

**TOWNSHIP OF BYRAM
MEETING OF THE TOWNSHIP COUNCIL
AGENDA FOR WEDNESDAY, JUNE 3, 2025
TRAINING SESSION – 6:30 P.M
REGULAR SESSION – 7:30 P.M.**

PLEASE TAKE NOTICE that the regular session part of the meeting starting at 7:30 p.m. will be held in person at 10 Mansfield Drive and via Zoom Webinar. The public may connect using a computer or smart device by clicking on the following link: <https://us02web.zoom.us/j/82117363001>, or by calling any of the following number's US: +1 646 518 9805 or +1 267 831 0333 to participate. When prompted, enter the Meeting ID Number: 821 1736 3001. The public will have the opportunity to comment at appropriate times during the meeting. Formal action will be taken.

1. CALL MEETING TO ORDER

2. OPEN PUBLIC MEETING STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act. Both adequate and electronic notice of the meeting has been provided, specifying the time, place. In addition, a copy of this notice is available to the public and is on file in the office of the Municipal Clerk, posted on the main door, the bulletin board of the Municipal Building, on the Township website at: https://www.byramtwp.org/index.php/town_hall/township_council, and has been forwarded to those persons requesting notice.

3. ROLL CALL

4. RESOLUTION FOR EXECUTIVE SESSION

- a. Attorney Client Privilege Communication
- General
- b. Contract Negotiations - DPW
- c. Shared Services – Fire Prevention

5. RETURN TO OPEN SESSION

6. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT REFLECTION

7. APPROVAL OF AGENDA

8. REPORTS

- Township Manager
- Mayor and Council Members
- Township Attorney

9. PUBLIC PARTICIPATION I – Meeting open to the public for comments on matters not on the agenda or items on the agenda for which no public discussion is provided.

10. APPROVAL OF MINUTES

- May 20, 2025 Regular & Closed Meeting Minutes

11. CONSENT AGENDA: These items are considered to be routine by the Members of the Township Council and will be enacted on by one motion. There will be no separate discussion of these items unless a citizen or Council member so requests in which event the item may be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Resolution No. 103-2025 – Authorizing the Public Display of Fireworks at Byram Fest August 23, 2025, or Subsequent Date in the Event of Postponement
- B. Resolution No. 104-2025 - Resolution Authorizing the Signing of a Memorandum of Understanding by and Between Andover Twp., Franklin Borough, Hamburg Borough, Hardyston Township, Hopatcong Borough, Newton, Ogdensburg Borough, Sparta Township, Stanhope Borough And Vernon Township Police Departments (Participating Police Departments), AHS Hospital Corp./Newton Medical Center and the Township of Byram
- C. Resolution No. 105-2025 – Resolution Authorizing the Renewal of Liquor License to Byram Beverage Inc. Valid from 7/1/2025 Through 6/30/2026
- D. Resolution No. 106-2025 – Resolution Authorizing the Renewal of Liquor License to Tomahawk Lake In., Trading as Tomahawk Lake, Valid from 7/1/2025 Through 6/30/2025
- E. Resolution No. 107-2025 – Resolution Renewing a Plenary Retail Consumption License Issued to Salt Bar LLC Valid from 7/1/2025 Through 6/30/2026
- F. Resolution No. 108-2025 – Resolution Authorizing the Renewal of Liquor License to Plan Two LLC Valid from 07/01/2025 Through 6/30/2026
- G. Resolution No. 109-2025 – Resolution Authorizing the Renewal of Liquor License to the Pink Elephant of Cranberry Lake, Trading as Golden Nugget Saloon, Valid from 7/01/2025 Through 6/30/2026

- H. Resolution No. 110-2025 – Resolution Renewing a Plenary Retail Consumption License Issued to Andover Wine and Liquors Inc. Trading as Liquor Factory & Lounge Valid from 7/1/2025 Through 6/30/2026
- I. Resolution No. 111-2025 – Resolution Authorizing the Renewal of Liquor License to Freddys Bar & Gril Inc., Trading as Freddys Bar & Gril, Valid from 7/1/2025 Through 6/30/2026
- J. Resolution No. 112-2025 – Authorization to Execute Change Order No. 1 for Proposed Improvements to CO Johnson Park Field 8 Reconstruction – No change in price
- K. Resolution No. 113-2025 – Resolution Authorizing the Refund of Redemption Monies to Outside Lien Holder – Block 383 Lot 2.05 South Shore Road
- L. Resolution No. 114-2025 – Resolution for 100% Exempt Veteran Owner of Block 337.04 Lot 10.10 a Partial Cancellation of Taxes for the Remainder of First Half 2025 “Authorizing Taxes be Remitted (Cancelled) for 2025” – 54 Fieldstone Trail
- M. Resolution No. 115-2025 – Resolution Authorizing 100% Disabled Veteran Exempt Status to Owner of Block 337.04 Lot 10.10 for Tax Year 2025 and the Partial Cancellation of Taxes for the First Half of 2025 and a Partial Refund of Taxes Paid for 2nd Quarter in 2025 -

12. APPROVAL OF JUNE 3, 2025 BILL LIST

13. ORDINANCE – 2nd Reading / Public Hearing

- **ORDINANCE NO. 010-2025 - AN ORDINANCE TO AUTHORIZE A CAPITAL EXPENDITURE FOR DRAINAGE INLET IMPROVEMENTS TO BELTON STREET TO PROVIDE FUNDING IN THE AMOUNT NOT TO EXCEED \$175,000.00**

Purpose Statement: Drainage Inlet Improvements to Belton Street including materials, equipment, site work and engineering costs fully funded by Capital Improvement Fund and Capital Reserve for Road Resurfacing.

- **ORDINANCE NO. 007-2025 - AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BYRAM AMENDING CHAPTER 240 ENTITLED “ZONING” TO AMEND THE CHECKLIST FOR COMPLETENESS; TO MODIFY THE REQUIREMENTS FOR AIR CONDITIONING UNITS AS ACCESSORY STRUCTURES AND TO AMEND CHAPTER 215 ENTITLED “SUBDIVISION AND SITE PLAN REVIEW” AND CHAPTER 240 ENTITLED “ZONING” TO REPEAL AND REPLACE ALL REFERENCES TO THE ARCHITECTURAL REVIEW COMMITTEE AND ARC**

Purpose Statement: The purpose of this ordinance is to amend Chapter 240 entitled “Zoning” to update the checklist, to modify the requirements for air conditioning condensers as accessory structures and to amend Chapters 215 and 240 to repeal and remove all references to the “Architectural Review Committee” and “ARC” and to confirm that the Planning Board itself is replacing the Architectural Review Committee, and the Planning Board will carry out any prior functions, powers and authorizations of the Architectural Review Committee.

14. ORDINANCE – 1st Reading / Introduction

- **AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BYRAM AMENDING THE CODE OF THE TOWNSHIP TO ADD A NEW CHAPTER 173 ENTITLED “LIGHT NUISANCE AND TRESPASS”**

Purpose Statement: The purpose of this ordinance is to add a new chapter regulating and prohibiting light nuisances and trespass and establishing procedures for abatement, enforcement, and penalties for violations.

15. ITEMS FOR DISCUSSION

16. FUTURE AGENDA DISCUSSION ITEMS

17. PUBLIC PARTICIPATION II

18. EXECUTIVE SESSION – Session II (if necessary)

19. ANY OTHER BUSINESS THE COUNCIL DEEMS NECESSARY

20. ADJOURNMENT

**TOWNSHIP OF BYRAM
RESOLUTION NO. 103-2025**

**AUTHORIZING THE PUBLIC DISPLAY OF FIREWORKS AT BYRAM FEST
AUGUST 23, 2025, OR SUBSEQUENT DATE IN THE EVENT OF POSTPONEMENT**

WHEREAS, in lieu of the traditional Byram Day celebration for 2025, the Byram Township Recreation Committee is coordinating a community wide event for this year identified as Byram Fest; and

WHEREAS, Byram Fest continues the celebration of all that the Township is and has to offer; and

WHEREAS, such a celebration would not be complete without an appropriate fireworks display; and

WHEREAS, Serpico Pyrotechnics of Toms River, New Jersey shall conduct the fireworks display and shall be required to file a certificate of insurance providing proof of combined coverage in the amount not less than \$5,000,000.00; and

WHEREAS, the New Jersey Uniform Fire Code, N.J.A.C. 5:70 et. seq. further requires that the governing body of the municipality must approve by resolution firework displays prior to the issuance of a permit by the Fire Official; and

WHEREAS, the Mayor and Township Council wish to authorize this event and award contract to Serpico Pyrotechnics of Toms River, New Jersey in an amount not to exceed \$8,900.00, to be charged to the 2025 Municipal Budget – Celebration of Public Events.

BE IT RESOLVED, that the Mayor and Council of the Township of Byram does hereby grant permission to the Byram Township Recreation Committee to conduct a public display of fireworks as part of the Byram Fest Celebration in the Township of Byram, or on a subsequent date in the event of postponement, contingent upon satisfaction of all requirements imposed by state laws and regulations as herein referenced; and

BE IT FURTHER RESOLVED, Serpico Pyrotechnics shall be required to submit any permits necessary and that a certificate of insurance listing the Byram Township Recreation Committee and the Township of Byram as an additional insured and providing proof of combined coverage in excess of \$5,000,000.00 shall be submitted for this event; and

BE IT FURTHER RESOLVED, that all other Township officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township of Byram in the County of Sussex, State of New Jersey to authorize the public display of fireworks at Byram Fest, August 23, 2025, or subsequent day in the event of postponement.

BYRAM TOWNSHIP COUNCIL

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on June 3, 2025.

Cynthia Church, Township Clerk

**TOWNSHIP OF BYRAM
SUSSEX COUNTY, NEW JERSEY
RESOLUTION NO. 104-2025**

**RESOLUTION AUTHORIZING THE SIGNING OF A MEMORANDUM OF
UNDERSTANDING BY AND BETWEEN ANDOVER TWP., FRANKIN
BOROUGH, HAMBURGH BOROUGH, HARDYSTON TOWNSHIP,
HOPATCONG BOROUGH, NEWTON, ODGENSBURGH BOROUGH, SPARTA
TOWNSHIP, STANHOPE BOROUGH AND VERNON TOWNSHIP POLICE
DEPARTMENTS (PARTICIPATING POLICE DEPARTMENTS), AHS
HOSPITAL CORP./NEWTON MEDICAL CENTER AND THE TOWNSHIP OF
BYRAM**

BE IT RESOLVED that the Mayor and Council of the Township of Byram authorize Chief Guy M. Mariani to sign any and all documents relating to the Memorandum of Understanding by and between participating police departments, AHS Hospital Corp./Newton Medical Center and the Township of Byram for the purpose of establishing joint participation in the ARRIVE Together program to enhance and support response to certain behavioral health crisis calls.

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on June 3, 2025.

Cynthia Church, RMC
Township Clerk

MEMORANDUM OF UNDERSTANDING

between

**Andover Township Police Department, Byram Township Police Department,
Franklin Borough Police Department, Hamburg Borough Police Department
Hardyston Township Police Department, Hopatcong Borough Police
Department, Newton Police Department, Borough of Ogdensburg Police
Department, Sparta Township Police Department, Stanhope Borough Police
Department and Vernon Township Police Department
(Participating Police Departments)**

and

**AHS Hospital Corp./Newton Medical Center
(Participating Mental Health Service Provider)**

**TO ESTABLISH JOINT PARTICIPATION IN THE ARRIVE
TOGETHER PROGRAM TO ENHANCE AND SUPPORT
RESPONSE TO CERTAIN BEHAVIORAL HEALTH CRISIS
CALLS**

This Memorandum of Understanding ("MOU" or "Agreement") is entered into between the above-Participating Police Departments ("PPD" or "officer") and the above-named Mental Health Service Provider ("MHSP") (collectively "the Parties"), to establish joint participation in the ARRIVE Together Program ("the Program") to enhance and support law enforcement and response to certain behavioral health crisis calls, and shall confirm the mutual understanding and intention of the Parties as set forth herein.

WHEREAS, pursuant to N.J.S.A. 30:4-27.1, et seq. ("Screening Law") and N.J.A.C. 10:31-1.1, et seq. ("Screening Regulations"), it is the policy of this State to provide for a public mental health system that delivers treatment consistent with a person's clinical condition, and that screening services be developed as the public mental health system's entry point in order to provide accessible crisis intervention, evaluation and referral services to persons with mental illness, to offer persons with mental illness clinically appropriate alternatives to inpatient care, and, when necessary, to provide a means for involuntary commitment to treatment; and

WHEREAS, the Parties recognize the importance of ensuring the safety of every person involved in civilian law enforcement interactions, and that many of the negative outcomes that have resulted from such interactions may stem from law enforcement officers responding to situations involving individuals experiencing behavioral health crises; and

WHEREAS, the MHSP has been designated by the New Jersey Department of Human Services ("DHS") to provide screening and other medical/health services in accordance with state law and regulations, within the county being served by this MOU; and

WHEREAS, DHS contracts annually with the MHSP for the provision of screening services and other services, pursuant to N.J.A.C. 10:31:10.1(c), and DHS Contracting Policy; and

WHEREAS, the Screening Law provides officers and mental health specialists with the legal authority to transport or authorize transport of individuals who are experiencing a behavioral health crisis to an emergency department for a full assessment where appropriate; and

WHEREAS, law enforcement officers may request the assistance of mental health specialists when responding to emergency service calls that relate to behavioral health crises and mental health personnel may request assistance from officers when responding to requests for emergency screening; and

WHEREAS, in an effort to improve the outcomes in law enforcement's response to emergency behavioral health crisis calls, to divert individuals in crisis from unnecessary entry into the criminal justice system, and to more efficiently employ the resources of both the PPD and the MHSP as they respond to calls for service, the Parties seek to establish a Pilot Program; and

WHEREAS, this MOU is intended to memorialize the relationship and delineate the responsibilities of the Parties in this cooperative joint effort.

NOW, THEREFORE, the Parties agree as follows:

I. Definitions

For the purposes of the Program, the following definitions shall apply:

A. Behavioral Health Crisis Calls means emergency calls for service received by the PPD's 911 system or by the MHSP, which involve:

- a. Behavioral/mental health;
- b. Confused/disoriented person;
- c. Welfare check;
- d. Suicide; and
- e. Other categories that the PPD deems appropriately related to behavioral health identified during the course of the Pilot Program.

B. "Follow-up Services" means calls from the PPD for mental health services to be provide by the MHSP after an encounter by the PPD with an individual who the PPD deems in need of mental health services, which may include the MHSP responding to a person:

- a. With behavioral/mental health issues;
- b. With confusion/disorientation;
- c. In need of a welfare check;
- d. At risk of suicide; and

- e. Exhibiting other indications that behavioral or mental health services may be required.
- C. **MHSP Specialist** means a mental health screener as defined by N.J.S.A. 30:4-27.2 or other qualified specialist, such as a crisis intervention specialist, therapist, social worker, psychiatrist, psychologist, nurse, or other professional possessing the relevant academic training or experience to do outreach for the purposes of clinical screening, clinical support, intervention or crisis referrals.
- D. **HIPAA** means the regulations adopted by the U.S. Secretary of the Department of Health and Human Services pursuant to Health Insurance Portability and Accountability Act of 1996 42 U.C.S. § 1302(a) and found at 42 C.F.R. Subchapter C.
- E. **SAMHSA Privacy Regulations** means the privacy regulations adopted by the Substance Abuse and Mental Health Services Administration pursuant to 42 U.S.C. § 290dd-2 and found at 42 C.F.R. Part 2.

II. Program Description

A. Location

1. The Program will respond to behavioral health crisis calls, calls for service, or calls identified by law enforcement that could benefit from mental or behavioral health follow-up:
 - a. County: Sussex
 - b. Municipalities: Andover, Byram, Hopatcong, Vernon, Franklin, Hamburg, Hardyston, Ogdensburg, Sparta, Stanhope, and Newton

B. Program Type

1. The Parties may select one or more Program types as set forth in Section B and described more fully in Section C below for the term of this MOU. Should the Parties change, reduce or increase the Program type during the term of this MOU, the Parties shall notify DHS and LPS who shall determine whether such change, reduction or increase in Program type is authorized. Any such material change to the terms and conditions of this MOU shall require a written amendment, signed by the Parties, and may result in changes to other terms and conditions herein.
2. The Parties agree to implement one or more of the Programs as selected below.
 - ___ a. Co-Responder Program (law enforcement officer and MHSP specialist respond together to emergency service calls and/or follow up visits that relate to behavioral health crisis)
 - ___ b. Telehealth Program (law enforcement officers provided with electronic devices to connect persons suffering behavioral health crisis to a MHSP specialist via video to receive services)

- X c. Follow-up Program (law enforcement officers inform MHSP specialist of individuals encountered by law enforcement that need services of MHSP specialist within a designated timeframe following the law enforcement interaction as determined by the Parties)
- d. Close in Time Follow-up Program (MHSP specialist follows up with individuals encountered by law enforcement close in time, generally within 30 minutes of the encounter, to the law enforcement encounter and provides social and health services as determined by the Parties)

C. **Program Responsibilities** (as applicable)

1. **Frequency**

- a. The Program will be implemented weekly on the days determined by the Parties, and at times of the highest volume of behavioral health crisis calls for service as determined by the PPDs, in consultation with the MHSP.
 - i. The PPDs will determine a staffing schedule for their officers.
 - ii. Regardless of where the participating officer is based, the Program shall respond to qualifying calls in any of the participating municipalities identified in Section 1.b. above during their assigned Program hours, as described below.
- b. Shift times will be determined by the Parties, and may be altered if, in consultation with DHS and the MHSP, the PPDs determine that significantly greater relevant calls for service consistently occur at different hours.

2. **Personnel**

- a. When co-responding as defined in Section II B2(a), the PPDs will each provide one or more experienced law enforcement officers who complete Crisis Intervention Team ("CIT") training before or during the Program to participate in the Program. Participating Officers will not wear full uniform during the Program shifts, and instead will wear a polo shirt with an agency logo, or similar, and will drive an unmarked vehicle.
- b. At each service call, the Officers will identify themselves as law enforcement officers and ensure the safety of all actors before the MHSP specialist exits the police vehicle, to ensure there are no violent or potentially violent actors on scene, and remain at the scene while the Screener provides services.
- c. The PPDs shall provide training to each specialist identified by the participating MHSP on the proper procedures and protocols for riding in an unmarked police vehicle and responding to calls with an Officer prior to any specialist participating in the Program.

- d. The MHSP will provide one or more experienced specialists to participate in the Program. The participating specialists will perform crisis intervention and screening services consistent with their statutory and regulatory duties at each call for service.
- e. When co-responding, the Officer will transport the MHSP specialist to calls for service in an unmarked police vehicle. The Officer will not respond to other calls for service while transporting the MHSP specialist except for those behavioral health crisis calls as defined below. In the event of an emergency that needs the Officer's immediate attention and is in the Officer's plain view, such as a motor vehicle accident or serious injury, the officer will stop to provide immediate assistance until further police assistance arrives. In the event of a call involving a life-threatening emergency, the Officer will only respond to the call upon the direction of their supervisor and will first transport the MHSP specialist to the closest safe location prior to responding to the call.
- f. For follow-ups, the PPD will provide the MHSP with information on individuals that they have encountered at a mutually agreed upon frequency.
- g. The MHSP will determine how and when best to follow-up with the individuals. The follow-ups may be in-person, telephonic or virtual.

3. Coverage

- a. The Program will respond to behavioral health crisis calls for service made to the PPDs' 911 systems within the identified county, including those originating from the public, those incoming from other law enforcement officers or agencies within the area, and those incoming from the MHSP to the PPDs and/or their 911 systems during Program hours.
- b. The Program will respond to crisis calls originating from the psychiatric emergency screening service within the identified county and 9-8-8 calls from individuals residing in the locales where the Program operates.
- c. When co-responding, the Program will respond to qualifying calls made to the municipality(ies) identified in Section II.A.1(b) above, regardless of where the ARRIVE officer is employed. Officers from the municipality from which the call originated will be responsible for securing the scene before the MHSP specialist enters. At the scene, once deemed safe, the non-ARRIVE officer(s) shall only provide assistance if specifically requested by the ARRIVE Officers on scene.
- d. When the PPD and the MHSP specialist meet at a location at the same time, the Program will respond to qualifying calls made to the municipality(ies) identified in Section II.A.1.(b) above by a MHSP meeting a CIT trained officer at an arranged safe location. If a CIT trained officer is unavailable to respond during Program hours, a CIT trained officer from municipality(ies) identified in Section II.A.1.(b) or another municipality in the county with the approval of the impacted chief, director, or officer in charge is permissible.

- e. When not responding to calls for service, the Program participants will proactively undertake follow-up visits with individuals from prior services or initiate contact with individuals identified as at-risk through other means.

4. Data Collection and Evaluation

- a. PPDs and MHSPs shall collect data relevant to the assessment of the Program, as specified by the Department of Law and Public Safety (DLPS) and/or DHS, Division of Mental Health and Addiction Services (DMHAS).
- c. Should DLPS retain an academic institution to perform an evaluation of the Program the Parties and Participating Agencies agree, upon request, to provide the retained academic institution access to relevant data, subject to appropriate privacy and cybersecurity protections, to include 911 or computer-aided dispatch (CAD) data and interviews of participating employees, for the purposes of performing the assessment. The academic institution shall execute any required confidentiality agreements. If personally identifiable information is being shared, the confidentiality agreement must be compliant with HIPAA in particular, 45 C.F.R. 164.512(i), and with the SAMHSA.

5. Confidentiality

The parties agree to keep confidential all records, recordings, and reports made in connection with the ARRIVE Program and/or certificates, applications, records, and reports made that directly or indirectly identify any individual presently or formerly receiving ARRIVE Program services. The parties further agree not to disclose them to any person, except as permitted by N.J.S.A. 30:4-24.3, and N.J.A.C. 10:37-6.79, HIPAA regulations and the SAMHSA Privacy Regulations. Such records are not subject to public access pursuant to EO 26 (2002) and N.J.S.A. 47:1A-1.

III. PPD Responsibilities

- A. The PPD shall perform all necessary tasks required to implement the Program as detailed in Section II above, including, during responses to qualifying emergency calls for service, the participating officer shall assess and take measures to secure the environment in order to mitigate the potential for harm to the officer, mental health specialist, client, and any bystanders.
- B. The PPD shall make available the qualified officers required to implement the Program as detailed in Section II, and shall ensure all requisite training (including the requirement that all officers participating in the initiative successfully complete CIT training) and certifications have been obtained by participating officers.
- C. The PPD shall implement operational changes, as it deems necessary, to implement the Pilot Program, as detailed in Section II.
- D. The PPD shall provide the equipment necessary for participating officers to perform their duties under the Program, including providing an unmarked vehicle during the course of

the Program.

- E. The PPD shall provide training to each participating MHSP specialist on the proper procedures and protocols for riding in a law enforcement vehicle and/or responding to calls with a police officer prior to any MHSP specialist participating in the Program.
- F. The PPD shall cooperate with the MHSP, other participating Law Enforcement Agency Partners within the county, as identified herein, as well as DHS, DMHAS, and DLPS, to facilitate and execute the goals of the Program. The PPD shall not request that the MHSP perform any activities that conflict with the Screening Law or Screening Regulations.
- G. The PPD shall ensure their participating officers follow all applicable Law Enforcement Directives and Guidelines issued by the Attorney General of New Jersey, as updated, amended, or supplemented (available at <https://www.njoag.gov>).

IV. MHSP Responsibilities

- A. The MHSP shall perform all necessary tasks required to implement the Program detailed in Section II, and shall provide those services in a manner consistent with the Screening Law and Screening Regulations.
- B. The MHSP shall provide the specialists required to implement the Program, and shall ensure all requisite training has been obtained by the participating specialists.
- C. The MHSP shall ensure the equipment necessary for the participating specialists to perform their duties under the Program is provided. The equipment must be provided by the MHSP.
- D. The MHSP shall cooperate with the other Parties to facilitate and execute the Program in a manner consistent with the Screening Law and Screening Regulations.
- E. The MHSP shall bill DHS for services provided under the Program at the rate set forth herein under the same terms as included in the existing contract between DHS and the MHSP.
 - 1. The total amount billed under the Program shall not exceed the amount as determined by DHS and/or DLPS and conveyed under a separate writing.
 - 2. The MHSP shall provide DHS with quarterly invoices specifically for services provided under the Program.
 - 3. The MHSP shall provide DHS with quarterly expenditure reports specifically for services provided under the Program in accordance with the DHS Contract Manual.

V. Funding

- A. Consistent with the terms of the existing contract between the MHSP and DHS, and the DHS Contract Policy and Information and Contract Reimbursement Manual, MHSP specialists

participating in the Program shall be compensated for all services performed under the Program at their ordinary pay and ordinary contractual obligations.

1. Payments to the MHSP for work performed in accordance with the Program, including overtime, if any, shall be allowed up to a maximum total amount reimbursed as determined by DHS and/or DLPS and conveyed under a separate writing.
 2. The amount billed by the MHSP under the Program shall only include those amounts above insurer reimbursements.
- B. Except as set forth in Paragraph A in this Funding Section, each Party shall bear its own costs, including operational costs, in relation to this MOU. Expenditures by each Party will be subject to its own budgetary processes and to the availability of funds and resources pursuant to applicable laws, regulations, and policies. The Parties expressly acknowledge that this in no way implies that the State of New Jersey will appropriate funds for such expenditures.

VI. Points of Contact

- A. The individual points of contact ("POC") for each of the Parties to this MOU, and any other participating Law Enforcement Partners within the County, are set forth in Attachment A, which shall be attached hereto and made part of this MOU.
- B. The Parties agree that if there is any change to the POC or POC contact information, they will inform the other Parties in writing within 10 business days of the change and update the list of POCs in Attachment A accordingly.

VII. Dispute Resolution

- A. The Parties agree to cooperate and confer with each other to address any disputes or issues which may arise in relation to this MOU and/or the Pilot Program.

VIII. Liability

- A. Each Party shall be responsible for the actions of its officers and employees occurring during the performance of their obligations under this Agreement subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1, et seq., the Contractual Liability Act, N.J.S.A. 59:13-1, et seq., the availability of appropriated funds, and the MHSP's insurance obligations under its existing contract with DHS to provide screening services under the Screening Law. The State of New Jersey cannot agree to indemnify any third-party grantee or contractor, and is not providing any indemnification to any third-party grantee or contractor. The State of New Jersey does not carry general liability insurance, but the liability of the State and the obligation of the State to be responsible for tort claims against it are covered under the terms and provisions of the Tort Claims Act. The Tort Claims Act also creates a fund into which the Legislature appropriates funds from time to time, and from which final tort claims are paid in accordance with its provisions. See N.J.S.A. 59:12-1. For claims beyond the purview of the Tort Claims and Contractual Liability Acts, it is agreed that none of the Parties to this

Agreement assume any liability whatsoever for any alleged wrongful acts or omissions of the agents, servants, contractors, or employees of the other. Nothing in this Agreement shall be construed to waive any defenses or immunities available to any Party or its employees under the Tort Claims Act or other applicable law.

- B. The MHSP's liability under this Agreement shall continue after the termination of this Agreement with respect to any liability, loss, expense or damage resulting from the acts occurring prior to termination, and shall remain in effect until all potential liabilities arising from this MOU and the Program have lapsed.
- C. This MOU shall not be interpreted as a waiver of sovereign immunity. Any liability of the agencies that are party to this MOU is, to the extent applicable, subject to the New Jersey Screening Law, N.J.S.A. 30:4-27.1, et seq., and specifically, N.J.S.A. 30:4-27.7, the New Jersey Tort Claims Act, *supra*, the New Jersey Contractual Liability Act, *supra*, any other applicable law, and the availability of funding.
- D. For the duration of the Program, any MHSP specialist participating in the Pilot Program and receiving training from the PPD or other Participating Law Enforcement Agencies shall remain an employee of the MHSP and at no point will be considered an employee of the State of New Jersey, DLPS, DHS, the PPD or other Participating Law Enforcement Agencies. Neither the State, DLPS, DHS, nor the PPD or other Participating Law Enforcement Agencies shall have control over the duties of any MHSP specialist participating in the Program, or their performance thereof.
- E. This Agreement shall be deemed to have been made and shall be construed and interpreted solely in accordance with the laws of the State of New Jersey without regard to the principles of conflicts of law. The Parties hereto agree to the exclusive jurisdiction of the courts located in the State of New Jersey. The Parties agree to waive their rights to a jury trial.

IX. Duration, Withdrawal, and Termination

- A. The MOU will take effect upon signature of the Parties and shall remain in effect until April 1, 2026.
- B. Any Party may terminate the agreement by providing all other Parties 30 days written notice. Such notice shall also be provided to DHS, DMHAS, and DLPS at the contact addresses in Attachment A.
- C. Upon mutual agreement of the Parties, and with the approval of DHS and DLPS, the Program may be renewed for additional one-year terms. Any such renewal shall be set forth in writing and attached hereto and made part of this MOU.

X. Compliance with Other Laws

- A. The Parties agree that in the performance of this MOU and the Program, they will comply with all applicable federal, State, and local laws, statutes, and regulations, including all

requirements of the Screening Law and Regulations and the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

XI. Effect on Other Authorities

- A. Nothing in this MOU is intended to restrict the authority of any Party to act as permitted by law, or to restrict a Party from administering or enforcing any law. This MOU should not be construed as limiting or impeding the basic spirit of cooperation that exists between the Parties.
- B. This MOU does not impose any additional duties and responsibilities on any of the Parties that go beyond that which is already required by existing law.

XII. Assignment

- A. Neither this MOU nor any of the rights, duties, or obligations of the Parties hereunder shall be assignable or delegable in whole or part, whether by operation of law or otherwise, without the prior written consent of the other Parties. Any assignment or delegation or attempted assignment or delegation without such consent shall be void and of no force or effect.

XIII. Severability

- A. Nothing in this MOU is intended to conflict with applicable State or federal laws, the directives of the Attorney General of New Jersey, or a Party's regulations. If a provision of this MOU is inconsistent with such authority, that term shall be invalid, but the remaining terms and conditions of this MOU shall remain in full force and effect.

XIV. No Private Rights Created

- A. This MOU does not create any right or benefit, substantive or procedural, enforceable in law or in equity, against the State of New Jersey, or against any department, agency, officer, employee of the State of New Jersey, any Party to this MOU, entity, or any other person.

XV. Non-Waiver

- A. The failure by a Party to insist on performance of any term or condition or to exercise any right or privilege included in this MOU shall not constitute a waiver of same unless explicitly denominated in writing as a waiver and shall not in the future waive any such term or condition or any right or privilege. No waiver by a Party of any breach of any term of this MOU shall constitute a waiver of any subsequent breach or breaches of such term.

XVI. Entire Agreement & Amendments or Modifications

- A. This MOU may be amended by deletion or modification of any provision contained herein, or by adding new provisions, after written consent of the Parties. Any such amendment or modification shall be in writing, in the form of an Addendum to this MOU, which shall be

signed by the Parties and shall be attached hereto and made part of this MOU.

- B. This MOU, including any Attachments and Schedules contained within it, represents the entire understanding and agreement between the Parties and supersedes all prior agreements and understandings between the Parties.

XVII. Other Provisions

- A. No Party shall use the name of any other Party in any promotional or advertising material unless review and approval of the intended use shall have first been obtained from the Party whose name is to be used.
- B. All persons employed by each Party shall be employees of that Party only and shall look only to their own employer for employment benefits and payment of wages. No relationship of employer/employee between the MHSP and the PPD's staff is created by this Agreement. Each Party is solely responsible for paying all employment taxes relative to its own staff, and each Party shall indemnify and hold the other harmless with respect thereto.

XVIII. Authorization

- A. By execution of this MOU, the Parties represent that they are duly authorized and empowered to enter into this MOU and to perform all duties and responsibilities established in this MOU.

XIX. Electronic Signature and Counterparts

- B. The Parties agree that the execution of this MOU by electronic signature and/or by exchanging PDF signatures will have the same legal force and effect as the exchange of original signatures. This MOU may be executed in counterparts and those counterparts, when assembled, shall constitute the Entire Agreement as defined above.

SIGNATURE PAGE FOLLOWS

THE REMAINDER OF THIS PAGE IS LEFT INTENTIONALLY BLANK

Signatories

The terms of this Agreement have been read and understood by the persons whose signatures appear below.

For the Mental Health Service Provider:

Provider Name:

By: 
Name: Suja Mathew, MD, MACP
Title: EVP, Chief Clinical Officer

Dated: 5/5/2025

For the Participating Police Department(s):

PPD Name:

By: _____
Name: _____
Title: _____

Dated: _____

PPD Name:

By: _____
Name: _____
Title: _____

Dated: _____

PPD Name:

By: _____
Name: _____
Title: _____

Dated: _____

By: _____
Name: _____
Title: _____

Dated: _____

PPD Name: _____

By: _____
Name: _____
Title: _____

Dated: _____

PPD Name: _____

By: _____
Name: _____
Title: _____

Dated: _____

PPD Name: _____

By: _____
Name: _____
Title: _____

Dated: _____

PPD Name: _____

By: _____
Name: _____
Title: _____

Dated: _____

Attachment A

POINT OF CONTACT INFORMATION

For the Department of Law and Public Safety:

LPS: Derick D. Dailey
Senior Counsel to the Attorney General
Office of the Attorney General
25 Market Street
Trenton, NJ 08625
Email: Derick.Dailey@njoag.gov
Phone: 609-571-0449

For the Department of Human Services:

Valerie Mielke
Assistant Commissioner
Division of Mental Health and Addiction Services
5 Commerce Way, 2nd floor
Hamilton, N.J. 08625
Email: Valerie.mielke@dhs.nj.gov
Phone: 609-438-4352

For Sussex County Prosecutor's Office

Acting Prosecutor Sahil K. Kabse
skabse@scpo.sussex.nj.us
973-383-1570

Assistant Prosecutor Jonathan McMeen
jmcmeen@scpo.sussex.nj.us
973-383-1570

For the Mental Health Service Provider:

Summer Taylor
Outreach Crisis Clinician
Atlantic Health System
Newton Medical Hospital
175 High Street

Newton, New Jersey
Summer.Taylor@atlanticealth.org
973-383-0973 Option 1

Paul Burns
Atlantic Health System
Newton Medical Hospital
175 High Street
Newton, New Jersey
Paul.Burns@atlanticealth.org
973-383-0973 Option 1

For the Participating Police Department(s):

**TOWNSHIP OF BYRAM
SUSSEX COUNTY, NEW JERSEY
RESOLUTION NO. 105 – 2025**

**RESOLUTION AUTHORIZING THE RENEWAL OF LIQUOR LICENSE TO
BYRAM BEVERAGE INC. VALID FROM 7/1/2025 THROUGH 6/30/2026**

BE IT RESOLVED by the Mayor and Township Council, Township of Byram, Sussex County New Jersey, that the Renewal of a Plenary Retail Distribution License be issued to Byram Beverage Inc., trading as Shop Rite Liquors of Byram, located at 90 Route 206, Suite 210, Stanhope New Jersey 07874. The same license being No. 1904-44-012-011. Said license shall be valid from July 1, 2025 through June 30, 2026.

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on June 3, 2025

Cynthia Church, RMC
Municipal Clerk

TOWNSHIP OF BYRAM
RESOLUTION NO. 106 – 2025
RESOLUTION AUTHORIZING THE RENEWAL OF LIQUOR LICENSE
TO TOMAHAWK LAKE INC., TRADING AS TOMAHAWK LAKE, VALID
FROM 7/1/2025 THROUGH 6/30/2026

BE IT RESOLVED by the Mayor and Township Council, Township of Byram, Sussex County New Jersey, that the renewal of a Plenary Retail Consumption License No. 1904-33-013-002 be issued to Tomahawk Lake Inc., trading as Tomahawk Lake, located at 153 Tomahawk Trail, Byram Township New Jersey 07871, subject to the following conditions:

1) a plan setting forth security, parking and traffic control measures to be submitted to the Byram Township Police Department at least seven days prior to the Independence Day holiday and in response to the Police Department's request as to other holidays or events;

2) Township personnel may be assigned to Tomahawk Lake in furtherance of public order, safety and welfare and at the expense of Tomahawk Lake, at the sole discretion of the Byram Township Police Department;

3) any invoice for services rendered by personnel of Byram Township must be paid within thirty days of receipt;

4) prohibition on service of alcohol immediately upon police/emergency services being summoned due to an alleged breach of the peace, until and unless instructed otherwise by police personnel.

Said license shall be valid from July 1, 2025 through June 30, 2026.

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on June 3, 2025.

Cynthia Church, RMC
Township Clerk

**TOWNSHIP OF BYRAM
SUSSEX COUNTY, NEW JERSEY
RESOLUTION NO. 107-2025**

**RESOLUTION RENEWING A PLENARY RETAIL CONSUMPTION
LICENSE ISSUED TO SALT BAR LLC VALID FROM 7/1/2025 THROUGH
6/30/2026**

BE IT RESOLVED by the Mayor and Township Council, Township of Byram, Sussex County New Jersey, that a renewal of a Plenary Retail Consumption License be issued to Salt Bar LLC, located at 109 Route 206, Byram Township, New Jersey 07874. The same license being No. 1904-33-011-004. Said license shall be valid from July 1, 2025 through June 30, 2026.

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on June 3, 2025.

Cynthia Church, RMC
Township Clerk

**TOWNSHIP OF BYRAM
SUSSEX COUNTY, NEW JERSEY
RESOLUTION NO. 108 – 2025**

**RESOLUTION AUTHORIZING THE RENEWAL OF LIQUOR LICENSE
TO PLAN TWO LLC VALID FROM 07/1/2025 THROUGH 6/30/2026**

BE IT RESOLVED by the Mayor and Township Council, Township of Byram, Sussex County New Jersey, that the renewal of a Plenary Retail Consumption License be issued to Plan Two LLC, located at 13 Route 206, Stanhope New Jersey 07874. The same license being No. 1904-33-009-005. Said license shall be valid from July 1, 2025 through June 30, 2026.

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on June 3, 2025.

Cynthia Church, RMC
Township Clerk

**TOWNSHIP OF BYRAM
SUSSEX COUNTY, NEW JERSEY
RESOLUTION NO. 109-2025**

**RESOLUTION AUTHORIZING THE RENEWAL OF LIQUOR LICENSE
TO THE PINK ELEPHANT OF CRANBERRY LAKE, TRADING AS
GOLDEN NUGGET SALOON, VALID FROM 07/1/2025 THROUGH
6/30/2026**

BE IT RESOLVED by the Mayor and Township Council, Township of Byram, Sussex County New Jersey, that the renewal of a Plenary Retail Consumption License be issued to The Pink Elephant of Cranberry Lake, trading as Golden Nugget Saloon, located at 50 Lackawanna Drive, Stanhope New Jersey 07874. The same license being No.1904-33-008-001. Said license shall be valid from July 1, 2025 through June 30, 2026.

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on June 3, 2025.

Cynthia Church, RMC
Township Clerk

**TOWNSHIP OF BYRAM
SUSSEX COUNTY, NEW JERSEY
RESOLUTION NO. 110 – 2025**

**RESOLUTION RENEWING A PLENARY RETAIL CONSUMPTION
LICENSE ISSUED TO ANDOVER WINE AND LIQUORS INC. TRADING
AS LIQUOR FACTORY & LOUNGE VALID FROM 7/1/2025 THROUGH
6/30/2026**

BE IT RESOLVED by the Mayor and Township Council, Township of Byram, Sussex County New Jersey, that a renewal of a Plenary Retail Consumption License be issued to Andover Wine and Liquors Inc., trading as Liquor Factory & Lounge, located at 8 Route 206, Stanhope New Jersey 07874. The same license being No. 1904-33-007-007. Said license shall be valid from July 1, 2025 through June 30, 2026.

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on June 3, 2025.

Cynthia Church, RMC
Township Clerk

TOWNSHIP OF BYRAM

RESOLUTION NO. 111 – 2025

**RESOLUTION AUTHORIZING THE RENEWAL OF LIQUOR LICENSE
TO FREDDYS BAR & GRIL INC, TRADING AS FREDDYS BAR & GRIL,
VALID FROM 7/1/2025 THROUGH 6/30/2026**

BE IT RESOLVED by the Mayor and Township Council, Township of Byram, Sussex County New Jersey, that a renewal of a Plenary Retail Consumption License be issued to Freddys Bar & Gril Inc., trading as Freddys Bar & Gril, located at 172 Lackawanna Drive, Stanhope, New Jersey 07874. The same license being No. 1904-33-003-012. Said license shall be valid from July 1, 2025 through June 30, 2026.

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on June 3, 2025

Cynthia Church, RMC
Township Clerk

**TOWNSHIP OF BYRAM
RESOLUTION NO. 112-2025**

**AUTHORIZATION TO EXECUTE CHANGE ORDER NO. 1
FOR PROPOSED IMPROVEMENTS TO CO JOHNSON PARK FIELD 8
RECONSTRUCTION**

WHEREAS, the Township of Byram (Owner) and Grade Construction entered into a contract for proposed Improvements to CO Johnson Park Field 8 Reconstruction for a total of \$566,805.21 as stated in Resolution 169-2024; and

WHEREAS, in the process of completing the work, certain changes were verbally authorized by the Owner as detailed in Change Order No. 1; and

WHEREAS, resolution 093-2025 was approved indicating there was a net decrease in the total cost of the project of \$15,000.77; and

WHEREAS, Change Order No. 1 was reflecting an extra of \$15,007.77, but also a reduction of \$15,000.77 resulting in no change to the total cost of the project; and

WHEREAS, the revised work that was negotiated between French & Parello and the Contractor and was found to require no change in the cost of the project; and

WHEREAS, the adoption of this resolution voids resolution 093-2025.

NOW, THEREFORE, BE IT RESOLVED by the Township of Byram in the County of Sussex, State of New Jersey to authorize the Mayor to execute Change Order No. 1 which results in no change of the original contract price of \$566,805.21.

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing Resolution was adopted by the Byram Township Council at a meeting held on June 3, 2025.

Cynthia Church, RMC
Township Clerk

BYRAM TOWNSHIPO
CHANGE ORDER NUMBER - 01

Project	<u>Byram – CO Johnson Park - Field 8</u>
Municipality	<u>Byram Township</u>
County	<u>Sussex</u>
Contractor	<u>Grade Construction</u>

In accordance with the project Specification, the following are changes in the contract.

Location and Reason for Change (Attach additional sheets if required)

Subsequent to the initial soil remediation work performed on Field 8, it has been indentified that 8 areas of the field would benefit from additional soil remediation efforts. It was identified that the soil within these 8 areas were not adequately responding to the soil amendments which were installed as part of the base bid. It is the engineer's recommendation that the project would benefit from removing the unsuitable material and replacing with sand. A no cost change to the contract is offered as follows:

- Additional Soil work as outlined in Grade Contracting Scope: \$15,000.77
- Reduction in 4" perforated Drain Pipe: -400 lf x \$23.15/lf = -\$9,260.00
- Reduction in Storm Pipe HDPE: -50 lf x \$34.81/lf = -\$1,740.50
- Reduction in Yard Inlets: - 1 ea x \$2,635.20/ea = -\$2,653.20
- Reduction in Sod: -990.49 sf x \$1.36/sf = -\$1,347.07

The proposed contract adjustments will result in the use in the reduction of "IF AND WHERE DIRECTED" bid quantities which are not intended to be used in the project. Therefore the overall contract amount for the project will remain the same.

Amount of Original Contract	<u>\$ 566,801.21</u>
Adjusted amount Based on Change Orders	<u>\$ 566,801.21</u>

Extra	<u>\$ 15,000.77</u>
Supplemental	<u>\$ 0</u>
Reduction	<u>\$ -15,000.77</u>
Total Change	<u>\$ 0.00</u>

% Change in Contract
[(+) Increase or (-) Decrease] (0) %



(Engineer)

5/8/2025

(Date)

(Date)

(Township)

(Date)

(Contractor)

(Date)

**TOWNSHIP OF BYRAM
RESOLUTION NO. 113– 2025**

**RESOLUTION AUTHORIZING THE REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN
HOLDER**

WHEREAS, at the Municipal Tax Sale held on October 21, 2022, a lien was sold on Block 383 Lot 2.05, also known as South Shore, for 2021 delinquent real estate taxes; and

WHEREAS, this lien which is known as Tax Sale Certificate #2022-005 was sold to USBank Cust/PC8 Firsttrust Bank at 0% interest; and a Premium of \$100.00

WHEREAS, Janet Mucher and Barbara Rainsberger, property owners, have effected a redemption of certificate #2022-005 in the amount of \$11,337.07

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Township of Byram, that the Governing Body acknowledges that Pro Cap 8 FBO Firsttrust Bank is entitled to the redemption in the amount of \$11,437.07; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer be authorized to issue a check in the total amount of \$11,437.07 for the total redemption of certificate #2022-005 payable to Pro Cap 8 FBO Firsttrust Bank, PO Box 774, Fort Washington, PA 19034-077

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on June 3, 2025.

Cynthia Church, RMC
Township Clerk

TOWNSHIP OF BYRAM
RESOLUTION NO. 114 – 2025

**RESOLUTION FOR 100% EXEMPT VETERAN OWNER OF BLOCK 337.04 LOT 10.10
A PARTIAL CANCELLATION OF TAXES FOR THE REMAINDER OF FIRST HALF 2025
“AUTHORIZING TAXES BE REMITTED (CANCELLED) FOR 2025”**

WHEREAS, Johannes DeBoer, the lawful owner of Block 337.04, Lot 10.10, also known as 54 Fieldstone Trail has been deemed 100% disabled by the Department of Veteran’s Affairs; and

WHEREAS, Johannes DeBoer, has been approved by the Byram Township Tax Assessor for a 100% Disabled Veteran exemption in accordance with 54:4-3:30, and

WHEREAS, the Tax Collector is to cancel the taxes for the remainder of the first half preliminary 2025 taxes in the amount of \$1,744.22.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Byram in the County of Sussex and the State of New Jersey to, hereby, authorize the Tax Collector to remit (cancel) the taxes in the amount of \$1,744.22 on said property.

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2 nd					
Yes					
No					
Abstain					
Absent					

ATTEST: I, certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on June 3, 2025.

Cynthia Church, RMC
Township Clerk

List of Bills - (All Funds)

Meeting Date: 06/03/2025 For bills from 05/17/2025 to 05/30/2025

Vendor	Description	Payment	Check Total
Claims Account			
40 - ALLIED OIL, LLC	PO 30480 2ND-4TH QUARTER 2025 BLANKET PURCHASE OR	1,535.17	
	PO 30480 2ND-4TH QUARTER 2025 BLANKET PURCHASE OR	6,415.44	7,950.61
1685 - AMANJ	PO 30473 TAX ASSESSOR'S ANNUAL CONFERENCE	450.00	450.00
3239 - AQUA NEW JERSEY	PO 30091 LEE HILL WATER SERVICE 2024-ACCT#0022918	36.62	36.62
106 - ATLANTIC COMMUNICATIONS, INC	PO 30579 PD - CHIEF'S CAR RADIO - ESTIMATE #BTPD	3,437.87	
	PO 30580 PD - TRANSFER OF RADIO - ESTIMATE #BTPD4	550.00	3,987.87
3222 - ATLANTIC ENVELOPE CO., INC.	PO 30621 SELF-ADDRESSED WINDOW ENVELOPES - BLACK	825.61	
	PO 30621 SELF-ADDRESSED WINDOW ENVELOPES - BLACK	91.74	917.35
3205 - BASSANI POWER EQUIPMENT, LLC	PO 29925 2025 Blanket for Parts	64.00	64.00
134 - BEN SHAFFER RECREATION, INC.	PO 28994 RUBBER SURFACING RE: COJ PARK IMPROVEMEN	187,450.00	187,450.00
149 - BLUE DIAMOND DISPOSAL, INC.	PO 30454 2ND-4TH QUARTER 2025 BLANKET PURCHASE OR	57,750.00	57,750.00
3888 - CHEF IT UP 2 GO SUSSEX CTY	PO 30674 SPRING COOKING	510.00	510.00
3920 - COLLIER ENGINEERING & DESIGN, INC.	PO 30604 ESCROW - FEBRUARY 2025 SERVICES - NIEC	270.00	
	PO 30605 AFFORDABLE HOUSING - APRIL 2025 PLANNING	540.00	810.00
373 - DELSEA TERMITE & PEST CONTROL	PO 29996 2025 Blanket - Pest Control Services	111.00	111.00
3936 - DOBRICH, KATHY	PO 30622 ESCROW RELEASE	555.00	555.00
2104 - DOVER BRAKE & CLUTCH CO., INC.	PO 29920 2025 Blanket for Supplies	98.00	98.00
2130 - DOWNTOWN AIRPORT, INC.	PO 30646 GYPSY MOTH SPRAYING	6,067.32	6,067.32
3700 - FRED BEANS FORD OF WASHINGTON	PO 29918 2025 Blanket for Parts & Repairs	263.18	263.18
3170 - GABRIELLI TRUCK SALES	PO 30581 Filter for D-3	17.13	17.13
2396 - GARDEN STATE LABORATORIES, INC.	PO 30069 2025 Blanket For Water Testing	540.00	540.00
3783 - GREEN VALLEY GROUP, INC.	PO 29265 IMPROVEMENTS TO TENNIS COURTS AT CO JOHN	5,444.20	5,444.20
1786 - GROUP SALES BOX OFFICE, LLC	PO 30653 RECREATION - PIRATES! THE PENZANCE MUSIC	5,239.50	5,239.50
2390 - GTBM, INC.	PO 30548 POLICE - INFO-COP LICENSE RENEWAL	2,100.00	2,100.00
751 - JCP&L	PO 30643 MONTHLY SERVICE	2,054.63	2,054.63
751 - JCP&L	PO 30644 MONTHLY SERVICE	437.89	437.89
751 - JCP&L	PO 30647 MONTHLY SERVICE	81.40	81.40
751 - JCP&L	PO 30648 MONTHLY SERVICE	55.54	55.54
751 - JCP&L	PO 30655 MONTHLY SERVICE	56.94	56.94
751 - JCP&L	PO 30664 MONTHLY SERVICE	745.53	745.53
3337 - KEY-TECH LABORATORIES	PO 30640 STONEHEDGE LANE - CORE SAMPLING AND TEST	2,620.00	2,620.00
3412 - KONICA MINOLTA PREMIER FINANCE	PO 30455 MAY-DECEMBER 2025 BLANKET PURCHASE ORDER	130.19	130.19
3412 - KONICA MINOLTA PREMIER FINANCE	PO 30456 MAY-DECEMBER 2025 BLANKET PURCHASE ORDER	111.70	111.70
2409 - LAKELAND BUS LINES, INC.	PO 30652 TRANSPORTATION FOR PIRATES! THE MUSICAL	300.00	300.00
1928 - LINDE GAS & EQUIPMENT, INC.	PO 30061 2025 Blanket for Tank Leases	99.12	99.12
3699 - MARAZITI FALCON, LLP	PO 30632 ESCROW - MARCH 2025 SERVICES - GHAZAL	490.00	
	PO 30633 ESCROW - MARCH 2025 SERVICES - COCCHI	893.25	1,383.25
826 - MOLINARI, KATHY	PO 30606 REIMBURSEMENT FOR MAC GRANT - 05/08/25 M	430.72	430.72
1059 - MORRIS COUNTY PUBLIC SAFETY	PO 30327 POLICE - TRAINING COURSE	40.00	40.00
2875 - MORTON SALT, INC.	PO 30577 2025 BLANKET PURCHASE ORDER - ROCK SALT	45,843.41	45,843.41
1133 - MUNICIPAL INFORMATION SYSTEMS,	PO 30614 Construction - 4-Part Paper (Permits) -	390.00	390.00
2625 - NAPA AUTO PARTS	PO 29916 2025 Blanket for Supplies	65.93	65.93
2437 - NAVITEND	PO 30461 2ND-4TH QUARTER 2025 - COMPUTER SERVICES	4,295.31	4,295.31
1160 - NETCONG HARDWARE CO., INC.	PO 29917 2025 Blanket for Supplies	150.56	150.56
1170 - NEW JERSEY PLANNING OFFICIALS	PO 30627 WEBINAR - MANDATORY EDUCATION FOR NEW BO	285.00	285.00
1179 - NISIVOCCIA, LLP	PO 30666 2024 VERIFICATIONS	1,443.00	
	PO 30666 2024 VERIFICATIONS	594.00	
	PO 30667 2024 PROFESSIONAL AUDITING/ACCOUNTING SE	12,068.00	14,105.00
1775 - PENTELDATA	PO 30049 2025 BLANKET PURCHASE ORDER - COMMERCIAL	126.99	126.99
2703 - POWER PLACE, INC.	PO 29924 2025 Blanket for Parts & Repairs	97.32	97.32
3652 - ROYALTY CLEANING SERVICES, LLC	PO 30477 2ND-4TH QUARTER 2025 BLANKET PURCHASE OR	709.15	709.15
1449 - RUTGERS, THE STATE UNIVERSITY	PO 30467 24TH ANNUAL PLANNING & ZONING CONFERENCE	735.00	735.00
1468 - SCMUA	PO 29930 2025 Blanket for Leaves & Brush Disposal	310.60	
	PO 30483 2ND-4TH QUARTER 2025 BLANKET PURCHASE OR	6,901.50	7,212.10
1483 - SERVICE TIRE TRUCK CENTER, INC.	PO 29921 2025 Blanket for Tires & Tire Repair/Mou	12.50	12.50
3934 - SHOMAKER, BRIAN	PO 30607 GOLF LESSONS	1,440.00	1,440.00
1822 - SPARTA, TOWNSHIP OF	PO 30460 2ND-4TH QUARTER 2025 BLANKET PURCHASE OR	525.00	525.00
1554 - STATE OF NEW JERSEY	PO 30650 JUNE 2025 HEALTH INSURANCE PREMIUMS	296.26	
	PO 30650 JUNE 2025 HEALTH INSURANCE PREMIUMS	125,121.35	125,417.61

List of Bills - (All Funds)

Meeting Date: 06/03/2025 For bills from 05/17/2025 to 05/30/2025

Vendor	Description	Payment	Check Total
2126 - SUSSEX COUNTY ADMINISTRATIVE CENTER	PO 30057 2025 Blanket for Signs	353.85	353.85
1606 - SUSSEX COUNTY CHAMBER OF COMME	PO 30618 2025 MEMBERSHIP DUES	365.00	365.00
2151 - THE STANDARD INSURANCE CO.	PO 30452 2ND-4TH QUARTER 2025 LIFE INSURANCE PREM	1,708.14	1,708.14
1815 - TOMAR INDUSTRIES, INC.	PO 30551 Replacement Street Brooms - Quote #Q0294	255.90	255.90
3601 - UNITED SITE SERVICES	PO 30346 2025 Blanket Portable Restroom Rentals -	1,011.64	1,011.64
2338 - UPS	PO 30665 POLICE - SHIPPING FOR FIREARM SIGHT WARR	31.44	31.44
2461 - US BANK CUST FOR PRO CAPITAL I, LLC	PO 30670 Lien Redemption - TSC #2022-005 - South	11,337.07	
	PO 30670 Lien Redemption - TSC #2022-005 - South	100.00	11,437.07
1889 - VERIZON WIRELESS	PO 30645 MONTHLY SERVICE	280.09	
	PO 30663 MONTHLY SERVICE	165.04	
	PO 30669 MONTHLY SERVICE	82.68	527.81
1902 - VOGEL, CHAIT, COLLINS AND SCHNEIDER	PO 30339 ESCROW - FEBRUARY 2025 SERVICES - PRESTI	135.00	
	PO 30343 AFFORDABLE HOUSING - FEBRUARY 2025 SERVI	765.00	
	PO 30344 AFFORDABLE HOUSING - HABITAT FOR HUMANIT	639.00	1,539.00
1902 - VOGEL, CHAIT, COLLINS AND SCHNEIDER	PO 30345 ESCROW - FEBRUARY 2025 SERVICES - NIEC	270.00	
	PO 30610 AFFORDABLE HOUSING - APRIL 2025 SERVICES	270.00	
	PO 30611 AFFORDABLE HOUSING - HABITAT FOR HUMANIT	603.00	
	PO 30612 2025 AUCTION OF TWP PROPERTIES - APRIL 2	2,286.00	
	PO 30620 ESCROW - APRIL 2025 SERVICES - SCULLY PR	225.00	3,654.00
1926 - WB MASON CO., INC.	PO 29961 2025 WATER COOLOR RENTAL & SUPPLIES	86.03	86.03
TOTAL			511,289.45

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-160-05-000-016	Due to/from Payroll Agency			67,064.45	
01-201-20-100-020	GENERAL ADMIN OE	4,753.93			
01-201-20-110-020	MAYOR & COUNCIL OE	365.00			
01-201-20-130-020	FINANCE ADMINISTRATION OE	455.71			
01-201-20-145-020	TAX COLLECTION OE	344.00			
01-201-20-150-020	TAX ASSESSMENT OE	450.00			
01-201-20-155-020	LEGAL SERVICES	2,286.00			
01-201-21-180-020	PLANNING BD OE	3,347.00			
01-201-21-185-020	ZONING COMMISSION OE	283.01			
01-201-23-220-020	GROUP INSURANCE	59,765.04			
01-201-25-240-020	POLICE OE	6,652.27			
01-201-25-265-015	FIRE PREVENTION OE	525.00			
01-201-26-290-020	ROAD REPAIR & MAINT OE	47,926.81			
01-201-26-292-020	FLEET MAINTENANCE	456.74			
01-201-26-310-020	PUBLIC BLDGS & GROUNDS OE	1,482.80			
01-201-26-335-030	GARBAGE CONTRACT	64,458.00			
01-201-27-330-020	BOARD OF HEALTH OE	6,067.32			
01-201-31-430-020	ELECTRICITY	678.04			
01-201-31-435-020	STREET LIGHTING	2,753.89			
01-201-31-440-020	TELEPHONE	126.99			
01-201-31-460-020	GASOLINE	1,535.17			
01-201-32-465-000	RECYCLING TAX APPROP.	193.50			
01-203-20-135-020	(2024) AUDIT		12,068.00		
01-203-20-145-020	(2024) TAX COLLECTION OE		1,443.00		
01-213-07-000-000	RESERVE - FEDERAL/STATE GRANTS			193,635.52	
01-216-55-000-000	Third Party Liens			11,337.07	
01-260-05-100	Due to Claims			0.00	490,454.26
TOTALS FOR	Current fund	204,906.22	13,511.00	272,037.04	490,454.26

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT

04-215-55-038-000	VARIOUS ST IMPROVEMENTS (04-2021)			807.70	
04-215-55-042-000	VARIOUS STREET IMPROVEMENTS (004-2022)			1,812.30	
04-260-05-100	Due to Claims			0.00	2,620.00

TOTALS FOR	Capital	0.00	0.00	2,620.00	2,620.00
		=====	=====	=====	=====
05-201-55-502-020	OPERATING OE	296.26			
05-203-55-502-020	(2024) OPERATING OE		594.00		
05-260-05-100	Due to Claims			0.00	890.26

TOTALS FOR	Sewer	296.26	594.00	0.00	890.26
		=====	=====	=====	=====
12-260-05-100	Due to Claims			0.00	91.74
12-286-56-000-001	Reserve - Dog Trust			91.74	

TOTALS FOR	Animal Trust	0.00	0.00	91.74	91.74
		=====	=====	=====	=====
19-260-05-100	Due to Claims			0.00	6,905.44
19-286-56-000-001	Reserve - Diesel/Gasoline			6,415.44	
19-286-56-000-015	Reserve - Tax Sale Premiums			100.00	
19-286-56-000-400	Reserve - Uniform Construction Code			390.00	

TOTALS FOR	Other Trust	0.00	0.00	6,905.44	6,905.44
		=====	=====	=====	=====
20-260-05-100	Due to Claims			0.00	7,489.50
20-286-56-011-000	TRIPS			5,539.50	
20-286-56-300-000	PROGRAMMING			510.00	
20-286-56-800-000	SPORTS			1,440.00	

TOTALS FOR	Recreation Trust	0.00	0.00	7,489.50	7,489.50
		=====	=====	=====	=====
24-260-05-100	Due to Claims			0.00	2,838.25
24-280-56-000	Reserve for Developers Escrow Deposits			2,703.25	
24-280-56-177	Philip Prestia - #9707751072			135.00	

TOTALS FOR	Developers Escrow - VNB	0.00	0.00	2,838.25	2,838.25
		=====	=====	=====	=====

Total to be paid from Fund 01 Current fund	490,454.26
Total to be paid from Fund 04 Capital	2,620.00
Total to be paid from Fund 05 Sewer	890.26
Total to be paid from Fund 12 Animal Trust	91.74
Total to be paid from Fund 19 Other Trust	6,905.44
Total to be paid from Fund 20 Recreation Trust	7,489.50
Total to be paid from Fund 24 Developers Escrow - VNB	2,838.25

	511,289.45

Checks Previously Disbursed

2025055	BYRAM TWP BD OF EDUCATION	PO# 29914	JANUARY - JUNE 2025 SCHOOL TAX LEV	1,129,230.65	6/02/2025
2025056	LENAPE VALLEY REGIONAL H S	PO# 29915	JANUARY - JUNE 2025 REGIONAL SCHOO	601,661.35	6/02/2025
9053025	BYRAM TWP PAYROLL ACCT		05/30/2025 PAYROLL	175,980.56	5/28/2025

				1,906,872.56	

Totals by fund	Previous Checks/Voids	Current Payments	Total

Fund 01 Current fund	1,906,872.56	490,454.26	2,397,326.82
Fund 04 Capital		2,620.00	2,620.00
Fund 05 Sewer		890.26	890.26

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT

Fund 12 Animal Trust		91.74	91.74		
Fund 19 Other Trust		6,905.44	6,905.44		
Fund 20 Recreation Trust		7,489.50	7,489.50		
Fund 24 Developers Escrow - VNB		2,838.25	2,838.25		

	BILLS LIST TOTALS	1,906,872.56	511,289.45	2,418,162.01	
				=====	

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 06/03/2025 For bills from 05/17/2025 to 05/30/2025

Account	P0 #	Vendor	Description	Payment	Account Total
Current fund					
DEPARTMENT 000					
01-160-05-000-016	30650	STATE OF NEW JERSEY <i>Due to/from Payroll Agency</i>	JUNE 2025 HEALTH INSURANCE PREMIUMS - AC TOTAL FOR ACCOUNT	67,064.45	67,064.45
01-216-55-000-001	30670	US BANK CUST FOR PRO CAPITAL I, LLC <i>Principal</i>	Lien Redemption - TSC #2022-005 - South TOTAL FOR ACCOUNT	6,110.76	6,110.76
01-216-55-000-002	30670	US BANK CUST FOR PRO CAPITAL I, LLC <i>Interest & Costs</i>	Lien Redemption - TSC #2022-005 - South TOTAL FOR ACCOUNT	1,462.21	1,462.21
01-216-55-000-003	30670	US BANK CUST FOR PRO CAPITAL I, LLC <i>Fees</i>	Lien Redemption - TSC #2022-005 - South TOTAL FOR ACCOUNT	3,764.10	3,764.10
TOTAL for DEPARTMENT 000					78,401.52
DEPARTMENT 100					
01-201-20-100-203	30467	RUTGERS, THE STATE UNIVERSITY <i>Seminars & Meetings</i>	COURSE ID: PZ-3308-SP25-1 - 24TH ANNUAL TOTAL FOR ACCOUNT	245.00	245.00
01-201-20-100-207	30621	ATLANTIC ENVELOPE CO., INC. <i>Printing</i>	3,000 SELF ADDRESSED WINDOW ENVELOPES TOTAL FOR ACCOUNT	137.60	137.60
01-201-20-100-216	30461	NAVITEND <i>Computer Services</i>	JUNE 2025 COMPUTER SERVICES TOTAL FOR ACCOUNT	4,295.31	4,295.31
01-201-20-100-250	30663	VERIZON WIRELESS <i>Cell Phone -Administration</i>	Administration - iPad - Acct #282179761- Community Relations - iPad - Acct #28217 TOTAL FOR ACCOUNT	38.01 38.01	76.02
TOTAL for DEPARTMENT 100					4,753.93
DEPARTMENT 110					
01-201-20-110-202	30618	SUSSEX COUNTY CHAMBER OF COMME <i>Dues & Memberships</i>	2025 MEMBERSHIP DUES 06/04/2025-06/03/20 TOTAL FOR ACCOUNT	365.00	365.00
TOTAL for DEPARTMENT 110					365.00
DEPARTMENT 130					
01-201-20-130-207	30621	ATLANTIC ENVELOPE CO., INC. <i>Printing</i>	7,500 SELF ADDRESSED WINDOW ENVELOPES TOTAL FOR ACCOUNT	344.01	344.01
	30456	KONICA MINOLTA PREMIER FINANCE	MAY 2025 LEASE	111.70	

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 06/03/2025 For bills from 05/17/2025 to 05/30/2025

Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 130					
01-201-20-130-209	Copy Machine		TOTAL FOR ACCOUNT		111.70
					=====
TOTAL for DEPARTMENT 130					455.71
DEPARTMENT 135					
01-203-20-135-020	30667 NISIVOCCIA, LLP (2024) AUDIT		BALANCE DUE FOR PROFESSIONAL FEES ON ACC	12,068.00	
					TOTAL FOR ACCOUNT 12,068.00
					=====
TOTAL for DEPARTMENT 135					12,068.00
DEPARTMENT 145					
01-201-20-145-207	30621 ATLANTIC ENVELOPE CO., INC. Printing		7,500 SELF ADDRESSED WINDOW ENVELOPES	344.00	
					TOTAL FOR ACCOUNT 344.00
01-203-20-145-207	30666 NISIVOCCIA, LLP (2024) Printing		2024 TAX VERIFICATIONS	1,443.00	
					TOTAL FOR ACCOUNT 1,443.00
					=====
TOTAL for DEPARTMENT 145					1,787.00
DEPARTMENT 150					
01-201-20-150-203	30473 AMANJ Seminars & Meetings		ANNUAL CONFERENCE - 06/11/25-06/13/25 -	450.00	
					TOTAL FOR ACCOUNT 450.00
					=====
TOTAL for DEPARTMENT 150					450.00
DEPARTMENT 155					
01-201-20-155-808	30612 VOGEL, CHAIT, COLLINS AND SCHNEIDER Legal Retainer		APRIL 2025 SERVICES FOR 2025 AUCTION OF	2,286.00	
					TOTAL FOR ACCOUNT 2,286.00
					=====
TOTAL for DEPARTMENT 155					2,286.00
DEPARTMENT 180					
	30627 NEW JERSEY PLANNING OFFICIALS		WEBINAR - MANDATORY EDUCATION FOR NEW BO	95.00	
	30627 NEW JERSEY PLANNING OFFICIALS		WEBINAR - MANDATORY EDUCATION FOR NEW BO	95.00	
	30627 NEW JERSEY PLANNING OFFICIALS		WEBINAR - MANDATORY EDUCATION FOR NEW BO	95.00	

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 06/03/2025 For bills from 05/17/2025 to 05/30/2025

Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 180					
01-201-21-180-203	30467	RUTGERS, THE STATE UNIVERSITY	COURSE ID: PZ-3308-SP25-1 - 24TH ANNUAL	245.00	
	<i>Seminars & Meetings</i>		TOTAL FOR ACCOUNT		530.00
	30611	VOGEL, CHAIT, COLLINS AND SCHNEIDER	FURTHER E-MAILS REGARDING CLOSING STATUS	90.00	
	30343	VOGEL, CHAIT, COLLINS AND SCHNEIDER	DRAFTING OF E-MAIL TO DAN BLOCH REGARDIN	36.00	
	30343	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF DJ COMPLAINT & ECOURTS	18.00	
	30343	VOGEL, CHAIT, COLLINS AND SCHNEIDER	DRAFTING OF E-MAIL TO DAN BLOCH. REVIEW	135.00	
	30343	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF E-MAIL & STATUS FROM PAUL GLIE	90.00	
	30343	VOGEL, CHAIT, COLLINS AND SCHNEIDER	TELEPHONE CONFERENCE W/TEAM REGARDING A-	180.00	
	30343	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF E-MAIL	90.00	
	30343	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF ANSWERS FILED BY THE NEW JERSE	90.00	
	30343	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF ECOURTS REGARDING DJ COMPLAINT	36.00	
	30344	VOGEL, CHAIT, COLLINS AND SCHNEIDER	EMAILS REGARDING DUE DILIGENCE EXTENSION	36.00	
	30344	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF E-MAIL & RESOLUTION & DRAFTING	135.00	
	30344	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVISIONS TO FORM OF RESOLTION AND DRAFT	180.00	
	30344	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF E-MAIL & ATTACHMENTS	90.00	
	30344	VOGEL, CHAIT, COLLINS AND SCHNEIDER	RECEIPT & REVIEW OF TITLE WORK & RELATED	144.00	
	30611	VOGEL, CHAIT, COLLINS AND SCHNEIDER	FURTHER E-MAILS REGARDING STATUS, DEED P	36.00	
	30611	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF E-MAIL REGARDING LOT DESIGNATI	18.00	
	30343	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF E-MAIL & DRAFTING OF E-MAIL. R	90.00	
	30610	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF ECOURTS & COURT ORDER APPROVIN	270.00	
	30611	VOGEL, CHAIT, COLLINS AND SCHNEIDER	DISCUSSIONS REGARDING DUE DILIGENCE STAT	45.00	
	30611	VOGEL, CHAIT, COLLINS AND SCHNEIDER	E-MAILS REGARDING CLOSING STATUS. DRAFTI	180.00	
	30344	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF E-MAIL	54.00	
	30611	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF NEW NJHMF A REGULATIONS FOR NEW	144.00	
	30611	VOGEL, CHAIT, COLLINS AND SCHNEIDER	FURTHER E-MAILS REGARDING CLOSING STATUS	90.00	
01-201-21-180-224	30605	COLLIERS ENGINEERING & DESIGN, INC.	PREPARE & SUBMIT CROSS ACCEPTANCE RESPON	540.00	
	<i>Affordable Housing</i>		TOTAL FOR ACCOUNT		2,817.00
					=====
TOTAL for DEPARTMENT 180					3,347.00
DEPARTMENT 185					
01-201-21-185-203	30467	RUTGERS, THE STATE UNIVERSITY	COURSE ID: PZ-3308-SP25-1 - 24TH ANNUAL	245.00	
	<i>Seminars & Meetings</i>		TOTAL FOR ACCOUNT		245.00
01-201-21-185-272	30663	VERIZON WIRELESS	Zoning - iPad - Acct #282179761-0002	38.01	
	<i>Miscellaneous</i>		TOTAL FOR ACCOUNT		38.01
					=====
TOTAL for DEPARTMENT 185					283.01
DEPARTMENT 220					
01-201-23-220-230	30650	STATE OF NEW JERSEY	JUNE 2025 HEALTH INSURANCE PREMIUMS - RE	44,271.88	
	30650	STATE OF NEW JERSEY	JUNE 2025 HEALTH INSURANCE PREMIUMS - AC	13,785.02	
	30452	THE STANDARD INSURANCE CO.	JUNE 2025 LIFE INSURANCE PREMIUMS	1,708.14	
	<i>Group Plans</i>		TOTAL FOR ACCOUNT		59,765.04
					=====
TOTAL for DEPARTMENT 220					59,765.04

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 06/03/2025 For bills from 05/17/2025 to 05/30/2025

Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 240					
01-201-25-240-201	Postage	30665 UPS	SERVICE CHARGES	5.00	31.44
		30665 UPS	ADJUSTMENTS & OTHER CHARGES	10.68	
		30665 UPS	OUTBOUND- UPS INTERNET SHIPPING	15.76	
		TOTAL FOR ACCOUNT			
01-201-25-240-209	Copy Machine	30455 KONICA MINOLTA PREMIER FINANCE	MAY 2025 LEASE	130.19	130.19
		TOTAL FOR ACCOUNT			
01-201-25-240-211	Service/Maintenance	30548 GTBM, INC.	2025 INFO-COP LICENSE RENEWAL - MAY 14,	2,100.00	2,100.00
		TOTAL FOR ACCOUNT			
01-201-25-240-250	Cell Phone - Police	30669 VERIZON WIRELESS	DETECTIVE PHONE - ACCT #282179761-00001	82.68	362.77
		30645 VERIZON WIRELESS	PATROL VEHICLE PHONE & MODEMS ACCOUNT #2	280.09	
		TOTAL FOR ACCOUNT			
01-201-25-240-266	Radio Repairs Upgrade	30579 ATLANTIC COMMUNICATIONS, INC	NX5700 HBF (110W, 136-174MHZ) RF DECK ON	1,720.39	3,987.87
		30579 ATLANTIC COMMUNICATIONS, INC	KCT-18 IGNITION SENSE CABLE	16.80	
		30579 ATLANTIC COMMUNICATIONS, INC	KWD-5105VT LICENSE KEY FOR 925 CONVENTIO	90.79	
		30579 ATLANTIC COMMUNICATIONS, INC	6ABMIG KMC65M, KCH-19M, KRK-14HM, KRK-15	519.40	
		30579 ATLANTIC COMMUNICATIONS, INC	KWD-5100CV LICENSE KEY FOR 925 CONVENTIO	434.70	
		30579 ATLANTIC COMMUNICATIONS, INC	PROGRAMMING OF UNIT	80.00	
		30579 ATLANTIC COMMUNICATIONS, INC	TROY RADIO FACEPLACTE FOR CONSOLE	50.00	
		30579 ATLANTIC COMMUNICATIONS, INC	MB8 ANTENNA CABLE	30.00	
		30579 ATLANTIC COMMUNICATIONS, INC	QWFT120 HIGHBAND ANTENNA	30.00	
		30579 ATLANTIC COMMUNICATIONS, INC	KENWOOD L-5001, FACTORY ACTIVATION OF RA	90.79	
		30579 ATLANTIC COMMUNICATIONS, INC	LABOR TO ASSEMBLE & INSTALL UNIT	375.00	
		30580 ATLANTIC COMMUNICATIONS, INC	LABOR TO REMOVE RADIO FROM CHIEF'S CAR &	550.00	
		TOTAL FOR ACCOUNT			
		01-201-25-240-271	Police & Fire Training	30327 MORRIS COUNTY PUBLIC SAFETY	
TOTAL FOR ACCOUNT					
TOTAL for DEPARTMENT 240					6,652.27

DEPARTMENT 265

01-201-25-265-015	30460 SPARTA, TOWNSHIP OF	MAY 2025 FIRE PREVENTION SERVICES	525.00	
	FIRE PREVENTION OE	TOTAL FOR ACCOUNT		525.00
	TOTAL for DEPARTMENT 265			525.00

DEPARTMENT 290

	30551 TOMAR INDUSTRIES, INC.	PPM-BWK125 Tapered End Broom Handle, EA	77.40
	30551 TOMAR INDUSTRIES, INC.	Fuel Charge	4.50
	30057 SUSSEX COUNTY ADMINISTRATIVE CENTER	D1-1 - LOUIS DR - 24" X 6"	14.51
	30057 SUSSEX COUNTY ADMINISTRATIVE CENTER	D1-1 - ASCOT LN - 24" X 6"	14.51
	30057 SUSSEX COUNTY ADMINISTRATIVE CENTER	D1-1 - WINDSOR LN - 30" X 6"	16.49
	30057 SUSSEX COUNTY ADMINISTRATIVE CENTER	D1-1 - SPARTA STANHOPE RD - 48" X 6"	28.80
	30057 SUSSEX COUNTY ADMINISTRATIVE CENTER	CIP - CUSTOM SIGN - ITEMS PROHIBITED ON	27.00

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 06/03/2025 For bills from 05/17/2025 to 05/30/2025

Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 290					
01-201-26-290-220	<i>Operating Maintenance</i>	30057 SUSSEX COUNTY ADMINISTRATIVE CENTER	CIP - CUSTOM SIGN - PLAYGROUND ENTRANCE	56.84	
		30061 LINDE GAS & EQUIPMENT, INC.	INDUSTRIAL HIGH PRESSURE LEASE 04/20/25-	56.64	
		30061 LINDE GAS & EQUIPMENT, INC.	INDUSTRIAL ACETYLENE LEASE 04/20/25-05/2	42.48	
		29917 NETCONG HARDWARE CO., INC.	130Z SUNRISE RED SPRAY PAINT	8.29	
		29917 NETCONG HARDWARE CO., INC.	130Z SUNBURST YELLOW SPRAY PAINT	8.29	
		30057 SUSSEX COUNTY ADMINISTRATIVE CENTER	10% ADMINISTRATIVE FEE	8.38	
		30551 TOMAR INDUSTRIES, INC.	PPM-BRU7116 Street Broom 16"x6.25" Palmy	174.00	
			TOTAL FOR ACCOUNT		538.13
01-201-26-290-250	<i>Cell Phone - DPW</i>	30663 VERIZON WIRELESS	DPW - Assistant Supervisor Acct #2821797	51.01	
			TOTAL FOR ACCOUNT		51.01
01-201-26-290-251	<i>Salt</i>	30577 MORTON SALT, INC.	05/13/25 ROCK SALT DELIVERY - 56.11 TONS	2,160.95	
		30577 MORTON SALT, INC.	05/12/25 ROCK SALT DELIVERY - 56.11 TONS	4,051.14	
		30577 MORTON SALT, INC.	05/20/25 ROCK SALT DELIVERY - 102.04 TON	7,367.29	
		30577 MORTON SALT, INC.	05/21/25 ROCK SALT DELIVERY - 78.12 TONS	5,640.27	
		30577 MORTON SALT, INC.	05/22/25 ROCK SALT DELIVERY - 54.33 TONS	3,922.63	
		30577 MORTON SALT, INC.	05/23/25 ROCK SALT DELIVERY - 109.29 TON	7,890.74	
		30577 MORTON SALT, INC.	05/08/25 ROCK SALT DELIVERY - 91.49 TONS	6,605.58	
		30577 MORTON SALT, INC.	05/15/25 ROCK SALT DELIVERY - 113.64 TON	8,204.81	
			TOTAL FOR ACCOUNT		45,843.41
01-201-26-290-255	<i>Road Safety</i>	30057 SUSSEX COUNTY ADMINISTRATIVE CENTER	10% ADMINISTRATIVE FEE	2.90	
		30057 SUSSEX COUNTY ADMINISTRATIVE CENTER	D1-1 - LUIS DR - 18" X 6"	12.53	
		30057 SUSSEX COUNTY ADMINISTRATIVE CENTER	D1-1 - GREYWOOD LN - 30" X 6"	16.49	
		30057 SUSSEX COUNTY ADMINISTRATIVE CENTER	10% ADMINISTRATIVE FEE	7.43	
			TOTAL FOR ACCOUNT		39.35
01-201-26-290-461	<i>Park Maintenance</i>	29917 NETCONG HARDWARE CO., INC.	5'X8' TOUGH TEX US FLAG	133.98	
		30057 SUSSEX COUNTY ADMINISTRATIVE CENTER	COJ FIELD #8 - CUSTOM SIGN - FIELD CLOSE	134.52	
		30057 SUSSEX COUNTY ADMINISTRATIVE CENTER	10% ADMINISTRATIVE FEE	13.45	
			TOTAL FOR ACCOUNT		281.95
01-201-26-290-491	<i>Park Operating</i>	30346 UNITED SITE SERVICES	APRIL 2025 ADA ACCESSIBLE RESTROOM RENTA	66.94	
		30346 UNITED SITE SERVICES	APRIL 2025 ADA ACCESSIBLE RESTROOM RENTA	66.94	
		30346 UNITED SITE SERVICES	APRIL 2025 ADA ACCESSIBLE RESTROOM RENTA	66.94	
		30346 UNITED SITE SERVICES	APRIL 2025 ADA ACCESSIBLE RESTROOM RENTA	66.94	
		30346 UNITED SITE SERVICES	APRIL 2025 STANDARD RESTROOM RENTAL @ TA	45.95	
		30346 UNITED SITE SERVICES	APRIL 2025 STANDARD RESTROOM RENTAL @ CO	393.78	
		30346 UNITED SITE SERVICES	APRIL 2025 ADA ACCESSIBLE RESTROOM RENTA	66.94	
		30346 UNITED SITE SERVICES	APRIL 2025 ADA ACCESSIBLE RESTROOM RENTA	191.26	
		30346 UNITED SITE SERVICES	APRIL 2025 STANDARD RESTROOM RENTAL @ NE	45.95	
			TOTAL FOR ACCOUNT		1,011.64
01-201-26-290-492	<i>Park Vehicle Repair</i>	29925 BASSANI POWER EQUIPMENT, LLC	ARMATURE, MAGNETO	64.00	
		29924 POWER PLACE, INC.	HYD. QUICK-CONNECT COUPLER	97.32	
			TOTAL FOR ACCOUNT		161.32
TOTAL for DEPARTMENT 290					47,926.81

DEPARTMENT 292

29921 SERVICE TIRE TRUCK CENTER, INC.	DISMOUNT/MOUNT - NO VEHICLE	12.50
29918 FRED BEANS FORD OF WASHINGTON	SLEEVE	45.00
29918 FRED BEANS FORD OF WASHINGTON	SHAFT	218.18
29920 DOVER BRAKE & CLUTCH CO., INC.	LED AMBER CLEAR LENS WARNING MOUNT	79.84

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 06/03/2025 For bills from 05/17/2025 to 05/30/2025

Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 292					
		29916 NAPA AUTO PARTS	FUEL CAP	12.69	
		29916 NAPA AUTO PARTS	CABIN AIR FILTER	53.24	
		30581 GABRIELLI TRUCK SALES	Part #LF3970FLG - Filter-Oil	17.13	
		29920 DOVER BRAKE & CLUTCH CO., INC.	STAINLESS STEEL MOUNTING BRACKET	18.16	
01-201-26-292-270	DPW Fleet		TOTAL FOR ACCOUNT		456.74
TOTAL for DEPARTMENT 292					456.74
DEPARTMENT 310					
		29961 WB MASON CO., INC.	CREDIT - 5 GALLON WATER JUGS DEPOSIT	-12.00	
		30477 ROYALTY CLEANING SERVICES, LLC	MAY 2025 JANITORIAL SERVICES	709.15	
		30091 AQUA NEW JERSEY	MAY 2025 LEE HILL WATER SERVICE	36.62	
		30069 GARDEN STATE LABORATORIES, INC.	04/21/2025 WATER TESTING - VOC'S	500.00	
		29996 DELSEA TERMITE & PEST CONTROL	05/23/2025 MONTHLY PEST CONTROL - CO JOH	48.00	
		29961 WB MASON CO., INC.	DEPOSIT - 5 GALLON WATER JUGS	54.00	
		29961 WB MASON CO., INC.	5 GALLON WATER JUGS	40.23	
		30069 GARDEN STATE LABORATORIES, INC.	04/21/2025 WATER TESTING - SAMPLING FEE	40.00	
		29996 DELSEA TERMITE & PEST CONTROL	05/23/2025 MONTHLY PEST CONTROL - MUNICI	63.00	
		29961 WB MASON CO., INC.	MAY 2025 WATER COOLOR RENTAL	3.80	
01-201-26-310-220	Operating Maintenance		TOTAL FOR ACCOUNT		1,482.80
TOTAL for DEPARTMENT 310					1,482.80
DEPARTMENT 330					
		30646 DOWNTOWN AIRPORT, INC.	GYPSY MOTH SPRAYING	6,067.32	
01-201-27-330-250	Gypsy Moth Spraying		TOTAL FOR ACCOUNT		6,067.32
TOTAL for DEPARTMENT 330					6,067.32
DEPARTMENT 335					
		30454 BLUE DIAMOND DISPOSAL, INC.	MAY 2025 GARBAGE CONTRACT	57,750.00	
		30483 SCMUA	05/13/2025 GARBAGE DISPOSAL	6,708.00	
01-201-26-335-030	GARBAGE CONTRACT		TOTAL FOR ACCOUNT		64,458.00
TOTAL for DEPARTMENT 335					64,458.00
DEPARTMENT 430					
		30664 JCP&L	RESCUE SQUAD - FLASHING LIGHT	4.65	
		30664 JCP&L	RESCUE SQUAD	56.33	
01-201-31-430-619	Rescue Squad		TOTAL FOR ACCOUNT		60.98

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 06/03/2025 For bills from 05/17/2025 to 05/30/2025

Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 430					
01-201-31-430-658	30664	JCP&L	ANIMAL SHELTER	90.47	
		<i>Animal Control Utilities</i>			
			TOTAL FOR ACCOUNT		90.47
01-201-31-430-661	30664	JCP&L	ROSEVILLE ROAD	345.76	
	30647	JCP&L	TAMARACK PARK - ACCT #100116096270	81.40	
	30655	JCP&L	BALLFIELD WELL, ROSEVILLE RD. - ACCT #10	56.94	
		<i>P & R Utilities</i>			
			TOTAL FOR ACCOUNT		484.10
01-201-31-430-663	30664	JCP&L	SCHOOL MUSEUM	42.49	
		<i>Publ Bldgs/Grounds Utilities</i>			
					TOTAL FOR ACCOUNT
					42.49
					=====
TOTAL for DEPARTMENT 430					678.04
DEPARTMENT 435					
01-201-31-435-020	30664	JCP&L	STREET LIGHTING - FOREST LAKES	21.10	
	30664	JCP&L	STREET LIGHTING - RTE 206 & WATERLOO RD	81.72	
	30664	JCP&L	STREET LIGHTING - ACORN ST	69.46	
	30648	JCP&L	RT. 206/TAMARACK RD - ACCT #100128762331	55.54	
	30644	JCP&L	STREET LIGHTING ACCT #100000676716	437.89	
	30643	JCP&L	STREET LIGHTING ACCT #100000676781	2,054.63	
	30664	JCP&L	STREET LIGHTING - ASCOT MANOR	33.55	
		<i>STREET LIGHTING</i>			
					TOTAL FOR ACCOUNT
					2,753.89
					=====
TOTAL for DEPARTMENT 435					2,753.89
DEPARTMENT 440					
01-201-31-440-601	30049	PENTEIDATA	MAY 2025 COMMERCIAL CABLE MODEM	126.99	
		<i>A&E Utilities</i>			
					TOTAL FOR ACCOUNT
					126.99
					=====
TOTAL for DEPARTMENT 440					126.99
DEPARTMENT 460					
01-201-31-460-670	30480	ALLIED OIL, LLC	05/16/2025 GASOLINE DELIVERY - 621.60 GA	1,535.17	
		<i>DPW Utilities</i>			
					TOTAL FOR ACCOUNT
					1,535.17
					=====
TOTAL for DEPARTMENT 460					1,535.17

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 06/03/2025 For bills from 05/17/2025 to 05/30/2025

Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 465					
01-201-32-465-000	30483	SCMUA	05/13/2025 RECYCLING TAX	193.50	
		RECYCLING TAX APPROP.	TOTAL FOR ACCOUNT		193.50
					=====
		TOTAL for DEPARTMENT 465			193.50
DEPARTMENT 554					
01-214-10-554-000	30606	MOLINARI, KATHY	SHIPPING & HANDLING	17.72	
		Municipal Alliance - Opioid Settlement Fund	TOTAL FOR ACCOUNT		17.72
					=====
		TOTAL for DEPARTMENT 554			17.72
DEPARTMENT 776					
01-213-21-776-030	28994	BEN SHAFFER RECREATION, INC.	INSTALL OF DURAFLOR 2" 60/40 1000 UP TO	15,163.20	
	28994	BEN SHAFFER RECREATION, INC.	QTY: 2,808 SQ FT - DURAFLOR 2" 60/40	23,306.06	
		2021 - American Rescue Plan	TOTAL FOR ACCOUNT		38,469.26
01-214-24-776-004	29930	SCMUA	05/12/25 BRUSH DISPOSAL	58.05	
	29930	SCMUA	05/15/25 BRUSH DISPOSAL	57.60	
	29930	SCMUA	05/12/25 BRUSH DISPOSAL - REGULAR MULCH	100.00	
	29930	SCMUA	05/12/25 LEAF DISPOSAL	94.95	
		2024 - Clean Communities	TOTAL FOR ACCOUNT		310.60
01-214-24-776-005	30606	MOLINARI, KATHY	ITEM #Q72559 - VEHICLE VENT CLIP AIR FRE	420.00	
	30606	MOLINARI, KATHY	COUPON CODE	-63.00	
	30606	MOLINARI, KATHY	SHIPPING & HANDLING	24.00	
	30606	MOLINARI, KATHY	SET-UP CHARGE	32.00	
		2024-2025 - MAC Grant	TOTAL FOR ACCOUNT		413.00
01-214-24-776-031	29265	GREEN VALLEY GROUP, INC.	DRAWDOWN #3	7,955.00	
	29265	GREEN VALLEY GROUP, INC.	CHANGE ORDER #1 - APPROVED 05/20/2025 R	-2,510.80	
		2024 - Local Recreation Improvement Grant	TOTAL FOR ACCOUNT		5,444.20
01-214-24-776-035	28994	BEN SHAFFER RECREATION, INC.	SITE PREP/DEMO - REMOVAL & DISPOSAL	35,640.00	
	28994	BEN SHAFFER RECREATION, INC.	INSTALL OF DURAFLOR 4" 60/40 1000 UP TO	20,352.00	
	28994	BEN SHAFFER RECREATION, INC.	QTY: 2,808 SQ FT - DURAFLOR 2" 60/40	10,530.34	
	28994	BEN SHAFFER RECREATION, INC.	DURAFLOR 4" 60/40	51,558.40	
	28994	BEN SHAFFER RECREATION, INC.	6X6 CONCRETE CURB	13,120.00	
	28994	BEN SHAFFER RECREATION, INC.	FREIGHT	5,200.00	
	28994	BEN SHAFFER RECREATION, INC.	2"-6" STONE	12,580.00	
		2024 - Completely Inclusive Playground Grant	TOTAL FOR ACCOUNT		148,980.74
		TOTAL for DEPARTMENT 776			=====
					193,617.80

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 06/03/2025 For bills from 05/17/2025 to 05/30/2025

Account	P0 #	Vendor	Description	Payment	Account Total
Capital					
DEPARTMENT 038					
04-215-55-038-000	30640	KEY-TECH LABORATORIES	BITUMINOUS CONCRETE CORE SAMPLING AND TE	807.70	
		VARIOUS ST IMPROVEMENTS (04-2021)	TOTAL FOR ACCOUNT		807.70
TOTAL for DEPARTMENT 038					=====807.70
DEPARTMENT 042					
04-215-55-042-000	30640	KEY-TECH LABORATORIES	BITUMINOUS CONCRETE CORE SAMPLING AND TE	1,812.30	
		VARIOUS STREET IMPROVEMENTS (004-2022)	TOTAL FOR ACCOUNT		1,812.30
TOTAL for DEPARTMENT 042					=====1,812.30
Sewer					
DEPARTMENT 502					
05-201-55-502-230	30650	STATE OF NEW JERSEY	JUNE 2025 HEALTH INSURANCE PREMIUMS - AC	296.26	
		Group Insurance	TOTAL FOR ACCOUNT		296.26
05-203-55-502-207	30666	NISIVOCCIA, LLP	2024 SEWER VERIFICATIONS	594.00	
		(2024) Printing	TOTAL FOR ACCOUNT		594.00
TOTAL for DEPARTMENT 502					=====890.26
Animal Trust					
DEPARTMENT 000					
12-286-56-000-001	30621	ATLANTIC ENVELOPE CO., INC.	2,000 SELF ADDRESSED WINDOW ENVELOPES	91.74	
		Reserve - Dog Trust	TOTAL FOR ACCOUNT		91.74
TOTAL for DEPARTMENT 000					=====91.74
Other Trust					
DEPARTMENT 000					
19-286-56-000-001	30480	ALLIED OIL, LLC	05/16/2025 DIESEL DELIVERY - 1,000.70 GA	2,439.71	
	30480	ALLIED OIL, LLC	05/12/2025 GASOLINE DELIVERY - 1,605.90	3,975.73	
		Reserve - Diesel/Gasoline	TOTAL FOR ACCOUNT		6,415.44
19-286-56-000-015	30670	US BANK CUST FOR PRO CAPITAL I, LLC	Lien Redemption - TSC #2022-005 - South	100.00	
		Reserve - Tax Sale Premiums	TOTAL FOR ACCOUNT		100.00

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 06/03/2025 For bills from 05/17/2025 to 05/30/2025

Account	P0 #	Vendor	Description	Payment	Account Total
Other Trust					
DEPARTMENT 000					
	30614	MUNICIPAL INFORMATION SYSTEMS,	4-Part Paper	345.00	
	30614	MUNICIPAL INFORMATION SYSTEMS,	Shipping	45.00	
19-286-56-000-421		Uniform Construction Code - Other Expenses	TOTAL FOR ACCOUNT		390.00
					=====
TOTAL for DEPARTMENT 000					6,905.44
Recreation Trust					
DEPARTMENT 011					
	30652	LAKELAND BUS LINES, INC.	DEPOSIT	300.00	
	30653	GROUP SALES BOX OFFICE, LLC	HANDLING CHARGE	14.50	
	30653	GROUP SALES BOX OFFICE, LLC	PIRATES! THE PENZANCE MUSICAL TICKETS -	5,225.00	
20-286-56-011-001		CONSIGNMENT TICKETS	TOTAL FOR ACCOUNT		5,539.50
					=====
TOTAL for DEPARTMENT 011					5,539.50
DEPARTMENT 300					
	30674	CHEF IT UP 2 GO SUSSEX CTY	JR. CHEF COOKING CLASS SESSION 5 - SPRIN	510.00	
20-286-56-300-004		FOOD CLASSES	TOTAL FOR ACCOUNT		510.00
					=====
TOTAL for DEPARTMENT 300					510.00
DEPARTMENT 800					
	30607	SHOMAKER, BRIAN	GOLF - 1-HOUR PROFESSIONAL INSTRUCTION 0	1,440.00	
20-286-56-800-004		GOLF	TOTAL FOR ACCOUNT		1,440.00
					=====
TOTAL for DEPARTMENT 800					1,440.00
Developers Escrow - VNB					
DEPARTMENT 135					
	30345	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF STATUS & TELEPHONE CONFERENCE	90.00	
	30345	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF E-MAIL & ORDINANCE. DRAFTING 0	90.00	
	30345	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF E-MAIL. DRAFTING OF E-MAIL	90.00	
	30604	COLLIERS ENGINEERING & DESIGN, INC.	PREPARE PLANNING REPORT	270.00	
24-280-56-135		Gary Niec - #9707750003	TOTAL FOR ACCOUNT		540.00
					=====
TOTAL for DEPARTMENT 135					540.00

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 06/03/2025 For bills from 05/17/2025 to 05/30/2025

Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 177					
24-280-56-177-001		30339 VOGEL, CHAIT, COLLINS AND SCHNEIDER <i>Philip Prestia - Easement & Lot Line Adj</i>	REVIEW OF MR. MCBRIAR’S CORRESPONDENCE &	135.00	
			TOTAL FOR ACCOUNT		135.00
					=====
TOTAL for DEPARTMENT 177					135.00
DEPARTMENT 219					
24-280-56-219		30622 DOBRICH, KATHY <i>Kathy Jay Dobrich - #2414159300</i>	ESCROW RELEASE	555.00	
			TOTAL FOR ACCOUNT		555.00
					=====
TOTAL for DEPARTMENT 219					555.00
DEPARTMENT 228					
24-280-56-228		30620 VOGEL, CHAIT, COLLINS AND SCHNEIDER <i>Scully Properties, LLC - #4445377902</i>	REVIEW OF E-MAIL FROM BOARD SECRETARY, F	225.00	
			TOTAL FOR ACCOUNT		225.00
					=====
TOTAL for DEPARTMENT 228					225.00
DEPARTMENT 251					
24-280-56-251		30633 MARAZITI FALCON, LLP 30633 MARAZITI FALCON, LLP 30633 MARAZITI FALCON, LLP 30633 MARAZITI FALCON, LLP 30633 MARAZITI FALCON, LLP 30633 MARAZITI FALCON, LLP <i>Donald Cocchi - #0841611704</i>	03/06/2025 - ATTENDANCE AT PLANNING BOAR	175.00	
			REVIEW SOIL IMPORTATION ORDINANCE, NOTES	490.00	
			REVIEW TOWNSHIP CODE W/REGARD TO PLANNIN	52.50	
			COMMUNICATIONS W/C. STONER REGARDING PLA	70.00	
			DISBURSEMENTS - DUPLICATION (PHOTOCOPIES	0.75	
			REVIEW APPLICATION, EASEMENT AGREEMENT &	105.00	
			TOTAL FOR ACCOUNT		893.25
TOTAL for DEPARTMENT 251					893.25
DEPARTMENT 253					
24-280-56-253		30632 MARAZITI FALCON, LLP 30632 MARAZITI FALCON, LLP 30632 MARAZITI FALCON, LLP 30632 MARAZITI FALCON, LLP 30632 MARAZITI FALCON, LLP 30632 MARAZITI FALCON, LLP 30632 MARAZITI FALCON, LLP <i>Fady Ghazal - #9359823801</i>	REVISE RESOLUTION & FORWARD TO C. PHILLI	35.00	
			REVIEW & REVISE RESOLUTION FOR WOSP PER	17.50	
			03/06/2025 - ATTENDANCE AT SUBCOMMITTEE	122.50	
			03/20/2025 - ATTENDANCE AT SUBCOMMITTEE	52.50	
			COMMUNICATIONS W/C. STONER & C. PHILLIPS	17.50	
			DRAFT WOSP RESOLUTION FOR GHAZAL APPLICA	192.50	
			COMMUNICATIONS W/C. PHILLIPS & C. STONER	52.50	
			TOTAL FOR ACCOUNT		490.00

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 06/03/2025 For bills from 05/17/2025 to 05/30/2025

Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 253					
TOTAL for DEPARTMENT 253					=====490.00

**TOWNSHIP OF BYRAM
SUSSEX COUNTY, NEW JERSEY
ORDINANCE NO. 010 - 2025**

**AN ORDINANCE TO AUTHORIZE A CAPITAL EXPENDITURE FOR DRAINAGE
INLET IMPROVEMENTS TO BELTON STREET TO PROVIDE FUNDING IN THE
AMOUNT NOT TO EXCEED \$175,000.00**

Purpose Statement: Drainage Inlet Improvements to Belton Street including materials, equipment, site work and engineering costs fully funded by Capital Improvement Fund and Capital Reserve for Road Resurfacing.

WHEREAS, the Township of Byram is planning to complete drainage inlet improvements to Belton Street; and

WHEREAS, these improvements may include all materials, equipment, site work and engineering.

NOW, THEREFORE BE IT ORDAINED and enacted by the Council of the Township of Byram, County of Sussex, and State of New Jersey, as follows:

Section 1 – The Manager and Municipal Clerk are authorized to execute drainage improvements as set forth in plans prepared by the Municipal Engineer. All actions shall be taken in accordance with the Local Public Contracts Law and other applicable regulations.

Section 2 – This ordinance shall be funded as follows:

\$150,000.00 Capital Improvement Fund
\$25,000.00 Capital Fund – Reserve for Road Resurfac

Section 3 – This Ordinance shall take effect twenty (20) days after final adoption and publication as required by law.

Introduced: May 20, 2025 Adopted: June 3, 2025

Cynthia Church, RMC
Township Clerk

Alexander Rubenstein
Mayor

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

NOTICE OF ADOPTION

NOTICE is hereby given that Ordinance 010-2025 was introduced and passed first reading at a meeting of the Township Council of the Township of Byram, held at the Byram Township Municipal Building, Mansfield Drive, Byram Township, New Jersey, on the 20th day of May 2025. The said ordinance was further considered for final adoption at a meeting of the Township Council of The Township of Byram, held at the Byram Municipal Building, 10 Mansfield Drive, Byram Township, New Jersey, on the 3ed day of Juney at 7:30 p.m. at which time all persons were given the opportunity to be heard. It was finally passed and adopted and will be in full force in the Township according to law.

Cynthia Church, RMC
Township Clerk

**TOWNSHIP OF BYRAM
ORDINANCE # 007-2025**

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BYRAM AMENDING CHAPTER 240 ENTITLED “ZONING” TO AMEND THE CHECKLIST FOR COMPLETENESS, TO MODIFY THE REQUIREMENTS FOR AIR CONDITIONING UNITS AS ACCESSORY STRUCTURES, TO AMEND SECTION 240-16B(1) AND TO AMEND CHAPTER 215 ENTITLED “SUBDIVISION AND SITE PLAN REVIEW” AND CHAPTER 240 ENTITLED “ZONING” TO REPEAL AND REPLACE ALL REFERENCES TO THE ARCHITECTURAL REVIEW COMMITTEE AND ARC

Purpose Statement: The purpose of this ordinance is to amend Chapter 240 entitled “Zoning” to update the checklist, to modify the requirements for air conditioning condensers as accessory structures, to amend section 240-16B(1), and to amend Chapters 215 and 240 to repeal and remove all references to the “Architectural Review Committee” and “ARC” and to confirm that the Planning Board itself is replacing the Architectural Review Committee, and the Planning Board will carry out any prior functions, powers and authorizations of the Architectural Review Committee.

Now THEREFORE, be it ordained by the Mayor and Council of the Township of Byram that the Code is amended as follows:

Section 1. Attachment 3 entitled “Checklists for Applications” of Chapter 240 entitled “Zoning” is hereby amended as follows:

The following checklists are NOT changing and shall be retained:

Minor Subdivision Checklist

Preliminary Major Subdivision Checklist

Final Major Subdivision Checklist

The Site Plan and Conditional Use Checklist is being deleted.

The Variance/Lot Line Adjustment Checklist is being deleted and replaced with the attached Variance Checklist.

The following two new checklists are being added.

1. Preliminary Major Site Plan Checklist
2. Final Major Site Plan Checklist

Section 2. Section 215-5 entitled “Compliance required” is amended to add a new sentence at the end of the existing section that states as follows: “All applications for development pursuant to Chapters 215 and 240 shall comply with the completeness checklists attached to this Code as Attachment 3 as revised by this ordinance.”

Section 3. Section 240-7 entitled “definitions” of Chapter 240 entitled “Zoning” is amended to replace the existing definition of “Basic Accessories Serving A Principal Building or Structure” with the following:

“Accessory structures or features commonly required for safe, healthy and comfortable human habitation of a principal building. These include such things as oil tanks, propane tanks, and standby generators (including fuel tanks) in the side or rear yard. Basic accessories serving a principal building or structure are permitted to encroach into required setbacks, provided that no encroachment is more than half the total distance of the required setback from the property line. Basic accessories serving a principal building or structure are not subject to the requirement of § 240-16A and are exempt. Basic accessories serving a principal building or structure shall exclude air conditioning units, drinking water wells and septic system components that are regulated by the Sussex County Health Department.”

Section 4. Section 240-7 entitled “definitions” of Chapter 240 entitled “Zoning” is amended to delete the definition of “Architectural Review Committee (ARC)”.

Section 5. Section 240-16B(1) is deleted and replaced with a new paragraph (1) which will state as follows:

240-16 Accessory buildings and structures.

B. The following requirements shall be complied with in all residential zones:

(1) No accessory building or structure shall be located closer than 10 feet to any principal building and six feet to any accessory building or structure (except basic accessories serving a principal structure). Note: Walls are addressed under Section 240-24. Fences

Section 6. Section 240-16 is amended to add a new subsection D which shall state as follow:

“D. Accessory structures or features commonly required for safe, healthy and comfortable human habitation of a principal building. These include such things as oil tanks, propane tanks, and standby generators (including fuel tanks) in the side or rear yard. Basic accessories serving a principal building or structure are permitted to encroach into required setbacks, provided that no encroachment is more than half the total distance of the required setback from the property line. Basic accessories serving a principal building or structure are not subject to the requirement of § 240-16A and are exempt. Basic accessories serving a principal building or structure shall exclude air conditioning units, drinking water wells and septic system components that are regulated by the Sussex County Health Department.”

Section 7. Chapter 215 entitled “Subdivision and Site Plan Review” and Chapter 240 entitled “Zoning” are amended to delete all references to the Architectural Review Committee and ARC, to confirm that the Planning Board is replacing the Architectural Review Committee (ARC) and that all functions, powers and authorizations of the Architectural Review Committee (ARC) are the functions, powers and authorizations of the Planning Board. Chapter 215 and Chapter 240 and any other references in the Code to the Visual Design Guide are amended to confirm that the Smart Growth Plan and the Visual Design Guide are the

Township’s Smart Growth Plan and Visual Design Guide, that they are adopted and incorporated into the Code by reference and are enforceable by the Planning Board and the Township. Those Chapters and the Code are also amended to confirm that the Architectural Review Committee (ARC) is replaced by the Planning Board itself. The Code is amended to add this paragraph at the beginning of Chapters 215 and 240.

Section 8. Severability. If any part of this Ordinance is for any reason held to be invalid such decision shall not affect the validity of the remaining portion of the Ordinance. Any ordinance or portion thereof that may be inconsistent with the ordinance is hereby repealed to the extent of the inconsistency.

Section 9. Repealer. All existing Ordinances and/or parts thereof which are inconsistent with the terms of this Ordinance are, to the extent of such inconsistency, repealed.

Section 10. Effect. This ordinance shall take effect twenty (20) days after publication of the notice of adoption in accordance with law.

Introduced: May 20, 2025 Adopted: June 3, 2025

Cynthia Church, RMC
Township Clerk

Alexander Rubenstein
Mayor

BYRAM TOWNSHIP COUNCIL					
	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

NOTICE OF ADOPTION

NOTICE is hereby given that Ordinance 007-2025 was introduced and passed first reading at a meeting of the Township Council of the Township of Byram, held at the Byram Township Municipal Building, Mansfield Drive, Byram Township, New Jersey, on the 20th day of May 2025. The said ordinance was further considered for final adoption at a meeting of the Township Council of The Township of Byram, held at the Byram Municipal Building, 10 Mansfield Drive, Byram Township, New Jersey, on the 3ed day of Juney at 7:30 p.m. at which time all persons were given the opportunity to be heard. It was finally passed and adopted and will be in full force in the Township according to law.

Cynthia Church, RMC
Township Clerk

ATTACHMENT 3

Checklists for Applications under Chapter 215 and Chapter 240

BYRAM TOWNSHIP
PRELIMINARY MAJOR SITE PLAN CHECKLIST

Applicant's Name: _____

THE FOLLOWING ITEMS ARE REQUIRED TO PROVIDE A COMPLETE APPLICATION FOR A PRELIMINARY MAJOR SITE PLAN:

Item No.	Description	Provided	Waiver	N/A
1.	The site plan shall be prepared by a professional architect, engineer, land surveyor, landscape architect, or planner licensed to practice their respective professions in the State of New Jersey			
2.	All required copies of the site plan will be legibly signed and sealed with the professional's seal			
3.	The site plan may be based on the latest Tax Map information available from the Township.			
4.	The site plan shall be drawn on a sheet size measuring 24 inches by 36 inches or 30 inches by 42 inches.			
5.	The site plan shall be drawn to a scale not smaller than one inch equals 50 feet.			
6.	The site plan shall show the following information: - North arrow - Scale not less than 1 inch = 50 feet - Date of preparation and each subsequent revision - Title Block including name of development, names, addresses, and certifications of: • Licensed preparers (P.E, P.P, L.S, AIA) • Owner • Applicant • Site block and lot numbers • Tax sheet number			
7.	Key Map including: - North arrow - Scale not less than 1 inch = 2000 feet - Entire site, its area, and its relationship to surrounding areas - Zone districts and boundaries within 500 feet - Adjoining properties			
8.	Area of entire site			
9.	Metes and bound of lot(s)			
10.	Area and frontage of lot(s)			
Item No.	Description	Provided	Waiver	N/A
11.	Existing and proposed contours at 5' intervals for slopes			

	10% or greater, 2' intervals for lesser slopes			
12.	Property lines to the nearest hundredth			
13.	Lot acreage to the nearest tenth			
14.	Front, side and rear setback dimensions.			
15.	All existing physical features, including streams, watercourses, existing wooded areas and significant soil conditions such as swamp or rock.			
16.	Existing and proposed contours, curb return and spot elevations, location of proposed drainage structures, curbs, swales, berms, guide rails, edge of pavement, sidewalks, parking and loading areas, fences, grading, and handicap accommodations			
17.	The principal buildings and all accessory buildings, with dimensions including the height, number of stories and square feet of floor area. Building floor plan, elevation views and first floor elevations to be provided for each building.			
18.	Plan & profile, road locations, type, size, width of R.O.W., paving materials, curbs, sidewalks, catch basins, numbered parking spaces and loading areas, buildings, structures, all utilities, drainage, R.O.W.'s, and easements. Profile shall be at a scale 1 foot = 5 feet vertical and 1 inch= 50 feet horizontal.			
19.	Cut and fill limits			
20.	Earthwork summary			
21.	Soil erosion and sediment control plan			
22.	Landscaping Plan that includes the location, size and type of all proposed landscaping, including shade trees, both on the lot and along the public right-of-way.			
23.	Lighting Plan and details indicating the type of standards, locations, radius of light and intensity measured in footcandles.			
24.	The location, dimensions and details of all signs.			
25.	Construction details for drainage structures, curb, guide rail, lighting, pavement design, sidewalks, septic system			

Item No.	Description	Provided	Waiver	N/A
26.	Fire protection details including building occupancy, total structure size by volume, height of structure from basement to attic, available water supply, water main size, flow, hydrant location, distance proposed fire protection plan, fire lanes, type of occupancy and process, type of construction, fire zones, location of the two nearest fire hydrants, and any and all other provisions for fire protection			
27.	Environmental Impact Statement (EIS)			
28.	Drainage plan including runoff calculations and map showing drainage areas			
29.	In the event that the project is a "major development" as defined by Chapter 211 Stormwater Control, a site development plan must be submitted that meets the standards set forth in Chapter 211, Stormwater Control.			
30.	Copies of NJDEP Flood Hazard Area or Freshwater Wetlands permit applications, if applicable.			
31.	Highlands Council Consistency Determination unless the project is exempt, excluded, or eligible for a waiver, each as provided pursuant to § 240 - 11.1 of the Township Code			
32.	The location of sanitary disposal systems, water mains or wells.			
33.	One (1) soil log and one (1) perc test for each lot			
34.	Copies of protection covenants, deed restrictions, or homeowner association documents, existing and proposed			
35.	List of variances, if required			
36.	The rights-of-way, easements and all other interests in lands any of which are required to be deeded in the Township or to any other governmental or public body.			
37.	Certification as to whether or not the property sought to be developed is located within a one-hundred-year floodplain.			
38.	Certification as to whether or not the property sought to be developed contains critical or moderately restricted areas as defined in this chapter. Such areas shall be indicated on the plat			
39.	A place for the signature of the Chair, Secretary of the Planning Board, and Township Engineer			

BYRAM TOWNSHIP
FINAL MAJOR SITE PLAN CHECKLIST

Applicant's Name: _____

THE FOLLOWING ITEMS ARE REQUIRED TO PROVIDE A COMPLETE APPLICATION FOR A FINAL MAJOR SITE PLAN:

Item No.	Description	Provided	Waiver	N/A
1.	The site plan shall be prepared by a professional architect, engineer, land surveyor, landscape architect, or planner licensed to practice their respective professions in the State of New Jersey			
2.	All required copies of the site plan will be legibly signed and sealed with the professional's seal			
3.	The site plan may be based on the latest Tax Map information available from the Township.			
4.	The site plan shall be drawn on a sheet size measuring 24 inches by 36 inches or 30 inches by 42 inches.			
5.	The site plan shall be drawn to a scale not smaller than one inch equals 50 feet.			
6.	The site plan shall show the following information: - North arrow - Scale not less than 1 inch = 50 feet - Date of preparation and each subsequent revision - Title Block including name of development, names, addresses, and certifications of: • Licensed preparers (P.E, P.P, L.S, AIA) • Owner • Applicant • Site block and lot numbers • Tax sheet number			
7.	Key Map including: - North arrow - Scale not less than 1 inch = 2000 feet - Entire site, its area, and its relationship to surrounding areas - Zone districts and boundaries within 500 feet - Adjoining properties			
8.	Area of entire site			
9.	Metes and bound of lot(s)			
10.	Area and frontage of lot(s)			

Item No.	Description	Provided	Waiver	N/A
11.	Existing and proposed contours at 5' intervals for slopes 10% or greater, 2' intervals for lesser slopes			
12.	Property lines to the nearest hundredth			
13.	Lot acreage to the nearest tenth			
14.	Front, side and rear setback dimensions.			
15.	All existing physical features, including streams, watercourses, existing wooded areas and significant soil conditions such as swamp or rock.			
16.	Existing and proposed contours, curb return and spot elevations, location of proposed drainage structures, curbs, swales, berms, guide rails, edge of pavement, sidewalks, parking and loading areas, fences, grading, and handicap accommodations			
17.	The principal buildings and all accessory buildings, with dimensions including the height, number of stories and square feet of floor area. Building floor plan, elevation views and first floor elevations to be provided for each building.			
18.	Plan & profile, road locations, type, size, width of R.O.W., paving materials, curbs, sidewalks, catch basins, numbered parking spaces and loading areas, buildings, structures, all utilities, drainage, R.O.W.'s, and easements. Profile shall be at a scale 1 foot = 5 feet vertical and 1 inch= 50 feet horizontal.			
19.	Cut and fill limits			
20.	Earthwork summary			
21.	Soil erosion and sediment control plan			
22.	Landscaping Plan that includes the location, size and type of all proposed landscaping, including shade trees, both on the lot and along the public right-of-way.			
23.	Lighting Plan and details indicating the type of standards, locations, radius of light and intensity measured in footcandles.			
24.	The location, dimensions and details of all signs.			
25.	Construction details for drainage structures, curb, guide rail, lighting, pavement design, sidewalks, septic system			

Item No.	Description	Provided	Waiver	N/A
26.	Fire protection details including building occupancy, total structure size by volume, height of structure from basement to attic, available water supply, water main size, flow, hydrant location, distance proposed fire protection plan, fire lanes, type of occupancy and process, type of construction, fire zones, location of the two nearest fire hydrants, and any and all other provisions for fire protection			
27.	Environmental Impact Statement (EIS)			
28.	Drainage plan including runoff calculations and map showing drainage areas			
29.	In the event that the project is a "major development" as defined by Chapter 211, Stormwater Control, a site development plan must be submitted that meets the standards set forth in Chapter 211, Stormwater Control.			
30.	Copies of NJDEP Flood Hazard Area or Freshwater Wetlands permit applications, if applicable.			
31.	Highlands Council Consistency Determination unless the project is exempt, excluded, or eligible for a waiver, each as provided pursuant to § 240 - 11.1 of the Township Code			
32.	The location of sanitary disposal systems, water mains or wells.			
33.	One (1) soil log and one (1) perc test for each lot			
34.	Copies of protection covenants, deed restrictions, or homeowner association documents, existing and proposed			
35.	List of variances, if required			
36.	The rights-of-way, easements and all other interests in lands any of which are required to be deeded in the Township or to any other governmental or public body.			
37.	Certification as to whether or not the property sought to be developed is located within a one-hundred-year floodplain.			
38.	Certification as to whether or not the property sought to be developed contains critical or moderately restricted areas as defined in this chapter. Such areas shall be indicated on the plat			
39.	A place for the signature of the Chair, Secretary of the Planning Board, and Township Engineer			

**BYRAM TOWNSHIP
VARIANCE CHECKLIST**

Applicant's Name: _____

THE FOLLOWING ITEMS ARE REQUIRED TO PROVIDE A COMPLETE VARIANCE APPLICATION:

- ☐ Application filled out completely.
- ☐ Application Fee and Escrow.
 - ☐ Completed W9 (no P.O. box addresses allowed) / Tax Certification
- ☐ JCP&L utilities letter acknowledgement: _____
- ☐ Accurate Property Survey or Septic Plan. Must include a legible depiction of existing and proposed conditions, drawn to scale, including:
 - ☐ Existing and proposed structures, driveways, wells and septic locations, and setback dimensions of all structures.
 - ☐ Distance of dwellings / structures on adjoining lots from subject property line.
 - ☐ Road locations, width of right-of-way, curbs, sidewalks, catch basins, parking/loading areas, easements, swales, berms, guide rails, and existing/proposed grading.
 - ☐ Fences and walls.
 - ☐ Topography for proposed work affecting slopes.
 - ☐ Significant landscape features.
- ☐ Survey Affidavit of No Change for any survey more than 10 years old.
- ☐ Architectural plans and Floor Plans of existing and proposed construction (plans must be folded, not rolled) OR ☐ Not Applicable
- ☐ Tax Map of the property (found under “Government” tab of Town website, under [“Maps”](#)).
- ☐ Photographs of the property, depicting the topography, area where the work will/has taken place, visual representation of the property setbacks, and materials being used.
- ☐ Signed acknowledgement of agency approvals.
- ☐ One original and two hard copies of application materials (additional copies will be requested closer to hearing once plan information is finalized).
- ☐ A copy of any Notices of Violation related to the variance application.
- ☐ A copy of any prior approvals or permits for the property related to the proposed work.
- ☐ A digital copy of all documents, emailed to the Secretary.

**TOWNSHIP OF BYRAM
ORDINANCE # 011-2025**

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF
BYRAM AMENDING THE CODE OF THE TOWNSHIP TO ADD A NEW
CHAPTER 173 ENTITLED "LIGHT NUISANCE AND TRESPASS"**

Purpose Statement: The purpose of this ordinance is to add a new chapter regulating and prohibiting light nuisances and trespass and establishing procedures for abatement, enforcement, and penalties for violations.

Now THEREFORE, be it ordained by the Mayor and Council of the Township of Byram as follows:

Section 1. The Code of the Township Byram is amended to add a new Chapter 173 entitled "Light Nuisance and Trespass" which shall state as follows:

Chapter 173. Light Nuisance and Trespass.

173-1. Definitions. As used in this chapter, the following terms shall have the meanings indicated:

ARTIFICIAL LIGHT SOURCE

A man-made thing or object from which light originates.

ENFORCEMENT OFFICER

The Township Code Enforcement Officer or any Township Police Officer.

GLARE

Illuminance within the visual field of a human eye which is sufficiently greater than the intensity of illuminance to which the eye is adapted that it causes annoyance, discomfort, nuisance, and/or loss in visual performance and visibility.

ILLUMINANCE

The total amount (density) of visible light incident upon (i.e., illuminating) a point of a surface from all directions above the surface measured in footcandles (note: the "surface" may be a part, or all, of a physical object or an imaginary plane).

ILLUMINATION

See "lighting."

LIGHT FIXTURE

An electrically powered lighting device consisting of a lamp, a lamp holder, an electrical ballast (if necessary), and the means for connecting the device to an electrical power source.

LIGHT TRESPASS

Any form of illumination emanating from a light fixture or light source whether internally or externally illuminated on a property that penetrates another property and creates a nuisance, annoyance, or glare.

LIGHTING

The deliberate utilization of one or more artificial light sources to achieve an aesthetic or intended effect.

OBJECTIONABLE DIRECT GLARE SOURCE

A glare resulting from artificial light sources and excessive levels of illumination or insufficiently shielded light sources emanating from light fixtures in the field of view where the lens, lamp, or reflector is offensively visible above a height of five feet at a property line, public or private roadway. Rule of thumb: if the lamp (bulb) is objectionably visible from outside the illuminated property's boundary, then it's a direct glare source. Rule of thumb: If you must squint to see due to glare within your field of view, then it's objectionable.

OUTDOOR LIGHTING

The lighting of areas exterior to the walls of enclosed buildings and/or within structures having open or partially open walls such as canopies, porte cocheres, pavilions, gazebos, etc., artificial light sources and/or light fixtures.

173-2 Residential outdoor lighting restrictions.

- A. All outdoor lighting shall be of a soft or glare-free type and shall not cast an illumination color which shall be distractive, obliterate, or obscure the view, or be ultraviolet, strobic, pulsating, flashing, travel, or of any unnatural kind.
- B. No outdoor lighting or outdoor light fixtures shall shine directly upon any neighboring property or into any room or rooms of structures on any neighboring property in a manner that creates glare for the occupants of any neighboring property or in such a manner that the lighting constitutes an objectionable glare source.
- C. No outdoor lighting or outdoor light fixtures at any property shall be permitted where such create light trespass.
- D. No outdoor lighting shall be located on any structure adjacent to a natural body of water if such outdoor lighting creates glare, constitutes a safety hazard, or otherwise constitutes an objectionable direct glare source.

173-3 Residential outdoor lighting placement regulations.

- A. Landscape lighting shall be directed towards the structure located on the lot upon which it is placed.
- B. All roof deck and balcony lighting shall be installed, placed, and/or affixed to the deck no higher than the guard railing height, and the lighting source shall be directed downward towards the deck or balcony or otherwise shielded to prevent the light from being directed onto neighboring properties. No lighting source on any roof deck or balcony shall be directed towards or shine on neighboring properties.

173-4 Commercial outdoor lighting restrictions. All commercial properties shall comply with the lighting requirements set forth in Chapter 215, Section 215-14 and Chapter 240 in Section 240-29.1.

173-5 Exception. The residential outdoor lighting regulations set forth in § **173-2** shall not apply to

temporary emergency lighting.

173-6 Enforcement. All property owners and occupants shall control the placement and direction of all exterior lighting located within the property lot lines and ensure the lighting shall not create a nuisance, annoyance, or light trespass to adjacent properties or public rights-of-way. Failure to comply with the requirements set forth above shall be a violation of this chapter. The provisions of this chapter shall be enforced by the Township Code Enforcement Officer or any Township Police Officer.

173-7 Removal and abatement. Whenever a light fixture and/or artificial light source is determined to be in violation of this chapter, a notice of violation shall be given to the owner of the property to turn off the light immediately, and, thereafter, remove same within 30 days.

173-8 Violations and penalties. A violation of this chapter shall be further punishable as provided in Chapter 1, section 1-15 “General Provisions”.

Section 2. Severability. If any part of this Ordinance is for any reason held to be invalid such decision shall not affect the validity of the remaining portion of the Ordinance. Any ordinance or portion thereof that may be inconsistent with the ordinance is hereby repealed to the extent of the inconsistency.

Section 3. Repealer.

All existing Ordinances and/or parts thereof which are inconsistent with the terms of this Ordinance are, to the extent of such inconsistency, repealed.

Section 4. Effect. This ordinance shall take effect twenty (20) days after notice of publication in accordance with law.

Introduced: June 3, 2025 Adopted:

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

NOTICE OF INTRODUCTION

Notice is hereby given that the foregoing Ordinance was submitted in writing at a meeting of the Mayor and Council of the Township of Byram, in the County of Sussex, New Jersey, held on the 3rd of June 2025. Introduced and read by title and passed on the first reading and that said Township Mayor and Council will further consider the Ordinance for second reading and final passage thereof at a meeting to be held on the 17th day of June, 2025 at 7:30 p.m., at the Township of Byram Municipal Building, 10 Mansfield Drive, Stanhope, New Jersey, at which time and place a public hearing will be held thereon by the Township Council and all persons and citizens in interest shall have an opportunity to be heard concerning same. Copies of this ordinance are available at the Clerk’s office Monday through Friday from 8:30 a.m. to 4:30 p.m.

Cynthia Church, RMC
Township Clerk