

**TOWNSHIP OF BYRAM**  
**COUNCIL AGENDA, TUESDAY, SEPTEMBER 17, 2024**  
**EXECUTIVE SESSION – 6:30 P.M**  
**REGULAR SESSION – 7:30 P.M.**

**PLEASE TAKE NOTICE** that the regular session part of the meeting starting at 7:30 p.m. will be held in person at 10 Mansfield Drive and via Zoom Webinar. The public may connect using a computer or smart device by clicking on the following link: <https://us02web.zoom.us/j/82117363001>, or by calling any of the following number's US: +1 646 518 9805 or +1 267 831 0333 to participate. When prompted, enter the Meeting ID Number: 821 1736 3001. The public will have the opportunity to comment at appropriate times during the meeting. Formal action will be taken.

**1. CALL MEETING TO ORDER**

**2. OPEN PUBLIC MEETING STATEMENT**

This meeting is called pursuant to the provisions of the Open Public Meetings Act. Both adequate and electronic notice of the meeting has been provided, specifying the time, place. In addition, a copy of this notice is available to the public and is on file in the office of the Municipal Clerk, posted on the main door, the bulletin board of the Municipal Building, on the Township website at: [https://www.byramtwp.org/index.php/town\\_hall/township\\_council](https://www.byramtwp.org/index.php/town_hall/township_council), and has been forwarded to those persons requesting notice.

**3. ROLL CALL**

**4. RESOLUTION FOR EXECUTIVE SESSION**

- a. Attorney Client Privilege Communication
  - General
  - LES
  - Local Leaders for Responsible Planning
  - Chapter 272 – Sewage Disposal Systems – Article 1
  - Prestia

**5. RETURN TO OPEN SESSION**

**6. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT REFLECTION**

**7. APPROVAL OF AGENDA**

**8. REPORTS**

- Township Manager
- Mayor and Council Members
- Township Attorney

**9. PUBLIC PARTICIPATION I** – Meeting open to the public for comments on matters not on the agenda or items on the agenda for which no public discussion is provided.

**10. APPROVAL OF MINUTES**

- September 3, 2024 Regular & Closed Session Meeting Minutes

**11. LAKES AND WATERSHED MANAGEMENT PLAN**

**12. RESOLUTION NO. 154-2024 – RESOLUTION ACCEPTING THE TOWNSHIP OF BYRAM LAKES AND WATERSHED MANAGEMENT PLAN DATED AUGUST 2024 AND THE SUPPORTING APPENDICES**

**13. FOX ARCHITECTURAL DESIGN P.C. PROPOSAL**

**14. CONSENT AGENDA:** These items are considered to be routine by the Members of the Township Council and will be enacted on by one motion. There will be no separate discussion of these items unless a citizen or Council member so requests in which event the item may be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Approval of 50/50 Raffle License to the Byram Township Historical Society – November 22, 2024
- B. Resolution No. 149-2024 – Resolution of Acceptance of a Donation from Anneliese DeMagistris, Owner of Creative Kid Kare to the Township of Byram to Provide Gift Card Prizes for the Family Nature Scavenger Hunt
- C. Resolution No. 150-2024 – Chapter 159 – American Rescue Plan \$517,817.22
- D. Resolution No. 151-2024 – Resolution Authorizing the Refund of Redemption Monies to Outside Lien Holder – Block 288 Lot 80, 3 Winding Way
- E. Resolution No. 152-2024 - Authorization to Execute Change Order No. 1 For Proposed ADA Ramps for Various Streets (Bridget Way, Catalina Drive, Camelot Drive, Mayfair Lane & Sandra Lane) – Net Increase of \$1,432.65
- F. Resolution No. 153-2024 – Authorize the Purchase of One (1) 2024 Chevrolet Tahoe 4WD with Optional Equipment for the Township of Byram Police Department – Not to Exceed \$49,725.92

**15. APPROVAL OF SEPTEMBER 17, 2024 BILL LIST**

**16. ORDINANCE – 2<sup>nd</sup> Reading / Public Hearing**

- **ORDINANCE NO. 014-2024 - AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BYRAM AMENDING SECTION 22-3 ENTITLED “QUALIFICATIONS FOR MEMBERSHIP” OF CHAPTER 22 ENTITLED “FIRE DEPARTMENT TO ALLOW MEMBERSHIP BY OUT OF TOWNSHIP FIREFIGHTER IN GOOD STANDING”**

Purpose Statement: The purpose of this Ordinance is to allow nonresident firefighters in good standing to become members of the Byram Township Fire Department

- **ORDINANCE NO. 015-2024 - AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 211 ENTITLED “STORMWATER CONTROL” OF THE CODE OF THE TOWNSHIP OF BYRAM**

Purpose Statement: The purpose of this Ordinance is to amend Chapter 211, the existing Stormwater Control chapter of the Code to comply with the requirements of the New Jersey Department of Environmental Protection (“NJDEP”).

**17. ORDINANCE – 1<sup>st</sup> Reading / Introduction**

- **AN ORDINANCE TO AUTHORIZE A CAPITAL EXPENDITURE FOR THE ACQUISITION OF SELF-CONTAINED BREATHING APPARATUS (SCBA) FOR USE BY THE BYRAM TOWNSHIP FIRE DEPARTMENT TO PROVIDE FUNDING IN THE AMOUNT NOT TO EXCEED \$25,000.00**

**Purpose Statement:** Acquisition of Self-Contained Breathing Apparatus (SCBA) for use by the Byram Township Fire Department.

- **AN ORDINANCE BY THE MAYOR AND COUNCIL AMENDING THE TOWNSHIP OF BYRAM CODE OF ORDINANCES TO REPEAL CHAPTER 136 – FLOOD DAMAGE PREVENTION; TO ADOPT A NEW CHAPTER 136 – FLOOD DAMAGE PREVENTION; TO ADOPT FLOOD HAZARD MAPS; TO DESIGNATE A FLOODPLAIN ADMINISTRATOR; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.**

**18. ITEMS FOR DISCUSSION**

- Eagle Scout Project

**19. FUTURE AGENDA DISCUSSION ITEMS**

**20. PUBLIC PARTICIPATION II**

**21. EXECUTIVE SESSION – Session II (if necessary)**

**22. ANY OTHER BUSINESS THE COUNCIL DEEMS NECESSARY**

**23. ADJOURNMENT**

**TOWNSHIP OF BYRAM**

**RESOLUTION NO. 154-2024**

**RESOLUTION ACCEPTING THE TOWNSHIP OF BYRAM LAKES AND  
WATERSHED MANAGEMENT PLAN DATED AUGUST 2024 AND THE  
SUPPORTING APPENDICES**

**WHEREAS**, at the October 21, 2021, Meeting of the Highlands Council, the Highlands Council approved Resolution 2021-28 authorizing \$150,000 in a plan conformance grant funding for the completion of a Lake Management Plan for Byram Township; and

**WHEREAS**, at the March 15, 2022, Meeting of the Byram Township Mayor and Council, the Byram Township Council adopted Resolution 087-2022 authorizing the development of a scope of work for the completion of the New Jersey Highlands Council Lake Management Plan with the work to be completed by Princeton Hydro, LLC; and

**WHEREAS**, the Township received approval from the Highlands Council June 20, 2022, for the scope of work prepared by Princeton Hydro, LLC, dated June 2022, for a Lake and Watershed Management Program; and

**WHEREAS**, at the July 5, 2022, Meeting of the Byram Township Mayor and Council, the Byram -Township Council adopted Resolution 157-2022 authorizing the appointment and award of a professional service contract to Princeton Hydro, LLC for Lake Management Planning; and

**WHEREAS**, The Township of Byram includes multiple lakes and their respective lake associations within the Township limits and is locally known as “The Township of Lakes”; and

**WHEREAS**, these lakes are both public and private, and the Township wishes to take an active role in the management of the surrounding watersheds of these lakes as the private lakes themselves are managed by their respective associations; and

**WHEREAS**, this regional approach to lake management has recently been recommended by both the New Jersey Department of Environmental Protection (NJDEP) and the New Jersey Highlands Council (NJHC); and

**WHEREAS**, Princeton Hydro, LLC engaged stakeholders from the varying lake communities who where actively involved in the development of the plan; and

**WHEREAS**, Princeton Hydro, LLC has prepared and presented the Township Council with the Township of Byram Lakes Watershed Management Plan dated August 2024 with the supporting appendices for consideration.

**NOW THEREFORE BE IT RESOLVED**, the Mayor and Council of the Township of Byram accepts the August 2024 Township of Byram Lakes and Watershed Management plan and the supporting appendices as presented to them by Princeton Hydro, LLC.

**BYRAM TOWNSHIP COUNCIL**

|         | Councilwoman<br>Franco | Councilman<br>Gallagher | Councilman<br>Proctor | Councilman<br>Roseff | Mayor<br>Rubenstein |
|---------|------------------------|-------------------------|-----------------------|----------------------|---------------------|
| Motion  |                        |                         |                       |                      |                     |
| 2nd     |                        |                         |                       |                      |                     |
| Yes     |                        |                         |                       |                      |                     |
| No      |                        |                         |                       |                      |                     |
| Abstain |                        |                         |                       |                      |                     |
| Absent  |                        |                         |                       |                      |                     |

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on September 17, 2024.

\_\_\_\_\_  
Cynthia Church, Municipal Clerk



# CONTACT INFORMATION SHEET

## **KENNETH J. FOX**

### **President**

Fox Architectural Design, PC

546 State Route 10

Ledgewood, NJ 07852

973-970-9355 (Office)

973-970-9356 (Fax)

[design@foxarch.com](mailto:design@foxarch.com)

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## **FREDERICK T. WAWRA**

### **Project Architect**

Fox Architectural Design, PC

546 State Route 10

Ledgewood, NJ 07852

973-970-9355 (Office)

973-970-9356 (Fax)

[fwawra@foxarch.com](mailto:fwawra@foxarch.com)



# KEY PERSONNEL

## **Kenneth J. Fox, AIA PP**

Title: Principal Architect and President of the Corporation

Education: New Jersey Institute of Technology; School of Architecture (1976-81)

Degree: Bachelor of Architecture; Area of Concentration: Landscape Concepts

Licenses/Qualifications:

New Jersey architectural license: #AI-09263 (first licensed in 1985)

New York architectural license: #026365

Pennsylvania architectural license: #RA-016320-B

New Jersey Professional Planner license: #4149 (first licensed in 1987)

NCARB certification: #38122

Affiliations/Memberships:

American Institute of Architects

Metropolitan Builders & Contractors Association of NJ

Morris County Chamber of Commerce

*Key Tasks: Design team consultation and general overseeing of project development.*

## **Frederick T. Wawra, RA NCARB**

Title: Senior Architect and Operations Manager

Education: Tulane University School of Architecture; New Orleans, Louisiana

(1991-96) & Bartlett School of Architecture; London, England (1995)

Degrees: Bachelor of Architecture and Master of Architecture

Licenses/Qualifications:

New Jersey architectural license: #AI-15044 (first licensed in 2000)

NCARB certification: #54666

Affiliations/Memberships:

Adjunct professor at County College of Morris

*Key Tasks: Design development, construction and contract documents, construction administration and quality control.*

## **Stewart R. Sansevere, NCARB**

Title: Designer and Draftsman

Education: Wentworth Institute of Technology (1986-92)

Degree: Bachelor of Science in Architectural (1992)

Licenses/Qualifications:

NCARB council record holder

ARE candidate

*Key Tasks: Design and construction document production. 3D modeling and rendering.*

## **Jeffrey S. Hezel**

Title: Designer and Draftsman

Education: New Jersey Institute of Technology (1986-91)

Degree: Bachelor of Architecture (1991)

*Key Tasks: Design and construction document production. 3D modeling and rendering.*

**We HEAR what you  
DON'T say.**

**Specializing in:**

**Waterfront**

**Custom Residential**

**Add-A-Levels**

**Commercial**

**Industrial**

**Municipal**

**Restaurant**

**Religious**

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**New Built**

**As-Built**

**Rebuild**

**Renovations**

**Additions**

**Construction Admin.**



# Kenneth J. Fox

Principal Architect and  
President

## EDUCATION

- New Jersey Institute of Technology—New Jersey School of Architecture  
1976—1981  
Degree: Bachelor of Architecture, May 1981  
Area of Concentration: Landscape Concepts
- Morris Knolls High School

## MEMBERSHIPS

- NJ School of Architecture Dean's Council
- Board Member of Roxbury Township Chamber of Commerce
- Board Member of Metropolitan Builders and Contractors Association of NJ
- Board Member of the Housing Partnership of Morris County
- Member of County College of Morris, Design Department Advisory Committee
- Member of Morris Hills Regional District Career and Technical Education Advisory Committee (35 years)
- Adjunct Professor—County College of Morris (2000)
- Past President, Jefferson Township Rotary Club
- Member of Jefferson Township Chamber of Commerce
- Member of Sussex County Chamber of Commerce
- Member of Sussex County Economic Development Committee
- Member of Morris County Chamber of Commerce
- Council Member of Morris County **Leadership Morris** Alumni Association
- Member of Mount Olive Chamber of Commerce
- New Jersey Architectural License #09263

## LICENSING & REGISTRATION

- New York Architectural License #026366
- Pennsylvania Architectural License #RA-016320-B
- NCARB Certification
  - ◊ Certified Green Professional
  - ◊ Certified Graduate Associate
- New Jersey Real Estate License
- Certified Construction Dispute Resolution Specialist

## EXPERT WITNESS TESTIMONY

Superior Court, NJ, Morristown—The Honorable Paul Bangiola –DeYoung vs. DeYoung  
Superior Court, NJ, Morristown –The Honorable Clamp-Chastney vs. DeVito Roofing  
Arbitration, Wilkes Barre, PA-Expert Witness Value of Architectural Services

## *Professional Expert Witness as Architect and/or Planner*

### **NEW JERSEY**

#### **Bergen County**

Borough of North Arlington  
Borough of Upper Saddle River  
Borough of Westwood  
Township of Lyndhurst  
Township of Wyckoff

#### **Essex County**

Borough of Caldwell  
Borough of Essex Fells  
Borough of Roseland  
City of Newark  
City of Orange  
Town of West Caldwell  
Township of Bloomfield  
Township of Fairfield  
Township of Livingston  
Township of Montclair  
Township of Verona

#### **Mercer County**

Township of Ewing  
Township of Hamilton

#### **Hunterdon County**

Borough of Flemington  
Township of Hampton  
Township of Readington

#### **Hudson County**

City Hoboken  
Jersey City

#### **Morris County**

Borough of Butler  
Borough of Chatham  
Borough of Chester  
Borough of Florham Park  
Borough of Kinnelon  
Borough of Lincoln Park  
Borough of Mendham  
Borough of Morris Plains  
Borough of Mount Arlington  
Township of Mt. Olive  
Borough of Mountain Lakes  
Borough of Netcong  
Borough of Riverdale  
Borough of Rockaway  
Borough of Victory Gardens  
Borough of Wharton  
Town of Boonton  
Town of Dover  
Town of Morristown  
Township of Boonton  
Township of Chatham  
Township of Chester  
Township of Denville  
Township of East Hanover  
Township of Hanover  
Township of Harding

Township of Jefferson  
Township of Long Hill  
Township of Mendham  
Township of Mine Hill  
Township of Montville  
Township of Morris  
Township of Parsippany-Troy Hills

Township of Pequannock  
Township of Randolph  
Township of Rockaway  
Township of Roxbury  
Township of Washington

#### **Monmouth County**

Borough of Highlands  
Borough of Sea Girt  
Borough of Shrewsbury  
City of Asbury Park  
Township of Colts Neck  
Township of Middletown

#### **Ocean County**

Township of Brick  
Township of Stafford

#### **Passaic County**

Borough of North Haledon  
Borough of Totowa  
Township of West Milford

#### **Somerset County**

Borough of Bernardsville  
Borough of North Plainfield  
Borough of Peapack Gladstone  
Township of Bernards  
Township of Branchburg  
Township of Raritan  
Township of Warren

#### **Sussex County**

Borough of Andover  
Borough of Branchville  
Borough of Hopatcong  
Borough of Stanhope  
Borough of Sussex  
Town of Newton  
Township of Andover  
Township of Byram  
Township of Frankford  
Township of Franklin  
Township of Green  
Township of Sparta  
Township of Wantage

#### **Union County**

Town of Summit  
Town of Westfield  
Township of Berkeley Heights

#### **Warren County**

Town of Hackettstown  
Township of Belvidere  
Township of Mansfield  
Township of Washington

#### **NEW YORK**

Town of Jewett



Frederick T. Wawra, RA

NCARB CGP

Senior Project Architect and  
Operations Manager

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## EDUCATION

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- Tulane University School of Architecture; New Orleans, Louisiana  
1991 - 1994 / 1995 – 1996
- Bartlett School of Architecture (UCL); London, England  
1994 – 1995
- Degrees: Bachelor of Architecture and Master of Architecture
- Member of Tau Sigma Delta Architectural Honor Society (Eta Alpha Chapter)  
Initiated 1996

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## PROFESSIONAL

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- Registered Architect: State of New Jersey (May 2000)
- National Council of Architectural Registration Boards – Certified for National License Reciprocity
- Certified Green Professional (CGP) and member of the National Association of Home Builders (NAHB)
- Extensive experience in all phases of residential and commercial projects, including site planning and design, zoning procedures, building design, structural design, building systems, construction administration, site construction inspections, bidding assistance, and project management.
- Is the office expert in administering municipal construction contracts, scheduling, and detailing municipal building facilities.
- Testified as an expert before Zoning Board of Adjustments on residential projects in multiple municipalities.
- Testified as an expert before Planning Boards on commercial projects in multiple municipalities.

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## TEACHING

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- Adjunct Professor – Design Department: County College of Morris, Randolph, New Jersey (September 2003 to present)
- Created, developed and teaches/taught courses on:
  - Design lecture and studio for architecture, interior design, industrial design and fashion
  - Two-dimensional computer drafting and design using AutoCAD
  - Three-dimensional computer drafting, design and rendering using AutoCAD
- Adjunct Professor – Interior Design Department: Berkeley College, Paramus, New Jersey (2000 – 2005)
  - Created, developed and taught courses on hand drafting, 2D and 3D CAD drafting and design.

## Professional Experience

### **2003 – present:**

Adjunct Professor  
County College of Morris  
Randolph, New Jersey

### **2000 to present:**

Licensed Senior Project  
Architect and Operations  
Manager  
Fox Architectural Design  
Ledgewood, New Jersey

### **2000 to 2005:**

Adjunct Professor  
Berkeley College  
Waldwick and West Paterson  
Campuses,  
New Jersey

### **1996 to 1999:**

Intern and Project Architect  
Fox Architectural Design  
Wharton, New Jersey

### **1989 to 1996:**

Architectural Drafting Project  
Assistant  
Fox Architectural Design  
Lake Hopatcong, Succasunna,  
and Wharton, New Jersey



## OUR EXPERIENCE WITH THIS TYPE OF PROJECT

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### 1987—PRESENT

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Fox Architectural Design, PC has previously been named as the Architect for the Municipality in the Township of Jefferson, as well as the Borough of Wharton, Township of Roxbury, Borough of Mine Hill and is presently performing services for those Municipalities. In addition, Fox Architectural Design, PC has been retained by numerous Municipalities and Counties, including Morris and Essex to provide consultation, testimony, design and construction administration for various projects. We have also coordinated and assisted on municipal projects funded by Community Development and Block Grants (CDBG) for various projects around Morris County.

Our in-depth and intricate understanding of how municipal, public safety and public works facilities operate allows us to look beyond the stated requirements and suggest alternates that may result in a different way of looking at the problems. Our insight that comes from seeing and analyzing many different local examples can potentially help create a more efficient and better functioning configuration. We feel that this is an unseen benefit that an experienced architect can provide to the client.

The following section contains a shortlist of projects, along with references and contact information, which provides evidence of our involvement with similar type projects.. Some of these projects are currently on the boards, and some are completed and occupied. If you need any additional information or clarification on any of these projects, please feel free to contact the reference, or contact us.

**We HEAR what you  
DON'T say.**

**Specializing in:**

***Municipal***

***Commercial***

***Industrial***

***Waterfront***

***Custom Residential***

***Add-A-Levels***

***Restaurant***

***Religious***

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***New Build***

***As-Built***

***Rebuild***

***Renovations***

***Additions***

***Construction Admin.***



# STATEMENT OF QUALIFICATIONS

**FOX ARCHITECTURAL DESIGN, PC | 546 State Route 10 | Ledgewood, NJ 07852**  
**973-970-9355 (office) | 973-070-9356 (fax) | design@foxarch.com | www.foxarch.com**  
**In Business since 1987 (37 Years)**

## Description & History of Firm

Fox Architectural Design, PC is a comprehensive and aggressive architectural firm located in the Township of Roxbury, in Morris County. The extensive completed body of work includes various project types such as municipal facilities, corporate structures, retail buildings, industrial facilities, new custom homes, and home additions. We pride ourselves on being able to incorporate original building design with functional proficiency while advancing and utilizing emerging technologies. In addition to custom design, our architects are recognized experts in project planning, handicapped accessibility requirements, structural analysis, roofing design and materials, energy conscious design, and Planning Board presentation and testimony. All Architects and Designers have been certified by the NAHB as a Certified Green Professional (CGP).

This year marks the beginning of Fox Architectural Design's 37th year in business. Kenneth J. Fox, AIA PP, originally founded the firm in 1987 as a sole proprietorship. In January 2004 the firm was converted to a Professional Corporation. There are no judgments, claims, or suits pending or outstanding, against the firm. The firm has always employed a core group of registered architects and professional designers. These dedicated individuals listen to the needs of the client to provide a cost effective, conscientious, intelligent, and functional design and consultation. Our contact with clients, as well as our good relationships with contractors, allow for a smooth and efficient transition from the design to construction phases. Fred Wawra, our Project Architect, will manage each project and assign key personnel to complete the necessary tasks. He is readily available to the client during the course of the project. In addition, Ken Fox acts as the firm's principal architect, and oversees the general progress on all projects. The staff at Fox Architectural Design has worked together on a significant number of municipal projects, which include municipal references that I believe will provide to you a stellar representation of our dedication and abilities to service the Municipality.

## Our Experience with this Type of Project

Fox Architectural Design, PC has been named as the Architect for the Municipality in the Township of Jefferson, as well as the Borough of Wharton and Township of Roxbury and is presently performing services for those Municipalities. In addition, Fox Architectural Design, PC has been retained by numerous Municipalities, to provide consultation, testimony, and design for various projects. Many of these are listed herein.

Our in-depth and intricate understanding of how municipal, police, fire, and public works facilities operate allows us to look beyond the stated requirements and suggest alternates that may result in a different way of looking at the problems. Our insight that comes from seeing and analyzing many different local examples can potentially help create a more efficient and better functioning configuration. We feel that this is an unseen benefit that an experienced architect can provide to the client.

A list of projects, along with references and contact information, which provides evidence of our involvement with similar type projects. Some of these projects are currently on the boards, and some are completed and occupied. If you need any additional information or clarification on any of these projects, please feel free to contact the reference, or contact us.

## Knowledge and Understanding of the CDBG regulations:

We have worked on a number of Morris County CDBG projects, and have coordinated submission and Contract Administration requirements, both with the Municipality and with the County Coordinator. (Morris County CDBG Reference: Tim Tansey / 973-285-6060 / ttansey@co.morris,nj.us)



# PROJECT REFERENCES

Page 1

**Debra Millikin Administrator**  
**Township of Jefferson**  
1033 Weldon Road  
Lake Hopatcong, NJ 07849  
973-208-6102  
dmillikin@jeffersontownship.net

**Jon Rheinhardt, Former Administrator**  
**Borough of Wharton**  
Current CFO for County of Bergen  
One Bergen County Plaza 5th Floor  
Hackensack, NJ 07601-7076  
201-336-6560  
jrheinhardt@co.bergen.nj.us

**Darren Carney—Municipal Planner**  
**Township of Randolph**  
502 Millbrook Avenue  
Randolph, NJ 07869  
973-989-7010

**John Whitehead, DPW Superintendent**  
**Borough of Kinnelon**  
130 Kinnelon Road  
Kinnelon, NJ 07405  
973-713-8619

**Rick Blood, Director of Public Works**  
**Township of Roxbury**  
96 N. Dell Avenue  
Kenvil, NJ 07847  
973-448-2069  
bloodr@roxburynj.us

**Ralph Blakeslee, Administrator**  
**Borough of Netcong**  
23 Maple Avenue  
Netcong, NJ 07857  
973-347-0252  
rblakeslee@netcong.org

Police Department Addition and Renovation  
Municipal Building Addition Design  
Board of Education School and Office Conversion  
School Re-roofing Projects  
School Fire Alarm Projects

Complete Police Department Renovation  
Public Works Façade Renovation  
Council Room Renovation  
Renovated First Aid Facility  
Library Bathrooms Renovation  
Municipal Building Reorganization

Police Department Facilities Analysis

Garage Addition and Renovation of Public Works Facility  
Borough Hall and Library Facilities Review  
Volunteer Animal Shelter Expansion

Firehouse Roof Replacement  
Township Municipal Building Roof Redevelopment  
Library Replacement  
Library Bathrooms Renovation  
Community Center Roof Replacement  
Community Center Interior Renovations

Firehouse Meeting Room Elevator and Exterior Stair



## PROJECT REFERENCES

Page 2

**Allison Ferrante, Township Engineer**  
**Township of Rockaway**

65 Mt. Hope Road  
Rockaway, NJ 07866  
973-983-2810  
aferrante@rockawaytownship.org

Water and Field Operations New Building

**Brian McNeilly, Administrator**  
**Borough of Stanhope**

77 Main Street  
Stanhope, NJ 07874  
973-347-0159—Ext. 14  
bmcneilly@stanhopenj.gov

Police Department Facilities Analysis Review



# HOURLY RATES

The following describes the basis for compensation for services performed during the calendar year 2024

| EMPLOYEE CLASSIFICATION |                     |                   |
|-------------------------|---------------------|-------------------|
|                         | Principal Architect | \$195.00 per hour |
|                         | Project Architect   | \$175.00 per hour |
|                         | Project Designer    | \$150.00 per hour |
|                         | Project Engineer    | \$175.00 per hour |
|                         | Technician/Clerical | No Charge         |

| PRINTING & REPRODUCTION COSTS (Additional Copies Only) |                  |                  |                  |
|--------------------------------------------------------|------------------|------------------|------------------|
| 11 x 17                                                | 18 x 24          | 24 x 36          | 30 x 42          |
| \$1.25 per sheet                                       | \$3.00 per sheet | \$6.00 per sheet | \$9.00 per sheet |

In the case of any unforeseen costs that may arise, and/or are not addressed within this RFQ/Proposal, Fox Architectural Design, PC will request pre-authorization by the Municipality prior to incurring these costs. Upon approval from the Municipality fees will be invoiced per the hourly rates as shown above.



546 State Route 10 West, Ledgewood, NJ 07852

Office: 973-970-9355

Fax: 973-970-9356

www.foxarch.com

September 12, 2024

Mayor Alex Rubinstein  
Township of Byram  
10 Mansfield Drive  
Stanhope, NJ 07874

E-mail: [arubenstein@byramtwp.org](mailto:arubenstein@byramtwp.org)  
E-mail: [jsabatini@byramtwp.org](mailto:jsabatini@byramtwp.org)  
E-mail: [cfranco@byramtwp.org](mailto:cfranco@byramtwp.org)  
E-mail: [fwawra@foxarch.com](mailto:fwawra@foxarch.com)

RE: New Police Department Facility  
10 Mansfield Drive  
Township of Byram

Dear Alex:

It is a pleasure to provide this proposal to you for the Architectural Design necessary for a Concept Presentation of a proposed new Police Department facility within the existing older section of the Byram Municipal Building.

This letter is to confirm our understanding of the scope of the project and shall serve as our agreement for Architectural Services required for the Preliminary Design and Cost Estimate Phase of the proposed project.

#### SCOPE OF PROJECT

The following is a general outline of the scope of the project that we discussed without getting into every minor detail:

- ❖ Create Existing Documentation of the front, older section of the Byram Municipal Building, including Plans, Elevations, and Cross-section.
- ❖ Structural Analysis to be provided by Aaron, Isaac & Hildebrant Engineering of the existing roof truss system. It is understood that the "roofing material" and a significant portion of potentially rotted plywood would need to be removed and replaced, but it is our intention to save the roof structure if feasible.
- ❖ Provide a layout for the Police Department within the footprint of the existing 4,500 sq. ft. building.

- ❖ Make recommendations for those portions of the facility that are not “required”
- ❖ Maintaining the connection to the remaining portion of the Municipal Building (trailer area) is desired, but not required.
- ❖ Jail cells are not to be provided.
- ❖ There will be no dispatch area within the Police Department.
- ❖ Emergency Operating Center will be determined with the minimum amount required provided.
- ❖ A detailed Cost Estimate will be provided through a sub-contractor, Georges Chalemin of Evolution Construction.
- ❖ No Site Plan analysis information is to be provided.
- ❖ No coordination, nor Cost Analysis, of relocation of existing Municipal facilities.

## Design Phase

We will visit the project site to take field measurements and to observe existing conditions, including utilities, function and aesthetic impacts as they relate to the design of the proposed project. I will meet with you and any Staff necessary to develop the floor plans for the Police Department. No building elevation changes or additional footprint areas are being considered at this time. We will develop the design according to the Police Department’s spatial criteria and aesthetic intentions.

Using the notes and ideas discussed in our initial meeting, and additional meetings anticipated, we will develop schematic floor plans outlining the needs of the Police Department. Entrance of the public will be considered. Location and facilities for Patrolmen to include separate entrance, locker rooms, and staff offices. Offices will be provided for officers as possible. Processing, interrogation, and meeting areas will be established. There will be no physical fitness room. We will not be taking this towards construction documents at this time. Therefore, utilities will be anticipated on the type of system to be installed, but no details are to be provided.

We will coordinate with your Township Engineer, Cory Stoner, site work that may be required by his office due to the design and layout of the Police department. The Design and Cost Estimates of all site improvements are to be from Harold E. Pellow & Associates, Inc.

## Construction Cost Estimate

Once the construction documents are completed, we will develop a professional cost estimate utilizing the services of Georges Chalemin of Evolution Construction. We will have the cost estimate broken down into various pieces for analysis. It will also include the adjustments that are typical for a public project, and based upon typical prevailing wage scenario.

**FEES FOR SERVICES**

We will invoice you on an hourly basis for work performed as per our Professional Services Agreement with the estimates below being a "Not To Exceed" fee.

Existing Documentation.....\$1,300.00

Roof Structural Analysis (by Aaron, Isaac & Hildebrant Engineering).....\$ 960.00 \*

Design Phase.....\$6,600.00

Construction Cost Estimate (by Evolution Construction).....\$5,600.00

Services After Completion of Construction Documents.....Hourly, As Requested

Postage, Printing and Reproduction Costs.....As per Fee Schedule

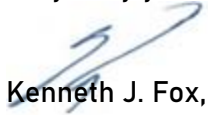
*\* The structural analysis fee assumes access above the existing ceiling is readily available. If ceiling areas must be cut to observe structure, then add \$1,250. This does not include patching the cut observation holes.*

In recognition of the relative risks and benefits of the Project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant to the Client for any and all claims, losses, costs, damages or any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of the Consultant to the Client shall not exceed the Architect's total fee for services rendered on this Project. It is intended that this limitation apply to any and all liability or cause of action, however alleged or arising, unless otherwise prohibited by law.

If this Proposal/Agreement meets with your approval, please sign one copy, initial each page at the bottom, and return it to me with a Purchase Order.

I look forward to working with you on this project. If you have any questions regarding any aspect of this Proposal/Agreement, please feel free to give me a call to discuss.

Very truly yours,



Kenneth J. Fox, AIA PP

Enclosures

**Municipality:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_



**New Jersey Office of the Attorney General**  
Division of Consumer Affairs  
Legalized Games of Chance Control Commission  
124 Halsey Street, 6th Floor, P.O. Box 46000  
Newark, New Jersey 07101  
(973) 273-8000

# Application for a Raffle License

Application No. RA 001-2024  
Identification No. 10-5-33828

**Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.**

Please print clearly.

Name of municipality: Byram Township

## Part A - General

1. Name of applying organization: Byram Township Historical Society
- 2a. Street address of headquarters: 10 Mansfield Drive, Stanhope NJ 07874
- b. Mailing address (if different): \_\_\_\_\_
3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

| Date              | Hours           | Date  | Hours |
|-------------------|-----------------|-------|-------|
| <u>11/22/2024</u> | <u>6pm-10pm</u> | _____ | _____ |
| _____             | _____           | _____ | _____ |
| _____             | _____           | _____ | _____ |
| _____             | _____           | _____ | _____ |
| _____             | _____           | _____ | _____ |
| _____             | _____           | _____ | _____ |
| _____             | _____           | _____ | _____ |

4a. Address of place where raffles will be played: 225 US-206; Byram Twp., NJ 07821

b. Does the applicant own the premises or regularly occupy them for its general purposes? ☐ Yes ☒ No

5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

## Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

| Item of Expense | Name and address of supplier | Purpose |
|-----------------|------------------------------|---------|
| _____           | _____                        | _____   |
| _____           | _____                        | _____   |
| _____           | _____                        | _____   |
| _____           | _____                        | _____   |
| _____           | _____                        | _____   |
| _____           | _____                        | _____   |
| _____           | _____                        | _____   |
| _____           | _____                        | _____   |

**TOWNSHIP OF BYRAM  
SUSSEX COUNTY, NEW JERSEY  
RESOLUTION NO. 149-2024**

**RESOLUTION OF ACCEPTANCE OF A DONATION FROM ANNELIESE  
DE MAGISTRIS, OWNER OF CREATIVE KID KARE TO THE TOWNSHIP  
OF BYRAM TO PROVIDE GIFT CARD PRIZES FOR THE FAMILY NATURE  
SCAVENGER HUNT**

**WHEREAS**, the Township of Byram has recently received a request from Aneliese De Magistris to donate gift card prizes for our Family Nature Scavenger Hunt co-sponsored by the Environmental Commission and the Recreation Committee to be held on September 9, 2024, with the Township's Approval; and

**WHEREAS**, the Township Council supports this donation and gladly accepts from Anneliese De Magistris the donation of the gift card prizes for this event.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Township of Byram, County of Sussex and the State of New Jersey hereby accepts from Anneliese De Magistris the donation of gift card prizes in the amount of \$105.00 to the Family Nature Scavenger Hunt to be held on September 9, 2024 a co-sponsored event by the Environmental Commission and the Recreation Committee.

**BYRAM TOWNSHIP COUNCIL**

|         | Councilwoman<br>Franco | Councilman<br>Gallagher | Councilman<br>Proctor | Councilman<br>Roseff | Mayor<br>Rubenstein |
|---------|------------------------|-------------------------|-----------------------|----------------------|---------------------|
| Motion  |                        |                         |                       |                      |                     |
| 2nd     |                        |                         |                       |                      |                     |
| Yes     |                        |                         |                       |                      |                     |
| No      |                        |                         |                       |                      |                     |
| Abstain |                        |                         |                       |                      |                     |
| Absent  |                        |                         |                       |                      |                     |

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on September 17, 2024.

---

Cynthia Church, RMC  
Municipal Clerk

**TOWNSHIP OF BYRAM**  
**RESOLUTION NO. 150 - 2024**  
**CHAPTER 159**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Township of Byram, County of Sussex, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$517,817.22 which is now available as a revenue from:

Miscellaneous Revenues – Section F  
Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:  
Public and Private Revenues Offset with Appropriations:  
State of New Jersey, Department of Community Affairs  
American Rescue Plan Grant

**BE IT FURTHER RESOLVED**, that the like sum of \$517,817.22 be and the same is hereby appropriated under the caption of:  
General Appropriations:

(a) Operations Excluded from CAPS  
Public and Private Programs Offset by Revenues:  
State of New Jersey, Department of Community Affairs  
American Rescue Plan Grant

**BE IT FURTHER RESOLVED**, that the Township forward one copy of this resolution to the Director of the Division of Local Government Services.

**BYRAM TOWNSHIP COUNCIL**

|                 | Councilwoman<br>Franco | Councilman<br>Gallagher | Councilman<br>Proctor | Councilman<br>Roseff | Mayor<br>Rubenstein |
|-----------------|------------------------|-------------------------|-----------------------|----------------------|---------------------|
| Motion          |                        |                         |                       |                      |                     |
| 2 <sup>nd</sup> |                        |                         |                       |                      |                     |
| Yes             |                        |                         |                       |                      |                     |
| No              |                        |                         |                       |                      |                     |
| Abstain         |                        |                         |                       |                      |                     |
| Absent          |                        |                         |                       |                      |                     |

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on September 17, 2024.

\_\_\_\_\_  
Cynthia Church, Township Clerk

**TOWNSHIP OF BYRAM  
RESOLUTION NO. 151– 2024**

**RESOLUTION AUTHORIZING THE REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN  
HOLDER**

**WHEREAS**, at the Municipal Tax Sale held on December 4, 2018, a lien was sold on Block 288 Lot 80, also known as 3 Winding Way, for 2017 delinquent real estate taxes; and

**WHEREAS**, this lien which is known as Tax Sale Certificate #2018-007 was sold to Sunshine State Certificates VII, LLLP BankUnited, Trustee at 0% interest with a premium of \$18,100.00; and

**WHEREAS**, James B. Milnor, property owner, has effected a redemption of certificate #2018-007 in the amount of \$42,350.38;

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Township of Byram, that the Governing Body acknowledges that Sunshine State Certificates VII, LLLP BankUnited, Trustee, LLC is entitled to the redemption in the amount of \$60,450.38; and

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer be authorized to issue a check in the total amount of \$60,450.38 for the total redemption of certificate #2018-007 payable to Sunshine State Certificates VII, LLLP BankUnited, Trustee, 7920 NW 154 Street, Suite 410, Miami Lakes, FL, 33016.

**BYRAM TOWNSHIP COUNCIL**

|         | Councilwoman<br>Franco | Councilwoman<br>Gallagher | Councilman<br>Proctor | Councilman<br>Roseff | Mayor<br>Rubenstein |
|---------|------------------------|---------------------------|-----------------------|----------------------|---------------------|
| Motion  |                        |                           |                       |                      |                     |
| 2nd     |                        |                           |                       |                      |                     |
| Yes     |                        |                           |                       |                      |                     |
| No      |                        |                           |                       |                      |                     |
| Abstain |                        |                           |                       |                      |                     |
| Absent  |                        |                           |                       |                      |                     |

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on September 17, 2024.

\_\_\_\_\_  
Cynthia Church, RMC  
Township Clerk

**TOWNSHIP OF BYRAM  
RESOLUTION NO. 152-2024**

**AUTHORIZATION TO EXECUTE CHANGE ORDER NO. 1  
FOR PROPOSED ADA RAMPS FOR VARIOUS STREETS (Bridget Way,  
Catalina Drive, Camelot Drive, Mayfair Lane & Sandra Lane)**

WHEREAS, the Township of Byram (Owner) and Cedar Contracting Inc. entered into a contract for proposed ADA Ramps for Various Streets for a total of \$45,562.65 as stated in Resolution 105-2024; and

WHEREAS, in the process of completing the work, certain changes were authorized by the Owner as detailed in Change Order No. 1; and

WHEREAS, the revised work was negotiated between the engineer Harold Pellow & Associates and the Contractor and was found to require a net increase of \$1,432.65.

NOW, THEREFORE, BE IT RESOLVED by the Township of Byram in the County of Sussex, State of New Jersey to authorize the Mayor to execute Change Order No. 1 resulting in a net increase of \$1,432.65 resulting in an adjusted contract price of \$46,995.30.

**BYRAM TOWNSHIP COUNCIL**

|         | Councilwoman<br>Franco | Councilman<br>Gallagher | Councilman<br>Proctor | Councilman<br>Roseff | Mayor<br>Rubenstein |
|---------|------------------------|-------------------------|-----------------------|----------------------|---------------------|
| Motion  |                        |                         |                       |                      |                     |
| 2nd     |                        |                         |                       |                      |                     |
| Yes     |                        |                         |                       |                      |                     |
| No      |                        |                         |                       |                      |                     |
| Abstain |                        |                         |                       |                      |                     |
| Absent  |                        |                         |                       |                      |                     |

**ATTEST:**

I certify that the foregoing Resolution was adopted by the Byram Township Council at a meeting held on September 17, 2024.

---

Cynthia Church, RMC  
Township Clerk

**HAROLD E. PELLOW and ASSOCIATES, INC.**  
**17 PLAINS ROAD**  
**AUGUSTA, NJ 07822**

**CHANGE ORDER NUMBER - 1**

|                   |                                                                                                                               |
|-------------------|-------------------------------------------------------------------------------------------------------------------------------|
| <b>Project</b>    | PROPOSED ADA RAMPS FOR VARIOUS STREETS ( <i>Bridget Way, Catalina Drive, Camelot Drive, Mayfair Lane, &amp; Sandra Lane</i> ) |
| <b>Owner</b>      | TOWNSHIP OF BYRAM, MUNICIPAL BUILDING, 10 MANSFIELD DRIVE, STANHOPE, NJ 07874                                                 |
| <b>County</b>     | SUSSEX COUNTY                                                                                                                 |
| <b>Contractor</b> | CEDAR CONTRACTING CO., INC., 621 N. UNION AVENUE, HILLSIDE, NJ 07205                                                          |

In accordance with the project Supplementary Specification, the following are changes in the contract.

**Location and Reason for Change** (Attach additional sheets if required) -

**Location:** Various Streets (See names of streets above.)  
**Reason:** See reasons below.

| <u>ITEM NO.</u>         | <u>DESCRIPTION</u>                                                  | <u>QUANTITY (+/-)</u> | <u>UNIT PRICE</u> | <u>AMOUNT</u>      |
|-------------------------|---------------------------------------------------------------------|-----------------------|-------------------|--------------------|
| <b><u>EXTRA</u></b>     |                                                                     |                       |                   |                    |
| 3                       | Removal of Concrete Sidewalk & Curb<br><i>As-built quantity</i>     | 9                     | Sq. Yd. \$ 20.00  | \$ 180.00          |
| 4                       | Concrete Sidewalk, 4" Thick, Reinforced<br><i>As-built quantity</i> | 12.3                  | Sq. Yd. \$ 125.00 | \$ 1,537.50        |
| 5                       | Removal of Granite Block Curb<br><i>As-built quantity</i>           | 5.6                   | Lin. Ft. \$ 15.00 | \$ 84.00           |
| 7                       | Removal of Concrete Sidewalk & Curb<br><i>As-built quantity</i>     | 6                     | Sq. Yd. \$ 25.00  | \$ 150.00          |
| 8                       | Sawcutting<br><i>As-built quantity</i>                              | 115                   | Lin. Ft. \$ 0.01  | \$ 1.15            |
| <b>Total EXTRA:</b>     |                                                                     |                       |                   | <b>\$ 1,952.65</b> |
| <b><u>REDUCTION</u></b> |                                                                     |                       |                   |                    |
| 6                       | 9" x 18" Concrete Vertical Curb<br><i>As-built quantity</i>         | 10.4                  | Lin. Ft. \$ 50.00 | \$ 520.00          |
| <b>Total REDUCTION:</b> |                                                                     |                       |                   | <b>\$ 520.00</b>   |

AMOUNT OF ORIGINAL CONTRACT: \$45,562.65

EXTRA: \$ 1,952.65

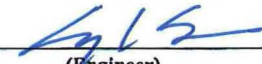
ADJUSTED AMOUNT BASED ON  
CHANGE ORDER NO. 1: \$46,995.30

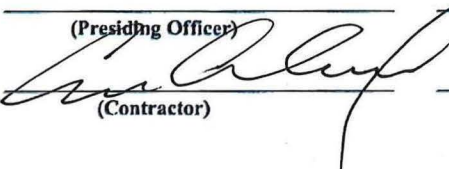
SUPPLEMENTAL: \$ -

% CHANGE IN CONTRACT: + 3.14%  
[(+) Increase or (-) Decrease]

REDUCTION: \$ 520.00

TOTAL CHANGE: \$ 1,432.65

  
(Engineer) 9/5/24  
(Date)

  
(Presiding Officer) 8/28/24  
(Date)  
  
(Contractor) 8/28/24  
(Date)

**TOWNSHIP OF BYRAM  
SUSSEX COUNTY, NEW JERSEY  
RESOLUTION NO. 153 – 2024**

**Authorize the Purchase of One (1) 2024 Chevrolet Tahoe 4WD with Optional Equipment for the  
Township of Byram Police Department**

**WHEREAS**, the Township of Byram has the need to purchase one (1) 2024 Chevrolet Tahoe Pursuit 4WD for the daily operations of the Township of Byram Police Department; and

**WHEREAS**, the Township of Byram pursuant to N.J.S.A. 40A:11-12 and N.J.A.C. 5:34-7-29, may without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, participation in the State Cooperative Pricing Program does not require a formal agreement with the Division of Purchase and Property, or its approval of the Director required; and

**WHEREAS**, contracts awarded under a State Cooperative Purchasing Contract, in excess of the Township’s bid threshold may be made by resolution of the Governing Body; and

**WHEREAS**, the New Jersey Cooperative Purchasing Program awarded a contract to Hertrich Fleet Services, Inc. under Contract #T-2776, #21-FLEET-01483 for Police Pursuit and SSV: Sedans & Sport Utility Vehicles w/Gasoline Engine for the period April 30, 2021 – April 29, 2025, thereby affording the Township of Byram the opportunity of direct purchase, without competitive bidding from authorized dealer:

Hertrich Fleet Services, Inc.  
1427 Bay Road  
Milford, DE 19963

**WHEREAS**, the total base price for one (1) 2024 Chevrolet Tahoe 4WD is \$48,714.00; and

**WHEREAS**, there are available options covered under #21-FLEET-01483; and

|                                                                    |                   |
|--------------------------------------------------------------------|-------------------|
| AMF – Remote Keyless Entry Package -                               | \$ 68.25          |
| B30 – Floor Covering, Color-Keyed Carpeting in Occupant Area -     | 177.45            |
| B58 – Floor Mats, Color-Keyed Carpeted First & Second Row -        | 72.80             |
| PQA – 1FL Safety Package -                                         | 359.45            |
| V76 – Recovery Hooks -                                             | 45.50             |
| 6C7 – Lighting, Red & White Front Auxiliary Dome Red & White LED - | 154.70            |
| 6J3 – Wiring, Grille Lamps & Siren Speakers -                      | 83.72             |
| 6J4 – Wiring, Horn & Siren Circuit -                               | 50.05             |
| Total Contract Options -                                           | <u>\$1,011.92</u> |

**WHEREAS**, the source of funding for this purchase is available under the 2024 Municipal Budget – Vehicle Expenses; and

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Byram does hereby authorize the execution of the necessary purchase orders in the total amount not to exceed \$49,725.92 to obtain one (1) 2024 Chevrolet Tahoe 4WD for the daily use of the Township Police Department; and

**BE IT FURTHER RESOLVED**, that upon receipt, inspection and approval of voucher therefore by the Township of Byram, payment, pursuant to said purchase order, is hereby authorized with the same to be charged against funds established in the appropriate account for said purpose.

**BYRAM TOWNSHIP COUNCIL**

|         | Councilwoman<br>Franco | Councilman<br>Gallagher | Councilman<br>Proctor | Councilman<br>Roseff | Mayor<br>Rubenstein |
|---------|------------------------|-------------------------|-----------------------|----------------------|---------------------|
| Motion  |                        |                         |                       |                      |                     |
| 2nd     |                        |                         |                       |                      |                     |
| Yes     |                        |                         |                       |                      |                     |
| No      |                        |                         |                       |                      |                     |
| Abstain |                        |                         |                       |                      |                     |
| Absent  |                        |                         |                       |                      |                     |

ATTEST: I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on September 17, 2024.

\_\_\_\_\_  
Cynthia Church, Township Clerk

**List of Bills - (All Funds)**

Meeting Date: 10/01/2024 For bills from 08/31/2024 to 09/13/2024

| Vendor                                     | Description                                       | Payment   | Check Total |
|--------------------------------------------|---------------------------------------------------|-----------|-------------|
| <b>Claims Account</b>                      |                                                   |           |             |
| 40 - ALLIED OIL, LLC                       | PO 28637 2ND-4TH QUARTER 2024 BLANKET PURCHASE OR | 6,610.05  | 6,610.05    |
| 106 - ATLANTIC COMMUNICATIONS, INC         | PO 29252 FIRE DEPT - ENGINE 6 NEW RADIO INSTALLAT | 3,883.38  |             |
|                                            | PO 29352 ENGINE #6 LIGHTBAR REPAIR - NJ STATE CON | 212.50    | 4,095.88    |
| 3205 - BASSANI POWER EQUIPMENT, LLC        | PO 29270 Mower Parts                              | 385.53    | 385.53      |
| 1488 - BURKE, KENNETH                      | PO 28633 APRIL-DECEMBER 2024 HEALTH BENEFIT WAIVE | 1,250.00  | 1,250.00    |
| 209 - BYRAM TWP FIRE DEPT                  | PO 29311 FIRE DEPT - ANNUAL RENT                  | 4,500.00  | 4,500.00    |
| 3851 - CARTER, KAITLYN                     | PO 29315 RECREATION - PAINT CLASSES               | 505.00    | 505.00      |
| 3850 - CEDAR CONTRACTING CO., INC.         | PO 28936 ADA SIDEWALK RAMPS ALONG VARIOUS STREETS | 46,055.39 | 46,055.39   |
| 3719 - COMPUTER DESIGN & INTEGRATION, LLC  | PO 29289 CFO - NEW MONITORS- QUOTE #Q-109602-1    | 679.96    | 679.96      |
| 316 - CONTINENTAL FIRE & SAFETY, INC.      | PO 29025 FIRE DEPT - BATTERY FAN - QUOTE #24-1321 | 5,073.00  | 5,073.00    |
| 1342 - D'ONOFRIO, JOHN                     | PO 28632 APRIL-DECEMBER 2024 HEALTH BENEFIT WAIVE | 1,250.00  | 1,250.00    |
| 2104 - DOVER BRAKE & CLUTCH CO., INC.      | PO 28124 2024 Blanket For Parts and Supplies      | 461.42    | 461.42      |
| 3802 - ELIZABETHTOWN GAS                   | PO 29360 MONTHLY SERVICE                          | 36.79     | 36.79       |
| 3860 - ERIC M. BERNSTEIN & ASSOCIATES, LLC | PO 29337 SPECIAL PROSECUTOR - AUGUST 2024 SERVICE | 975.61    | 975.61      |
| 517 - FEDERAL EXPRESS CORP                 | PO 29312 RECREATION - POSTAGE                     | 11.67     | 11.67       |
| 3854 - FF1 APPARATUS, LLC                  | PO 29307 Engine 4 Emergency Repairs               | 1,006.43  | 1,006.43    |
| 3700 - FRED BEANS FORD OF WASHINGTON       | PO 28122 2024 Blanket For Parts                   | 178.63    | 178.63      |
| 3581 - FRENCH & PARRELLO ASSOCIATES, PA    | PO 27734 ENGINEERING SERVICES - IMPROVEMENTS TO C | 6,249.50  | 6,249.50    |
| 1166 - GANNETT NEW YORK/NEW JERSEY LOCALIQ | PO 29327 MONTHLY ADVERTISING                      | 117.11    | 117.11      |
| 585 - GELLER'S AUTOMOTIVE                  | PO 29233 A/C Recharge Rescue Truck                | 189.00    | 189.00      |
| 588 - GENERAL CODE                         | PO 29323 2024 ANNUAL MAINTENANCE FEE              | 1,195.00  | 1,195.00    |
| 3231 - GENERAL FOUNDRIES, INC.             | PO 28822 DRAINAGE INLETS - VARIOUS STREETS (BRIDG | 6,680.00  |             |
|                                            | PO 28825 DRAINAGE INLETS FOR STONEHEDGE LANE - R  | 7,690.00  |             |
|                                            | PO 28828 DRAINAGE INLETS FOR MANOR DRIVE - R #092 | 4,510.00  | 18,880.00   |
| 592 - GENSERVE, LLC                        | PO 28186 2024 Blanket for Generator Service - Quo | 636.00    |             |
|                                            | PO 28186 2024 Blanket for Generator Service - Quo | 848.00    |             |
|                                            | PO 29356 PARTS FOR PREVENTATIVE MAINTENANCE OF EM | 817.06    | 2,301.06    |
| 592 - GENSERVE, LLC                        | PO 29356 PARTS FOR PREVENTATIVE MAINTENANCE OF EM | 444.81    | 444.81      |
| 649 - HAROLD E. PELLOW & ASSOCIATES,       | PO 28242 1ST QUARTER 2024 BLANKET PURCHASE ORDER  | 1,912.77  |             |
|                                            | PO 29328 ESCROW - JUNE 2024 SERVICES - ELIZABETHT | 2,972.28  |             |
|                                            | PO 29329 ESCROW - JUNE 2024 SERVICES - ELIZABETHT | 232.00    |             |
|                                            | PO 29330 ESCROW - JUNE 2024 SERVICES - ELIZABETHT | 2,563.90  |             |
|                                            | PO 29331 ESCROW - JUNE 2024 SERVICES - NJ NATURAL | 56.25     | 7,737.20    |
| 649 - HAROLD E. PELLOW & ASSOCIATES,       | PO 29332 ESCROW - JUNE 2024 SERVICES - NORTH SHOR | 232.00    |             |
|                                            | PO 29333 RESURFACING OF MANOR DRIVE - JUNE 2024 S | 374.19    |             |
|                                            | PO 29334 2024 RESURFACING OF VARIOUS STREETS - JU | 2,590.01  | 3,196.20    |
| 649 - HAROLD E. PELLOW & ASSOCIATES,       | PO 29335 RESURFACING OF STONEHEDGE LANE - JUNE 20 | 2,255.63  |             |
|                                            | PO 29355 ESCROW - JUNE 2024 SERVICES - BOTROS     | 71.00     |             |
|                                            | PO 29361 ESCROW - JUNE 2024 SERVICES - VALLEY VIE | 290.00    |             |
|                                            | PO 29364 ESCROW - JUNE 2024 SERVICES - JEFFERSON  | 354.88    |             |
|                                            | PO 29365 ESCROW - JUNE 2024 SERVICES - HUMPHREY   | 35.50     |             |
|                                            | PO 29366 ESCROW - JUNE 2024 SERVICES - VEOLIA WAT | 56.25     | 3,063.26    |
| 649 - HAROLD E. PELLOW & ASSOCIATES,       | PO 29367 ESCROW - JUNE 2024 SERVICES - RETAIL MIK | 213.00    |             |
|                                            | PO 29368 ESCROW - JUNE 2024 SERVICES - 16RT206STA | 369.63    |             |
|                                            | PO 29369 ESCROW - JUNE 2024 SERVICES - RAIMO OF S | 75.00     |             |
|                                            | PO 29370 ESCROW - JUNE 2024 SERVICES - PCV, LLC ( | 93.75     |             |
|                                            | PO 29371 ESCROW - JUNE 2024 SERVICES - VEOLIA WAT | 56.25     | 807.63      |
| 3796 - HAWK GRAPHICS, INC.                 | PO 29308 BYRAM FALL/WINTER RECREATION BROCHURE    | 1,090.00  | 1,090.00    |
| 3378 - IDEMIA IDENTITY & SECURITY USA, LLC | PO 29073 POLICE - FINGERPRINT SYSTEM - ANNUAL MAI | 2,630.00  | 2,630.00    |
| 999 - J.R. ROOF, INC.                      | PO 29279 PD-3 Parts                               | 181.76    | 181.76      |
| 751 - JCP&L                                | PO 29316 MONTHLY SERVICES                         | 70.51     | 70.51       |
| 751 - JCP&L                                | PO 29317 MONTHLY SERVICE                          | 316.82    | 316.82      |
| 751 - JCP&L                                | PO 29318 MONTHLY SERVICE                          | 277.53    | 277.53      |
| 751 - JCP&L                                | PO 29319 MONTHLY SERVICES                         | 34.51     | 34.51       |
| 751 - JCP&L                                | PO 29320 MONTHLY SERVICE                          | 70.12     | 70.12       |
| 751 - JCP&L                                | PO 29336 MONTHLY SERVICES                         | 1,989.75  | 1,989.75    |
| 3412 - KONICA MINOLTA PREMIER FINANCE      | PO 28585 MAY-DECEMBER 2024 BLANKET PURCHASE ORDER | 130.19    | 130.19      |
| 3412 - KONICA MINOLTA PREMIER FINANCE      | PO 28586 MAY-DECEMBER 2024 BLANKET PURCHASE ORDER | 111.70    | 111.70      |
| 2409 - LAKELAND BUS LINES, INC.            | PO 29353 TRANSPORTATION FOR RADIO CITY TRIP - 12/ | 300.00    | 300.00      |

List of Bills - (All Funds)

Meeting Date: 10/01/2024 For bills from 08/31/2024 to 09/13/2024

| Vendor                                       | Description                                       | Payment   | Check Total |
|----------------------------------------------|---------------------------------------------------|-----------|-------------|
| 934 - LOWE’S BUSINESS ACCOUNT                | PO 28233 2024 BLANKET PURCHASE ORDER              | 1,036.04  | 1,036.04    |
| 3699 - MARAZITI FALCON, LLP                  | PO 29338 PLANNING BOARD - JULY 2024 SERVICES      | 315.00    |             |
|                                              | PO 29339 ESCROW - JULY 2024 SERVICES - MENDUNI    | 280.00    |             |
|                                              | PO 29340 ESCROW - JULY 2024 SERVICES - VALLEY VIE | 175.00    |             |
|                                              | PO 29341 ESCROW - JULY 2024 SERVICES - VEOLIA WAT | 192.50    | 962.50      |
| 3699 - MARAZITI FALCON, LLP                  | PO 29342 ESCROW - JULY 2024 SERVICES - TOMAHAWK L | 315.00    |             |
|                                              | PO 29343 ESCROW - JULY 2024 SERVICES - BAUMGARTEN | 157.50    |             |
|                                              | PO 29344 ESCROW - JULY 2024 SERVICES - BYRAM WATE | 87.50     |             |
|                                              | PO 29345 ESCROW - JULY 2024 SERVICES - CIRELLA    | 367.50    | 927.50      |
| 3699 - MARAZITI FALCON, LLP                  | PO 29346 ESCROW - JULY 2024 SERVICES - NORTH SHOR | 122.50    |             |
|                                              | PO 29347 ESCROW - JULY 2024 SERVICES - CHAMBERLIN | 70.00     |             |
|                                              | PO 29348 ESCROW - JULY 2024 SERVICES - SCULLY PRO | 52.50     | 245.00      |
| 2625 - NAPA AUTO PARTS                       | PO 28120 2024 Blanket For Parts                   | 174.48    | 174.48      |
| 2437 - NAVITEND                              | PO 28589 2ND-4TH QUARTER 2024 - COMPUTER SERVICES | 7,681.14  | 7,681.14    |
| 1161 - NETCONG VILLAGE FLORIST               | PO 29241 BEREAVEMENT BASKET                       | 84.99     | 84.99       |
| 1191 - NJ STATE DEPT OF HEALTH               | PO 29363 August 2024 Dog License Fees Due to Stat | 36.00     | 36.00       |
| 1192 - NJ STATE LEAGUE OF MUNICIPALIT        | PO 29354 2024-2025 LEGISLATIVE BULLETIN SUBSCRIPT | 7.00      | 7.00        |
| 3408 - NORTH JERSEY PUMP & CONTROLS, LLC     | PO 28792 Pump Station #3 - Control Panel Upgrade  | 10,924.00 |             |
|                                              | PO 29054 FREQUENCY DRIVE FOR PUMP STATIONS - QT D | 2,422.00  | 13,346.00   |
| 2280 - ONE CALL CONCEPTS, INC.               | PO 28310 2024 BLANKET PURCHASE ORDER - CALL BEFOR | 8.58      | 8.58        |
| 3590 - OPTIMUM                               | PO 28112 EQUIPMENT CHARGES - CABLE BOXES - 2024 B | 5.00      | 5.00        |
| 1301 - PERFORMANCE TRAILERS, INC.            | PO 29280 Trailer Repairs                          | 92.00     | 92.00       |
| 2703 - POWER PLACE, INC.                     | PO 28128 2024 Blanket For Supplies and Parts      | 374.00    | 374.00      |
| 3306 - POWERDMS, INC.                        | PO 29158 POLICE - ANNUAL SUBSCRIPTION - ORDER #Q- | 3,715.69  | 3,715.69    |
| 3041 - PRIMEPOINT, LLC                       | PO 28604 2ND-4TH QUARTER 2024 BLANKET PURCHASE OR | 221.00    | 221.00      |
| 3859 - READINESS TRAINING GROUP NJ, LLC      | PO 29167 POLICE - TRAINING COURSE                 | 310.00    | 310.00      |
| 3657 - REINER PUMP SYSTEMS, INC.             | PO 28996 SEWER PUMPS - PUMP STATIONS #1 & #2 - R  | 4,695.04  |             |
|                                              | PO 28996 SEWER PUMPS - PUMP STATIONS #1 & #2 - R  | 21,134.96 | 25,830.00   |
| 3257 - RICOH USA, INC.                       | PO 28623 2ND-4TH QUARTER 2024 BLANKET PURCHASE OR | 225.35    | 225.35      |
| 1468 - SCMUA                                 | PO 28130 2024 Blanket For Leaves and Brush        | 428.40    |             |
|                                              | PO 28131 2024 Blanket for Street Sweeping         | 1,501.21  |             |
|                                              | PO 28588 APRIL - DECEMBER 2024 BLANKET PURCHASE O | 19,277.12 | 21,206.73   |
| 1483 - SERVICE TIRE TRUCK CENTER, INC.       | PO 28125 2024 Blanket For Tires                   | 58.90     | 58.90       |
| 1521 - SPACE FARMS ZOO                       | PO 28231 2024 BLANKET PURCHASE ORDER - CARCASS RE | 145.00    | 145.00      |
| 3635 - SUNSHINE STATE CERTIFICATES VII, LLLP | PO 29359 Lien Redemption - TSC #2018-007 - 3 Wind | 18,100.00 |             |
|                                              | PO 29359 Lien Redemption - TSC #2018-007 - 3 Wind | 42,350.38 | 60,450.38   |
| 2101 - TRI-STATE RENTALS, INC.               | PO 29269 Lift Rental for CO Lights                | 690.00    | 690.00      |
| 3601 - UNITED SITE SERVICES                  | PO 28481 2024 Blanket - Portable Restroom Rentals | 1,194.45  |             |
|                                              | PO 29080 BYRAM FEST - PORTABLE RESTROOMS - NJ STA | 1,013.80  | 2,208.25    |
| 1889 - VERIZON WIRELESS                      | PO 29321 MONTHLY SERVICE                          | 38.01     |             |
|                                              | PO 29322 MONTHLY SERVICE                          | 114.03    |             |
|                                              | PO 29372 MONTHLY SERVICE                          | 280.13    | 432.17      |
| 1902 - VOGEL, CHAIT, COLLINS AND SCHNEIDER   | PO 29300 ESCROW - DECEMBER 2023 SERVICES - CROWN  | 495.00    |             |
|                                              | PO 29301 ESCROW - JANUARY 2024 SERVICES - CROWN V | 560.00    | 1,055.00    |
| 1926 - WB MASON CO., INC.                    | PO 29148 FINANCE/TAX - OFFICE SUPPLIES            | 211.79    | 211.79      |
| 1926 - WB MASON CO., INC.                    | PO 29257 ADMIN - OFFICE SUPPLIES - ORDER #S145081 | 1,900.47  | 1,900.47    |
| 1926 - WB MASON CO., INC.                    | PO 29259 RECREATION - STOCK PAPER - ORDER #S14602 | 51.20     | 51.20       |
| TOTAL                                        |                                                   |           | 268,151.18  |

Summary By Account

| ACCOUNT           | DESCRIPTION               | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | CREDIT |
|-------------------|---------------------------|------------|--------------|---------------|--------|
| 01-201-20-100-020 | GENERAL ADMIN OE          | 10,622.94  |              |               |        |
| 01-201-20-110-020 | MAYOR & COUNCIL OE        | 1,286.99   |              |               |        |
| 01-201-20-120-020 | CLERK OE                  | 51.47      |              |               |        |
| 01-201-20-130-020 | FINANCE ADMINISTRATION OE | 166.69     |              |               |        |
| 01-201-20-145-020 | TAX COLLECTION OE         | 156.80     |              |               |        |
| 01-201-20-150-020 | TAX ASSESSMENT OE         | 12.27      |              |               |        |
| 01-201-20-155-020 | LEGAL SERVICES            | 975.61     |              |               |        |

| ACCOUNT           | DESCRIPTION                                | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | CREDIT     |
|-------------------|--------------------------------------------|------------|--------------|---------------|------------|
| -----             |                                            |            |              |               |            |
| 01-201-20-165-020 | ENGINEERING                                | 1,912.77   |              |               |            |
| 01-201-21-180-020 | PLANNING BD OE                             | 367.51     |              |               |            |
| 01-201-21-185-020 | ZONING COMMISSION OE                       | 22.18      |              |               |            |
| 01-201-23-221-020 | GROUP INS - HEALTH BENEFIT WAIVER          | 2,500.00   |              |               |            |
| 01-201-25-240-020 | POLICE OE                                  | 7,066.01   |              |               |            |
| 01-201-25-250-020 | POLICE RADIO & COMM & 911                  | 114.03     |              |               |            |
| 01-201-25-265-020 | FIRE OE                                    | 13,456.38  |              |               |            |
| 01-201-26-290-020 | ROAD REPAIR & MAINT OE                     | 3,087.32   |              |               |            |
| 01-201-26-292-020 | FLEET MAINTENANCE                          | 2,929.12   |              |               |            |
| 01-201-26-310-020 | PUBLIC BLDGS & GROUNDS OE                  | 2,066.77   |              |               |            |
| 01-201-26-335-030 | GARBAGE CONTRACT                           | 18,736.64  |              |               |            |
| 01-201-28-375-020 | PARKS & PLAYGROUNDS OE                     | 131.53     |              |               |            |
| 01-201-30-420-020 | CELEBRATION PUBLIC EVENTS                  | 1,013.80   |              |               |            |
| 01-201-31-430-020 | ELECTRICITY                                | 2,060.26   |              |               |            |
| 01-201-31-446-020 | NATURAL GAS                                | 36.79      |              |               |            |
| 01-201-31-460-020 | GASOLINE                                   | 6,610.05   |              |               |            |
| 01-201-32-465-000 | RECYCLING TAX APPROP.                      | 540.48     |              |               |            |
| 01-213-07-000-000 | RESERVE - FEDERAL/STATE GRANTS             |            |              | 8,179.11      |            |
| 01-216-55-000-000 | Third Party Liens                          |            |              | 42,350.38     |            |
| 01-260-05-100     | Due to Claims                              |            |              | 0.00          | 126,453.90 |
| -----             |                                            |            |              |               |            |
| TOTALS FOR        | Current fund                               | 75,924.41  | 0.00         | 50,529.49     | 126,453.90 |
| =====             |                                            |            |              |               |            |
|                   |                                            |            |              |               |            |
| 04-215-55-042-000 | VARIOUS STREET IMPROVEMENTS (004-2022)     |            |              | 60,209.59     |            |
| 04-215-55-048-000 | VARIOUS STREET IMPROVEMENTS (006-2023)     |            |              | 9,945.63      |            |
| 04-260-05-100     | Due to Claims                              |            |              | 0.00          | 70,155.22  |
| -----             |                                            |            |              |               |            |
| TOTALS FOR        | Capital                                    | 0.00       | 0.00         | 70,155.22     | 70,155.22  |
| =====             |                                            |            |              |               |            |
|                   |                                            |            |              |               |            |
| 05-201-55-502-020 | OPERATING OE                               | 6,483.41   |              |               |            |
| 05-260-05-100     | Due to Claims                              |            |              | 0.00          | 6,483.41   |
| -----             |                                            |            |              |               |            |
| TOTALS FOR        | Sewer                                      | 6,483.41   | 0.00         | 0.00          | 6,483.41   |
| =====             |                                            |            |              |               |            |
|                   |                                            |            |              |               |            |
| 06-215-12-006-000 | Sewer Improvement, Ord #06-12              |            |              | 21,134.96     |            |
| 06-215-55-002-000 | Various Sewer Imprvmts (Ord #19-2016)      |            |              | 2,170.92      |            |
| 06-215-55-003-000 | Various Sewer Improvements (Ord #008-2023) |            |              | 11,175.08     |            |
| 06-260-05-100     | Due to Claims                              |            |              | 0.00          | 34,480.96  |
| -----             |                                            |            |              |               |            |
| TOTALS FOR        | Sewer Capital                              | 0.00       | 0.00         | 34,480.96     | 34,480.96  |
| =====             |                                            |            |              |               |            |
|                   |                                            |            |              |               |            |
| 12-205-55-000-000 | Due to State                               |            |              | 36.00         |            |
| 12-260-05-100     | Due to Claims                              |            |              | 0.00          | 36.00      |
| -----             |                                            |            |              |               |            |
| TOTALS FOR        | Animal Trust                               | 0.00       | 0.00         | 36.00         | 36.00      |
| =====             |                                            |            |              |               |            |
|                   |                                            |            |              |               |            |
| 18-260-05-100     | Due to Claims                              |            |              | 0.00          | 315.00     |
| 18-280-56-000     | Reserve For Developers Deposits            |            |              | 315.00        |            |
| -----             |                                            |            |              |               |            |
| TOTALS FOR        | Developers Escrow Fund Fulton Bank         | 0.00       | 0.00         | 315.00        | 315.00     |
| =====             |                                            |            |              |               |            |
|                   |                                            |            |              |               |            |
| 19-260-05-100     | Due to Claims                              |            |              | 0.00          | 18,100.00  |
| 19-286-56-000-015 | Reserve - Tax Sale Premiums                |            |              | 18,100.00     |            |
| -----             |                                            |            |              |               |            |
| TOTALS FOR        | Other Trust                                | 0.00       | 0.00         | 18,100.00     | 18,100.00  |
| =====             |                                            |            |              |               |            |
|                   |                                            |            |              |               |            |
| 20-260-05-100     | Due to Claims                              |            |              | 0.00          | 1,895.00   |
| 20-286-56-009-000 | Recreation Programs OLD                    |            |              | 1,090.00      |            |
| 20-286-56-011-000 | TRIPS                                      |            |              | 300.00        |            |
| 20-286-56-300-000 | PROGRAMMING                                |            |              | 505.00        |            |
| -----             |                                            |            |              |               |            |
| TOTALS FOR        | Recreation Trust                           | 0.00       | 0.00         | 1,895.00      | 1,895.00   |
| =====             |                                            |            |              |               |            |

| ACCOUNT       | DESCRIPTION                                | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | CREDIT    |
|---------------|--------------------------------------------|------------|--------------|---------------|-----------|
| 24-260-05-100 | Due to Claims                              |            |              | 0.00          | 10,231.69 |
| 24-280-56-000 | Reserve for Developers Escrow Deposits     |            |              | 9,639.69      |           |
| 24-280-56-048 | Paramount Carter Venture, LLC - #970775047 |            |              | 93.75         |           |
| 24-280-56-144 | Veolia Water NJ (8 Mountain Ave) - 9778    |            |              | 56.25         |           |
| 24-280-56-175 | North Shore Water Assoc. - #9707758682     |            |              | 354.50        |           |
| 24-280-56-209 | Byram Waterloo, LLC - #3667221100          |            |              | 87.50         |           |
| TOTALS FOR    | Developers Escrow - VNB                    | 0.00       | 0.00         | 10,231.69     | 10,231.69 |

|                                                                  |            |
|------------------------------------------------------------------|------------|
| Total to be paid from Fund 01 Current fund                       | 126,453.90 |
| Total to be paid from Fund 04 Capital                            | 70,155.22  |
| Total to be paid from Fund 05 Sewer                              | 6,483.41   |
| Total to be paid from Fund 06 Sewer Capital                      | 34,480.96  |
| Total to be paid from Fund 12 Animal Trust                       | 36.00      |
| Total to be paid from Fund 18 Developers Escrow Fund Fulton Bank | 315.00     |
| Total to be paid from Fund 19 Other Trust                        | 18,100.00  |
| Total to be paid from Fund 20 Recreation Trust                   | 1,895.00   |
| Total to be paid from Fund 24 Developers Escrow - VNB            | 10,231.69  |
|                                                                  | 268,151.18 |

Checks Previously Disbursed

|         |                        |                    |            |           |
|---------|------------------------|--------------------|------------|-----------|
| 9091324 | BYRAM TWP PAYROLL ACCT | 09/13/2024 PAYROLL | 189,599.59 | 9/11/2024 |
|         |                        |                    | 189,599.59 |           |

| Totals by fund                             | Previous Checks/Voids | Current Payments | Total      |
|--------------------------------------------|-----------------------|------------------|------------|
| Fund 01 Current fund                       | 189,599.59            | 126,453.90       | 316,053.49 |
| Fund 04 Capital                            |                       | 70,155.22        | 70,155.22  |
| Fund 05 Sewer                              |                       | 6,483.41         | 6,483.41   |
| Fund 06 Sewer Capital                      |                       | 34,480.96        | 34,480.96  |
| Fund 12 Animal Trust                       |                       | 36.00            | 36.00      |
| Fund 18 Developers Escrow Fund Fulton Bank |                       | 315.00           | 315.00     |
| Fund 19 Other Trust                        |                       | 18,100.00        | 18,100.00  |
| Fund 20 Recreation Trust                   |                       | 1,895.00         | 1,895.00   |
| Fund 24 Developers Escrow - VNB            |                       | 10,231.69        | 10,231.69  |
| BILLS LIST TOTALS                          | 189,599.59            | 268,151.18       | 457,750.77 |

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 10/01/2024      For bills from 08/31/2024 to 09/13/2024

| Account                  | P0 #              | Vendor                                      | Description                              | Payment   | Account Total |
|--------------------------|-------------------|---------------------------------------------|------------------------------------------|-----------|---------------|
| Current fund             |                   |                                             |                                          |           |               |
| DEPARTMENT 000           |                   |                                             |                                          |           |               |
| 01-216-55-000-001        |                   | 29359 SUNSHINE STATE CERTIFICATES VII, LLLP | Lien Redemption - TSC #2018-007 - 3 Wind | 22,836.16 |               |
|                          |                   | Principal                                   | TOTAL FOR ACCOUNT                        |           | 22,836.16     |
| 01-216-55-000-002        |                   | 29359 SUNSHINE STATE CERTIFICATES VII, LLLP | Lien Redemption - TSC #2018-007 - 3 Wind | 19,514.22 |               |
|                          |                   | Interest & Costs                            | TOTAL FOR ACCOUNT                        |           | 19,514.22     |
| TOTAL for DEPARTMENT 000 |                   |                                             |                                          |           | 42,350.38     |
| DEPARTMENT 100           |                   |                                             |                                          |           |               |
| 01-201-20-100-200        |                   | 29257 WB MASON CO., INC.                    | ITEM #CSITRANSCUP9 - COLD CUPS, 9 OZ, PO | 17.95     |               |
|                          |                   | 29257 WB MASON CO., INC.                    | ITEM #HEWCE743A1ND - 307A (CE743A) TONER | 343.99    |               |
|                          |                   | 29257 WB MASON CO., INC.                    | ITEM #HEWCE742A1ND - 307A (CE742A) TONER | 343.99    |               |
|                          |                   | 29257 WB MASON CO., INC.                    | ITEM #HEWCE740A - 307A (CE740A) TONER CA | 194.99    |               |
|                          |                   | 29257 WB MASON CO., INC.                    | AAGPM428 - MONTHLY WALL CALENDAR, 12 MON | 19.36     |               |
|                          |                   | 29257 WB MASON CO., INC.                    | ITEM #HEWCE741A1ND - 307A (CE741A) TONER | 343.99    |               |
|                          |                   | 29257 WB MASON CO., INC.                    | ITEM #UNV72220 - PAPER CLIPS, JUMBO, SMO | 5.84      |               |
|                          |                   | 29257 WB MASON CO., INC.                    | ITEM #CSW5BSS101000 - SIP STIRRERS, UNWR | 2.99      |               |
|                          |                   | 29257 WB MASON CO., INC.                    | ITEM #HOD29197 - MONTHLY PLANNERS, 12 MO | 17.99     |               |
|                          |                   | 29257 WB MASON CO., INC.                    | ITEM #AAGG40000 - DAYMINDER MONTHLY PLAN | 12.15     |               |
|                          |                   | 29257 WB MASON CO., INC.                    | ITEM #HOD26502 - ACADEMIC RULED MONTHLY  | 8.00      |               |
|                          |                   | 29257 WB MASON CO., INC.                    | ITEM #FLFBLZP806BLGG - HIGH BACK DESIGNE | 273.97    |               |
|                          |                   | 29257 WB MASON CO., INC.                    | ITEM #HOD3638 - RECYCLED THREE-MONTHS/PA | 12.27     |               |
|                          |                   | 29257 WB MASON CO., INC.                    | ITEM #LOG920002836 - MK320 WIRELESS DESK | 29.99     |               |
|                          |                   | 29257 WB MASON CO., INC.                    | ITEM #AVE11446 - PRINT & APPLY CLEAR LAB | 80.86     |               |
|                          |                   | 29257 WB MASON CO., INC.                    | ITEM #AAG7021405 - 24-HOUR DAILY APPOINT | 37.56     |               |
|                          |                   | Office Supplies                             | TOTAL FOR ACCOUNT                        |           | 1,745.89      |
| 01-201-20-100-208        |                   | 29327 GANNETT NEW YORK/NEW JERSEY LOCALIQ   | 08/18/24 - NOTICE OF CONTRACT AWARDS - T | 16.80     |               |
|                          |                   | 29327 GANNETT NEW YORK/NEW JERSEY LOCALIQ   | 08/20/24 - NOTICE TO BIDDERS - CO 8 FIEL | 47.80     |               |
| Advertising              | TOTAL FOR ACCOUNT |                                             | 64.60                                    |           |               |
| 01-201-20-100-209        |                   | 28623 RICOH USA, INC.                       | SEPTEMBER 2024 COPIER LEASE              | 225.35    |               |
|                          |                   | Copy Machine                                | TOTAL FOR ACCOUNT                        |           | 225.35        |
| 01-201-20-100-216        |                   | 29289 COMPUTER DESIGN & INTEGRATION, LLC    | DELL MONITORS                            | 679.96    |               |
|                          |                   | 28589 NAVITEND                              | SEPTEMBER 2024 COMPUTER SERVICES         | 3,822.21  |               |
|                          |                   | 28589 NAVITEND                              | AUGUST 2024 COMPUTER SERVICES            | 3,858.93  |               |
|                          |                   | 28112 OPTIMUM                               | SEPTEMBER 2024 EQUIPMENT CHARGES - PD -  | 5.00      |               |
|                          |                   | Computer Services                           | TOTAL FOR ACCOUNT                        |           | 8,366.10      |
| 01-201-20-100-272        |                   | 28604 PRIMEPOINT, LLC                       | AUGUST 2024 MAINTENANCE FEES             | 221.00    |               |
|                          |                   | Miscellaneous                               | TOTAL FOR ACCOUNT                        |           | 221.00        |
| TOTAL for DEPARTMENT 100 |                   |                                             |                                          |           | 10,622.94     |

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 10/01/2024 For bills from 08/31/2024 to 09/13/2024

| Account                  | P0 #  | Vendor                         | Description                              | Payment  | Account Total |
|--------------------------|-------|--------------------------------|------------------------------------------|----------|---------------|
| DEPARTMENT 110           |       |                                |                                          |          |               |
| 01-201-20-110-200        | 29241 | NETCONG VILLAGE FLORIST        | BEREAVEMENT BASKET - CROSSON FAMILY      | 84.99    |               |
|                          |       | Office Supplies                | TOTAL FOR ACCOUNT                        |          | 84.99         |
| 01-201-20-110-204        | 29323 | GENERAL CODE                   | ECODE360 ANNUAL MAINTENANCE - PERIOD END | 1,195.00 |               |
|                          |       | Codifications                  | TOTAL FOR ACCOUNT                        |          | 1,195.00      |
| 01-201-20-110-210        | 29354 | NJ STATE LEAGUE OF MUNICIPALIT | RENEWAL LEGISLATIVE BULLETIN 2024-2025   | 7.00     |               |
|                          |       | Publications                   | TOTAL FOR ACCOUNT                        |          | 7.00          |
|                          |       |                                |                                          |          | =====         |
| TOTAL for DEPARTMENT 110 |       |                                |                                          |          | 1,286.99      |
| DEPARTMENT 120           |       |                                |                                          |          |               |
| 01-201-20-120-200        | 29257 | WB MASON CO., INC.             | ITEM #SQU403CR - 25% COTTON BUSINESS PAP | 38.06    |               |
|                          | 29257 | WB MASON CO., INC.             | ITEM #AAG7026050 - MONTHLY PLANNER, 15 M | 13.41    |               |
|                          |       | Office Supplies                | TOTAL FOR ACCOUNT                        |          | 51.47         |
|                          |       |                                |                                          |          | =====         |
| TOTAL for DEPARTMENT 120 |       |                                |                                          |          | 51.47         |
| DEPARTMENT 130           |       |                                |                                          |          |               |
| 01-201-20-130-200        | 29148 | WB MASON CO., INC.             | ITEM #MMMR33012AN - POST-IT DISPENSER PO | 13.99    |               |
|                          | 29148 | WB MASON CO., INC.             | ITEM #MMM810K12 - SCOTCH MAGIC TAPE VALU | 28.08    |               |
|                          | 29148 | WB MASON CO., INC.             | ITEM #UBC1790896 - UNI-BALL 207 RETRACTA | 12.92    |               |
|                          |       | Office Supplies                | TOTAL FOR ACCOUNT                        |          | 54.99         |
| 01-201-20-130-209        | 28586 | KONICA MINOLTA PREMIER FINANCE | SEPTEMBER 2024 COPY MACHINE LEASE        | 111.70   |               |
|                          |       | Copy Machine                   | TOTAL FOR ACCOUNT                        |          | 111.70        |
|                          |       |                                |                                          |          | =====         |
| TOTAL for DEPARTMENT 130 |       |                                |                                          |          | 166.69        |
| DEPARTMENT 145           |       |                                |                                          |          |               |
| 01-201-20-145-200        | 29148 | WB MASON CO., INC.             | ITEM #AVE16171 - AVERY BIG TAB WRITE & E | 0.79     |               |
|                          | 29148 | WB MASON CO., INC.             | ITEM #UNV75748 - UNIVERSAL GLUE STICK, 0 | 1.86     |               |
|                          | 29148 | WB MASON CO., INC.             | RETURN - ITEM #UNV75748 - UNIVERSAL GLUE | -1.86    |               |
|                          | 29148 | WB MASON CO., INC.             | ITEM #HEWCF280A - HP 80A (CF280A) TONER  | 125.18   |               |
|                          | 29148 | WB MASON CO., INC.             | ITEM #AVE5162 - AVERY LASER EASY PEEL AD | 28.97    |               |
|                          | 29148 | WB MASON CO., INC.             | ITEM #UNV75748 - UNIVERSAL GLUE STICK, 0 | 1.86     |               |
|                          |       | Office Supplies                | TOTAL FOR ACCOUNT                        |          | 156.80        |
|                          |       |                                |                                          |          | =====         |
| TOTAL for DEPARTMENT 145 |       |                                |                                          |          | 156.80        |

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 10/01/2024      For bills from 08/31/2024 to 09/13/2024

| Account                  | P0 #  | Vendor                                                | Description                              | Payment | Account Total |
|--------------------------|-------|-------------------------------------------------------|------------------------------------------|---------|---------------|
| DEPARTMENT 150           |       |                                                       |                                          |         |               |
| 01-201-20-150-200        | 29257 | WB MASON CO., INC.<br>Office Supplies                 | ITEM #AAG7012705 - MONTHLY PLANNER, 16 M | 12.27   |               |
|                          |       |                                                       | TOTAL FOR ACCOUNT                        |         | 12.27         |
|                          |       |                                                       |                                          |         | =====         |
| TOTAL for DEPARTMENT 150 |       |                                                       |                                          |         | 12.27         |
| DEPARTMENT 155           |       |                                                       |                                          |         |               |
| 01-201-20-155-808        | 29337 | ERIC M. BERNSTEIN & ASSOCIATES, LLC<br>Legal Retainer | RECEIPT & REVIEW EMAIL FROM LT. MARIANI  | 105.00  |               |
|                          |       |                                                       | RECEIVE & REVIEW CERTIFICATION OF SERVIC | 35.00   |               |
|                          |       |                                                       | RECEIVE & REVIEW OF EMAIL FROM NICK CUTR | 140.00  |               |
|                          |       |                                                       | RECEIVE & REVIEW EMAIL FROM LT. MARIANI  | 105.00  |               |
|                          |       |                                                       | RECEIVE & REVIEW NOTICE OF PROSECUTION F | 35.00   |               |
|                          |       |                                                       | GUARANTEED SUBPOENA SERVICES, INC. - INV | 135.00  |               |
|                          |       |                                                       | TELEPHONE CONFERENCES W/ANDOVER MUNICIPA | 157.50  |               |
|                          |       |                                                       | FEDEX SENT TO MR WAYNE ALVAREZ - FEDEX T | 88.11   |               |
|                          |       |                                                       | RECEIVE & REVIEW DISCOVERY BY EMAIL FOR  | 175.00  |               |
|                          |       |                                                       | TOTAL FOR ACCOUNT                        |         | 975.61        |
|                          |       |                                                       |                                          |         | =====         |
| TOTAL for DEPARTMENT 155 |       |                                                       |                                          |         | 975.61        |
| DEPARTMENT 165           |       |                                                       |                                          |         |               |
| 01-201-20-165-020        | 28242 | HAROLD E. PELLOW & ASSOCIATES,<br>ENGINEERING         | JUNE 2024 SERVICES - PAPER STREET ROW VA | 857.76  |               |
|                          |       |                                                       | JUNE 2024 SERVICES - 2025 NJDOT TRUST FU | 377.63  |               |
|                          |       |                                                       | JUNE 2024 SERVICES - MUNICIPAL ENGINEERI | 677.38  |               |
|                          |       |                                                       | TOTAL FOR ACCOUNT                        |         | 1,912.77      |
|                          |       |                                                       |                                          |         | =====         |
| TOTAL for DEPARTMENT 165 |       |                                                       |                                          |         | 1,912.77      |
| DEPARTMENT 180           |       |                                                       |                                          |         |               |
| 01-201-21-180-208        | 29327 | GANNETT NEW YORK/NEW JERSEY LOCALIQ<br>Advertising    | 08/07/24 - LUB 08/01/2024 MEETING BUSINE | 19.59   |               |
|                          |       |                                                       | 08/25/24 - LUB 08/15/2024 MEETING BUSINE | 32.92   |               |
|                          |       |                                                       | TOTAL FOR ACCOUNT                        |         | 52.51         |
| 01-201-21-180-215        | 29338 | MARAZITI FALCON, LLP<br>Legal Services                | JULY 2024 PLANNING BOARD ATTORNEY SERVIC | 315.00  |               |
|                          |       |                                                       | TOTAL FOR ACCOUNT                        |         | 315.00        |
|                          |       |                                                       |                                          |         | =====         |
| TOTAL for DEPARTMENT 180 |       |                                                       |                                          |         | 367.51        |

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 10/01/2024 For bills from 08/31/2024 to 09/13/2024

| Account                  | P0 # | Vendor                                    | Description                              | Payment  | Account Total |
|--------------------------|------|-------------------------------------------|------------------------------------------|----------|---------------|
| DEPARTMENT 185           |      |                                           |                                          |          |               |
| 01-201-21-185-200        |      | 29257 WB MASON CO., INC.                  | ITEM #AAGSK2400 - MONTHLY DESK PAD CALEN | 5.11     |               |
|                          |      | 29257 WB MASON CO., INC.                  | ITEM #AAG7095005 - WEEKLY APPOINTMENT BO | 17.07    |               |
|                          |      | Office Supplies                           | TOTAL FOR ACCOUNT                        |          | 22.18         |
|                          |      |                                           |                                          | =====    |               |
| TOTAL for DEPARTMENT 185 |      |                                           |                                          |          | 22.18         |
| DEPARTMENT 221           |      |                                           |                                          |          |               |
| 01-201-23-221-020        |      | 28633 BURKE, KENNETH                      | JULY-SEPTEMBER 2024 HEALTH BENEFIT WAIVE | 1,250.00 |               |
|                          |      | 28632 D'ONOFRIO, JOHN                     | JULY-SEPTEMBER 2024 HEALTH BENEFIT WAIVE | 1,250.00 |               |
|                          |      | GROUP INS - HEALTH BENEFIT WAIVER         | TOTAL FOR ACCOUNT                        |          | 2,500.00      |
|                          |      |                                           |                                          | =====    |               |
| TOTAL for DEPARTMENT 221 |      |                                           |                                          |          | 2,500.00      |
| DEPARTMENT 240           |      |                                           |                                          |          |               |
| 01-201-25-240-209        |      | 28585 KONICA MINOLTA PREMIER FINANCE      | SEPTEMBER 2024 COPY MACHINE LEASE        | 130.19   |               |
|                          |      | Copy Machine                              | TOTAL FOR ACCOUNT                        |          | 130.19        |
| 01-201-25-240-211        |      | 29158 POWERDMS, INC.                      | POWERPOLICY PROFESSIONAL SUBSCRIPTION (L | 3,715.69 |               |
|                          |      | 29073 IDEMIA IDENTITY & SECURITY USA, LLC | FINGERPRINT SYSTEM - MAINTENANCE & SUPPO | 2,630.00 |               |
|                          |      | Service/Maintenance                       | TOTAL FOR ACCOUNT                        |          | 6,345.69      |
| 01-201-25-240-250        |      | 29372 VERIZON WIRELESS                    | PATROL VEHICLE PHONE & MODEMS ACCOUNT #2 | 280.13   |               |
|                          |      | Cell Phone - Police                       | TOTAL FOR ACCOUNT                        |          | 280.13        |
| 01-201-25-240-271        |      | 29167 READINESS TRAINING GROUP NJ, LLC    | LE RIFLE READINESS - 09/17/24 - PTL. C.  | 310.00   |               |
|                          |      | Police & Fire Training                    | TOTAL FOR ACCOUNT                        |          | 310.00        |
|                          |      |                                           |                                          | =====    |               |
| TOTAL for DEPARTMENT 240 |      |                                           |                                          |          | 7,066.01      |
| DEPARTMENT 250           |      |                                           |                                          |          |               |
| 01-201-25-250-020        |      | 29322 VERIZON WIRELESS                    | FIRE DEPT IPADS - ACCT #742195349-00001  | 114.03   |               |
|                          |      | POLICE RADIO & COMM & 911                 | TOTAL FOR ACCOUNT                        |          | 114.03        |
|                          |      |                                           |                                          | =====    |               |
| TOTAL for DEPARTMENT 250 |      |                                           |                                          |          | 114.03        |
| DEPARTMENT 265           |      |                                           |                                          |          |               |
|                          |      | 29252 ATLANTIC COMMUNICATIONS, INC        | ITEM #KCT-72M - ACCESSORY CABLE          | 31.29    |               |
|                          |      | 29252 ATLANTIC COMMUNICATIONS, INC        | ITEM #KES-5 - EXTERNAL SPEAKER           | 51.10    |               |
|                          |      | 29252 ATLANTIC COMMUNICATIONS, INC        | KENWOOD 6ABMIG.SINGLE HEAD REMOTE MOUNT  | 519.40   |               |

List of Bills (Department/Account Detail) - (All Funds)

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| Account                  | P0 #                  | Vendor                                | Description                              | Payment  | Account Total |
|--------------------------|-----------------------|---------------------------------------|------------------------------------------|----------|---------------|
| DEPARTMENT 265           |                       |                                       |                                          |          |               |
| 01-201-25-265-266        | Radio Repairs Upgrade | 29252 ATLANTIC COMMUNICATIONS, INC    | ITEM #KCT-18 - HIGH POWER IGNITION CABLE | 16.80    | 3,883.38      |
|                          |                       | 29252 ATLANTIC COMMUNICATIONS, INC    | LABOR TO ASSEMBLE RADIO & INSTALL INTO T | 937.50   |               |
|                          |                       | 29252 ATLANTIC COMMUNICATIONS, INC    | LABOR TO PROGRAM RADIO                   | 85.00    |               |
|                          |                       | 29252 ATLANTIC COMMUNICATIONS, INC    | HIGHBAND ANTENNAS W/CABLES 836VRA10      | 87.20    |               |
|                          |                       | 29252 ATLANTIC COMMUNICATIONS, INC    | ITEM #NX5700 - Highband 110 WATT CHASSIS | 1,720.39 |               |
|                          |                       | 29252 ATLANTIC COMMUNICATIONS, INC    | ITEM #KWD-5100CV 0 CONVENTIONAL P25 LICE | 434.70   |               |
|                          |                       |                                       | TOTAL FOR ACCOUNT                        |          |               |
| 01-201-25-265-274        | Rental Equipment      | 29311 BYRAM TWP FIRE DEPT             | 2024 Annual Rent                         | 4,500.00 | 4,500.00      |
|                          |                       | TOTAL FOR ACCOUNT                     |                                          |          |               |
| 01-201-25-265-283        | New Equipment         | 29025 CONTINENTAL FIRE & SAFETY, INC. | SUPER VAC #WH - WHEEL & HANDLE KIT FOR A | 511.00   | 5,073.00      |
|                          |                       | 29025 CONTINENTAL FIRE & SAFETY, INC. | SUPER VAC #V16-BL-12-SP - MILWAUKEE 16"  | 4,562.00 |               |
|                          |                       | TOTAL FOR ACCOUNT                     |                                          |          |               |
| TOTAL for DEPARTMENT 265 |                       |                                       |                                          |          | 13,456.38     |
| DEPARTMENT 290           |                       |                                       |                                          |          |               |
| 01-201-26-290-220        | Operating Maintenance | 28186 GENSERVE, LLC                   | 08/26/24 Maintaince Yard A Service       | 212.00   | 212.00        |
|                          |                       | TOTAL FOR ACCOUNT                     |                                          |          |               |
| 01-201-26-290-250        | Cell Phone - DPW      | 29321 VERIZON WIRELESS                | DPW IPAD - ACCT #642119479-00001         | 38.01    | 38.01         |
|                          |                       | TOTAL FOR ACCOUNT                     |                                          |          |               |
| 01-201-26-290-285        | Carcass Removal       | 28231 SPACE FARMS ZOO                 | AUGUST 2024 - CARCASS REMOVAL SERVICES   | 145.00   | 145.00        |
|                          |                       | TOTAL FOR ACCOUNT                     |                                          |          |               |
| 01-201-26-290-461        | Park Maintenance      | 28233 LOWE'S BUSINESS ACCOUNT         | 8IN BLK CABLE TIES 1000                  | 28.48    | 1,042.67      |
|                          |                       | 29269 TRI-STATE RENTALS, INC.         | Damage Waiver                            | 90.00    |               |
|                          |                       | 28233 LOWE'S BUSINESS ACCOUNT         | 1-2-8 PRM SPRUCE PNE FIR                 | 31.20    |               |
|                          |                       | 28233 LOWE'S BUSINESS ACCOUNT         | KT FISH TAPE ACCS 500FT                  | 18.98    |               |
|                          |                       | 28233 LOWE'S BUSINESS ACCOUNT         | 137HGC 4FTX100FT ORANGE SA               | 136.36   |               |
|                          |                       | 28233 LOWE'S BUSINESS ACCOUNT         | GPC 1/2 IN AUTOCUT                       | 23.73    |               |
|                          |                       | 28233 LOWE'S BUSINESS ACCOUNT         | NO SPILL 2.5 GALLON GASOL                | 113.92   |               |
|                          |                       | 29269 TRI-STATE RENTALS, INC.         | LF-Nifty50T-1 - 50' Towable Lift         | 600.00   |               |
|                          |                       | TOTAL FOR ACCOUNT                     |                                          |          |               |
|                          |                       |                                       |                                          |          |               |
| 01-201-26-290-491        | Park Operating        | 28481 UNITED SITE SERVICES            | AUGUST 2024 ADA ACCESSIBLE RESTROOM @ RI | 95.63    | 1,264.11      |
|                          |                       | 28233 LOWE'S BUSINESS ACCOUNT         | 1-2-8 TREATED #1 PINE FS                 | 31.68    |               |
|                          |                       | 28481 UNITED SITE SERVICES            | AUGUST 2024 STANDARD RESTROOM @ NEIL GYL | 65.63    |               |
|                          |                       | 28233 LOWE'S BUSINESS ACCOUNT         | JORG 4PC CLAMP 12IN/6IN                  | 37.98    |               |
|                          |                       | 28481 UNITED SITE SERVICES            | AUGUST 2024 STANDARD RESTROOM @ CO JOHNS | 393.78   |               |
|                          |                       | 28481 UNITED SITE SERVICES            | AUGUST 2024 ADA ACCESSIBLE RESTROOM @ TA | 95.63    |               |
|                          |                       | 28481 UNITED SITE SERVICES            | AUGUST 2024 STANDARD RESTROOM @ TAMARACK | 65.63    |               |
|                          |                       | 28481 UNITED SITE SERVICES            | AUGUST 2024 ADA ACCESSIBLE RESTROOM @ NE | 95.63    |               |
|                          |                       | 28481 UNITED SITE SERVICES            | AUGUST 2024 ADA ACCESSIBLE RESTROOM @ BY | 95.63    |               |
|                          |                       | 28481 UNITED SITE SERVICES            | AUGUST 2024 ADA ACCESSIBLE RESTROOM @ MO | 95.63    |               |
|                          |                       | 28481 UNITED SITE SERVICES            | AUGUST 2024 ADA ACCESSIBLE RESTROOM @ CO | 191.26   |               |
|                          |                       | TOTAL FOR ACCOUNT                     |                                          |          |               |
|                          |                       |                                       |                                          |          |               |
| 01-201-26-290-492        | Park Vehicle Repair   | 29270 BASSANI POWER EQUIPMENT, LLC    | Cutter Blade, 24.5                       | 226.80   | 385.53        |
|                          |                       | 29270 BASSANI POWER EQUIPMENT, LLC    | Part #HG73190 - ZT 5400 Seal Kit         | 158.73   |               |
|                          |                       |                                       | TOTAL FOR ACCOUNT                        |          |               |

List of Bills (Department/Account Detail) - (All Funds)

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| Account                  | P0 # | Vendor                                | Description                              | Payment | Account Total |
|--------------------------|------|---------------------------------------|------------------------------------------|---------|---------------|
| DEPARTMENT 290           |      |                                       |                                          |         |               |
| TOTAL for DEPARTMENT 290 |      |                                       |                                          |         | 3,087.32      |
| DEPARTMENT 292           |      |                                       |                                          |         |               |
| 01-201-26-292-260        |      | 29352 ATLANTIC COMMUNICATIONS, INC    | COMPLETE CHECK OF LIGHTBAR - FOUND LIGHT | 212.50  | 1,407.93      |
|                          |      | 29307 FF1 APPARATUS, LLC              | Shop Supplies                            | 43.20   |               |
|                          |      | 29233 GELLER'S AUTOMOTIVE             | A/C Service                              | 189.00  |               |
|                          |      | 29307 FF1 APPARATUS, LLC              | Install zip tie to secure plug in place  | 540.00  |               |
|                          |      | 29307 FF1 APPARATUS, LLC              | Throttle Pedal Cummins Dual              | 423.23  |               |
|                          |      | Fire Department                       | TOTAL FOR ACCOUNT                        |         |               |
|                          |      | 28120 NAPA AUTO PARTS                 | RTU EXT/LIFE GAL                         | 16.18   |               |
|                          |      | 28124 DOVER BRAKE & CLUTCH CO., INC.  | CAMERAS                                  | 461.42  |               |
|                          |      | 28128 POWER PLACE, INC.               | INBOUND FREIGHT/SHIP                     | 35.00   |               |
|                          |      | 28128 POWER PLACE, INC.               | SCARIFIER, SET OF 3                      | 339.00  |               |
| 01-201-26-292-270        |      | 28120 NAPA AUTO PARTS                 | POR                                      | 140.00  | 1,083.60      |
|                          |      | 29280 PERFORMANCE TRAILERS, INC.      | Reg Holder                               | 15.00   |               |
|                          |      | 29280 PERFORMANCE TRAILERS, INC.      | Tire & Wheel                             | 77.00   |               |
|                          |      | DPW Fleet                             | TOTAL FOR ACCOUNT                        |         |               |
|                          |      | 28125 SERVICE TIRE TRUCK CENTER, INC. | FLAT REPAIR LABOR - NO VEHICLE           | 22.50   |               |
|                          |      | 28125 SERVICE TIRE TRUCK CENTER, INC. | FLAT REPAIR LABOR MATERIALS DRIVE IN     | 6.95    |               |
|                          |      | 28125 SERVICE TIRE TRUCK CENTER, INC. | FLAT REPAIR LABOR NO VEHICLE             | 22.50   |               |
|                          |      | 28122 FRED BEANS FORD OF WASHINGTON   | SENSOR                                   | 178.63  |               |
|                          |      | 28125 SERVICE TIRE TRUCK CENTER, INC. | FLAT REPAIR MATERIALS DRIVE IN           | 6.95    |               |
|                          |      | 29279 J.R. ROOF, INC.                 | Part #84082040 - Absorber                | 181.76  |               |
| 01-201-26-292-280        |      | Police Dept. Fleet                    | TOTAL FOR ACCOUNT                        | 419.29  |               |
| 01-201-26-292-290        |      | 28120 NAPA AUTO PARTS                 | NAPA GOLD OIL FILTER                     | 18.30   | 18.30         |
| TOTAL for DEPARTMENT 292 |      |                                       |                                          |         | 2,929.12      |

DEPARTMENT 310

|                               |                                   |        |
|-------------------------------|-----------------------------------|--------|
| 28233 LOWE'S BUSINESS ACCOUNT | PROJECT SOURCE 2IN CHIP           | 5.64   |
| 28233 LOWE'S BUSINESS ACCOUNT | PROJECT SOURCE 9IN ROLLE          | 6.51   |
| 28233 LOWE'S BUSINESS ACCOUNT | 30 SECOND 64OZ OUT CLEA           | 37.96  |
| 28233 LOWE'S BUSINESS ACCOUNT | 116 FLOZ KRY RST TGH CLR          | 46.53  |
| 29356 GENSERVE, LLC           | RADIO TOWER - OIL FILTER          | 36.06  |
| 28233 LOWE'S BUSINESS ACCOUNT | SG VAL DEFENSE SEMI BASE          | 286.59 |
| 28233 LOWE'S BUSINESS ACCOUNT | GORILLA SUPER GLUE LIG15          | 7.11   |
| 29356 GENSERVE, LLC           | RADIO TOWER - 10W30 OIL PER QUART | 24.00  |
| 28233 LOWE'S BUSINESS ACCOUNT | GRD 1GAL WETDRI ROOD CM           | 12.62  |
| 28233 LOWE'S BUSINESS ACCOUNT | PROJECT SOURCE 9IN FL CO          | 7.11   |
| 28233 LOWE'S BUSINESS ACCOUNT | KT 2PC SCREWDRIVER SET #2         | 14.23  |
| 28233 LOWE'S BUSINESS ACCOUNT | ETN TWR ST GFCL 20A 125V          | 49.72  |
| 28233 LOWE'S BUSINESS ACCOUNT | QLT 5IN MARGIN TROWEL PL          | 7.11   |
| 28233 LOWE'S BUSINESS ACCOUNT | 7IN PATCHING TROWEL               | 6.82   |
| 28233 LOWE'S BUSINESS ACCOUNT | RUBBER FLEXX 5INT AND REP         | 12.33  |
| 28233 LOWE'S BUSINESS ACCOUNT | GE LFL 32W 18A 4FT 4.1K           | 90.23  |
| 28233 LOWE'S BUSINESS ACCOUNT | JB WELD .850Z PLASTICBON          | 8.53   |
| 28233 LOWE'S BUSINESS ACCOUNT | APEX 3/8IN SOCKET ADAPTE          | 3.31   |

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Meeting Date: 10/01/2024    For bills from 08/31/2024 to 09/13/2024

| Account                         | P0 #  | Vendor                           | Description                              | Payment  | Account Total    |
|---------------------------------|-------|----------------------------------|------------------------------------------|----------|------------------|
| <b>DEPARTMENT 310</b>           |       |                                  |                                          |          |                  |
|                                 | 28233 | LOWE'S BUSINESS ACCOUNT          | PS CORE 1PACK SLIT FOAM                  | 5.68     |                  |
|                                 | 29356 | GENSERVE, LLC                    | PD GEN - 15W-40 MOTOR OIL (GALLON)       | 288.00   |                  |
|                                 | 29356 | GENSERVE, LLC                    | PD GEN - OIL FILTER                      | 50.33    |                  |
|                                 | 29356 | GENSERVE, LLC                    | ANIMAL SHELTER - OIL FILTER              | 65.78    |                  |
|                                 | 28186 | GENSERVE, LLC                    | 08/26/24 PD Gen A Service                | 212.00   |                  |
|                                 | 28186 | GENSERVE, LLC                    | 08/27/2024 Radio Tower A Service         | 212.00   |                  |
|                                 | 29356 | GENSERVE, LLC                    | ANIMAL SHELTER - FUEL SEPARATOR          | 40.00    |                  |
|                                 | 29356 | GENSERVE, LLC                    | MAINTENANCE YARD - FUEL SEPARATOR        | 20.00    |                  |
|                                 | 29356 | GENSERVE, LLC                    | ANIMAL SHELTER - 15W-40 MOTOR OIL (GALLO | 80.00    |                  |
|                                 | 29356 | GENSERVE, LLC                    | PD GEN - FUEL FILTER                     | 20.00    |                  |
|                                 | 29356 | GENSERVE, LLC                    | MAINTENANCE YARD - 15W-40 MOTOR OIL (GAL | 160.00   |                  |
|                                 | 28186 | GENSERVE, LLC                    | 08/26/24 Animal Shelter A Service        | 212.00   |                  |
|                                 | 29356 | GENSERVE, LLC                    | MAINTENANCE YARD - OIL FILTER            | 32.89    |                  |
| 01-201-26-310-220               |       | <i>Operating Maintenance</i>     | <b>TOTAL FOR ACCOUNT</b>                 |          | <b>2,061.09</b>  |
|                                 | 28233 | LOWE'S BUSINESS ACCOUNT          | 2CT 24OZ CLOROX TOILET                   | 5.68     |                  |
| 01-201-26-310-244               |       | <i>Janitorial Supplies</i>       | <b>TOTAL FOR ACCOUNT</b>                 |          | <b>5.68</b>      |
| <b>TOTAL for DEPARTMENT 310</b> |       |                                  |                                          |          | <b>2,066.77</b>  |
| <b>DEPARTMENT 335</b>           |       |                                  |                                          |          |                  |
|                                 | 28588 | SCMUA                            | 08/20/24 - GARBAGE TIPPING FEES          | 6,270.16 |                  |
|                                 | 28588 | SCMUA                            | 09/03/24 - GARBAGE TIPPING FEES          | 6,080.88 |                  |
|                                 | 28588 | SCMUA                            | 08/27/24 - GARBAGE TIPPING FEES          | 6,385.60 |                  |
| 01-201-26-335-030               |       | <i>GARBAGE CONTRACT</i>          | <b>TOTAL FOR ACCOUNT</b>                 |          | <b>18,736.64</b> |
| <b>TOTAL for DEPARTMENT 335</b> |       |                                  |                                          |          | <b>18,736.64</b> |
| <b>DEPARTMENT 375</b>           |       |                                  |                                          |          |                  |
|                                 | 29257 | WB MASON CO., INC.               | ITEM #AAGG54550 - DAYMINDER EXECUTIVE WE | 18.67    |                  |
|                                 | 29259 | WB MASON CO., INC.               | ITEM #WAU82321 - NEENAH PAPER EXACT VELL | 51.20    |                  |
|                                 | 29257 | WB MASON CO., INC.               | ITEM #CNMP23DHSV3 - P23-DHV-3 - 12-DIGIT | 49.99    |                  |
| 01-201-28-375-200               |       | <i>Office Supplies</i>           | <b>TOTAL FOR ACCOUNT</b>                 |          | <b>119.86</b>    |
|                                 | 29312 | FEDERAL EXPRESS CORP             | MAILING OF WICKED CHECK                  | 11.67    |                  |
| 01-201-28-375-201               |       | <i>Postage</i>                   | <b>TOTAL FOR ACCOUNT</b>                 |          | <b>11.67</b>     |
| <b>TOTAL for DEPARTMENT 375</b> |       |                                  |                                          |          | <b>131.53</b>    |
| <b>DEPARTMENT 420</b>           |       |                                  |                                          |          |                  |
|                                 | 29080 | UNITED SITE SERVICES             | STANDARD RESTROOM                        | 76.50    |                  |
|                                 | 29080 | UNITED SITE SERVICES             | ADA RESTROOM                             | 112.50   |                  |
|                                 | 29080 | UNITED SITE SERVICES             | 2 STATION HAND WASH SINK                 | 824.80   |                  |
| 01-201-30-420-020               |       | <i>CELEBRATION PUBLIC EVENTS</i> | <b>TOTAL FOR ACCOUNT</b>                 |          | <b>1,013.80</b>  |

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| Account                  | P0 #                                   | Vendor | Description                              | Payment  | Account Total |
|--------------------------|----------------------------------------|--------|------------------------------------------|----------|---------------|
| DEPARTMENT 420           |                                        |        |                                          |          |               |
| TOTAL for DEPARTMENT 420 |                                        |        |                                          |          | =====         |
|                          |                                        |        |                                          |          | 1,013.80      |
| DEPARTMENT 430           |                                        |        |                                          |          |               |
| 01-201-31-430-661        | 29316 JCP&L                            |        | NEIL GYLING - ACCT #100030508426         | 70.51    |               |
|                          | P & R Utilities                        |        | TOTAL FOR ACCOUNT                        |          | 70.51         |
| 01-201-31-430-675        | 29336 JCP&L                            |        | FIRE DEPT - ACCT #200000053062           | 1,989.75 |               |
|                          | Fire Dept Utilities                    |        | TOTAL FOR ACCOUNT                        |          | 1,989.75      |
| TOTAL for DEPARTMENT 430 |                                        |        |                                          |          | =====         |
|                          |                                        |        |                                          |          | 2,060.26      |
| DEPARTMENT 446           |                                        |        |                                          |          |               |
| 01-201-31-446-675        | 29360 ELIZABETHTOWN GAS                |        | 34 LEE HILL RD - ACCT #5628595432        | 36.79    |               |
|                          | Fire Dept Utilities                    |        | TOTAL FOR ACCOUNT                        |          | 36.79         |
| TOTAL for DEPARTMENT 446 |                                        |        |                                          |          | =====         |
|                          |                                        |        |                                          |          | 36.79         |
| DEPARTMENT 460           |                                        |        |                                          |          |               |
| 01-201-31-460-670        | 28637 ALLIED OIL, LLC                  |        | 09/05/24 - GASOLINE DELIVERY - 2,794.00  | 6,610.05 |               |
|                          | DPW Utilities                          |        | TOTAL FOR ACCOUNT                        |          | 6,610.05      |
| TOTAL for DEPARTMENT 460 |                                        |        |                                          |          | =====         |
|                          |                                        |        |                                          |          | 6,610.05      |
| DEPARTMENT 465           |                                        |        |                                          |          |               |
| 01-201-32-465-000        | 28588 SCMUA                            |        | 09/03/24 - RECYCLING TAX                 | 175.41   |               |
|                          | 28588 SCMUA                            |        | 08/27/24 - RECYCLING TAX                 | 184.20   |               |
|                          | 28588 SCMUA                            |        | 08/20/24 - RECYCLING TAX                 | 180.87   |               |
|                          | RECYCLING TAX APPROP.                  |        | TOTAL FOR ACCOUNT                        |          | 540.48        |
| TOTAL for DEPARTMENT 465 |                                        |        |                                          |          | =====         |
|                          |                                        |        |                                          |          | 540.48        |
| DEPARTMENT 776           |                                        |        |                                          |          |               |
|                          | 27734 FRENCH & PARRELLO ASSOCIATES, PA |        | AUGUST 2024 ENGINEERING SERVICES FOR IMP | 725.00   |               |
|                          | 27734 FRENCH & PARRELLO ASSOCIATES, PA |        | AUGUST 2024 ENGINEERING SERVICES FOR IMP | 1,500.00 |               |
|                          | 27734 FRENCH & PARRELLO ASSOCIATES, PA |        | AUGUST 2024 ENGINEERING SERVICES FOR IMP | 4,000.00 |               |

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| Account                  | P0 #  | Vendor                           | Description                              | Payment | Account Total |
|--------------------------|-------|----------------------------------|------------------------------------------|---------|---------------|
| DEPARTMENT 776           |       |                                  |                                          |         |               |
| 01-213-21-776-030        | 27734 | FRENCH & PARRELLO ASSOCIATES, PA | AUGUST 2024 ENGINEERING SERVICES FOR IMP | 24.50   |               |
|                          | 2021  | - American Rescue Plan           | TOTAL FOR ACCOUNT                        |         | 6,249.50      |
|                          | 28130 | SCMUA                            | 08/19/2024 - LEAF DISPOSAL               | 161.10  |               |
|                          | 28130 | SCMUA                            | 09/04/24 - BRUSH DISPOSAL                | 76.05   |               |
|                          | 28130 | SCMUA                            | 08/30/24 - BRUSH DISPOSAL                | 45.00   |               |
|                          | 28131 | SCMUA                            | 08/23/24 - STREET SWEEPINGS              | 561.75  |               |
|                          | 28131 | SCMUA                            | 08/30/24 - STREET SWEEPINGS              | 939.46  |               |
|                          | 28130 | SCMUA                            | 08/19/2024 - BRUSH DISPOSAL              | 70.65   |               |
| 01-214-24-776-004        | 28130 | SCMUA                            | 08/27/24 - BRUSH DISPOSAL                | 75.60   |               |
|                          | 2024  | - Clean Communities              | TOTAL FOR ACCOUNT                        |         | 1,929.61      |
| TOTAL for DEPARTMENT 776 |       |                                  |                                          |         | 8,179.11      |

Capital

|                          |                                        |                                |                                          |           |           |
|--------------------------|----------------------------------------|--------------------------------|------------------------------------------|-----------|-----------|
| DEPARTMENT 042           |                                        |                                |                                          |           |           |
|                          | 29334                                  | HAROLD E. PELLOW & ASSOCIATES, | PRECONSTRUCTION MEETING                  | 257.50    |           |
|                          | 29334                                  | HAROLD E. PELLOW & ASSOCIATES, | PROJECT MANAGEMENT                       | 142.00    |           |
|                          | 29334                                  | HAROLD E. PELLOW & ASSOCIATES, | ESTIMATE CERTIFICATE/VOUCHER             | 405.01    |           |
|                          | 29333                                  | HAROLD E. PELLOW & ASSOCIATES, | TYPE MEMO TO CONTRACTOR                  | 54.00     |           |
|                          | 29333                                  | HAROLD E. PELLOW & ASSOCIATES, | TYPE MEMO TO OFFICIAL                    | 36.00     |           |
|                          | 29333                                  | HAROLD E. PELLOW & ASSOCIATES, | TYPE ESTIMATE CERTIFICATE                | 18.00     |           |
|                          | 29333                                  | HAROLD E. PELLOW & ASSOCIATES, | TYPE CHANGE ORDERS                       | 18.00     |           |
|                          | 29333                                  | HAROLD E. PELLOW & ASSOCIATES, | ESTIMATE CERTIFICATE/VOUCHER             | 177.19    |           |
|                          | 29333                                  | HAROLD E. PELLOW & ASSOCIATES, | PROJECT MANAGEMENT                       | 71.00     |           |
|                          | 29334                                  | HAROLD E. PELLOW & ASSOCIATES, | TYPE MEMO TO OFFICIAL                    | 108.00    |           |
|                          | 29334                                  | HAROLD E. PELLOW & ASSOCIATES, | REPRODUCING PRINTS                       | 25.75     |           |
|                          | 29334                                  | HAROLD E. PELLOW & ASSOCIATES, | INSPECT CURB/SIDEWALK                    | 506.25    |           |
|                          | 29334                                  | HAROLD E. PELLOW & ASSOCIATES, | INSPECT SITE PLAN/SUBDIVISION            | 862.50    |           |
|                          | 28822                                  | GENERAL FOUNDRIES, INC.        | DRAINAGE INLETS FOR VARIOUS STREETS (BRI | 6,680.00  |           |
|                          | 28936                                  | CEDAR CONTRACTING CO., INC.    | DRAWDOWN #1                              | 45,562.65 |           |
|                          | 28828                                  | GENERAL FOUNDRIES, INC.        | DRAINAGE INLETS FOR MANOR DRIVE - APPROV | 4,510.00  |           |
|                          | 28936                                  | CEDAR CONTRACTING CO., INC.    | DRAWDOWN #1                              | 492.74    |           |
|                          | 29334                                  | HAROLD E. PELLOW & ASSOCIATES, | TYPE MEMO TO CONTRACTOR                  | 90.00     |           |
|                          | 29334                                  | HAROLD E. PELLOW & ASSOCIATES, | TYPE CHANGES ORDERS                      | 18.00     |           |
|                          | 29334                                  | HAROLD E. PELLOW & ASSOCIATES, | TYPE PRECON MINUTES                      | 103.00    |           |
|                          | 29334                                  | HAROLD E. PELLOW & ASSOCIATES, | TYPE ESTIMATE CERTIFICATE                | 18.00     |           |
| 04-215-55-042-000        | 29334                                  | HAROLD E. PELLOW & ASSOCIATES, | TYPE MISC CORRESPONDENCE                 | 54.00     |           |
|                          | VARIOUS STREET IMPROVEMENTS (004-2022) |                                | TOTAL FOR ACCOUNT                        |           | 60,209.59 |
| TOTAL for DEPARTMENT 042 |                                        |                                |                                          |           | 60,209.59 |

|                |       |                                |                                          |          |  |
|----------------|-------|--------------------------------|------------------------------------------|----------|--|
| DEPARTMENT 048 |       |                                |                                          |          |  |
|                | 29335 | HAROLD E. PELLOW & ASSOCIATES, | TYPE MEMO TO CONTRACTOR                  | 72.00    |  |
|                | 29335 | HAROLD E. PELLOW & ASSOCIATES, | TYPE MEMO TO OFFICIAL                    | 72.00    |  |
|                | 29335 | HAROLD E. PELLOW & ASSOCIATES, | TYPE ESTIMATE CERTIFICATE                | 18.00    |  |
|                | 28825 | GENERAL FOUNDRIES, INC.        | DRAINAGE INLETS FOR STONEHEDGE LANE - AP | 7,690.00 |  |
|                | 29335 | HAROLD E. PELLOW & ASSOCIATES, | ESTIMATE CERTIFICATE/VOUCHER             | 354.38   |  |
|                | 29335 | HAROLD E. PELLOW & ASSOCIATES, | INSPECT CURB/SIDEWALK                    | 1,721.25 |  |
|                | 29335 | HAROLD E. PELLOW & ASSOCIATES, | TYPE CHANGE ORDERS                       | 18.00    |  |

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|--------------------------|------|--------------------------------------------|------------------------------------------|-----------|---------------|
| DEPARTMENT 048           |      |                                            |                                          |           |               |
| 04-215-55-048-000        |      | VARIOUS STREET IMPROVEMENTS (006-2023)     | TOTAL FOR ACCOUNT                        |           | 9,945.63      |
| TOTAL for DEPARTMENT 048 |      |                                            |                                          |           | 9,945.63      |
| Sewer                    |      |                                            |                                          |           |               |
| DEPARTMENT 502           |      |                                            |                                          |           |               |
|                          |      | 28186 GENSERVE, LLC                        | 08/27/2024 Sewer 1 A Service             | 212.00    |               |
|                          |      | 28186 GENSERVE, LLC                        | 08/27/2024 Sewer 2 A Service             | 212.00    |               |
|                          |      | 29356 GENSERVE, LLC                        | SEWER 2 - OIL FILTER                     | 32.60     |               |
|                          |      | 29356 GENSERVE, LLC                        | SEWER 2 - FUEL FILTER                    | 20.00     |               |
|                          |      | 29356 GENSERVE, LLC                        | SEWER 2 - 15W-40 MOTOR OIL (GALLON)      | 96.00     |               |
|                          |      | 29356 GENSERVE, LLC                        | SEWER 1 - 15W-40 MOTOR OIL (GALLON)      | 96.00     |               |
|                          |      | 28996 REINER PUMP SYSTEMS, INC.            | QTY: 1 - SULZER-ABS MODEL XFP 81EVX.4 PE | 4,695.04  |               |
|                          |      | 29356 GENSERVE, LLC                        | SCHOOL PS - 15W-40 MOTOR OIL (GALLON)    | 96.00     |               |
|                          |      | 29356 GENSERVE, LLC                        | SCHOOL PS - OIL FILTER                   | 31.61     |               |
|                          |      | 29356 GENSERVE, LLC                        | SCHOOL PS - FUEL SEPARATOR               | 20.00     |               |
|                          |      | 28186 GENSERVE, LLC                        | 08/27/2024 School PS A Service           | 212.00    |               |
|                          |      | 29356 GENSERVE, LLC                        | SEWER 1 - FUEL FILTER                    | 20.00     |               |
|                          |      | 29356 GENSERVE, LLC                        | SEWER 1 - OIL FILTER                     | 32.60     |               |
|                          |      | 28310 ONE CALL CONCEPTS, INC.              | AUGUST 2024 CALL BEFORE U DIG SERVICES   | 8.58      |               |
| 05-201-55-502-220        |      | Maintenance                                | TOTAL FOR ACCOUNT                        |           | 5,784.43      |
|                          |      | 29317 JCP&L                                | SEWER STATION - ACCT #100000101160       | 316.82    |               |
|                          |      | 29318 JCP&L                                | SEWER STATION - ACCT #100000100212       | 277.53    |               |
|                          |      | 29319 JCP&L                                | SEWER STATION - ACCT #10000072452        | 34.51     |               |
|                          |      | 29320 JCP&L                                | SEWER STATION - ACCT #100000072254       | 70.12     |               |
| 05-201-55-502-687        |      | Electricity                                | TOTAL FOR ACCOUNT                        |           | 698.98        |
| TOTAL for DEPARTMENT 502 |      |                                            |                                          |           | 6,483.41      |
| Sewer Capital            |      |                                            |                                          |           |               |
| DEPARTMENT 002           |      |                                            |                                          |           |               |
|                          |      | 29054 NORTH JERSEY PUMP & CONTROLS, LLC    | QTY: 1 MITSUBISHI E820-0470EPA-60 FREQUE | 2,170.92  |               |
| 06-215-55-002-001        |      | Rehab of Sewerage System                   | TOTAL FOR ACCOUNT                        |           | 2,170.92      |
| TOTAL for DEPARTMENT 002 |      |                                            |                                          |           | 2,170.92      |
| DEPARTMENT 003           |      |                                            |                                          |           |               |
|                          |      | 28792 NORTH JERSEY PUMP & CONTROLS, LLC    | Pump Station #3 - Control Panel Upgrade  | 10,924.00 |               |
|                          |      | 29054 NORTH JERSEY PUMP & CONTROLS, LLC    | QTY: 1 MITSUBISHI E820-0470EPA-60 FREQUE | 191.08    |               |
|                          |      | 29054 NORTH JERSEY PUMP & CONTROLS, LLC    | SHIPPING                                 | 60.00     |               |
| 06-215-55-003-000        |      | Various Sewer Improvements (Ord #008-2023) | TOTAL FOR ACCOUNT                        |           | 11,175.08     |

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|------------------------------------|-----------------------------------|---------------------------------------------|------------------------------------------|-----------|---------------|
| DEPARTMENT 003                     |                                   |                                             |                                          |           |               |
| TOTAL for DEPARTMENT 003           |                                   |                                             |                                          |           | 11,175.08     |
| DEPARTMENT 006                     |                                   |                                             |                                          |           |               |
| 06-215-12-006-000                  |                                   | 28996 REINER PUMP SYSTEMS, INC.             | QTY: 1 - SULZER-ABS MODEL XFP 81EVX.4 PE | 8,219.96  |               |
|                                    |                                   | 28996 REINER PUMP SYSTEMS, INC.             | SULZER-ABS MODEL XFP 81E VX.3 PE125/2, 1 | 12,915.00 |               |
|                                    |                                   | Sewer Improvement, Ord #06-12               | TOTAL FOR ACCOUNT                        |           | 21,134.96     |
| TOTAL for DEPARTMENT 006           |                                   |                                             |                                          |           | 21,134.96     |
| Animal Trust                       |                                   |                                             |                                          |           |               |
| DEPARTMENT 000                     |                                   |                                             |                                          |           |               |
| 12-205-55-000-000                  |                                   | 29363 NJ STATE DEPT OF HEALTH               | 3 Year - Licenses                        | 21.60     |               |
|                                    |                                   | 29363 NJ STATE DEPT OF HEALTH               | 1 Year - Licenses                        | 14.40     |               |
|                                    |                                   | Due to State                                | TOTAL FOR ACCOUNT                        |           | 36.00         |
| TOTAL for DEPARTMENT 000           |                                   |                                             |                                          |           | 36.00         |
| Developers Escrow Fund Fulton Bank |                                   |                                             |                                          |           |               |
| DEPARTMENT 069                     |                                   |                                             |                                          |           |               |
| 18-280-56-069                      |                                   | 29342 MARAZITI FALCON, LLP                  | REVIEW COMMUNICATIONS REGARDING REQUEST  | 17.50     |               |
|                                    |                                   | 29342 MARAZITI FALCON, LLP                  | 07/18/2024 - ATTEDNANCE AT SUBCOMMITTEE  | 122.50    |               |
|                                    |                                   | 29342 MARAZITI FALCON, LLP                  | REVIEW COMMUNICATIONS REGARDING HEALTH D | 35.00     |               |
|                                    |                                   | 29342 MARAZITI FALCON, LLP                  | REVIEW LETTER TO POLICE CHIEF FROM WALLA | 17.50     |               |
|                                    |                                   | 29342 MARAZITI FALCON, LLP                  | PREPARATION OF FILE FOR SUBCOMMITTEE HEA | 52.50     |               |
|                                    |                                   | 29342 MARAZITI FALCON, LLP                  | COMMUNICATIONS W/C. STONER REGARDING INC | 35.00     |               |
|                                    |                                   | 29342 MARAZITI FALCON, LLP                  | REVIEW COMMUNICATIONS REGARDING REQUEST  | 35.00     |               |
|                                    | Tomahawk Lake, Inc. - #1101206130 | TOTAL FOR ACCOUNT                           |                                          | 315.00    |               |
| TOTAL for DEPARTMENT 069           |                                   |                                             |                                          |           | 315.00        |
| Other Trust                        |                                   |                                             |                                          |           |               |
| DEPARTMENT 000                     |                                   |                                             |                                          |           |               |
| 19-286-56-000-015                  |                                   | 29359 SUNSHINE STATE CERTIFICATES VII, LLLP | Lien Redemption - TSC #2018-007 - 3 Wind | 18,100.00 |               |
|                                    |                                   | Reserve - Tax Sale Premiums                 | TOTAL FOR ACCOUNT                        |           | 18,100.00     |
| TOTAL for DEPARTMENT 000           |                                   |                                             |                                          |           | 18,100.00     |

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| Account                  | P0 # | Vendor                               | Description                             | Payment  | Account Total |
|--------------------------|------|--------------------------------------|-----------------------------------------|----------|---------------|
| Recreation Trust         |      |                                      |                                         |          |               |
| DEPARTMENT 009           |      |                                      |                                         |          |               |
| 20-286-56-009-000        |      | 29308 HAWK GRAPHICS, INC.            | QTY: 2,000 - BYRAM FALL/WINTER BROCHURE | 1,090.00 |               |
|                          |      | Recreation Programs OLD              | TOTAL FOR ACCOUNT                       |          | 1,090.00      |
|                          |      |                                      |                                         |          | =====         |
| TOTAL for DEPARTMENT 009 |      |                                      |                                         |          | 1,090.00      |
| DEPARTMENT 011           |      |                                      |                                         |          |               |
| 20-286-56-011-001        |      | 29353 LAKELAND BUS LINES, INC.       | DEPOSIT                                 | 300.00   |               |
|                          |      | CONSIGNMENT TICKETS                  | TOTAL FOR ACCOUNT                       |          | 300.00        |
|                          |      |                                      |                                         |          | =====         |
| TOTAL for DEPARTMENT 011 |      |                                      |                                         |          | 300.00        |
| DEPARTMENT 300           |      |                                      |                                         |          |               |
| 20-286-56-300-002        |      | 29315 CARTER, KAITLYN                | 04/17/2024 - SENIOR ART CLASS           | 120.00   |               |
|                          |      | 29315 CARTER, KAITLYN                | 04/26/2024 - ADULT ART CLASS            | 385.00   |               |
|                          |      | ADULT ART CLASSES                    | TOTAL FOR ACCOUNT                       |          | 505.00        |
|                          |      |                                      |                                         |          | =====         |
| TOTAL for DEPARTMENT 300 |      |                                      |                                         |          | 505.00        |
| Developers Escrow - VNB  |      |                                      |                                         |          |               |
| DEPARTMENT 001           |      |                                      |                                         |          |               |
| 24-280-56-001            |      | 29328 HAROLD E. PELLOW & ASSOCIATES, | ONSITE FIELD CHECK                      | 1,721.28 |               |
|                          |      | 29328 HAROLD E. PELLOW & ASSOCIATES, | PROJECT MANAGEMENT                      | 71.00    |               |
|                          |      | 29330 HAROLD E. PELLOW & ASSOCIATES, | PROJECT MANAGEMENT                      | 71.00    |               |
|                          |      | 29330 HAROLD E. PELLOW & ASSOCIATES, | APPLICATION & PLAN REVIEW               | 248.50   |               |
|                          |      | 29328 HAROLD E. PELLOW & ASSOCIATES, | INSPECT BOND FOR CO                     | 412.50   |               |
|                          |      | 29328 HAROLD E. PELLOW & ASSOCIATES, | APPLICATION & PLAN REVIEW               | 71.00    |               |
|                          |      | 29328 HAROLD E. PELLOW & ASSOCIATES, | INSPECT SITE PLAN/SUBDIVISION           | 412.50   |               |
|                          |      | 29328 HAROLD E. PELLOW & ASSOCIATES, | COMMUNICATIONS/CONFERENCE W/UTILITY CO  | 284.00   |               |
|                          |      | 29329 HAROLD E. PELLOW & ASSOCIATES, | APPLICATION & PLAN REVIEW               | 232.00   |               |
|                          |      | 29330 HAROLD E. PELLOW & ASSOCIATES, | INSPECT SITE PLAN/SUBDIVISION           | 675.01   |               |
|                          |      | 29330 HAROLD E. PELLOW & ASSOCIATES, | ONSITE FIELD CHECK                      | 1,569.39 |               |
|                          |      | Elizabethtown Gas Co. - #9707753709  | TOTAL FOR ACCOUNT                       |          | 5,768.18      |
|                          |      |                                      |                                         |          | =====         |
| TOTAL for DEPARTMENT 001 |      |                                      |                                         |          | 5,768.18      |

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|--------------------------|-----------------------------------------|---------------------------------------------------------------------------|------------------------------------------|-------------------|---------------|
| DEPARTMENT 002           |                                         |                                                                           |                                          |                   |               |
| 24-280-56-002            | 29365                                   | HAROLD E. PELLOW & ASSOCIATES,<br>Craig Humphrey - #9707752534            | PREPARE REPORTS/MEMOS                    | 35.50             | 35.50         |
|                          | TOTAL FOR ACCOUNT                       |                                                                           |                                          |                   |               |
|                          |                                         |                                                                           |                                          | =====             |               |
| TOTAL for DEPARTMENT 002 |                                         |                                                                           |                                          |                   | 35.50         |
| DEPARTMENT 030           |                                         |                                                                           |                                          |                   |               |
| 24-280-56-030            | 29368                                   | HAROLD E. PELLOW & ASSOCIATES,                                            | DRAINAGE REVIEW/REPORT                   | 50.63             |               |
|                          | 29368                                   | HAROLD E. PELLOW & ASSOCIATES,<br>16Rt206StanhopeNJ, LLC - #9707753048    | APPLICATION & PLAN REVIEW                | 319.00            | 369.63        |
| TOTAL FOR ACCOUNT        |                                         |                                                                           |                                          |                   |               |
|                          |                                         |                                                                           |                                          | =====             |               |
| TOTAL for DEPARTMENT 030 |                                         |                                                                           |                                          |                   | 369.63        |
| DEPARTMENT 048           |                                         |                                                                           |                                          |                   |               |
| 24-280-56-048-001        | 29370                                   | HAROLD E. PELLOW & ASSOCIATES,<br>PCV, LLC (Wawa) - Sewer                 | INSPECT SITE PLAN/SUBDIVISION            | 93.75             | 93.75         |
|                          | TOTAL FOR ACCOUNT                       |                                                                           |                                          |                   |               |
|                          |                                         |                                                                           |                                          | =====             |               |
| TOTAL for DEPARTMENT 048 |                                         |                                                                           |                                          |                   | 93.75         |
| DEPARTMENT 055           |                                         |                                                                           |                                          |                   |               |
| 24-280-56-055            | 29369                                   | HAROLD E. PELLOW & ASSOCIATES,<br>Raimo of Stanhope, Inc - #9707755749    | INSPECT SITE PLAN/SUBDIVISION            | 75.00             | 75.00         |
|                          | TOTAL FOR ACCOUNT                       |                                                                           |                                          |                   |               |
|                          |                                         |                                                                           |                                          | =====             |               |
| TOTAL for DEPARTMENT 055 |                                         |                                                                           |                                          |                   | 75.00         |
| DEPARTMENT 144           |                                         |                                                                           |                                          |                   |               |
| 24-280-56-144            | 29366                                   | HAROLD E. PELLOW & ASSOCIATES,                                            | INSPECT SITE PLAN/SUBDIVISION            | 56.25             |               |
|                          | 29341                                   | MARAZITI FALCON, LLP                                                      | REVIEW FILE FOR VEOLIA IN PREPARATION OF | 52.50             |               |
|                          | 29341                                   | MARAZITI FALCON, LLP                                                      | 07/18/2024 - ATTENDANCE AT BOARD HEARING | 140.00            |               |
|                          | Veolia Water NJ (8 Mountain Ave) - 9778 |                                                                           |                                          | TOTAL FOR ACCOUNT | 248.75        |
| 24-280-56-144-001        | 29371                                   | HAROLD E. PELLOW & ASSOCIATES,<br>Veolia Water NJ (Trout Brook Rd) - 9778 | INSPECT SITE PLAN/SUBDIVISION            | 56.25             | 56.25         |
|                          | TOTAL FOR ACCOUNT                       |                                                                           |                                          |                   |               |
|                          |                                         |                                                                           |                                          | =====             |               |
| TOTAL for DEPARTMENT 144 |                                         |                                                                           |                                          |                   | 305.00        |

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|--------------------------|-------|---------------------------------------------|------------------------------------------|---------|---------------|
| DEPARTMENT 155           |       |                                             |                                          |         |               |
| 24-280-56-155            | 29343 | MARAZITI FALCON, LLP                        | DRAFT RESOLUTION FOR BAUMGARTEN          | 157.50  |               |
|                          |       | Edward Baumgarten - #3724968100             | TOTAL FOR ACCOUNT                        |         | 157.50        |
|                          |       |                                             |                                          |         | =====         |
| TOTAL for DEPARTMENT 155 |       |                                             |                                          |         | 157.50        |
| DEPARTMENT 169           |       |                                             |                                          |         |               |
| 24-280-56-169            | 29367 | HAROLD E. PELLOW & ASSOCIATES,              | PREPARE REPORTS/MEMOS                    | 213.00  |               |
|                          |       | Retail Mike, LLC - #9707750282              | TOTAL FOR ACCOUNT                        |         | 213.00        |
|                          |       |                                             |                                          |         | =====         |
| TOTAL for DEPARTMENT 169 |       |                                             |                                          |         | 213.00        |
| DEPARTMENT 175           |       |                                             |                                          |         |               |
| 24-280-56-175-002        | 29346 | MARAZITI FALCON, LLP                        | REVIEW APPLICATION FOR SUBCOMMITTEE MEET | 87.50   |               |
|                          | 29346 | MARAZITI FALCON, LLP                        | COMMUNICATIONS W/C. PHILLIPS & U. LEO RE | 35.00   |               |
|                          | 29332 | HAROLD E. PELLOW & ASSOCIATES,              | APPLICATION & PLAN REVIEW                | 232.00  |               |
|                          |       | North Shore Water Association - Planning Bd | TOTAL FOR ACCOUNT                        |         | 354.50        |
|                          |       |                                             |                                          |         | =====         |
| TOTAL for DEPARTMENT 175 |       |                                             |                                          |         | 354.50        |
| DEPARTMENT 182           |       |                                             |                                          |         |               |
| 24-280-56-182            | 29331 | HAROLD E. PELLOW & ASSOCIATES,              | INSPECT SITE PLAN/SUBDIVISION            | 56.25   |               |
|                          |       | NJ Natural Gas Company - #9707751680        | TOTAL FOR ACCOUNT                        |         | 56.25         |
|                          |       |                                             |                                          |         | =====         |
| TOTAL for DEPARTMENT 182 |       |                                             |                                          |         | 56.25         |
| DEPARTMENT 188           |       |                                             |                                          |         |               |
| 24-280-56-188            | 29364 | HAROLD E. PELLOW & ASSOCIATES,              | ONSITE FIELD CHECK                       | 151.88  |               |
|                          | 29364 | HAROLD E. PELLOW & ASSOCIATES,              | APPLICATION & PLAN REVIEW                | 203.00  |               |
|                          |       | Jefferson Lakes Camp, LLC - #9707751087     | TOTAL FOR ACCOUNT                        |         | 354.88        |
| TOTAL for DEPARTMENT 188 |       |                                             |                                          |         | =====         |
| TOTAL for DEPARTMENT 188 |       |                                             |                                          |         | 354.88        |

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 10/01/2024 For bills from 08/31/2024 to 09/13/2024

| Account                  | P0 # | Vendor                                             | Description                              | Payment | Account Total |
|--------------------------|------|----------------------------------------------------|------------------------------------------|---------|---------------|
| DEPARTMENT 207           |      |                                                    |                                          |         |               |
|                          |      | 29300 VOGEL, CHAIT, COLLINS AND SCHNEIDER          | REVIEW OF E-MAIL & DRAFTING OF E-MAIL. R | 165.00  |               |
|                          |      | 29300 VOGEL, CHAIT, COLLINS AND SCHNEIDER          | REVIEW OF E-MAIL REGARDING USED CAR CERT | 123.75  |               |
|                          |      | 29300 VOGEL, CHAIT, COLLINS AND SCHNEIDER          | REVIEW OF E-MAIL & USED CAR CERTIFICATE  | 82.50   |               |
|                          |      | 29301 VOGEL, CHAIT, COLLINS AND SCHNEIDER          | REVIEW OF E-MAIL FROM APPLICANT & BERND  | 306.25  |               |
|                          |      | 29301 VOGEL, CHAIT, COLLINS AND SCHNEIDER          | REVIEW OF E-MAIL FROM BERND HEFELE REGAR | 35.00   |               |
|                          |      | 29300 VOGEL, CHAIT, COLLINS AND SCHNEIDER          | TELEPHONE CONFERENCE W/NICK CUTRONE REVI | 123.75  |               |
|                          |      | 29301 VOGEL, CHAIT, COLLINS AND SCHNEIDER          | REVIEW OF E-MAIL                         | 87.50   |               |
|                          |      | 29301 VOGEL, CHAIT, COLLINS AND SCHNEIDER          | REVIEW OF E-MAIL. TELEPHONE CONFERENCE W | 131.25  |               |
| 24-280-56-207            |      | <i>Dover Environ (Crown Vehicle) - #5514944800</i> | TOTAL FOR ACCOUNT                        |         | 1,055.00      |
| TOTAL for DEPARTMENT 207 |      |                                                    |                                          |         | 1,055.00      |
| DEPARTMENT 209           |      |                                                    |                                          |         |               |
|                          |      | 29344 MARAZITI FALCON, LLP                         | COMMUNICATIONS W/C. PHILLIPS & C. STONER | 35.00   |               |
|                          |      | 29344 MARAZITI FALCON, LLP                         | COMMUNICATIONS W/C. PHILLIPS & S. POLHEM | 17.50   |               |
|                          |      | 29344 MARAZITI FALCON, LLP                         | COMMUNICATIONS W/C. PHILLIPS REGARDING C | 17.50   |               |
|                          |      | 29344 MARAZITI FALCON, LLP                         | REVIEW COMMUNICATIONS REGARDING HEARING  | 17.50   |               |
| 24-280-56-209-001        |      | <i>Byram Waterloo, LLC - Planning Board</i>        | TOTAL FOR ACCOUNT                        |         | 87.50         |
| TOTAL for DEPARTMENT 209 |      |                                                    |                                          |         | 87.50         |
| DEPARTMENT 221           |      |                                                    |                                          |         |               |
|                          |      | 29347 MARAZITI FALCON, LLP                         | REVIEW APPLICATION & SUPPORTING DOCUMENT | 52.50   |               |
|                          |      | 29347 MARAZITI FALCON, LLP                         | DISCUSS THE BASIS OF THE CHAMBERLIN APPL | 17.50   |               |
| 24-280-56-221            |      | <i>Tom Chamberlin - #1756160401</i>                | TOTAL FOR ACCOUNT                        |         | 70.00         |
| TOTAL for DEPARTMENT 221 |      |                                                    |                                          |         | 70.00         |
| DEPARTMENT 222           |      |                                                    |                                          |         |               |
|                          |      | 29345 MARAZITI FALCON, LLP                         | DRAFT RESOLUTION FOR CIRELLA             | 210.00  |               |
|                          |      | 29345 MARAZITI FALCON, LLP                         | 07/18/2024 - ATTENDANCE AT PUBLIC HEARIN | 105.00  |               |
|                          |      | 29345 MARAZITI FALCON, LLP                         | REVIEW FILE FOR CIRELLA IN PREPARATION F | 52.50   |               |
| 24-280-56-222            |      | <i>Charles Cirella - #2177568000</i>               | TOTAL FOR ACCOUNT                        |         | 367.50        |
| TOTAL for DEPARTMENT 222 |      |                                                    |                                          |         | 367.50        |

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 10/01/2024 For bills from 08/31/2024 to 09/13/2024

| Account                  | P0 #  | Vendor                                      | Description                              | Payment | Account Total |
|--------------------------|-------|---------------------------------------------|------------------------------------------|---------|---------------|
| DEPARTMENT 228           |       |                                             |                                          |         |               |
| 24-280-56-228            | 29348 | MARAZITI FALCON, LLP                        | REVIEW APPLICATION & SUPPORTING DOCUEMNT | 52.50   |               |
|                          |       | <i>Scully Properties, LLC - #4445377902</i> |                                          |         |               |
|                          |       |                                             | TOTAL FOR ACCOUNT                        |         | 52.50         |
|                          |       |                                             |                                          |         | =====         |
| TOTAL for DEPARTMENT 228 |       |                                             |                                          |         | 52.50         |
| DEPARTMENT 232           |       |                                             |                                          |         |               |
| 24-280-56-232            | 29340 | MARAZITI FALCON, LLP                        | REVIEW DOMINACH ENGINEERING REPORT; COMM | 105.00  |               |
|                          | 29340 | MARAZITI FALCON, LLP                        | REVIEW APPLICATION & SUPPORTING DOCUMENT | 52.50   |               |
|                          | 29340 | MARAZITI FALCON, LLP                        | DISCUSS BASIS OF DOMANICH APPLICATION W/ | 17.50   |               |
|                          | 29361 | HAROLD E. PELLOW & ASSOCIATES,              | APPLICATION & PLAN REVIEW                | 290.00  |               |
|                          |       | <i>Valley View House, LLC - #6573335569</i> | TOTAL FOR ACCOUNT                        |         | 465.00        |
|                          |       |                                             |                                          |         | =====         |
| TOTAL for DEPARTMENT 232 |       |                                             |                                          |         | 465.00        |
| DEPARTMENT 233           |       |                                             |                                          |         |               |
| 24-280-56-233            | 29339 | MARAZITI FALCON, LLP                        | DRAFT RESOLUTION FOR MENDUNI             | 192.50  |               |
|                          | 29339 | MARAZITI FALCON, LLP                        | 07/18/2024 - ATTENDANCE AT BOARD HEARING | 52.50   |               |
|                          | 29339 | MARAZITI FALCON, LLP                        | REVIEW FILE FOR MENDUNI IN PREPARATION O | 35.00   |               |
|                          |       | <i>Michael Menduni - #382011400</i>         | TOTAL FOR ACCOUNT                        |         | 280.00        |
|                          |       |                                             |                                          |         | =====         |
| TOTAL for DEPARTMENT 233 |       |                                             |                                          |         | 280.00        |
| DEPARTMENT 236           |       |                                             |                                          |         |               |
| 24-280-56-236            | 29355 | HAROLD E. PELLOW & ASSOCIATES,              | PREPARE REPORTS/MEMOS                    | 71.00   |               |
|                          |       | <i>Amir Botros - #6477525900</i>            | TOTAL FOR ACCOUNT                        |         | 71.00         |
|                          |       |                                             |                                          |         | =====         |
| TOTAL for DEPARTMENT 236 |       |                                             |                                          |         | 71.00         |

TOWNSHIP OF BYRAM  
SUSSEX COUNTY, NEW JERSEY

ORDINANCE NO: 014 - 2024

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF  
BYRAM AMENDING SECTION 22-3 ENTITLED “QUALIFICATIONS FOR  
MEMBERSHIP” OF CHAPTER 22 ENTITLED “FIRE DEPARTMENT TO ALLOW  
MEMBERSHIP BY OUT OF TOWNSHIP FIREFIGHTER IN GOOD STANDING”**

**Purpose Statement:** The purpose of this Ordinance is to allow nonresident firefighters in good standing to become members of the Byram Township Fire Department.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Township Council of the Township of Byram as follows:

**Section 1.** Chapter 22 entitled “Fire Department” is amended in its entirety to state as follows:

**Chapter 22  
FIRE DEPARTMENT  
§ 22-1. Establishment.  
§ 22-2. Composition.  
§ 22-3. Qualifications for membership.  
§ 22-4. Required duty; record.  
§ 22-5. Exempt certificates.  
§ 22-6. Application for membership.  
§ 22-7. Officers.  
§ 22-8. Duties of the Chief.  
§ 22-9. Assistant Chief.  
§ 22-10. Firematic Committee.**

**§ 22-1. Establishment.**

The Byram Township Volunteer Fire Department is hereby created and established with jurisdictional boundaries coextensive with the boundaries of the Township.

**§ 22-2. Composition.**

The Byram Township Volunteer Fire Department shall be composed of one company to be known as the "Cranberry Lake Volunteer Fire Department, Inc."

**§ 22-3. Qualifications for membership.**

No person shall hereafter become a member of the Byram Township Volunteer Fire Department or any unit thereof unless he or she is:

A. At least 18 years of age; **[Amended 5-19-2008 by Ord. No. 5-2008]**

B. Physically fit to perform the duties of a fire fighter, evidenced by a certificate to that effect by a practicing physician issued after examination for that purpose; and

C. A resident of the Township of Byram for a period of at least six months, unless the applicant is already a fire fighter in good standing in another department in which case the six-month requirement shall be waived.

D. If Applicant is already a fire fighter in good standing in another department the residency requirement is waived if applicant lives in a bordering town within (5) five miles of one of the (3) three firehouses; Cranberry – 225 US Highway 206, Lackawanna – 181 Lackawanna Dr or Lee Hill - 34 Lee Hill Rd. The six-month requirement shall be waived.

**§ 22-4. Required duty; record.**

Every member of the Fire Department shall in each and every year perform at least 50% of duty, to be composed of actual attendance and duty at fires and drills, and a record shall be kept of such attendance and duty by the Chief of the Fire Department and reported to the Township Clerk annually.

**§ 22-5. Exempt certificates. [Amended 5-19-2008 by Ord. No. 5-2008 ]**

Every member of the Fire Department shall be entitled to an exempt fireman certificate when it appears that at the time of this appointment he /she met the requirements of N.J.S.A. 40A:14-56 and was not under 18 or over 45 years of age and that he / she had performed during a period of seven years 60% of fire duty in each year respectively and as otherwise authorized under N.J.S.A. 40A:14-56.

**§ 22-6. Application for membership.**

Every person seeking to join the Fire Department shall make application to the fire company, and upon his/her successful clearance of a background check performed by Byram Township Police, successfully being accepted and sworn in at a township council meeting and formally read into to membership in accordance with the bylaws of the company, he /she shall become a member in good standing of the Fire Department. The members of the Department shall be deemed to be exercising a governmental function, and the adoption of this section, which has been at the request of the Byram Township Volunteer Fire Department, shall be deemed to constitute a contract as required by N.J.S.A. 40A:14-68.

**§ 22-7. Officers. [Amended 5-19-2008 by Ord. No. 5-2008 ]**

There shall be a President, Vice President, Chief, Assistant Chief, Captain, Lieutenant, Secretary and Treasurer who shall be elected by the members of the Department. The Department shall also elect any other office as provided for in the bylaws of the Department.

**§ 22-8. Duties of the Chief.**

The Chief of the Department shall be in command of the Department and all fires and fire-related incidents within the Township of Byram. The Chief shall be responsible for all decisions involving the use of fire apparatus within or without the Township. He / She shall be responsible for the actions and direction of the Department when officially summoned for duty and for other matters pertaining to the overall efficiency of firefighting within the Township. The Chief shall render an annual report to the Township Manager covering such firematic activities as fires and drills, etc., but may delegate a subordinate to keep such records.

**§ 22-9. Assistant Chief.**

In the absence of the Chief, the Assistant Chief of the Department shall assume all responsibilities of the Chief.

**§ 22-10. Firematic Committee.**

The Firematic Committee for the Department shall consist of the Chief, Assistant Chief and such other officers as may be designated in the bylaws of the Department.

**Section 2. Severability.** If any part of this Ordinance is for any reason held to be invalid such decision shall not affect the validity of the remaining portion of the Ordinance. Any ordinance or portion thereof that may be inconsistent with the ordinance is hereby repealed to the extent of the inconsistency.

**Section 3. Repealer.**

All existing Ordinances and/or parts thereof which are inconsistent with the terms of this Ordinance are, to the extent of such inconsistency, repealed.

**Section 4. Effect.** This Ordinance shall take effect in the time and manner prescribed by law.

Introduced: September 3, 2024      Adopted: September 17, 2024

Cynthia Church, RMC  
Township Clerk

Alexander Rubenstein  
Mayor

**BYRAM TOWNSHIP COUNCIL**

|         | Councilwoman<br>Franco | Councilman<br>Gallagher | Councilman<br>Proctor | Councilman<br>Roseff | Mayor<br>Rubenstein |
|---------|------------------------|-------------------------|-----------------------|----------------------|---------------------|
| Motion  |                        |                         |                       |                      |                     |
| 2nd     |                        |                         |                       |                      |                     |
| Yes     |                        |                         |                       |                      |                     |
| No      |                        |                         |                       |                      |                     |
| Abstain |                        |                         |                       |                      |                     |
| Absent  |                        |                         |                       |                      |                     |

**NOTICE OF ADOPTION**

**NOTICE** is hereby given that Ordinance 014-2024 was introduced and passed first reading at a meeting of the Township Council of the Township of Byram, held at the Byram Township Municipal Building, Mansfield Drive, Byram Township, New Jersey, on the 3rd day of September 2024. The said ordinance was further considered for final adoption at a meeting of the Township Council of The Township of Byram, held at the Byram Municipal Building, 10 Mansfield Drive, Byram Township, New Jersey, on the 17th day of September at 7:30 p.m. at which time all persons were given the opportunity to be heard. It was finally passed and adopted and will be in full force in the Township according to law.

Cynthia Church, RMC  
Township Clerk

**TOWNSHIP OF BYRAM**  
**Sussex County, New Jersey**

**ORDINANCE No. 015-2024**

**AN ORDINANCE TO AMEND AND SUPPLEMENT  
CHAPTER 211 ENTITLED “STORMWATER CONTROL”  
OF THE CODE OF THE TOWNSHIP OF BYRAM**

**Purpose Statement:** The purpose of this Ordinance is to amend Chapter 211, the existing Stormwater Control chapter of the Code to comply with the requirements of the New Jersey Department of Environmental Protection (“NJDEP”).

**WHEREAS**, the New Jersey Department of Environmental Protection requires that all Tier A municipalities update their stormwater control ordinance to reflect amendments to the Stormwater Management rules defined in N.J.A.C. 7:8, adopted March 2, 2020 and July 17, 2023. In order to comply with the requirements of the Township of Byram’s Municipal Stormwater General Permit, the Township Council wishes to amend the revised general ordinances to incorporate the amendments of the rules.

**NOW, THEREFORE, BE IT ORDAINED** by the Byram Township Council that certain sections within Chapter 211, Stormwater Control of the Code of the Township of Byram be amended as follows:

**SECTION 1.** Chapter 211, Article II Definitions, Section 211-5, *Word usage; terms defined* is amended to include the following definitions:

•  
**Public Roadway or Railroad:** A pathway for use by motor vehicles or trains that is intended for public use and is constructed by, or on behalf of, a public transportation entity. A public roadway or railroad does not include a roadway or railroad constructed as part of a private development, regardless of whether the roadway or railroad is ultimately to be dedicated to and/or maintained by a governmental entity.

**Public Transportation Entity:** A Federal, State, county, or municipal government, an independent State authority, or a statutorily authorized public-private partnership program pursuant to P.L. 2018, c. 90 (N.J.S.A. 40A:11-52 et seq.), that performs a public roadway or railroad project that includes new construction, expansion, reconstruction, or improvement of a public roadway or railroad.

**SECTION 2.** Chapter 211, Article III Design & Performance Standards, Section 211-7, *Stormwater Management Requirements for Major Development* is amended as follows:

The last sentence of Item E shall be deleted and replaced with:

The most current version of the BMP Manual can be found on the Department's website at: <https://dep.nj.gov/stormwater/bmp-manual/>.

**SECTION 3.** Chapter 211, Article III Design & Performance Standards, Section 211-9, *Groundwater Recharge Standards* is amended as follows:

Section 211-9A.(2) shall be deleted and replaced with:

Demonstrate through hydrologic and hydraulic analysis that the increase of stormwater runoff volume from pre-construction to post-construction for the projected 2-year storm is infiltrated.

Section 211-9B.(1) shall be deleted and replaced with:

Stormwater from areas of high pollutant loading. High pollutant loading areas are areas in industrial and commercial developments where solvents and/or petroleum products are loaded/unloaded, stored, or applied, areas where pesticides are loaded/unloaded or stored; areas where hazardous materials are expected to be present in greater than "reportable quantities" as defined by the United States Environmental Protection Agency (EPA) at 40 CFR 302.4; areas where recharge would be inconsistent with Department approved remedial action work plan approved pursuant to the Administrative Requirements for the Remediation of Contaminated Sites rules, N.J.A.C. 7:26C, or Department landfill closure plan and areas; and areas with high risks for spills of toxic materials, such as gas stations and vehicle maintenance facilities; and

**SECTION 4.** Chapter 211, Article III Design & Performance Standards, Section 211-11, *Stormwater Runoff Quantity Standards* is amended as follows:

The following text shall be revised in Section 211-11A.(1), A.(2) and A.(3):

Delete the phrase: the two-, ten- and 100 year storm events

Replace with: the current and projected two-, ten- and 100 year storm events

**SECTION 5.** Chapter 211, Article III Design & Performance Standards, Section 211-12, *Calculation of Stormwater Runoff and Groundwater Recharge* is deleted in its entirety and replaced to include the following:

A. Stormwater runoff shall be calculated in accordance with the following:

(1) The design engineer shall calculate runoff using the following method:

The USDA Natural Resources Conservation Service (NRCS) methodology, including the NRCS Runoff Equation and Dimensionless Unit Hydrograph, as described in Chapters 7, 9, 10, 15 and 16 *Part 630, Hydrology National Engineering Handbook*, incorporated herein by reference as amended and supplemented. This methodology is additionally described in *Technical Release 55 - Urban Hydrology for Small Watersheds* (TR-55), dated June 1986, incorporated herein by reference as amended and supplemented. Information regarding the methodology is available from the Natural Resources Conservation Service website at:

<https://directives.sc.egov.usda.gov/viewerFS.aspx?hid=21422>

or at United States Department of Agriculture Natural Resources Conservation Service, New Jersey State Office.

- (2) For the purpose of calculating curve numbers and groundwater recharge, there is a presumption that the pre-construction condition of a site or portion thereof is a wooded land use with good hydrologic condition. The term curve number applies to the NRCS methodology above. A curve number or a groundwater recharge land cover for an existing condition may be used on all or a portion of the site if the design engineer verifies that the hydrologic condition has existed on the site or portion of the site for at least five years without interruption prior to the time of application. If more than one land cover has existed on the site during the five years immediately prior to the time of application, the land cover with the lowest runoff potential shall be used for the computations. In addition, there is the presumption that the site is in good hydrologic condition (if the land use type is pasture, lawn, or park), with good cover (if the land use type is woods), or with good hydrologic condition and conservation treatment (if the land use type is cultivation).
- (3) In computing pre-construction stormwater runoff, the design engineer shall account for all significant land features and structures, such as ponds, wetlands, depressions, hedgerows, or culverts, that may reduce pre-construction stormwater runoff rates and volumes.
- (4) In computing stormwater runoff from all design storms, the design engineer shall consider the relative stormwater runoff rates and/or volumes of pervious and impervious surfaces separately to accurately compute the rates and volume of stormwater runoff from the site. To calculate runoff from unconnected impervious cover, urban impervious area modifications as described in the NRCS *Technical Release 55 – Urban Hydrology for Small Watersheds* or other methods may be employed.
- (5) If the invert of the outlet structure of a stormwater management measure is below the flood hazard design flood elevation as defined at N.J.A.C. 7:13,

the design engineer shall take into account the effects of tailwater in the design of structural stormwater management measures.

B. Groundwater recharge may be calculated in accordance with the following:

The New Jersey Geological Survey Report GSR-32: A Method for Evaluating Groundwater-Recharge Areas in New Jersey, incorporated herein by reference as amended and supplemented. Information regarding the methodology is available from the New Jersey Stormwater Best Management Practices Manual; at the New Jersey Geological Survey website at:

<https://www.nj.gov/dep/njgs/pricelst/gsreport/gsr32.pdf>

or at New Jersey Geological and Water Survey, 29 Arctic Parkway, PO Box 420 Mail Code 29-01, Trenton, New Jersey 08625-0420.

C. The precipitation depths of the current two-, 10-, and 100-year storm events shall be determined by multiplying the values determined in accordance with items 1 and 2 below:

(1) The applicant shall utilize the National Oceanographic and Atmospheric Administration (NOAA), National Weather Service's Atlas 14 Point Precipitation Frequency Estimates: NJ, in accordance with the location(s) of the drainage area(s) of the site. This data is available at:

[https://hdsc.nws.noaa.gov/hdsc/pfds/pfds\\_map\\_cont.html?bkmrk=nj](https://hdsc.nws.noaa.gov/hdsc/pfds/pfds_map_cont.html?bkmrk=nj); and

(2) The applicant shall utilize Table 5: Current Precipitation Adjustment Factors below, which sets forth the applicable multiplier for the drainage area(s) of the site, in accordance with the county or counties where the drainage area(s) of the site is located.

**Table 5: Current Precipitation Adjustment Factors**

| County | Current Precipitation Adjustment Factors |                      |                       |
|--------|------------------------------------------|----------------------|-----------------------|
|        | 2-year Design Storm                      | 10-year Design Storm | 100-year Design Storm |
| Sussex | 1.03                                     | 1.04                 | 1.07                  |

D. Table 6: Future Precipitation Change Factors provided below sets forth the change factors to be used in determining the projected two-, 10-, and 100-year storm events for use in this chapter, which are organized alphabetically by county. The precipitation depth of the projected two-, 10-, and 100-year storm events of a site shall be determined by multiplying the precipitation depth of the two-, 10-, and 100-year storm events determined from the National Weather Service's Atlas 14 Point Precipitation Frequency Estimates pursuant to (c)1

above, by the change factor in the table below, in accordance with the county or counties where the drainage area(s) of the site is located.

**Table 6: Future Precipitation Change Factors**

| County | Future Precipitation Change Factors |                      |                       |
|--------|-------------------------------------|----------------------|-----------------------|
|        | 2-year Design Storm                 | 10-year Design Storm | 100-year Design Storm |
| Sussex | 1.24                                | 1.29                 | 1.50                  |

**SECTION 6.** Chapter 211, Article III Design & Performance Standards, Section 211-13, *Sources for Technical Guidance* is deleted in its entirety and replaced to include the following:

- A. Technical guidance for stormwater management measures can be found in the documents listed below, which are available to download from the Department's website at: <https://dep.nj.gov/stormwater/bmp-manual/>.
- (1) Guidelines for stormwater management measures are contained in the New Jersey Stormwater Best Management Practices Manual, as amended and supplemented. Information is provided on stormwater management measures such as, but not limited to, those listed in Tables 1, 2, and 3.
- (2) Additional maintenance guidance is available on the Department's website at: <https://dep.nj.gov/stormwater/maintenance-guidance/>.

- B. Submissions required for review by the Department should be mailed to:

The Division of Watershed Protection and Restoration, New Jersey Department of Environmental Protection, Mail Code 501-02A, PO Box 420, Trenton, New Jersey 08625-0420.

**SECTION 7.** Chapter 211, Article III Design & Performance Standards, Section 211-15, *Safety Standards for Stormwater Management Basins* is amended as follows:

Section 211-15C.(2)(b) shall be deleted and replaced with:

The overflow grate spacing shall be no greater than two inches across the smallest dimension

**SECTION 8.** Chapter 211, Article V Private Storm Drain Inlet Retrofitting, Section 211-18, *Purpose* is eliminated and replaced in its entirety with the following:

The purpose of this section is to require the retrofitting of existing storm drain inlets which are in direct contact with repaving, repairing, reconstruction, or resurfacing or alterations of facilities on private property, to prevent the discharge of solids and floatables (such as plastic bottles, cans, food wrappers and other litter) to the municipal separate storm sewer system operated by Byram Township to protect the environment, public health, safety and welfare, and to prescribe penalties for failure to comply. Installation of all new storm drain inlets must include a catch basin or other BMP designed for solids collection in areas which drain to surface waters and that do not have any other downstream BMPS prior to the surface water discharge.

**SECTION 9.** Chapter 211, Article V Private Storm Drain Inlet Retrofitting, Section 211-19, *Definitions* is eliminated and replaced in its entirety with the following:

For the purpose of this ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

*MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)* - A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by Byram Township or other public body, and is designed and used for collecting and conveying stormwater.

*PERSON* - Any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

*STORM DRAIN INLET* - The point of entry into the storm sewer system.

**SECTION 10.** Chapter 211, Article V Private Storm Drain Inlet Retrofitting, Section 211-20, *Prohibited Conduct* is eliminated and replaced in its entirety with the Section 211-20, *Design Standards* as follows:

- A. No person in control of private property (except a residential lot with one single family house) shall authorize the repaving, repairing (excluding the repair of individual potholes), resurfacing (including top coating or chip sealing with asphalt emulsion or a thin base of hot bitumen), reconstructing or altering any surface that is in direct contact with an existing storm drain inlet on that property unless the storm drain inlet either:
  - (1) Already meets the design standard below to control passage of solid and floatable materials; or

- (2) Is retrofitted or replaced to meet the standard in Section IV below prior to the completion of the project.
- B. The below design standard applies to the following types of storm drain inlet retrofit projects unless a more stringent standard is specified by the municipality's Stormwater Control Ordinance:
  - (1) Privately-owned or operated storm drain inlets (e.g., condominium association) must be retrofitted where the storm drains are:
    - a. In direct contact with any repaving, repairing (excluding individual pothole repair), or resurfacing (including top coating or chip sealing with asphalt emulsion or a thin base of hot bitumen); or
    - b. In direct contact with any reconstruction or alteration of facilities. This does not include single family homes.
- C. Grates in pavement or other ground surfaces shall meet either of the following standards:
  - (1) The New Jersey Department of Transportation (NJDOT) bicycle safe grate standards described in Chapter 2.4 of the NJDOT Bicycle Compatible Roadways and Bikeways Planning and Design Guidelines (see [www.state.nj.us/transportation/about/publicat/pdf/BikeComp/introtofac.pdf](http://www.state.nj.us/transportation/about/publicat/pdf/BikeComp/introtofac.pdf)); or
  - (2) A grate where each individual clear space in that grate has an area of no more than seven (7.0) square inches or is not greater than 0.5 inches across the smallest dimension. Note that the Residential Site Improvement Standards at N.J.A.C. 5:21 include requirements for bicycle safe grates.
    - a. Examples of grates subject to this standard include grates in grate inlets; the grate portion (noncurb opening portion) of combination inlets; grates on storm sewer manholes; ditch grates; trench grates; and grates of spacer bars in slotted drains. Examples of ground surfaces include surfaces of roads, (including bridges), driveways, parking areas, bikeways, plazas, sidewalks, lawns, fields, open channels, and stormwater basin floors used to collect stormwater from the surface into a storm drain or surface water body.
    - b. For curb-openings inlets, including curb-opening inlets in combination inlets, the clear space in the curb opening, or each individual clear space if the curb opening has two or more clear spaces, shall have an area of no more than seven (7.0) square inches or be no greater than two (2.0) inches across the smallest dimension.

**SECTION 11.** Chapter 211, Article V Private Storm Drain Inlet Retrofitting, Section 211-21, *Design Standards* is eliminated and replaced in its entirety with the Section 211-21, *Exemptions* as follows:

The following exemptions from the design standard apply:

- A. Where each individual clear space in the curb opening in existing curb-opening inlets does not have an area of more than nine (9.0) square inches;
- B. Where the review agency determines that the standards would cause inadequate hydraulic performance that could not practicably be overcome by using additional or larger storm drain inlets;
- C. Where flows from the water quality design storm as specified in N.J.A.C. 7:8 are conveyed through any device (e.g., manufactured treatment device, or a catch basin hood) that is designed, at a minimum, to prevent delivery of all solid and floatable materials that could not pass through one of the following:
  - (1) A rectangular space four and five-eighths inches long and one and one-half inches wide; or
  - (2) A bar screen having a bar spacing of 0.5 inches; Note that these exemptions do not authorize any infringement of requirements in the Residential Site Improvement Standards for bicycle safe grates in new residential development (N.J.A.C. 5:21-4.18(b)2 and 7.4(b)1).
- D. Where flows are conveyed through a trash rack that has parallel bars with one inch (1") spacing between the bars, to the elevation of the water quality design storm as specified in N.J.A.C. 7:8; or
- E. Where the Department determines, pursuant to the New Jersey Register of Historic Places Rules at N.J.A.C. 7:4-7.2(c), that action to meet the standard is an undertaking that constitutes an encroachment or will damage or destroy the New Jersey Register listed historic property.

**SECTION 12. Severability.** If any part of this Ordinance is for any reason held to be invalid such decision shall not affect the validity of the remaining portion of the Ordinance. Any ordinance or portion thereof that may be inconsistent with the ordinance is hereby repealed to the extent of the inconsistency.

**SECTION 13. Repealer.**

All existing Ordinances and/or parts thereof which are inconsistent with the terms of this Ordinance are, to the extent of such inconsistency, repealed.

**SECTION 14. Effective date:**

This ordinance shall take effect 20 days after final adoption and publication.

Introduced: September 3, 2024      Adopted: September 17, 2024

\_\_\_\_\_  
Cynthia Church, RMC  
Township Clerk

\_\_\_\_\_  
Alexander Rubenstein  
Mayor

**BYRAM TOWNSHIP COUNCIL**

|         | Councilwoman<br>Franco | Councilman<br>Gallagher | Councilman<br>Proctor | Councilman<br>Roseff | Mayor<br>Rubenstein |
|---------|------------------------|-------------------------|-----------------------|----------------------|---------------------|
| Motion  |                        |                         |                       |                      |                     |
| 2nd     |                        |                         |                       |                      |                     |
| Yes     |                        |                         |                       |                      |                     |
| No      |                        |                         |                       |                      |                     |
| Abstain |                        |                         |                       |                      |                     |
| Absent  |                        |                         |                       |                      |                     |

**NOTICE OF ADOPTION**

**NOTICE** is hereby given that Ordinance 015-2024 was introduced and passed first reading at a meeting of the Township Council of the Township of Byram, held at the Byram Township Municipal Building, Mansfield Drive, Byram Township, New Jersey, on the 3rd day of September 2024. The said ordinance was further considered for final adoption at a meeting of the Township Council of The Township of Byram, held at the Byram Municipal Building, 10 Mansfield Drive, Byram Township, New Jersey, on the 17th day of September at 7:30 p.m. at which time all persons were given the opportunity to be heard. It was finally passed and adopted and will be in full force in the Township according to law.

\_\_\_\_\_  
Cynthia Church, RMC  
Township Clerk

**TOWNSHIP OF BYRAM  
SUSSEX COUNTY, NEW JERSEY  
ORDINANCE NO. 016 - 2024**

**AN ORDINANCE TO AUTHORIZE A CAPITAL EXPENDITURE FOR THE  
ACQUISITION OF SELF-CONTAINED BREATHING APPARATUS (SCBA) FOR USE  
BY THE BYRAM TOWNSHIP FIRE DEPARTMENT TO PROVIDE FUNDING IN THE  
AMOUNT NOT TO EXCEED \$25,000.00**

**Purpose Statement:** Acquisition of Self-Contained Breathing Apparatus (SCBA) for use by the Byram Township Fire Department.

**WHEREAS**, the Township of Byram is planning on purchasing new Self-Contained Breathing Apparatus (SCBA) equipment for the Byram Township Fire Department; and

**WHEREAS**, these purchases may include but not limited to, SCBA bottles, packs, and masks, together with all equipment, attachments and accessories necessary therefor or incidental thereto; and

**WHEREAS**, the Township of Byram has money available in the amount of \$25,000.00 from Capital Improvement Fund.

**NOW, THEREFORE BE IT ORDAINED** and enacted by the Council of the Township of Byram, County of Sussex, and State of New Jersey, as follows:

Section 1 – The Manager and Municipal Clerk are authorized to execute the acquisitions as set forth in plans. All actions shall be taken in accordance with the Local Public Contracts Law and other applicable regulations.

Section 2 – This ordinance shall be funded as follows:

\$25,000.00 Capital Improvement Fund

Section 3 – This Ordinance shall take effect twenty (20) days after final adoption and publication as required by law.

Introduced: September 17, 2024      Adopted:

**BYRAM TOWNSHIP COUNCIL**

|         | Councilwoman<br>Franco | Councilman<br>Gallagher | Councilman<br>Proctor | Councilman<br>Roseff | Mayor<br>Rubenstein |
|---------|------------------------|-------------------------|-----------------------|----------------------|---------------------|
| Motion  |                        |                         |                       |                      |                     |
| 2nd     |                        |                         |                       |                      |                     |
| Yes     |                        |                         |                       |                      |                     |
| No      |                        |                         |                       |                      |                     |
| Abstain |                        |                         |                       |                      |                     |
| Absent  |                        |                         |                       |                      |                     |

**NOTICE OF INTRODUCTION**

Notice is hereby given that the foregoing Ordinance was submitted in writing at a meeting of the Mayor and Council of the Township of Byram, in the County of Sussex, New Jersey, held on the 17<sup>th</sup> of September 2024. Introduced and read by title and passed on the first reading and that said Township Mayor and Council will further consider the Ordinance for second reading and final passage thereof at a meeting to be held on the 1<sup>st</sup> day of October, 2024 at 7:30 p.m., at the Township of Byram Municipal Building, 10 Mansfield Drive, Stanhope, New Jersey, at which time and place a public hearing will be held thereon by the Township Council and all persons and citizens in interest shall have an opportunity to be heard concerning same. Copies of this ordinance are available at the Clerk’s office Monday through Friday from 8:30 a.m. to 4:30 p.m.

\_\_\_\_\_  
Cynthia Church, RMC  
Township Clerk

**ORDINANCE FOR ADOPTION OF THE FLOODPLAIN MANAGEMENT  
REGULATIONS OF THE  
TOWNSHIP OF BYRAM, SUSSEX COUNTY**

**ORDINANCE NO. 017-2024**

**AN ORDINANCE BY THE MAYOR AND COUNCIL AMENDING THE  
TOWNSHIP OF BYRAM CODE OF ORDINANCES TO REPEAL CHAPTER 136  
– FLOOD DAMAGE PREVENTION; TO ADOPT A NEW CHAPTER 136 –  
FLOOD DAMAGE PREVENTION; TO ADOPT FLOOD HAZARD MAPS; TO  
DESIGNATE A FLOODPLAIN ADMINISTRATOR; AND PROVIDING FOR  
SEVERABILITY AND AN EFFECTIVE DATE.**

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**WHEREAS**, the Legislature of the State of New Jersey has, in N.J.S.A. 40:48 et seq and N.J.S.A. 40:55D et seq., conferred upon local governments the authority to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

**WHEREAS**, the Federal Emergency Management Agency has identified special flood hazard areas within the boundaries of Township of Byram, and such areas may be subject to periodic inundation which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety and general welfare, and

**WHEREAS**, the Township of Byram was accepted for participation in the National Flood Insurance Program on January 5, 1984 and the Mayor and Council desires to continue to meet the requirements of Title 44 Code of Federal Regulations, Sections 59, 60, 65 and 70 necessary for such participation; and

**WHEREAS**, the Township of Byram is required, pursuant to N.J.A.C. 5:23 et seq., to administer and enforce the State building codes, and such building codes contain certain provisions that apply to the design and construction of buildings and structures in flood hazard areas; and

**WHEREAS**, the Township of Byram is required, pursuant to N.J.S.A. 40:49-5, to enforce zoning codes that secure safety from floods and contain certain provisions that apply to the development of lands; and

**WHEREAS**, the Township of Byram is required, pursuant to N.J.S.A.58:16A-57, within 12 months after the delineation of any flood hazard area, to adopt rules and regulations concerning the development and use of land in the flood fringe area which at least conform to the standards promulgated by the New Jersey Department of Environmental Protection (NJDEP).

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Township of Byram that the following floodplain management regulations are hereby adopted.

**SECTION 1.** These regulations specifically repeal and replace the following ordinance(s) and

regulation(s): Chapter 136 – Flood Damage Prevention adopted by the Township Committee (now Township Council) of the Township of Byram 12-7-1983; amended in its entirety 6-21-2011 by Ord. No. 8-2011.

**136-1.1 Title.** These regulations, in combination with the flood provisions of the Uniform Construction Code (UCC) N.J.A.C. 5:23 (hereinafter “Uniform Construction Code,” consisting of the Building Code, Residential Code, Rehabilitation Subcode, and related codes, and the New Jersey Flood Hazard Area Control Act (hereinafter “FHACA”), N.J.A.C. 7:13, shall be known as the *Floodplain Management Regulations* of the Township of Byram (hereinafter “these regulations”).

**136-1.2 Scope.** These regulations, in combination with the flood provisions of the Uniform Construction Code and FHACA shall apply to all proposed development in flood hazard areas established in Section 136-2.

**136-1.3 Purposes and objectives.** The purposes and objectives are to promote the public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific flood hazard areas through the establishment of comprehensive regulations for management of flood hazard areas, designed to:

- (1) Protect human life and health.
- (2) Prevent unnecessary disruption of commerce, access, and public service during times of flooding.
- (3) Manage the alteration of natural floodplains, stream channels and shorelines;
- (4) Manage filling, grading, dredging and other development which may increase flood damage or erosion potential.
- (5) Prevent or regulate the construction of flood barriers which will divert floodwater or increase flood hazards.
- (6) Contribute to improved construction techniques in the floodplain.
- (7) Minimize damage to public and private facilities and utilities.
- (8) Help maintain a stable tax base by providing for the sound use and development of flood hazard areas.
- (9) Minimize the need for rescue and relief efforts associated with flooding.
- (10) Ensure that property owners, occupants, and potential owners are aware of property located in flood hazard areas.
- (11) Minimize the need for future expenditure of public funds for flood control projects and response to and recovery from flood events.
- (12) Meet the requirements of the National Flood Insurance Program for community participation set forth in Title 44 Code of Federal Regulations, Section 59.22.

**136-1.4 Coordination with Building Codes.** Pursuant to the requirement established in N.J.A.C. 5:23, the Uniform Construction Code, that the Township of Byram administer and enforce

the State building codes, the Mayor and Council of the Township of Byram does hereby acknowledge that the Uniform Construction Code contains certain provisions that apply to the design and construction of buildings and structures in flood hazard areas. Therefore, these regulations are intended to be administered and enforced in conjunction with the Uniform Construction Code.

**136-1.5 Ordinary Building Maintenance and Minor Work.** Improvements defined as ordinary building maintenance and minor work projects by the Uniform Construction Code including non-structural replacement-in-kind of windows, doors, cabinets, plumbing fixtures, decks, walls, partitions, new flooring materials, roofing, etc. shall be evaluated by the Floodplain Administrator through the floodplain development permit to ensure compliance with the Substantial Damage and Substantial Improvement Section 136-3.13.

**136-1.6 Warning.** The degree of flood protection required by these regulations is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur. Flood heights may be increased by man-made or natural causes. Enforcement does not imply that land outside the special flood hazard areas, or that uses permitted within such flood hazard areas, will be free from flooding or flood damage.

**136-1.7 Other laws.** The provisions shall not be deemed to nullify any provisions of local, State, or Federal law.

**136-1.8 Violations and Penalties for Noncompliance.** No structure or land shall hereafter be constructed, re-located to, extended, converted, or altered without full compliance with the terms of this ordinance and other applicable regulations. Violation of the provisions of this ordinance by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a violation under N.J.S.A. 40:49-5. Any person who violates this ordinance or fails to comply with any of its requirements shall be subject to one (1) or more of the following: a fine of not more than \$1250, imprisonment for a term not exceeding ninety (90) days or a period of community service not exceeding 90 days.

Each day in which a violation of an ordinance exists shall be considered to be a separate and distinct violation subject to the imposition of a separate penalty for each day of the violation as the Court may determine except that the owner will be afforded the opportunity to cure or abate the condition during a 30 day period and shall be afforded the opportunity for a hearing before the court for an independent determination concerning the violation. Subsequent to the expiration of the 30 day period, a fine greater than \$1250 may be imposed if the court has not determined otherwise, or if upon reinspection of the property, it is determined that the abatement has not been substantially completed.

Any person who is convicted of violating an ordinance within one year of the date of a previous violation of the same ordinance and who was fined for the previous violation, shall be sentenced by a court to an additional fine as a repeat offender. The additional fine imposed by the court upon a person for a repeated offense shall not be less than the minimum or exceed the maximum fine fixed for a violation of the ordinance, but shall be calculated separately from the fine imposed for the violation of the ordinance.

**136-1.8.1 Solid Waste Disposal in a Flood Hazard Area.** Any person who has unlawfully disposed of solid waste in a floodway or floodplain who fails to comply with this ordinance or fails to comply with any of its requirements shall upon conviction thereof be fined not more than \$2500 or up to a maximum penalty by a fine not exceeding \$10,000 under N.J.S.A. 40:49-5.

**136-1.9 Abrogation and greater restrictions.** These regulations supersede any ordinance in effect in flood hazard areas. However, these regulations are not intended to repeal or abrogate any existing ordinances including land development regulations, subdivision regulations, zoning ordinances, stormwater management regulations, or building codes. In the event of a conflict between these regulations and any other ordinance, code, or regulation, the more restrictive shall govern.

## **136-2 APPLICABILITY**

**136-2.1 General.** These regulations, in conjunction with the Uniform Construction Code, provide minimum requirements for development located in flood hazard areas, including the subdivision of land and other developments; site improvements and installation of utilities; placement and replacement of manufactured homes; placement of recreational vehicles; new construction and alterations, repair, reconstruction, rehabilitation or additions of existing buildings and structures; substantial improvement of existing buildings and structures, including repair of substantial damage; installation of tanks; temporary structures and temporary or permanent storage; utility and miscellaneous Group U buildings and structures; and certain building work exempt from permit under the Uniform Construction Code; and other buildings and development activities.

**136-2.2 Establishment of Flood Hazard Areas.** The Township of Byram was accepted for participation in the National Flood Insurance Program on January 5, 1984.

The National Flood Insurance Program (NFIP) floodplain management regulations encourage that all Federal, State, and Local regulations that are more stringent than the minimum NFIP standards take precedence in permitting decisions. The FHACA requires that the effective Flood Insurance Rate Map, most recent preliminary FEMA mapping and flood studies, and Department delineations be compared to determine the most restrictive mapping. The FHACA also regulates unstudied flood hazard areas in watersheds measuring 50 acres or greater in size and most riparian zones in New Jersey. Because of these higher standards, the regulated flood hazard area in New Jersey may be more expansive and more restrictive than the FEMA Special Flood Hazard Area. Maps and studies that establish flood hazard areas are on file at office of the Township Construction Official located at 10 Mansfield Drive, Stanhope, NJ 07874.

The following sources identify flood hazard areas in this jurisdiction and must be considered when determining the Best Available Flood Hazard Data Area:

- 1) **Effective Flood Insurance Study.** Special Flood Hazard Areas (SFHAs) identified by the Federal Emergency Management Agency in a scientific and engineering report entitled "Flood Insurance Study, Sussex County, New Jersey (All Jurisdictions)" dated September 29, 2011 and the accompanying Flood Insurance Rate Maps (FIRM) identified in Table 102.2(1) whose top level document (appendix map) effective date is September 29, 2011 are hereby adopted by reference.

Table 102.2(1)

| Map Panel # | Effective Date | Suffix | Map Panel # | Effective Date | Suffix |
|-------------|----------------|--------|-------------|----------------|--------|
| 34037C0315  | 09/29/11       | E      | 34037C0403  | 09/29/11       | E      |
| 34037C0318  | 09/29/11       | E      | 34037C0404  | 09/29/11       | E      |
| 34037C0319  | 09/29/11       | E      | 34037C0406  | 09/29/11       | E      |
| 34037C0383  | 09/29/11       | E      | 34037C0408  | 09/29/11       | E      |
| 34037C0384  | 09/29/11       | E      | 34037C0410  | 09/29/11       | E      |
| 34037C0391  | 09/29/11       | E      | 34037C0411  | 09/29/11       | E      |
| 34037C0392  | 09/29/11       | E      | 34037C0412  | 09/29/11       | E      |
| 34037C0401  | 09/29/11       | E      | 34037C0416  | 09/29/11       | E      |
| 34037C0402  | 09/29/11       | E      |             |                |        |

- 2) **Federal Best Available Information.** The Township of Byram shall utilize Federal flood information as listed in the table below that provides more detailed hazard information, higher flood elevations, larger flood hazard areas, and results in more restrictive regulations. This information may include but is not limited to preliminary flood elevation guidance from FEMA (such as Advisory Flood Hazard Area Maps, Work Maps or Preliminary FIS and FIRM). Additional Federal Best Available studies issued after the date of this ordinance must also be considered. These studies are listed on FEMA's Map Service Center. This information shall be used for floodplain regulation purposes only.

Table 102.2(2)

| Map Panel #                            | Preliminary Date | Map Panel # | Preliminary Date |
|----------------------------------------|------------------|-------------|------------------|
| None as of the Date of this Ordinance. |                  |             |                  |
|                                        |                  |             |                  |
|                                        |                  |             |                  |
|                                        |                  |             |                  |

- 3) **Other Best Available Data.** The Township of Byram shall utilize high water elevations from flood events, groundwater flooding areas, studies by federal or state agencies, or other information deemed appropriate by the Township of Byram. Other “best available information” may not be used which results in less restrictive flood elevations, design standards, or smaller flood hazard areas than the sources described in Section 136-2.2 (1) and (2), above. This information shall be used for floodplain regulation purposes only.
- 4) **State Regulated Flood Hazard Areas.** For State regulated waters, the NJ Department of Environmental Protection (NJDEP) identifies the flood hazard area as the land, and the space above that land, which lies below the “Flood Hazard Area Control Act Design Flood Elevation”, as defined in Section 136-9, and as described in the New Jersey Flood Hazard Area Control Act at N.J.A.C. 7:13. A FHACA flood hazard area exists along every regulated water that has a drainage area of 50 acres or greater. Such area may extend beyond the boundaries of the Special Flood Hazard Areas (SFHAs) as identified by FEMA. The following is a list of New Jersey State studied waters in this community under the FHACA, and their respective map identification numbers.

Table 136-2.2(3) List of State Studied Waters

| Name of Studied Water | File Name | Map Number |
|-----------------------|-----------|------------|
| Lubbers Run           | FFMR0010  | L-1        |
| Lubbers Run           | FFMR0011  | L-2        |
| Lubbers Run           | FFMR0012  | L-3        |
| Lubbers Run           | FFMR0013  | L-4        |
| Lubbers Run           | FFMR0014  | L-5        |
| Musconetcong Rv       | FFMR0059  | MU-22      |
| Musconetcong Rv       | FFMR0060  | MU-23      |
| Musconetcong Rv       | FFMR0061  | MU-24      |
| Musconetcong Rv       | FFMR0063  | MU-26      |
| Musconetcong Rv       | FFMR0064  | MU-27      |
| Wills Bk              | FFMR0099  | WS-1       |

### 136-2.3 Establishing the Local Design Flood Elevation (LDFE).

The Local Design Flood Elevation (LDFE) is established in the flood hazard areas determined in Section 136-2.2, above, using the best available flood hazard data sources, and the Flood Hazard Area Control Act minimum Statewide elevation requirements for lowest floors in Zone A, ASCE 24 requirements for critical facilities as specified by the building code, plus additional freeboard as specified by this ordinance.

At a minimum, the Local Design Flood Elevation shall be as follows:

- 1) For a delineated watercourse, the elevation associated with the Best Available Flood Hazard Data Area determined in Section 136-2.2, above plus one foot or as described by N.J.A.C. 7:13 of freeboard; or

- 2) For any undelineated watercourse (where mapping or studies described in 136-2.2 (1) and (2) above are not available) that has a contributory drainage area of 50 acres or more, the applicants must provide one of the following to determine the Local Design Flood Elevation:
  - a. A copy of an unexpired NJDEP Flood Hazard Area Verification plus one foot of freeboard and any additional freeboard as required by ASCE 24; or
  - b. A determination of the Flood Hazard Area Design Flood Elevation using Method 5 or Method 6 (as described in N.J.A.C. 7:13) plus one foot of freeboard and any additional freeboard as required by ASCE 24. Any determination using these methods must be sealed and submitted according to Section 136-5.2-3.
- 3) AO Zones – For Zone AO areas on the municipality’s FIRM (or on preliminary flood elevation guidance from FEMA), the Local Design Flood Elevation is determined from the FIRM panel as the highest adjacent grade plus the depth number specified plus one foot of freeboard. If no depth number is specified, the Local Design Flood Elevation is three (3) feet above the highest adjacent grade.
- 4) Class IV Critical Facilities - For any proposed development of new and substantially improved Flood Design Class IV Critical Facilities, the Local Design Flood Elevation must be the higher of the 0.2% annual chance (500 year) flood elevation or the Flood Hazard Area Design Flood Elevation with an additional 2 feet of freeboard in accordance with ASCE 24.
- 5) Class III Critical Facilities - For proposed development of new and substantially improved Flood Design Class III Critical Facilities in coastal high hazard areas, the Local Design Flood Elevation must be the higher of the 0.2% annual chance (500 year) flood elevation or the Flood Hazard Area Design Flood Elevation with an additional 1 foot [or higher standard feet] of freeboard in accordance with ASCE 24.

### **136-3 DUTIES AND POWERS OF THE FLOODPLAIN ADMINISTRATOR**

**136-3.1 Floodplain Administrator Designation.** The Township Engineer is designated the Floodplain Administrator. The Floodplain Administrator shall have the authority to delegate performance of certain duties to other employees.

**136-3.2 General.** The Floodplain Administrator is authorized and directed to administer the provisions. The Floodplain Administrator shall have the authority to render interpretations consistent with the intent and purpose and to establish policies and procedures in order to clarify the application of its provisions. Such interpretations, policies and procedures shall be consistent with the intent and purpose and the flood provisions of the building code and shall not have the effect of waiving specific requirements without the granting of a variance pursuant to Section 136-7.

**136-3.3 Coordination.** The Floodplain Administrator shall coordinate with the Construction Official to administer and enforce the flood provisions of the Uniform Construction

Code.

**136-3.4 Duties.** The duties of the Floodplain Administrator shall include but are not limited to:

- (1) Review all permit applications to determine whether proposed development is located in flood hazard areas established in Section 136-2.
- (2) Require development in flood hazard areas to be reasonably safe from flooding and to be designed and constructed with methods, practices and materials that minimize flood damage.
- (3) Interpret flood hazard area boundaries and provide available flood elevation and flood hazard information.
- (4) Determine whether additional flood hazard data shall be obtained or developed.
- (5) Review required certifications and documentation specified by these regulations and the building code to determine that such certifications and documentations are complete.
- (6) Establish, in coordination with the Construction Official, written procedures for administering and documenting determinations of substantial improvement and substantial damage made pursuant to Section 136-3.14.
- (7) Coordinate with the Construction Official and others to identify and investigate damaged buildings located in flood hazard areas and inform owners of the requirement to obtain permits for repairs.
- (8) Review requests submitted to the Construction Official seeking approval to modify the strict application of the flood load and flood resistant construction requirements of the Uniform Construction code to determine whether such requests require consideration as a variance pursuant to Section 136-7.
- (9) Require applicants who submit hydrologic and hydraulic engineering analyses to support permit applications to submit to FEMA the data and information necessary to maintain the Flood Insurance Rate Maps when the analyses propose to change base flood elevations, flood hazard area boundaries, or floodway designations; such submissions shall be made within 6 months of such data becoming available.
- (10) Require applicants who propose alteration of a watercourse to notify adjacent jurisdictions and the NJDEP Bureau of Flood Engineering, and to submit copies of such notifications to the Federal Emergency Management Agency (FEMA).
- (11) Inspect development in accordance with Section 106 and inspect flood hazard areas to determine if development is undertaken without issuance of permits.
- (12) Prepare comments and recommendations for consideration when applicants seek variances in accordance with Section 136-7.
- (13) Cite violations in accordance with Section 136-8.
- (14) Notify the Federal Emergency Management Agency when the corporate boundaries of Township of Byram have been modified.
- (15) Permit Ordinary Maintenance and Minor Work in the regulated areas

discussed in Section 136-2.2.

**136-3.5 Use of changed technical data.** The Floodplain Administrator and the applicant shall not use changed flood hazard area boundaries or base flood elevations for proposed buildings or developments unless the Floodplain Administrator or applicant has applied for a Conditional Letter of Map Revision (CLOMR) to the Flood Insurance Rate Map (FIRM) revision and has received the approval of the Federal Emergency Management Agency. A revision of the effective FIRM does not remove the related feature(s) on a flood hazard area delineation that has been promulgated by the NJDEP. A separate application must be made to the State pursuant to N.J.A.C. 7:13 for revision of a flood hazard design flood elevation, flood hazard area limit, floodway limit, and/or other related feature.

**136-3.6 Other permits.** It shall be the responsibility of the Floodplain Administrator to assure that approval of a proposed development shall not be given until proof that necessary permits have been granted by Federal or State agencies having jurisdiction over such development, including section 404 of the Clean Water Act. In the event of conflicting permit requirements, the Floodplain Administrator must ensure that the most restrictive floodplain management standards are reflected in permit approvals.

**136-3.7 Determination of Local Design Flood Elevations.** If design flood elevations are not specified, the Floodplain Administrator is authorized to require the applicant to:

- (1) Obtain, review, and reasonably utilize data available from a Federal, State, or other source, or
- (2) Determine the design flood elevation in accordance with accepted hydrologic and hydraulic engineering techniques. Such analyses shall be performed and sealed by a licensed professional engineer. Studies, analyses, and computations shall be submitted in sufficient detail to allow review and approval by the Floodplain Administrator. The accuracy of data submitted for such determination shall be the responsibility of the applicant.

It shall be the responsibility of the Floodplain Administrator to verify that the applicant's proposed Best Available Flood Hazard Data Area and the Local Design Flood Elevation in any development permit accurately applies the best available flood hazard data and methodologies for determining flood hazard areas and design elevations described in 136-2.2 and 136-2.3 respectively. This information shall be provided to the Construction Official and documented according to Section 136-3.15.

**136-3.8 Requirement to submit new technical data.** Base Flood Elevations may increase or decrease resulting from natural changes (e.g. erosion, accretion, channel migration, subsidence, uplift) or man-made physical changes (e.g. dredging, filling, excavation) affecting flooding conditions. As soon as practicable, but not later than six months after the date of a man-made change or when information about a natural change becomes available, the Floodplain Administrator shall notify the Federal Insurance Administrator of the changes by submitting technical or scientific data in accordance with Title 44 Code of Federal Regulations Section 65.3. Such a submission is necessary so that upon confirmation of those physical changes affecting

flooding conditions, risk premium rates and floodplain management requirements will be based upon current data.

**136-3.9 Activities in riverine flood hazard areas.** In riverine flood hazard areas where design flood elevations are specified but floodways have not been designated, the Floodplain Administrator shall not permit any new construction, substantial improvement or other development, including the placement of fill, unless the applicant submits an engineering analysis prepared by a licensed professional engineer that demonstrates that the cumulative effect of the proposed development, when combined with all other existing and anticipated flood hazard area encroachment, will not increase the design flood elevation more than 0.2 feet at any point within the community.

**136-3.10 Floodway encroachment.** Prior to issuing a permit for any floodway encroachment, including fill, new construction, substantial improvements and other development or land-disturbing-activity, the Floodplain Administrator shall require submission of a certification prepared by a licensed professional engineer, along with supporting technical data, that demonstrates that such development will not cause any increase in the base flood level.

**136-3.10.1 Floodway revisions.** A floodway encroachment that increases the level of the base flood is authorized if the applicant has applied for a Conditional Letter of Map Revision (CLOMR) to the Flood Insurance Rate Map (FIRM) and has received the approval of FEMA.

**136-3.11 Watercourse alteration.** Prior to issuing a permit for any alteration or relocation of any watercourse, the Floodplain Administrator shall require the applicant to provide notification of the proposal to the appropriate authorities of all adjacent government jurisdictions, as well as the NJDEP Bureau of Flood Engineering and the Division of Land Resource Protection. A copy of the notification shall be maintained in the permit records and submitted to FEMA.

**136-3.11.1 Engineering analysis.** The Floodplain Administrator shall require submission of an engineering analysis prepared by a licensed professional engineer, demonstrating that the flood-carrying capacity of the altered or relocated portion of the watercourse will be maintained, neither increased nor decreased. Such watercourses shall be maintained in a manner that preserves the channel's flood-carrying capacity.

**136-3.12 Development in riparian zones** All development in Riparian Zones as described in N.J.A.C. 7:13 is prohibited by this ordinance unless the applicant has received an individual or general permit or has complied with the requirements of a permit by rule or permit by certification from NJDEP Division of Land Resource Protection prior to application for a floodplain development permit and the project is compliant with all other Floodplain Development provisions of this ordinance. The width of the riparian zone can range between 50 and 300 feet and is determined by the attributes of the waterbody and designated in the New Jersey Surface Water Quality Standards N.J.A.C. 7:9B. The portion of the riparian zone located outside of a regulated water is measured landward from the top of bank. Applicants can request a verification of the riparian zone limits or a permit applicability determination to determine State permit requirements

under N.J.A.C. 7:13 from the NJDEP Division of Land Resource Protection.

**136-3.13 Substantial improvement and substantial damage determinations.** When buildings and structures are damaged due to any cause including but not limited to man-made, structural, electrical, mechanical, or natural hazard events, or are determined to be unsafe as described in N.J.A.C. 5:23; and for applications for building permits to improve buildings and structures, including alterations, movement, repair, additions, rehabilitations, renovations, ordinary maintenance and minor work, substantial improvements, repairs of substantial damage, and any other improvement of or work on such buildings and structures, the Floodplain Administrator, in coordination with the Construction Official, shall:

- (1) Estimate the market value, or require the applicant to obtain a professional appraisal prepared by a qualified independent appraiser, of the market value of the building or structure before the start of construction of the proposed work; in the case of repair, the market value of the building or structure shall be the market value before the damage occurred and before any repairs are made.
- (2) Determine and include the costs of all ordinary maintenance and minor work, as discussed in Section 136-1.5, performed in the floodplain regulated by this ordinance in addition to the costs of those improvements regulated by the Construction Official in substantial damage and substantial improvement calculations.
- (3) Compare the cost to perform the improvement, the cost to repair the damaged building to its pre-damaged condition, or the combined costs of improvements and repairs, where applicable, to the market value of the building or structure.
- (4) Determine and document whether the proposed work constitutes substantial improvement or repair of substantial damage
- (5) Notify the applicant in writing when it is determined that the work constitutes substantial improvement or repair of substantial damage and that compliance with the flood resistant construction requirements of the building code is required and notify the applicant when it is determined that work does not constitute substantial improvement or repair of substantial damage. The Floodplain Administrator shall also provide all letters documenting substantial damage and compliance with flood resistant construction requirements of the building code to the NJDEP Bureau of Flood Engineering.

**136-3.14 Department records.** In addition to the requirements of the building code and these regulations, and regardless of any limitation on the period required for retention of public records, the Floodplain Administrator shall maintain and permanently keep and make available for public inspection all records that are necessary for the administration and the flood provisions of the Uniform Construction Code, including Flood Insurance Studies, Flood Insurance Rate Maps; documents from FEMA that amend or revise FIRMs; NJDEP delineations, records of issuance of permits and denial of permits; records of ordinary maintenance and minor work, determinations of whether proposed work constitutes substantial improvement or repair of substantial damage; required certifications and documentation specified by the Uniform Construction Code and these regulations including as-built Elevation Certificates; notifications to adjacent communities, FEMA, and the State related to alterations of watercourses; assurance that the flood carrying capacity of altered waterways will be maintained; documentation related to variances, including justification for issuance or denial; and records of enforcement actions taken pursuant to these regulations and

the flood resistant provisions of the Uniform Construction Code. The Floodplain Administrator shall also record the required elevation, determination method, and base flood elevation source used to determine the Local Design Flood Elevation in the floodplain development permit.

**136-3.15 Liability.** The Floodplain Administrator and any employee charged with the enforcement, while acting for the jurisdiction in good faith and without malice in the discharge of the duties required by these regulations or other pertinent law or ordinance, shall not thereby be rendered liable personally and is hereby relieved from personal liability for any damage accruing to persons or property as a result of any act or by reason of an act or omission in the discharge of official duties. Any suit instituted against an officer or employee because of an act performed by that officer or employee in the lawful discharge of duties and under the provisions shall be defended by legal representative of the jurisdiction until the final termination of the proceedings. The Floodplain Administrator and any subordinate shall not be liable for cost in any action, suit or proceeding that is instituted in pursuance of the provisions.

#### **136-4 PERMITS**

**136-4.1 Permits Required.** Any person, owner or authorized agent who intends to conduct any development in a flood hazard area shall first make application to the Floodplain Administrator and shall obtain the required permit. Depending on the nature and extent of proposed development that includes a building or structure, the Floodplain Administrator may determine that a floodplain development permit or approval is required in addition to a building permit.

**136-4.2 Application for permit.** The applicant shall file an application in writing on a form furnished by the Floodplain Administrator. Such application shall:

- (1) Identify and describe the development to be covered by the permit.
- (2) Describe the land on which the proposed development is to be conducted by legal description, street address or similar description that will readily identify and definitively locate the site.
- (3) Indicate the use and occupancy for which the proposed development is intended.
- (4) Be accompanied by a site plan and construction documents as specified in Section 136-5, grading and filling plans and other information deemed appropriate by the Floodplain Administrator.
- (5) State the valuation of the proposed work, including the valuation of ordinary maintenance and minor work.
- (6) Be signed by the applicant or the applicant's authorized agent.

**136-4.3 Validity of permit.** The issuance of a permit under these regulations or the Uniform Construction Code shall not be construed to be a permit for, or approval of, any violation of this appendix or any other ordinance of the jurisdiction. The issuance of a permit based on submitted documents and information shall not prevent the Floodplain Administrator from requiring the correction of errors. The Floodplain Administrator is authorized to prevent occupancy or use of a structure or site which is in violation of other ordinances of this jurisdiction.

**136-4.4 Expiration.** A permit shall become invalid when the proposed development is not commenced within 180 days after its issuance, or when the work authorized is suspended or abandoned for a period of 180 days after the work commences. Extensions shall be requested in writing and justifiable cause demonstrated. The Floodplain Administrator is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each.

**136-4.5 Suspension or revocation.** The Floodplain Administrator is authorized to suspend or revoke a permit issued under these regulations wherever the permit is issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any ordinance or code of this jurisdiction.

## **136-5 SITE PLANS AND CONSTRUCTION DOCUMENTS**

**136-5.1 Information for development in flood hazard areas.** The site plan or construction documents for any development subject to the requirements shall be drawn to scale and shall include, as applicable to the proposed development:

- (1) Delineation of flood hazard areas, floodway boundaries and flood zone(s), base flood elevation(s), and ground elevations when necessary for review of the proposed development. For buildings that are located in more than one flood hazard area, the elevation and provisions associated with the most restrictive flood hazard area shall apply.
- (2) Where base flood elevations or floodway data are not included on the FIRM or in the Flood Insurance Study, they shall be established in accordance with Section 136-5.2.
- (3) Where the parcel on which the proposed development will take place will have more than 50 lots or is larger than 5 acres and base flood elevations are not included on the FIRM or in the Flood Insurance Study, such elevations shall be established in accordance with Section 136-5.2(3).
- (4) Location of the proposed activity and proposed structures, and locations of existing buildings and structures
- (5) Location, extent, amount, and proposed final grades of any filling, grading, or excavation.
- (6) Where the placement of fill is proposed, the amount, type, and source of fill material; compaction specifications; a description of the intended purpose of the fill areas; and evidence that the proposed fill areas are the minimum necessary to achieve the intended purpose. The applicant shall provide an engineering certification confirming that the proposal meets the flood storage displacement limitations of N.J.A.C. 7:13.
- (7) Extent of any proposed alteration of sand dunes.
- (8) Existing and proposed alignment of any proposed alteration of a watercourse.
- (9) Floodproofing certifications, V Zone and Breakaway Wall Certifications, Operations and Maintenance Plans, Warning and Evacuation Plans and other documentation required pursuant to FEMA publications.

The Floodplain Administrator is authorized to waive the submission of site plans, construction documents, and other data that are required by these regulations but that are not required to be prepared by a registered design professional when it is found that the nature of the proposed development is such that the review of such submissions is not necessary to ascertain compliance.

**136-5.2 Information in flood hazard areas without base flood elevations (approximate Zone A).** Where flood hazard areas are delineated on the effective or preliminary FIRM and base flood elevation data have not been provided, the applicant shall consult with the Floodplain Administrator to determine whether to:

- (1) Use the Approximation Method (Method 5) described in N.J.A.C. 7:13 in conjunction with Appendix 1 of the FHACA to determine the required flood elevation.
- (2) Obtain, review, and reasonably utilize data available from a Federal, State or other source when those data are deemed acceptable to the Floodplain Administrator to reasonably reflect flooding conditions.
- (3) Determine the base flood elevation in accordance with accepted hydrologic and hydraulic engineering techniques according to Method 6 as described in N.J.A.C. 7:13. Such analyses shall be performed and sealed by a licensed professional engineer.

Studies, analyses, and computations shall be submitted in sufficient detail to allow review and approval by the Floodplain Administrator prior to floodplain development permit issuance. The accuracy of data submitted for such determination shall be the responsibility of the applicant. Where the data are to be used to support a Letter of Map Change (LOMC) from FEMA, the applicant shall be responsible for satisfying the submittal requirements and pay the processing fees.

**136-5.3 Analyses and certifications by a Licensed Professional Engineer.** As applicable to the location and nature of the proposed development activity, and in addition to the requirements of this section, the applicant shall have the following analyses signed and sealed by a licensed professional engineer for submission with the site plan and construction documents:

- (1) For development activities proposed to be located in a regulatory floodway, a floodway encroachment analysis that demonstrates that the encroachment of the proposed development will not cause any increase in base flood elevations; where the applicant proposes to undertake development activities that do increase base flood elevations, the applicant shall submit such analysis to FEMA as specified in Section 136-5.4 and shall submit the Conditional Letter of Map Revision, if issued by FEMA, with the site plan and construction documents.
- (2) For development activities proposed to be located in a riverine flood hazard area where base flood elevations are included in the FIS or FIRM but floodways have not been designated, hydrologic and hydraulic analyses that demonstrate that the cumulative effect of the proposed development, when combined with all other existing and anticipated flood hazard area encroachments will not increase the base flood elevation more than 0.2 feet at any point within the jurisdiction. This requirement does not apply in isolated flood hazard areas not connected to a riverine flood hazard area or in flood hazard areas identified as Zone AO or Zone AH.

- (3) For alteration of a watercourse, an engineering analysis prepared in accordance with standard engineering practices which demonstrates that the flood-carrying capacity of the altered or relocated portion of the watercourse will not be decreased, and certification that the altered watercourse shall be maintained, neither increasing nor decreasing the channel's flood-carrying capacity. The applicant shall submit the analysis to FEMA as specified in Section 136-5.4. The applicant shall notify the chief executive officer of all affected adjacent jurisdictions, the NJDEP's Bureau of Flood Engineering and the Division of Land Resource Protection; and shall provide documentation of such notifications.
- (4) For analyses performed using Methods 5 and 6 (as described in N.J.A.C. 7:13) in flood hazard zones without base flood elevations (approximate A zones).

**136-5.4 Submission of additional data.** When additional hydrologic, hydraulic or other engineering data, studies, and additional analyses are submitted to support an application, the applicant has the right to seek a Letter of Map Change (LOMC) from FEMA to change the base flood elevations, change floodway boundaries, or change boundaries of flood hazard areas shown on FIRMs, and to submit such data to FEMA for such purposes. The analyses shall be prepared by a licensed professional engineer in a format required by FEMA. Submittal requirements and processing fees shall be the responsibility of the applicant.

## **136-6 INSPECTIONS**

**136-6.1 General.** Development for which a permit is required shall be subject to inspection. Approval as a result of an inspection shall not be construed to be an approval of a violation of the provisions or the building code. Inspections presuming to give authority to violate or cancel the provisions or the building code or other ordinances shall not be valid.

**136-6.2 Inspections of development.** The Floodplain Administrator shall inspect all development in flood hazard areas authorized by issuance of permits under these regulations. The Floodplain Administrator shall inspect flood hazard areas from time to time to determine if development is undertaken without issuance of a permit.

**136-6.3 Buildings and structures.** The Construction Official shall make or cause to be made, inspections for buildings and structures in flood hazard areas authorized by permit in accordance with the Uniform Construction Code, N.J.A.C. 5:23.

- 1) **Lowest floor elevation.** Upon placement of the lowest floor, including the basement, and prior to further vertical construction, certification of the elevation required in Section 136-15.2 shall be submitted to the Construction Official on an Elevation Certificate.
- 2) **Installation of attendant utilities** (electrical, heating, ventilating, air-conditioning, and other service equipment) and sanitary facilities elevated as discussed in Section 136-15.2.

- 3) **Final inspection.** Prior to the final inspection, certification of the elevation required in Section 136-15.2 shall be submitted to the Construction Official on an Elevation Certificate.

**136-6.4 Manufactured homes.** The Floodplain Administrator shall inspect manufactured homes that are installed or replaced in flood hazard areas to determine compliance with the requirements and the conditions of the issued permit. Upon placement of a manufactured home, certification of the elevation of the lowest floor shall be submitted on an Elevation Certificate to the Floodplain Administrator prior to the final inspection.

## **136-7 VARIANCES**

**136-7.1 General.** The Township Planning Board shall hear and decide requests for variances. The Township Planning Board shall base its determination on technical justifications submitted by applicants, the considerations for issuance in Section 136-7.5, the conditions of issuance set forth in Section 136-7.6, and the comments and recommendations of the Floodplain Administrator and, as applicable, the Construction Official. The Township Planning Board has the right to attach such conditions to variances as it deems necessary to further the purposes and objectives.

**136-7.2 Historic structures.** A variance to the substantial improvement requirements of this ordinance is authorized provided that the repair or rehabilitation of a historic structure is completed according to N.J.A.C. 5:23-6.33, Section 1612 of the International Building Code and R322 of the International Residential Code, the repair or rehabilitation will not preclude the structure's continued designation as a historic structure, the structure meets the definition of the historic structure as described by this ordinance, and the variance is the minimum necessary to preserve the historic character and design of the structure.

**136-7.3 Functionally dependent uses.** A variance is authorized to be issued for the construction or substantial improvement necessary for the conduct of a functionally dependent use provided the variance is the minimum necessary to allow the construction or substantial improvement, and that all due consideration has been given to use of methods and materials that minimize flood damage during the base flood and create no additional threats to public safety.

**136-7.4 Restrictions in floodways.** A variance shall not be issued for any proposed development in a floodway when any increase in flood levels would result during the base flood discharge, as evidenced by the applicable analysis and certification required in Section 136-5.3(1).

**136-7.5 Considerations.** In reviewing requests for variances, all technical evaluations, all relevant factors, all other portions, and the following shall be considered:

- (1) The danger that materials and debris may be swept onto other lands resulting in further injury or damage.
- (2) The danger to life and property due to flooding or erosion damage.
- (3) The susceptibility of the proposed development, including contents, to flood damage and the effect of such damage on current and future owners.
- (4) The importance of the services provided by the proposed development

to the community.

- (5) The availability of alternate locations for the proposed development that are not subject to flooding or erosion and the necessity of a waterfront location, where applicable.
- (6) The compatibility of the proposed development with existing and anticipated development.
- (7) The relationship of the proposed development to the comprehensive plan and floodplain management program for that area.
- (8) The safety of access to the property in times of flood for ordinary and emergency vehicles.
- (9) The expected heights, velocity, duration, rate of rise and debris and sediment transport of the floodwater and the effects of wave action, where applicable, expected at the site.
- (10) The costs of providing governmental services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical and water systems, streets, and bridges.

**136-7.6      Conditions for issuance.** Variances shall only be issued upon:

- (1) Submission by the applicant of a showing of good and sufficient cause that the unique characteristics of the size, configuration or topography of the site limit compliance with any provision or renders the elevation standards of the building code inappropriate.
- (2) A determination that failure to grant the variance would result in exceptional hardship due to the physical characteristics of the land that render the lot undevelopable.
- (3) A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, nor create nuisances, cause fraud on or victimization of the public or conflict with existing local laws or ordinances.
- (4) A determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
- (5) Notification to the applicant in writing over the signature of the Floodplain Administrator that the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage, and that such construction below the base flood level increases risks to life and property.

**136-8                      VIOLATIONS**

**136-8.1              Violations.** Any development in any flood hazard area that is being performed without an issued permit or that is in conflict with an issued permit shall be deemed a violation. A

building or structure without the documentation of elevation of the lowest floor, other required design certifications, or other evidence of compliance required by the building code is presumed to be a violation until such time as that documentation is provided.

**136-8.2 Authority.** The Floodplain Administrator is authorized to serve notices of violation or stop work orders to owners of property involved, to the owner's agent, or to the person or persons doing the work for development that is not within the scope of the Uniform Construction Code, but is regulated by these regulations and that is determined to be a violation.

**136-8.3 Unlawful continuance.** Any person who shall continue any work after having been served with a notice of violation or a stop work order, except such work as that person is directed to perform to remove or remedy a violation or unsafe condition, shall be subject to penalties as prescribed by N.J.S.A. 40:49-5 as appropriate.

**136-8.4 Review Period to Correct Violations.** A 30-day period shall be given to the property owner as an opportunity to cure or abate the condition. The property owner shall also be afforded an opportunity for a hearing before the court for an independent determination concerning the violation. Subsequent to the expiration of the 30-day period, a fine greater than \$1,250.00 may be imposed if a court has not determined otherwise or, upon reinspection of the property, it is determined that the abatement has not been substantially completed.

## **136-9 DEFINITIONS**

**136-9.1 General.** The following words and terms shall, for the purposes, have the meanings shown herein. Other terms are defined in the Uniform Construction Code N.J.A.C. 5:23 and terms are defined where used in the International Residential Code and International Building Code (rather than in the definitions section). Where terms are not defined, such terms shall have ordinarily accepted meanings such as the context implies.

### **136-9.2 Definitions**

**30 DAY PERIOD** – The period of time prescribed by N.J.S.A. 40:49-5 in which a property owner is afforded the opportunity to correct zoning and solid waste disposal after a notice of violation pertaining to this ordinance has been issued.

**100 YEAR FLOOD ELEVATION** – Elevation of flooding having a 1% annual chance of being equaled or exceeded in a given year which is also referred to as the Base Flood Elevation.

**500 YEAR FLOOD ELEVATION** – Elevation of flooding having a 0.2% annual chance of being equaled or exceeded in a given year.

**A ZONES** – Areas of 'Special Flood Hazard in which the elevation of the surface water resulting from a flood that has a 1% annual chance of equaling or exceeding the Base Flood Elevation (BFE) in any given year shown on the Flood Insurance Rate Map (FIRM) zones A, AE, AH, A1–A30, AR, AR/A, AR/AE, AR/A1– A30, AR/AH, and AR/AO. When used in reference to the development of a structure in this ordinance, A Zones are not inclusive of Coastal A Zones because of the higher building code requirements for Coastal A Zones.

**AH ZONES**– Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually areas of ponding) where average depths are between one and three feet. Base Flood Elevations (BFEs) derived from detailed hydraulic analyses are shown in this zone.

**AO ZONES** – Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually sheet flow on sloping terrain) where average depths are between one and three feet.

**ACCESSORY STRUCTURE** – Accessory structures are also referred to as appurtenant structures. An accessory structure is a structure which is on the same parcel of property as a principal structure and the use of which is incidental to the use of the principal structure. For example, a residential structure may have a detached garage or storage shed for garden tools as accessory structures. Other examples of accessory structures include gazebos, picnic pavilions, boathouses, small pole barns, storage sheds, and similar buildings.

**AGRICULTURAL STRUCTURE** - A structure used solely for agricultural purposes in which the use is exclusively in connection with the production, harvesting, storage, drying, or raising of agricultural commodities, including the raising of livestock. Communities must require that new construction or substantial improvements of agricultural structures be elevated or floodproofed to or above the Base Flood Elevation (BFE) as any other nonresidential building. Under some circumstances it may be appropriate to wet-floodproof certain types of agricultural structures when located in wide, expansive floodplains through issuance of a variance. This should only be done for structures used for temporary storage of equipment or crops or temporary shelter for livestock and only in circumstances where it can be demonstrated that agricultural structures can be designed in such a manner that results in minimal damage to the structure and its contents and will create no additional threats to public safety. New construction or substantial improvement of livestock confinement buildings, poultry houses, dairy operations, similar livestock operations and any structure that represents more than a minimal investment must meet the elevation or dry-floodproofing requirements of 44 CFR 60.3(c)(3).

**AREA OF SHALLOW FLOODING** – A designated Zone AO, AH, AR/AO or AR/AH (or VO) on a community's Flood Insurance Rate Map (FIRM) with a one percent or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable, and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow. **AREA OF SPECIAL FLOOD HAZARD** – see SPECIAL FLOOD HAZARD AREA

**ALTERATION OF A WATERCOURSE** – A dam, impoundment, channel relocation, change in channel alignment, channelization, or change in cross-sectional area of the channel or the channel capacity, or any other form of modification which may alter, impede, retard or change the direction and/or velocity of the riverine flow of water during conditions of the base flood.

**ASCE 7** – The standard for the Minimum Design Loads for Buildings and Other Structures, referenced by the building code and developed and published by the American Society of Civil Engineers, Reston, VA. which includes but is not limited to methodology and equations necessary for determining structural and flood-related design requirements and determining the design requirements for structures that may experience a combination of loads including those from natural

hazards. Flood related equations include those for determining erosion, scour, lateral, vertical, hydrostatic, hydrodynamic, buoyancy, breaking wave, and debris impact.

ASCE 24 – The standard for Flood Resistant Design and Construction, referenced by the building code and developed and published by the American Society of Civil Engineers, Reston, VA. References to ASCE 24 shall mean ASCE 24-14 or the most recent version of ASCE 24 adopted in the UCC Code [N.J.A.C. 5:23].

BASE FLOOD ELEVATION (BFE) – The water surface elevation resulting from a flood that has a 1-percent or greater chance of being equaled or exceeded in any given year, as shown on a published Flood Insurance Study (FIS), or preliminary flood elevation guidance from FEMA. May also be referred to as the “100-year flood elevation”.

BASEMENT – Any area of the building having its floor subgrade (below ground level) on all sides.

BEST AVAILABLE FLOOD HAZARD DATA - The most recent available preliminary flood risk guidance FEMA has provided. The Best Available Flood Hazard Data may be depicted on but not limited to Advisory Flood Hazard Area Maps, Work Maps, or Preliminary FIS and FIRM.

BEST AVAILABLE FLOOD HAZARD DATA AREA- The areal mapped extent associated with the most recent available preliminary flood risk guidance FEMA has provided. The Best Available Flood Hazard Data may be depicted on but not limited to Advisory Flood Hazard Area Maps, Work Maps, or Preliminary FIS and FIRM.

BEST AVAILABLE FLOOD HAZARD DATA ELEVATION - The most recent available preliminary flood elevation guidance FEMA has provided. The Best Available Flood Hazard Data may be depicted on but not limited to Advisory Flood Hazard Area Maps, Work Maps, or Preliminary FIS and FIRM.

BREAKAWAY WALLS – Any type of wall subject to flooding that is not required to provide structural support to a building or other structure and that is designed and constructed such that, below the Local Design Flood Elevation, it will collapse under specific lateral loads such that (1) it allows the free passage of floodwaters, and (2) it does not damage the structure or supporting foundation system. Certification in the V Zone Certificate of the design, plans, and specifications by a licensed design professional that these walls are in accordance with accepted standards of practice is required as part of the permit application for new and substantially improved V Zone and Coastal A Zone structures. A completed certification must be submitted at permit application.

BUILDING – Per the FHACA, “Building” means a structure enclosed with exterior walls or fire walls, erected and framed of component structural parts, designed for the housing, shelter, enclosure, and support of individuals, animals, or property of any kind. A building may have a temporary or permanent foundation. A building that is intended for regular human occupation and/or residence is considered a habitable building.

CONDITIONAL LETTER OF MAP REVISION - A Conditional Letter of Map Revision (CLOMR) is FEMA's comment on a proposed project that would, upon construction, affect the hydrologic or

hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). The letter does not revise an effective NFIP map, it indicates whether the project, if built as proposed, would be recognized by FEMA. FEMA charges a fee for processing a CLOMR to recover the costs associated with the review that is described in the Letter of Map Change (LOMC) process. Building permits cannot be issued based on a CLOMR, because a CLOMR does not change the NFIP map.

**CONDITIONAL LETTER OF MAP REVISION - FILL --** A Conditional Letter of Map Revision - Fill (CLOMR-F) is FEMA's comment on a proposed project involving the placement of fill outside of the regulatory floodway that would, upon construction, affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). The letter does not revise an effective NFIP map, it indicates whether the project, if built as proposed, would be recognized by FEMA. FEMA charges a fee for processing a CLOMR to recover the costs associated with the review that is described in the Letter of Map Change (LOMC) process. Building permits cannot be issued based on a CLOMR, because a CLOMR does not change the NFIP map.

**CRITICAL BUILDING –** Per the FHACA, “Critical Building” means that:

- a. It is essential to maintaining continuity of vital government operations and/or supporting emergency response, sheltering, and medical care functions before, during, and after a flood, such as a hospital, medical clinic, police station, fire station, emergency response center, or public shelter; or
- b. It serves large numbers of people who may be unable to leave the facility through their own efforts, thereby hindering or preventing safe evacuation of the building during a flood event, such as a school, college, dormitory, jail or detention facility, day care center, assisted living facility, or nursing home.

**DEVELOPMENT –** Any manmade change to improved or unimproved real estate, including but not limited to, buildings or other structures, tanks, temporary structures, temporary or permanent storage of materials, mining, dredging, filling, grading, paving, excavations, drilling operations and other land-disturbing activities.

**DRY FLOODPROOFING –** A combination of measures that results in a non-residential structure, including the attendant utilities and equipment as described in the latest version of ASCE 24, being watertight with all elements substantially impermeable and with structural components having the capacity to resist flood loads.

**ELEVATED BUILDING –** A building that has no basement and that has its lowest elevated floor raised above ground level by foundation walls, shear walls, posts, piers, pilings, or columns. Solid perimeter foundations walls are not an acceptable means of elevating buildings in V and VE Zones.

**ELEVATION CERTIFICATE –** An administrative tool of the National Flood Insurance Program (NFIP) that can be used to provide elevation information, to determine the proper insurance premium rate, and to support an application for a Letter of Map Amendment (LOMA) or Letter of Map

Revision based on fill (LOMR-F).

**ENCROACHMENT** – The placement of fill, excavation, buildings, permanent structures or other development into a flood hazard area which may impede or alter the flow capacity of riverine flood hazard areas.

**FEMA PUBLICATIONS** – Any publication authored or referenced by FEMA related to building science, building safety, or floodplain management related to the National Flood Insurance Program. Publications shall include but are not limited to technical bulletins, desk references, and American Society of Civil Engineers Standards documents including ASCE 24.

#### **FLOOD OR FLOODING**

- a. A general and temporary condition of partial or complete inundation of normally dry land areas from:
  1. The overflow of inland or tidal waters.
  2. The unusual and rapid accumulation or runoff of surface waters from any source.
  3. Mudslides (I.e. mudflows) which are proximately caused by flooding as defined in (a) (2) of this definition and are akin to a river or liquid and flowing mud on the surfaces of normally dry land areas, as when earth is carried by a current of water and deposited along the path of the current.
- b. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph (a)(1) of this definition.

**FLOOD HAZARD AREA DESIGN FLOOD ELEVATION** – Per the FHACA, the peak water surface elevation that will occur in a water during the flood hazard area design flood. This elevation is determined via available flood mapping adopted by the State, flood mapping published by FEMA (including effective flood mapping dated on or after January 31, 1980, or any more recent advisory, preliminary, or pending flood mapping; whichever results in higher flood elevations, wider floodway limits, greater flow rates, or indicates a change from an A zone to a V zone or coastal A zone), approximation, or calculation pursuant to the Flood Hazard Area Control Act Rules at N.J.A.C. 7:13-3.1 – 3.6 and is typically higher than FEMA’s base flood elevation. A water that has a drainage area measuring less than 50 acres does not possess, and is not assigned, a flood hazard area design flood elevation.

**FLOOD INSURANCE RATE MAP (FIRM)** – The official map on which the Federal Emergency Management Agency has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

**FLOOD INSURANCE STUDY (FIS)** – The official report in which the Federal Emergency Management Agency has provided flood profiles, as well as the Flood Insurance Rate Map(s) and

the water surface elevation of the base flood.

**FLOODPLAIN OR FLOOD PRONE AREA** – Any land area susceptible to being inundated by water from any source. See "Flood or flooding."

**FLOODPLAIN MANAGEMENT REGULATIONS** – Zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance, and erosion control ordinance) and other applications of police power. The term describes such State or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

**FLOODPROOFING** – Any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures, and their contents.

**FLOODPROOFING CERTIFICATE** – Certification by a licensed design professional that the design and methods of construction for floodproofing a non-residential structure are in accordance with accepted standards of practice to a proposed height above the structure's lowest adjacent grade that meets or exceeds the Local Design Flood Elevation. A completed floodproofing certificate is required at permit application.

**FLOODWAY** – The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than 0.2 foot.

**FREEBOARD** – A factor of safety usually expressed in feet above a flood level for purposes of floodplain management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed.

**FUNCTIONALLY DEPENDENT USE** – A use that cannot perform its intended purpose unless it is located or carried out in close proximity to water, including only docking facilities, port facilities necessary for the loading or unloading of cargo or passengers, and shipbuilding and ship repair facilities. The term does not include long-term storage or related manufacturing facilities.

**HABITABLE BUILDING**– Pursuant to the FHACA Rules (N.J.A.C. 7:13), means a building that is intended for regular human occupation and/or residence. Examples of a habitable building include a single-family home, duplex, multi-residence building, or critical building; a commercial building such as a retail store, restaurant, office building, or gymnasium; an accessory structure that is regularly occupied, such as a garage, barn, or workshop; mobile and manufactured homes, and trailers intended for human residence, which are set on a foundation and/or connected to utilities, such as in a mobile home park (not including campers and recreational vehicles); and any other building that is regularly occupied, such as a house of worship, community center, or meeting hall, or animal shelter that includes regular human access and occupation. Examples of a non-habitable building include a bus stop shelter, utility building, storage shed, self-storage unit, construction trailer, or an individual shelter for animals such as a doghouse or outdoor kennel.

**HARDSHIP** – As related to Section 136-7 of this ordinance, meaning the exceptional hardship that would result from a failure to grant the requested variance. The Mayor and Council requires that the variance be exceptional, unusual, and peculiar to the property involved. Mere economic or financial hardship alone is not exceptional. Inconvenience, aesthetic considerations, physical handicaps, personal preferences, or the disapproval of one's neighbors likewise cannot, as a rule, qualify as an exceptional hardship. All of these problems can be resolved through other means without granting a variance, even if the alternative is more expensive, or requires the property owner to build elsewhere or put the parcel to a different use than originally intended.

**HIGHEST ADJACENT GRADE** – The highest natural elevation of the ground surface prior to construction next to the proposed or existing walls of a structure.

**HISTORIC STRUCTURE** – Any structure that is:

- a. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- b. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- c. Individually listed on a State inventory of historic places in States with historic preservation programs which have been approved by the Secretary of the Interior; or
- d. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
  1. By an approved State program as determined by the Secretary of the Interior; or
  2. Directly by the Secretary of the Interior in States without approved programs.

**LAWFULLY EXISTING** – Per the FHACA, means an existing fill, structure and/or use, which meets all Federal, State, and local laws, and which is not in violation of the FHACA because it was established:

- a. Prior to January 31, 1980; or
- b. On or after January 31, 1980, in accordance with the requirements of the FHACA as it existed at the time the fill, structure and/or use was established.

Note: Substantially damaged properties and substantially improved properties that have not been elevated are not considered “lawfully existing” for the purposes of the NFIP. This definition is included in this ordinance to clarify the applicability of any more stringent statewide floodplain management standards required under the FHACA.

**LETTER OF MAP AMENDMENT** - A Letter of Map Amendment (LOMA) is an official amendment, by letter, to an effective National Flood Insurance Program (NFIP) map that is requested through the Letter of Map Change (LOMC) process. A LOMA establishes a property's location in relation to the Special Flood Hazard Area (SFHA). LOMAs are usually issued because a property has been inadvertently mapped as being in the floodplain but is actually on natural high ground above the base flood elevation. Because a LOMA officially amends the effective NFIP map, it is a public record that the community must maintain. Any LOMA should be noted on the community's master

flood map and filed by panel number in an accessible location.

**LETTER OF MAP CHANGE** – The Letter of Map Change (LOMC) process is a service provided by FEMA for a fee that allows the public to request a change in flood zone designation in an Area of Special Flood Hazard on a Flood Insurance Rate Map (FIRM). Conditional Letters of Map Revision, Conditional Letters of Map Revision – Fill, Letters of Map Revision, Letters of Map Revision-Fill, and Letters of Map Amendment are requested through the Letter of Map Change (LOMC) process.

**LETTER OF MAP REVISION** - A Letter of Map Revision (LOMR) is FEMA's modification to an effective Flood Insurance Rate Map (FIRM). Letter of Map Revisions are generally based on the implementation of physical measures that affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). The LOMR officially revises the Flood Insurance Rate Map (FIRM) and sometimes the Flood Insurance Study (FIS) report, and when appropriate, includes a description of the modifications. The LOMR is generally accompanied by an annotated copy of the affected portions of the FIRM or FIS report. Because a LOMR officially revises the effective NFIP map, it is a public record that the community must maintain. Any LOMR should be noted on the community's master flood map and filed by panel number in an accessible location.

**LETTER OF MAP REVISION – FILL** -- A Letter of Map Revision Based on Fill (LOMR-F) is FEMA's modification of the Special Flood Hazard Area (SFHA) shown on the Flood Insurance Rate Map (FIRM) based on the placement of fill outside the existing regulatory floodway may be initiated through the Letter of Map Change (LOMC) Process. Because a LOMR-F officially revises the effective Flood Insurance Rate Map (FIRM) map, it is a public record that the community must maintain. Any LOMR-F should be noted on the community's master flood map and filed by panel number in an accessible location.

**LICENSED DESIGN PROFESSIONAL** – Licensed design professional shall refer to either a New Jersey Licensed Professional Engineer, licensed by the New Jersey State Board of Professional Engineers and Land Surveyors or a New Jersey Licensed Architect, licensed by the New Jersey State Board of Architects.

**LICENSED PROFESSIONAL ENGINEER** - A licensed professional engineer shall refer to individuals licensed by the New Jersey State Board of Professional Engineers and Land Surveyors.

**LOCAL DESIGN FLOOD ELEVATION (LDFE)** – The elevation reflective of the most recent available preliminary flood elevation guidance FEMA has provided as depicted on but not limited to Advisory Flood Hazard Area Maps, Work Maps, or Preliminary FIS and FIRM which is also inclusive of freeboard specified by the New Jersey Flood Hazard Area Control Act and Uniform Construction Codes and any additional freeboard specified in a community's ordinance. In no circumstances shall a project's LDFE be lower than a permit-specified Flood Hazard Area Design Flood Elevation or a valid NJDEP Flood Hazard Area Verification Letter plus the freeboard as required in ASCE 24 and the effective FEMA Base Flood Elevation.

**LOWEST ADJACENT GRADE** – The lowest point of ground, patio, or sidewalk slab immediately next a structure, except in AO Zones where it is the natural grade elevation.

**LOWEST FLOOR** – In A Zones, the lowest floor is the top surface of the lowest floor of the lowest enclosed area (including basement). In V Zones and coastal A Zones, the bottom of the lowest horizontal structural member of a building is the lowest floor. An unfinished or flood resistant enclosure, usable solely for the parking of vehicles, building access or storage in an area other than a basement is not considered a building's lowest floor provided that such enclosure is not built so as to render the structure in violation of other applicable non-elevation design requirements.

**MANUFACTURED HOME** – A structure that is transportable in one or more sections, eight (8) feet or more in width and greater than four hundred (400) square feet, built on a permanent chassis, designed for use with or without a permanent foundation when attached to the required utilities, and constructed to the Federal Manufactured Home Construction and Safety Standards and rules and regulations promulgated by the U.S. Department of Housing and Urban Development. The term also includes mobile homes, park trailers, travel trailers and similar transportable structures that are placed on a site for 180 consecutive days or longer.

**MANUFACTURED HOME PARK OR SUBDIVISION** – A parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

**MARKET VALUE** – The price at which a property will change hands between a willing buyer and a willing seller, neither party being under compulsion to buy or sell and both having reasonable knowledge of relevant facts. As used in these regulations, the term refers to the market value of buildings and structures, excluding the land and other improvements on the parcel. Market value shall be determined by one of the following methods (1) Actual Cash Value (replacement cost depreciated for age and quality of construction), (2) tax assessment value adjusted to approximate market value by a factor provided by the tax assessor's office, or (3) established by a qualified independent appraiser.

**NEW CONSTRUCTION** – Structures for which the start of construction commenced on or after the effective date of the first floodplain regulation adopted by a community; includes any subsequent improvements to such structures. New construction includes work determined to be a substantial improvement.

**NON-RESIDENTIAL** – Pursuant to ASCE 24, any building or structure or portion thereof that is not classified as residential.

**ORDINARY MAINTENANCE AND MINOR WORK** – This term refers to types of work excluded from construction permitting under N.J.A.C. 5:23 in the March 5, 136-98 New Jersey Register. Some of these types of work must be considered in determinations of substantial improvement and substantial damage in regulated floodplains under 44 CFR 59.1. These types of work include but are not limited to replacements of roofing, siding, interior finishes, kitchen cabinets, plumbing fixtures and piping, HVAC and air conditioning equipment, exhaust fans, built in appliances, electrical wiring, etc. Improvements necessary to correct existing violations of State or local health, sanitation, or code enforcement officials which are the minimum necessary to assure safe living conditions and improvements of historic structures as discussed in 44 CFR 59.1 shall not be included in the determination of ordinary maintenance and minor work.

**RECREATIONAL VEHICLE** – A vehicle that is built on a single chassis, 400 square feet or less when measured at the largest horizontal projection, designed to be self-propelled or permanently towable by a light-duty truck, and designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel or seasonal use. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices and has no permanently attached additions.

**RESIDENTIAL** – Pursuant to the ASCE 24:

- a. Buildings and structures and portions thereof where people live or that are used for sleeping purposes on a transient or non-transient basis;
- b. Structures including but not limited to one- and two-family dwellings, townhouses, condominiums, multi-family dwellings, apartments, congregate residences, boarding houses, lodging houses, rooming houses, hotels, motels, apartment buildings, convents, monasteries, dormitories, fraternity houses, sorority houses, vacation time-share properties; and
- c. institutional facilities where people are cared for or live on a 24-hour basis in a supervised environment, including but not limited to board and care facilities, assisted living facilities, halfway houses, group homes, congregate care facilities, social rehabilitation facilities, alcohol and drug centers, convalescent facilities, hospitals, nursing homes, mental hospitals, detoxification facilities, prisons, jails, reformatories, detention centers, correctional centers, and prerelease centers.

**SOLID WASTE DISPOSAL** – “Solid Waste Disposal” shall mean the storage, treatment, utilization, processing or final disposition of solid waste as described in N.J.A.C. 7:26-1.6 or the storage of unsecured materials as described in N.J.A.C. 7:13-2.3 for a period of greater than 6 months as specified in N.J.A.C. 7:26 which have been discharged, deposited, injected, dumped, spilled, leaked, or placed into any land or water such that such solid waste may enter the environment or be emitted into the air or discharged into any waters, including groundwaters.

**SPECIAL FLOOD HAZARD AREA** – The greater of the following: (1) Land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year, shown on the FIRM as Zone V, VE, V1-3-, A, AO, A1-30, AE, A99, or AH; (2) Land and the space above that land, which lies below the peak water surface elevation of the flood hazard area design flood for a particular water, as determined using the methods set forth in the New Jersey Flood Hazard Area Control Act in N.J.A.C. 7:13; (3) Riparian Buffers as determined in the New Jersey Flood Hazard Area Control Act in N.J.A.C. 7:13. Also referred to as the AREA OF SPECIAL FLOOD HAZARD.

**START OF CONSTRUCTION** – The Start of Construction is as follows:

- a. For other than new construction or substantial improvements, under the Coastal Barrier Resources Act (CBRA), this is the date the building permit was issued, provided that the actual start of construction, repair, rehabilitation, addition, placement or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a building on site, such as the pouring of a slab or footing, the installation of piles, the construction of columns or any work beyond the stage of excavation; or the placement of a manufactured (mobile) home on a foundation. For a substantial improvement, actual start of construction means the first alteration of any wall, ceiling, floor,

or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

- b. For the purposes of determining whether proposed construction must meet new requirements when National Flood Insurance Program (NFIP) maps are issued or revised and Base Flood Elevation's (BFEs) increase or zones change, the Start of Construction includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation.

Permanent construction does not include land preparation, such as clearing, grading, and filling, nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. Such development must also be permitted and must meet new requirements when National Flood Insurance Program (NFIP) maps are issued or revised and Base Flood Elevation's (BFEs) increase or zones change.

For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

For determining if new construction and substantial improvements within the Coastal Barrier Resources System (CBRS) can obtain flood insurance, a different definition applies.

**STRUCTURE** – A walled and roofed building, a manufactured home, or a gas or liquid storage tank that is principally above ground.

**SUBSTANTIAL DAMAGE** – Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

**SUBSTANTIAL IMPROVEMENT** – Any reconstruction, rehabilitation, addition, or other improvement of a structure taking place, the cost of which equals or exceeds 50 percent of the market value of the structure before the “start of construction” of the improvement. This term includes structures which have incurred “substantial damage”, regardless of the actual repair work performed. The term does not, however, include either:

- a. Any project for improvement of a structure to correct existing violations of State or local health, sanitary or safety code specifications which have been identified by the local code enforcement officer and which are the minimum necessary to assure safe living conditions; or

- b. Any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure."

UTILITY AND MISCELLANEOUS GROUP U BUILDINGS AND STRUCTURES – Buildings and structures of an accessory character and miscellaneous structures not classified in any special occupancy, as described in ASCE 24.

VARIANCE – A grant of relief from the requirements of this section which permits construction in a manner otherwise prohibited by this section where specific enforcement would result in unnecessary hardship.

VIOLATION – A development that is not fully compliant with these regulations or the flood provisions of the building code. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in this ordinance is presumed to be in violation until such time as that documentation is provided.

WATER SURFACE ELEVATION – the height, in relation to the North American Vertical Datum (NAVD) of 1988, (or other datum, where specified) of floods of various magnitudes and frequencies in the flood plains of coastal or riverine areas.

WATERCOURSE. A river, creek, stream, channel, or other topographic feature in, on, through, or over which water flows at least periodically.

WET FLOODPROOFING – Floodproofing method that relies on the use of flood damage resistant materials and construction techniques in areas of a structure that are below the Local Design Flood Elevation by intentionally allowing them to flood. The application of wet floodproofing as a flood protection technique under the National Flood Insurance Program (NFIP) is limited to enclosures below elevated residential and non-residential structures and to accessory and agricultural structures that have been issued variances by the community.

## **136-10 SUBDIVISIONS AND OTHER DEVELOPMENTS**

**136-10.1 General.** Any subdivision proposal, including proposals for manufactured home parks and subdivisions, or other proposed new development in a flood hazard area shall be reviewed to assure that:

- (1) All such proposals are consistent with the need to minimize flood damage.
- (2) All public utilities and facilities, such as sewer, gas, electric and water systems are located and constructed to minimize or eliminate flood damage.
- (3) Adequate drainage is provided to reduce exposure to flood hazards; in Zones AH and AO, adequate drainage paths shall be provided to guide floodwater around and away from structures.

**136-10.2 Subdivision requirements.** Where any portion of proposed subdivisions, including manufactured home parks and subdivisions, lies within a flood hazard area, the

following shall be required:

- (1) The flood hazard area, including floodways, and base flood elevations, as appropriate, shall be delineated on tentative subdivision plats.
- (2) Residential building lots shall be provided with adequate buildable area outside the floodway.
- (3) The design criteria for utilities and facilities set forth in these regulations and appropriate codes shall be met.

## **136-11 SITE IMPROVEMENT**

**136-11.1 Encroachment in floodways.** Development, land disturbing activity, and encroachments in floodways shall not be authorized unless it has been demonstrated through hydrologic and hydraulic analyses required in accordance with Section 136-5.3(1), that the proposed encroachment will not result in any increase in the base flood level during occurrence of the base flood discharge. If Section 136-5.3(1) is satisfied, proposed elevation, addition, or reconstruction of a lawfully existing structure within a floodway shall also be in accordance with Section 136-15.2 of this ordinance and the floodway requirements of N.J.A.C. 7:13.

**136.1.1 Prohibited in floodways.** The following are prohibited activities:

- (1) The storage of unsecured materials is prohibited within a floodway pursuant to N.J.A.C. 7:13.
- (2) Fill and new structures are prohibited in floodways per N.J.A.C. 7:13.

**136-11.2 Sewer facilities.** All new and replaced sanitary sewer facilities, private sewage treatment plants (including all pumping stations and collector systems) and on-site waste disposal systems shall be designed in accordance with the New Jersey septic system regulations contained in N.J.A.C. 14A and N.J.A.C. 7:9A, the UCC Plumbing Subcode (N.J.A.C. 5:23) and Chapter 7, ASCE 24, to minimize or eliminate infiltration of floodwater into the facilities and discharge from the facilities into flood waters, or impairment of the facilities and systems.

**136-11.3 Water facilities.** All new and replacement water facilities shall be designed in accordance with the New Jersey Safe Drinking Water Act (N.J.A.C. 7:10) and the provisions of Chapter 7 ASCE 24, to minimize or eliminate infiltration of floodwater into the systems.

**136-11.4 Storm drainage.** Storm drainage shall be designed to convey the flow of surface waters to minimize or eliminate damage to persons or property.

**136-11.5 Streets and sidewalks.** Streets and sidewalks shall be designed to minimize potential for increasing or aggravating flood levels.

**136-11.6 Limitations on placement of fill.** Subject to the limitations, fill shall be designed to be stable under conditions of flooding including rapid rise and rapid drawdown of floodwater, prolonged inundation, and protection against flood-related erosion and scour. In addition to these requirements, when intended to support buildings and structures (Zone A only), fill shall comply

with the requirements of the UCC (N.J.A.C. 5:23). Proposed fill and encroachments in flood hazard areas shall comply with the flood storage displacement limitations of N.J.A.C. 7:13.

**136-11.7 Hazardous Materials.** The placement or storage of any containers holding hazardous substances in a flood hazard area is prohibited unless the provisions of N.J.A.C. 7:13 which cover the placement of hazardous substances and solid waste is met.

## **136-12 MANUFACTURED HOMES**

**136-12.1 General.** All manufactured homes installed in flood hazard areas shall be installed pursuant to the Nationally Preemptive Manufactured Home Construction and Safety Standards Program (24 CFR 3280).

**136-12.2 Elevation.** All new, relocated, and replacement manufactured homes to be placed or substantially improved in a flood hazard area shall be elevated such that the bottom of the frame is elevated to or above the elevation specified in Section 136-15.2.

**136-12.3 Foundations.** All new, relocated, and replacement manufactured homes, including substantial improvement of existing manufactured homes, shall be placed on foundations as specified by the manufacturer only if the manufacturer's installation instructions specify that the home has been designed for flood-resistant considerations and provides the conditions of applicability for velocities, depths, or wave action as required by 24 CFR Part 3285-302. The Floodplain Administrator is authorized to determine whether the design meets or exceeds the performance necessary based upon the proposed site location conditions as a precondition of issuing a flood damage prevention permit. If the Floodplain Administrator determines that the home's performance standards will not withstand the flood loads in the proposed location, the applicant must propose a design certified by a New Jersey licensed design professional and in accordance with 24 CFR 3285.301 (c) and (d) which conforms with ASCE 24, the accepted standard of engineering practice for flood resistant design and construction.

**136-12.4 Anchoring.** All new, relocated, and replacement manufactured homes to be placed or substantially improved in a flood hazard area shall be installed using methods and practices which minimize flood damage and shall be securely anchored to an adequately anchored foundation system to resist flotation, collapse and lateral movement. This requirement is in addition to applicable State and local anchoring requirements for resisting wind forces.

**136-12.5 Enclosures.** Fully enclosed areas below elevated manufactured homes shall comply with the requirements of Section 136-15.2.

**136-12.6 Protection of mechanical equipment and outside appliances.** Mechanical equipment and outside appliances shall be elevated to or above the elevation of the bottom of the frame required in Section 136-15.2.

**Exception.** Where such equipment and appliances are designed and installed to prevent water from entering or accumulating within their components and the systems are

constructed to resist hydrostatic and hydrodynamic loads and stresses, including the effects of buoyancy, during the occurrence of flooding up to the elevation required by Section 136-15.2, the systems and equipment shall be permitted to be located below that elevation. Electrical wiring systems shall be permitted below the design flood elevation provided they conform to the provisions of NFPA 70 (National Electric Code).

## **136-13 RECREATIONAL VEHICLES**

**136-13.1 Placement prohibited.** The placement of recreational vehicles shall not be authorized in high hazard areas and in floodways.

**136-13.2 Temporary placement.** Recreational vehicles in flood hazard areas shall be fully licensed and ready for highway use and shall be placed on a site for less than 180 consecutive days.

**136-13.3 Permanent placement.** Recreational vehicles that are not fully licensed and ready for highway use, or that are to be placed on a site for more than 180 consecutive days, shall meet the requirements of Section 136-15.2 for habitable buildings and Section 136-12.3.

## **136-14 TANKS**

**136-14.1 Tanks.** Underground and above-ground tanks shall be designed, constructed, installed, and anchored in accordance with ASCE 24 and N.J.A.C. 7:13.

## **136-15 OTHER DEVELOPMENT AND BUILDING WORK**

**136-15.1 General requirements for other development and building work.** All development and building work, including man-made changes to improved or unimproved real estate for which specific provisions are not specified in these regulations or the Uniform Construction Code (N.J.A.C. 5:23), shall:

- (1) Be located and constructed to minimize flood damage;
- (2) Meet the limitations of Section 136-5.3(1) of this ordinance when located in a regulated floodway;
- (3) Be anchored to prevent flotation, collapse or lateral movement resulting from hydrostatic and hydrodynamic loads, including the effects of buoyancy, during the conditions of flooding up to the Local Design Flood Elevation determined according to Section 136-2.3;
- (4) Be constructed of flood damage-resistant materials as described in ASCE 24 Chapter 5;
- (5) Have mechanical, plumbing, and electrical systems above the Local Design Flood Elevation determined according to Section 136-2.3 or meet the requirements of ASCE 24 Chapter 7 which requires that attendant utilities are located above the Local Design Flood Elevation unless the attendant utilities and equipment are:
  - i. Specifically allowed below the Local Design Flood Elevation; and

- ii. Designed, constructed, and installed to prevent floodwaters, including any backflow through the system from entering or accumulating within the components.
- (6) Not exceed the flood storage displacement limitations in fluvial flood hazard areas in accordance with N.J.A.C. 7:13; and
- (7) Not exceed the impacts to frequency or depth of offsite flooding as required by N.J.A.C. 7:13 in floodways.

## **136-15.2 Requirements for Habitable Buildings and Structures.**

- 1) Construction and Elevation in A Zones not including Coastal A Zones.
  - a. No portion of a building is located within a V Zone.
  - b. No portion of a building is located within a Coastal A Zone, unless a licensed design professional certifies that the building's foundation is designed in accordance with ASCE 24, Chapter 4.
  - c. All new construction and substantial improvement of any habitable building (as defined in Section 136-9) located in flood hazard areas shall have the lowest floor, including basement, together with the attendant utilities (including all electrical, heating, ventilating, air-conditioning and other service equipment) and sanitary facilities, elevated to or above the Local Design Flood Elevation as determined in Section 136-2.3, be in conformance with ASCE Chapter 7, and be confirmed by an Elevation Certificate.
  - d. All new construction and substantial improvements of non-residential structures shall:
    - i. Have the lowest floor, including basement, together with the attendant utilities (including all electrical, heating, ventilating, air-conditioning and other service equipment) and sanitary facilities, elevated to or above the Local Design Flood Elevation as determined in Section 136-2.3, be in conformance with ASCE Chapter 7, and be confirmed by an Elevation Certificate; or
    - ii. Together with the attendant utility and sanitary facilities, be designed so that below the Local Design Flood Elevation, the structure:
      - 1. Meets the requirements of ASCE 24 Chapters 2 and 7; and
      - 2. Is constructed according to the design plans and specifications provided at permit application and signed by a licensed design professional, is certified by that individual in a Floodproofing Certificate, and is confirmed by an Elevation Certificate.
  - e. All new construction and substantial improvements with fully enclosed areas below the lowest floor shall be used solely for parking of vehicles, building access, or storage in an area other than a basement and which are subject to flooding. Enclosures shall:
    - i. For habitable structures, be situated at or above the adjoining exterior grade along at least one entire exterior wall, in order to provide positive drainage of the enclosed area in accordance with N.J.A.C. 7:13; enclosures (including

- crawlspaces and basements) which are below grade on all sides are prohibited;
- ii. Be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters unless the structure is non-residential and the requirements of 136-15.2.1(d)ii are met;
  - iii. Be constructed to meet the requirements of ASCE 24 Chapter 2;
  - iv. Have openings documented on an Elevation Certificate; and
  - v. Have documentation that a deed restriction has been obtained for the lot if the enclosure is greater than six feet in height. This deed restriction shall be recorded in the Office of the County Clerk or the Registrar of Deeds and Mortgages in which the building is located, shall conform to the requirements in N.J.A.C.7:13, and shall be recorded within 90 days of receiving a Flood Hazard Area Control Act permit or prior to the start of any site disturbance (including pre-construction earth movement, removal of vegetation and structures, or construction of the project), whichever is sooner. Deed restrictions must explain and disclose that:
    1. The enclosure is likely to be inundated by floodwaters which may result in damage and/or inconvenience.
    2. The depth of flooding that the enclosure would experience to the Flood Hazard Area Design Flood Elevation;
    3. The deed restriction prohibits habitation of the enclosure and explains that converting the enclosure into a habitable area may subject the property owner to enforcement;

**136-15.3 Garages and accessory storage structures.** Garages and accessory storage structures shall be designed and constructed in accordance with the Uniform Construction Code.

**136-15.4 Fences.** Fences in floodways that have the potential to block the passage of floodwater, such as stockade fences and wire mesh fences, shall meet the requirements of Section 136-5.3(1). Pursuant to N.J.A.C. 7:13, any fence located in a floodway shall have sufficiently large openings so as not to catch debris during a flood and thereby obstruct floodwaters, such as barbed-wire, split-rail, or strand fence. A fence with little or no open area, such as a chain link, lattice, or picket fence, does not meet this requirement. Foundations for fences greater than 6 feet in height must conform with the Uniform Construction Code. Fences for pool enclosures having openings not in conformance with this section but in conformance with the Uniform Construction Code to limit climbing require a variance as described in Section 136-7 of this ordinance.

**136-15.5 Retaining walls, sidewalks, and driveways.** Retaining walls, sidewalks and driveways that involve placement of fill in floodways shall meet the requirements of Section 136-5.3(1) and N.J.A.C. 7:13.

**136-15.6 Swimming pools.** Swimming pools shall be designed and constructed in accordance with the Uniform Construction Code. Above-ground swimming pools and below-ground swimming pools that involve placement of fill in floodways shall also meet the requirements of Section 136-5.3(1). Above-ground swimming pools are prohibited in floodways by N.J.A.C. 7:13.

### **136-15.7 Roads and watercourse crossings.**

- (1) For any railroad, roadway, or parking area proposed in a flood hazard area, the travel surface shall be constructed at least one foot above the Flood Hazard Area Design Elevation in accordance with N.J.A.C. 7:13.
- (2) Roads and watercourse crossings that encroach into regulated floodways or riverine waterways with base flood elevations where floodways have not been designated, including roads, bridges, culverts, low- water crossings and similar means for vehicles or pedestrians to travel from one side of a watercourse to the other side, shall meet the requirements of Section 136-5.3(1).

## **136-16 TEMPORARY STRUCTURES AND TEMPORARY STORAGE**

**136-16.1 Temporary structures.** Temporary structures shall be erected for a period of less than 180 days. Temporary structures shall be anchored to prevent flotation, collapse or lateral movement resulting from hydrostatic loads, including the effects of buoyancy, during conditions of the base flood. Fully enclosed temporary structures shall have flood openings that are in accordance with ASCE 24 to allow for the automatic entry and exit of flood waters.

**136-16.2 Temporary storage.** Temporary storage includes storage of goods and materials for a period of less than 180 days. Stored materials shall not include hazardous materials.

**136-16.3 Floodway encroachment.** Temporary structures and temporary storage in floodways shall meet the requirements of Section 136-5.3(1).

## **136-17 UTILITY AND MISCELLANEOUS GROUP U**

**136-17.1 Utility and Miscellaneous Group U.** In accordance with Section 312 of the International Building Code, Utility and Miscellaneous Group U includes buildings and structures that are accessory in character and miscellaneous structures not classified in any specific occupancy in the Building Code, including, but not limited to, agricultural buildings, aircraft hangars (accessory to a one- or two-family residence), barns, carports, communication equipment structures (gross floor area less than 1,500 sq. ft.), fences more than 6 feet (1829 mm) high, grain silos (accessory to a residential occupancy), livestock shelters, private garages, retaining walls, sheds, stables, tanks and towers.

**136-17.2 Flood loads.** Utility and miscellaneous Group U buildings and structures, including substantial improvement of such buildings and structures, shall be anchored to prevent flotation, collapse or lateral movement resulting from flood loads, including the effects of buoyancy, during conditions up to the Local Design Flood Elevation as determined in Section 136-2.3.

**136-17.3 Elevation.** Utility and miscellaneous Group U buildings and structures, including substantial improvement of such buildings and structures, shall be elevated such that the lowest

floor, including basement, is elevated to or above the Local Design Flood Elevation as determined in Section 136-2.3 and in accordance with ASCE 24. Utility lines shall be designed and elevated in accordance with N.J.A.C. 7:13.

**136-17.4 Enclosures below base flood elevation.** Fully enclosed areas below the design flood elevation shall be constructed in accordance with Section 136-15.2 and with ASCE 24 for new construction and substantial improvements. Existing enclosures such as a basement or crawlspace having a floor that is below grade along all adjoining exterior walls shall be abandoned, filled-in, and/or otherwise modified to conform with the requirements of N.J.A.C. 7:13 when the project has been determined to be a substantial improvement by the Floodplain Administrator.

**136-17.5 Flood-damage resistant materials.** Flood-damage-resistant materials shall be used below the Local Design Flood Elevation determined in Section 136-2.3.

**136-17.6 Protection of mechanical, plumbing, and electrical systems.** Mechanical, plumbing, and electrical systems, equipment and components, heating, ventilation, air conditioning, plumbing fixtures, duct systems, and other service equipment, shall be elevated to or above the Local Design Flood Elevation determined in Section 136-2.3.

**Exception:** Electrical systems, equipment and components, and heating, ventilating, air conditioning, and plumbing appliances, plumbing fixtures, duct systems, and other service equipment shall be permitted to be located below the Local Design Flood Elevation provided that they are designed and installed to prevent water from entering or accumulating within the components and to resist hydrostatic and hydrodynamic loads and stresses, including the effects of buoyancy, during the occurrence of flooding to the Local Design Flood Elevation in compliance with the flood-resistant construction requirements of ASCE 24. Electrical wiring systems shall be permitted to be located below the Local Design Flood Elevation provided they conform to the provisions of NFPA 70 (National Electric Code).

## **SECTION 2. SEVERABILITY.**

Where any section, subsection, sentence, clause, or phrase is, for any reason, declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the regulations as a whole, or any part thereof, other than the part so declared.

## **SECTION 3. EFFECTIVE DATE.**

This ordinance shall take effect upon final adoption and will be published as required by law.

Introduced: September 17, 2024      Adopted:

**BYRAM TOWNSHIP COUNCIL**

|         | Councilwoman<br>Franco | Councilman<br>Gallagher | Councilman<br>Proctor | Councilman<br>Roseff | Mayor<br>Rubenstein |
|---------|------------------------|-------------------------|-----------------------|----------------------|---------------------|
| Motion  |                        |                         |                       |                      |                     |
| 2nd     |                        |                         |                       |                      |                     |
| Yes     |                        |                         |                       |                      |                     |
| No      |                        |                         |                       |                      |                     |
| Abstain |                        |                         |                       |                      |                     |
| Absent  |                        |                         |                       |                      |                     |

**NOTICE OF INTRODUCTION**

Notice is hereby given that the foregoing Ordinance was submitted in writing at a meeting of the Mayor and Council of the Township of Byram, in the County of Sussex, New Jersey, held on the 17<sup>th</sup> of September 2024. Introduced and read by title and passed on the first reading and that said Township Mayor and Council will further consider the Ordinance for second reading and final passage thereof at a meeting to be held on the 1<sup>st</sup> day of October, 2024 at 7:30 p.m., at the Township of Byram Municipal Building, 10 Mansfield Drive, Stanhope, New Jersey, at which time and place a public hearing will be held thereon by the Township Council and all persons and citizens in interest shall have an opportunity to be heard concerning same. Copies of this ordinance are available at the Clerk's office Monday through Friday from 8:30 a.m. to 4:30 p.m.

---

Cynthia Church, RMC  
Township Clerk

**From:** [Joseph Sabatini](#)  
**To:** [Cindy Church](#)  
**Subject:** FW: Eagle Projects  
**Date:** Wednesday, September 11, 2024 3:37:08 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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9/17 - Discussion Item – Eagle Project New Municipal Building sign.

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Joseph W. Sabatini  
Byram Township Manager

Phone: [973.347.2500](tel:973.347.2500) x129

10 Mansfield Drive, Stanhope, NJ 07874

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**From:** Joseph Sabatini  
**Sent:** Wednesday, September 11, 2024 3:36 PM  
**To:** Trey Hydock <[rhydock3@gmail.com](mailto:rhydock3@gmail.com)>  
**Cc:** Alex Rubenstein <[arubenstein@byramtwp.org](mailto:arubenstein@byramtwp.org)>; Robert Hydock <[rhydock@gmail.com](mailto:rhydock@gmail.com)>  
**Subject:** RE: Eagle Projects

Hi Trey,

I need to review the plan for a new sign with the Mayor and Council before I can move forward. I will have this added to our agenda for discussion at the 9/17 council meeting.

Thanks - Joe

---



Joseph W. Sabatini  
Byram Township Manager

Phone: [973.347.2500](tel:973.347.2500) x129

10 Mansfield Drive, Stanhope, NJ 07874

---

**From:** Trey Hydock <[rhydock3@gmail.com](mailto:rhydock3@gmail.com)>  
**Sent:** Wednesday, September 11, 2024 6:19 AM  
**To:** Joseph Sabatini <[jsabatini@byramtwp.org](mailto:jsabatini@byramtwp.org)>  
**Cc:** Alex Rubenstein <[arubenstein@byramtwp.org](mailto:arubenstein@byramtwp.org)>; Robert Hydock <[rhydock@gmail.com](mailto:rhydock@gmail.com)>  
**Subject:** Re: Eagle Projects

Hello Mr. Sabatini,

This is just a follow up email about pursuing a further conversation about having the Municipal Building sign as my eagle project.

Thank you,  
Trey

\*\*\*\*\*

Proprietary and Confidential Information. The information transmitter is intended only for the person(s) or entity(ies) to which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender and delete the material from any computer.

Internet communications cannot be guaranteed to be timely, secure, error or virus-free. The sender does not accept liability for any error or omissions which arise as a result.

\*\*\*\*\*

On Tue, Aug 20, 2024 at 2:57 PM Trey Hydock <[rhydock3@gmail.com](mailto:rhydock3@gmail.com)> wrote:

Hello Mr. Sabatini,

I would like to pursue a further conversation on the Municipal Building sign as my eagle project.

Thank you,  
Trey

\*\*\*\*\*

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\*\*\*\*\*

On Thu, Aug 8, 2024 at 12:24 PM Trey Hydock <[rhydock3@gmail.com](mailto:rhydock3@gmail.com)> wrote:

Thank you for your time yesterday. I'll get back to you shortly with more feedback.

\*\*\*\*\*

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\*\*\*\*\*

On Tue, Jul 30, 2024 at 9:20 PM Trey Hydock <[rhydock3@gmail.com](mailto:rhydock3@gmail.com)> wrote:

Thank you for your time.

\*\*\*\*\*

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\*\*\*\*\*

On Tue, Jul 30, 2024 at 4:44 PM Joseph Sabatini <[jsabatini@byramtwp.org](mailto:jsabatini@byramtwp.org)> wrote:

Sent meeting invite for 9:00 AM. Thanks

\_\_\_\_\_

Joseph W. Sabatini  
Byram Township Manager  
Phone: [973.347.2500](tel:973.347.2500) x129

[10 Mansfield Drive, Stanhope, NJ 07874](#)

---

**From:** Trey Hydock <[rhydock3@gmail.com](mailto:rhydock3@gmail.com)>

**Sent:** Tuesday, July 30, 2024 6:01:48 PM

**To:** Joseph Sabatini <[jsabatini@byramtwp.org](mailto:jsabatini@byramtwp.org)>

**Cc:** Alex Rubenstein <[arubenstein@byramtwp.org](mailto:arubenstein@byramtwp.org)>; Robert Hydock <[rhydock@gmail.com](mailto:rhydock@gmail.com)>

**Subject:** Re: Eagle Projects

Will you be available on the morning of the 7th?

\*\*\*\*\*

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\*\*\*\*\*

On Tue, Jul 30, 2024 at 5:51 AM Joseph Sabatini <[jsabatini@byramtwp.org](mailto:jsabatini@byramtwp.org)> wrote:

Sorry, I am out of the office both those days. I can meet a day the rest of week.

Get [Outlook for iOS](#)

---

**From:** Trey Hydock <[rhydock3@gmail.com](mailto:rhydock3@gmail.com)>

**Sent:** Friday, July 26, 2024 5:15:42 PM

**To:** Joseph Sabatini <[jsabatini@byramtwp.org](mailto:jsabatini@byramtwp.org)>

**Cc:** Alex Rubenstein <[arubenstein@byramtwp.org](mailto:arubenstein@byramtwp.org)>; Robert Hydock <[rhydock@gmail.com](mailto:rhydock@gmail.com)>

**Subject:** Re: Eagle Projects

Thank you for getting back to me,

I am leaving for NOAC tomorrow morning. Do you have availability to meet with me on August 5th or 6th?

Thank you for your time,  
Trey Hydock

\*\*\*\*\*

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\*\*\*\*\*

On Thu, Jul 25, 2024 at 3:39 PM Joseph Sabatini <[jsabatini@byramtwp.org](mailto:jsabatini@byramtwp.org)> wrote:

Hi Trey,

I don't necessarily have a list of specific projects.

Normally I try to get an understanding from the Eagle Scout of their interests and if they have any ideas.

In the past there was a request to have a little free library at the Municipal Complex.

I have a couple of thoughts, but scope may be an issue. These include a gazebo, pavilion, new sign with plantings at the municipal complex.

I am happy to setup a meeting discuss. Please provide some dates and times that you are available.

Thanks - Joe



Joseph W. Sabatini  
Byram Township Manager

Phone: [973.347.2500](tel:973.347.2500) x129

[10 Mansfield Drive,](#)  
[Stanhope, NJ 07874](#)

---

**From:** Alex Rubenstein <[arubenstein@byramtwp.org](mailto:arubenstein@byramtwp.org)>  
**Sent:** Wednesday, July 17, 2024 8:37 PM  
**To:** Trey Hydock <[rhydock3@gmail.com](mailto:rhydock3@gmail.com)>  
**Cc:** Robert Hydock <[rhydock@gmail.com](mailto:rhydock@gmail.com)>; Joseph Sabatini <[jsabatini@byramtwp.org](mailto:jsabatini@byramtwp.org)>  
**Subject:** RE: Eagle Projects

Trey – I have cc'ed Joe Sabatini, Township Manager, who is often involved in these discussions and may have some ideas for a project in the township.

Thanks for reaching out!

---

Alex Rubenstein, Mayor

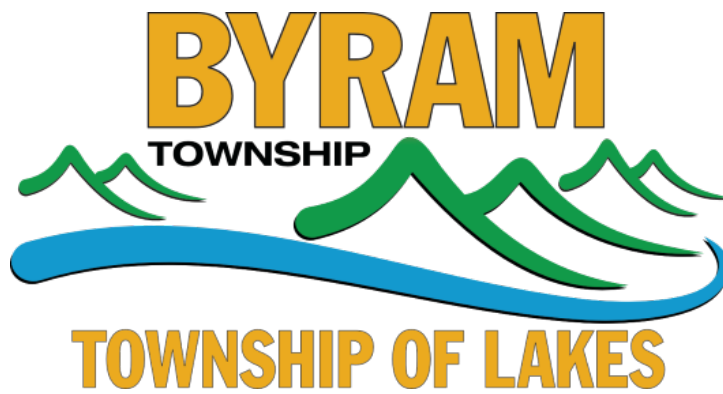
The Township of Byram

<http://www.byramtwp.org>

Mobile - 973-214-8835

Sign up for township alerts:

<https://local.nixle.com/signup/widget/i/15862>



---

**From:** Trey Hydock <[rhydock3@gmail.com](mailto:rhydock3@gmail.com)>  
**Sent:** Wednesday, July 17, 2024 3:07 PM  
**To:** Alex Rubenstein <[alex@mailme.com](mailto:alex@mailme.com)>  
**Cc:** Robert Hydock <[rhydock@gmail.com](mailto:rhydock@gmail.com)>  
**Subject:** Eagle Projects

Hello Mr. Rubenstein, I hope you are well. I am trying to get started on my Eagle Project and I am looking for ideas. I heard you may have a list of possible projects. Can you point me in the right direction towards the list or would you be able to discuss soon?

Thank you,  
Trey Hydock

\*\*\*\*\*

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