic police recruit class, or prior to appointment to the agency if the candidate is not required to attend the basic police recruit class. The physician shall state, on a form prescribed by the New Jersey Police Training Commission, the individual is fit to undergo the training required during the police recruit training and to perform the duties of a Police Office.
- (6) Drug Testing of all candidates shall be completed in accordance with the New Jersey Attorney General's Law Enforcement Drug Testing Policy.
- (7) Psychological examination of all candidates will be required prior to appointment, and each candidate shall undergo an emotional stability and psychological fitness examination conducted by a certified practitioner or firm, selected by Byram Township. Intergovernmental Transfer candidates may be allowed to use their previous employer's psychological examination results to satisfy this requirement at the discretion of the Chief of Police.
- (8) Interviews:
 - a. Applicants will be interviewed by the Chief of Police.
 - b. Applicants will be interviewed by the departmental review board, which is a board or panel of officers of the department typically comprised of no more than six officers selected by the Chief of Police.
 - c. Final recommended candidates will proceed to a final interview with the Chief of Police, Township Manager and/or the Deputy Manager.
 - d. All candidates for Police Officer will be furnished with a copy of the Police Officer

Minimal Qualification, Essential Functions and Disqualifiers of Police Officers policy.

- (9) All members of the Byram Township Police Department shall be appointed by the Appointing Authority who is the Township Manager in accordance with the New Jersey Civil Service Commission.

Section 2. Section 48-24 entitled “Outside activities “ is amended in its entirety to state as follows:

§48-24. Outside activities.

1. Outside employment.
 1. Full-time police officers shall not accept outside employment or engage in outside business activities without the prior approval of the Chief of Police and Township Manager. The application shall set forth pertinent information concerning the type of activity to be engaged in, the name and address of the prospective employer and the hours of such employment.
 2. No application for permission to accept outside employment shall be approved if there is any reasonable probability that such outside employment will interfere with the employee's performance or compromise the employee's position with the Township through a conflict of interest or if such employment exceeds 20 hours per week.
2. Contracted employment.
 1. Chief of Police authorized to furnish officers. The Chief of Police is hereby authorized to furnish, in his sole discretion, off-duty police officers to perform general safety and police services, revolving on a voluntary basis, to service private or quasi-public functions within the Township or a neighboring community thereof upon such party's advanced written request on forms provided by the Department, with the approval by the Chief of Police and upon such party's agreement to pay the charges therefor as hereinafter set forth and as provided in the requesting party's contract for police services with the Township.
 2. Insurance coverage to be provided. The party requesting police service shall be responsible to provide adequate insurance coverage (corporate, homeowners, special event, etc.) to cover claims against or by the police officer or officers assigned by the Department. The Township coverage is to be considered secondary and supplementary to the requestor's coverage. A police officer so employed pursuant to this subsection shall be covered by the Township for workmen's compensation and disability pension, if necessary, for injuries or illness arising out of such employment.
 3. Compensation for services. The party requesting the service of a member of the Police Department within the boundaries of the Township shall be charged and pay for such services at the nonnegotiable hourly rate of \$80 per hour plus an administrative expense rate of \$25.00 per hour. Parties that are supporting Byram Township paid projects, not-for-profit organizations, or the Byram Township Board of Education shall pay for such services at the nonnegotiable hour rate of \$65 per hour plus an administrative expense rate of \$25.00 per hour. Parties requesting the service of a member of the Police Department outside the boundaries of the Township shall be charged and pay for such services at the hourly rate of \$80 per hour plus an administrative expense of \$25.00 per hour. In the event that the requesting party's rate of pay is lower than the rate required herein, members of the Police Department may provide services at the lower rate of pay and the administrative rate shall be deducted from that amount. Each member of the Police

Department rendering such services shall be compensated at said hourly rate regardless of rank in the Department. The total charge per hour shall be billed to the party requesting the service and shall include a per-hour administrative expense cost of \$25.00 per hour. The administrative fee is assessed to cover administrative costs, employment taxes, social security contributions, insurance costs, vehicle costs and benefit cost. The billing should be vouchered and prepared by the Police Department and forwarded to the requesting party. Payment is to be made directly to the Chief Financial Officer of the Township within 10 days. Tipping and additional gratuities are hereby prohibited. A minimum voucher bill for two hours of police service will be charged in the event of cancellation within 24 hours of the requested and scheduled duty.

4. Disposition of funds. All moneys received by the Township Clerk shall be placed in a special account, and such special account shall be considered a dedication by rider to the budget pursuant to N.J.S.A. 40A:4-39 for the sole purpose stated herein. The Chief Financial Officer is hereby authorized to transfer from said special account to the payroll account to the members of the Police Department performing the duty, where practical, within the payroll period following receipt of payment from the party requesting the service.
5. Time not to be computed as regular hours. The time spent by any member of the Police Department in said extra-duty employment for private or quasi-public functions shall not be computed as part of his regular employment hours or overtime, and the procedures set forth herein pertaining to the manner and method of fixing and collecting charges, together with the establishment of payroll procedures, including but not limited to withholding tax, Federal Insurance Contributions Act (FICA) and unemployment taxes, shall be subject to the rules and regulations promulgated by the New Jersey Division of Local Government Services by such procedures as may affect the same as established by the Internal Revenue Service.

Section 3. Severability. If any part of this Ordinance is for any reason held to be invalid such decision shall not affect the validity of the remaining portion of the Ordinance. Any ordinance or portion thereof that may be inconsistent with the ordinance is hereby repealed to the extent of the inconsistency.

Section 4. Repealer.

All existing Ordinances and/or parts thereof which are inconsistent with the terms of this Ordinance are, to the extent of such inconsistency, repealed.

Section 5. Effect. This ordinance shall take effect twenty (20) days after notice of publication in accordance with law.

Introduced: April 1, 2025 Adopted:

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

NOTICE OF INTRODUCTION

Notice is hereby given that the foregoing Ordinance was submitted in writing at a meeting of the Mayor and Council of the Township of Byram, in the County of Sussex, New Jersey, held on the 1st of April 2025. Introduced and read by title and passed on the first reading and that said Township Mayor and Council will further consider the Ordinance for second reading and final passage thereof at a meeting to be held on the 15th day of April, 2025 at 7:30 p.m., at the Township of Byram Municipal Building, 10 Mansfield Drive, Stanhope, New Jersey, at which time and place a public hearing will be held thereon by the Township Council and all persons and citizens in interest shall have an opportunity to be heard concerning same. Copies of this ordinance are available at the Clerk's office Monday through Friday from 8:30 a.m. to 4:30 p.m.

Cynthia Church, RMC
Township Clerk

**TOWNSHIP OF BYRAM
SUSSEX COUNTY, NEW JERSEY
ORDINANCE NO. 005 – 2025**

**AN ORDINANCE TO AUTHORIZE A CAPITAL EXPENDITURE FOR
IMPROVEMENTS OF VARIOUS STREETS AND LOCATIONS IN AND BY
THE TOWNSHIP AND TO PROVIDE FUNDING IN THE AMOUNT NOT TO
EXCEED \$150,000.00**

Purpose Statement: Reconstruction and Resurfacing of Various Streets and Locations in and by the Township including without limitation, Roseville Rd, Cascade Ave, Sussex St, Lauren Ct, Jefferson lakes Rd, Anderson Ln, Ascot Ln, Mara Ln, Matthew Dr, Carlson Ln, Mountain Heights Dr, Mountain View Terr, Circle Dr, Seneca Lake Rd, Birch Pkwy and other streets and roads in the Township to be determined including reconstruction of culverts and headwalls and all curbing, drainage facilities/inlets, landscaping, reclamation, milling, structures, roadway surfaces including milling and paving, oil and stone, cape sealing or similar application, crack sealing, roadway striping and repairs, all materials, equipment, site work and engineering costs.

WHEREAS, the Township of Byram is planning to complete improvements of various streets and locations in and by the Township including without limitation, Roseville Rd, Cascade Ave, Sussex St, Lauren Ct, Jefferson lakes Rd, Anderson Ln, Ascot Ln, Mara Ln, Matthew Dr, Carlson Ln, Mountain Heights Dr, Mountain View Terr, Circle Dr, Seneca Lake Rd, Birch Pkwy and other streets and roads in the Township to be determined; and

WHEREAS, these improvements may include reconstruction of culverts and headwalls and all curbing, drainage facilities/inlets, landscaping, reclamation, milling, structures, roadway surfaces including paving, oil and stone, cape sealing or similar application, crack sealing, roadway striping and repairs, all materials, equipment, site work and engineering costs; and

WHEREAS, the 2025 Municipal Budget included \$100,000 as a Capital Improvement Appropriation as a Supplement to the Road Improvement Program, \$225,500 as an Appropriation for Improvements to Streets and Roads and \$181,236 for the 2025 Municipal Aid Program (NJDOT Grant); and

WHEREAS, other funding sources are available via prior ordinances adopted; and

WHEREAS, the total cost for these projects amount to \$1,005,000, \$225,500 to be funded from the 2025 Municipal Budget Appropriation for Improvements to Streets and Roads, \$181,236 to be funded from the 2025 Municipal Aid Program (NJDOT Grant), \$448,264 from prior ordinances adopted, and \$150,000 to be funded as stipulated below.

NOW, THEREFORE BE IT ORDAINED and enacted by the Council of the Township of Byram, County of Sussex, and State of New Jersey, as follows:

Section 1 – The Manager and Municipal Clerk are authorized to execute road improvements as set forth in plans prepared by the Municipal Engineer. All actions shall be taken in accordance with the Local Public Contracts Law and other applicable regulations.

Section 2 – This ordinance shall be funded as follows:

\$100,000.00 Capital Fund – Reserve for Road Resurfacing
\$ 50,000.00 Capital Improvement Fund

Section 3 – This Ordinance shall take effect twenty (20) days after final adoption and publication as required by law.

Introduced: April 1, 2025 Adopted:

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

NOTICE OF INTRODUCTION

Notice is hereby given that the foregoing Ordinance was submitted in writing at a meeting of the Mayor and Council of the Township of Byram, in the County of Sussex, New Jersey, held on the 1st of April 2025. Introduced and read by title and passed on the first reading and that said Township Mayor and Council will further consider the Ordinance for second reading and final passage thereof at a meeting to be held on the 15th day of April, 2025 at 7:30 p.m., at the Township of Byram Municipal Building, 10 Mansfield Drive, Stanhope, New Jersey, at which time and place a public hearing will be held thereon by the Township Council and all persons and citizens in interest shall have an opportunity to be heard concerning same. Copies of this ordinance are available at the Clerk's office Monday through Friday from 8:30 a.m. to 4:30 p.m.

Cynthia Church, RMC
Township Clerk

**TOWNSHIP OF BYRAM
SUSSEX COUNTY, NEW JERSEY
ORDINANCE NO. 006 - 2025**

**AN ORDINANCE TO AUTHORIZE A CAPITAL EXPENDITURE FOR THE
ACQUISITION OF NEW EQUIPMENT FOR USE BY THE DEPARTMENT OF PUBLIC
WORKS OF THE TOWNSHIP TO PROVIDE FUNDING IN THE AMOUNT NOT TO
EXCEED \$135,000.00**

Purpose Statement: Acquisition of new equipment for use by the Department of Public Works of the Township.

WHEREAS, the Township of Byram is planning on purchasing new equipment for the Department of Public Works of the Township; and

WHEREAS, these purchases may include but not limited to, Lift Gate, Tractor and Mower Attachment, together with all equipment, attachments and accessories necessary therefor or incidental thereto; and

WHEREAS, the 2025 Municipal Budget included \$100,000 for DPW Equipment to supplement these expenditures; and

WHEREAS, the total cost for these projects amount to \$235,000.00, \$100,000 to be funded from the 2025 Municipal Budget Appropriation for DPW Equipment and \$135,000 to be funded as stipulated below.

NOW, THEREFORE BE IT ORDAINED and enacted by the Council of the Township of Byram, County of Sussex, and State of New Jersey, as follows:

Section 1 – The Manager and Municipal Clerk are authorized to execute the acquisitions as set forth in plans. All actions shall be taken in accordance with the Local Public Contracts Law and other applicable regulations.

Section 2 – This ordinance shall be funded as follows:

\$135,000.00 Capital Improvement Fund

Section 3 – This Ordinance shall take effect twenty (20) days after final adoption and publication as required by law.

Introduced: April 1, 2025 Adopted:

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

NOTICE OF INTRODUCTION

Notice is hereby given that the foregoing Ordinance was submitted in writing at a meeting of the Mayor and Council of the Township of Byram, in the County of Sussex, New Jersey, held on the 1st of April 2025. Introduced and read by title and passed on the first reading and that said Township Mayor and Council will further consider the Ordinance for second reading and final passage thereof at a meeting to be held on the 15th day of April, 2025 at 7:30 p.m., at the Township of Byram Municipal Building, 10 Mansfield Drive, Stanhope, New Jersey, at which time and place a public hearing will be held thereon by the Township Council and all persons and citizens in interest shall have an opportunity to be heard concerning same. Copies of this ordinance are available at the Clerk’s office Monday through Friday from 8:30 a.m. to 4:30 p.m.

Cynthia Church, RMC
Township Clerk