

**TOWNSHIP OF BYRAM
COUNCIL AGENDA, TUESDAY, NOVEMBER 21, 2023
EXECUTIVE SESSION – 6:30 P.M.
REGULAR SESSION – 7:30 P.M.**

PLEASE TAKE NOTICE that the regular session part of the meeting starting at 7:30 p.m. will be held in person at 10 Mansfield Drive and via Zoom Webinar. The public may connect using a computer or smart device by clicking on the following link: <https://us02web.zoom.us/j/82117363001>, or by calling any of the following number's US: +1 646 518 9805 or +1 267 831 0333 to participate. When prompted, enter the Meeting ID Number: 821 1736 3001. The public will have the opportunity to comment at appropriate times during the meeting. Formal action will be taken.

- 1. CALL MEETING TO ORDER**
- 2. OPEN PUBLIC MEETING STATEMENT**

This meeting is called pursuant to the provisions of the Open Public Meetings Act. Both adequate and electronic notice of the meeting has been provided, specifying the time, place. In addition, a copy of this notice is available to the public and is on file in the office of the Municipal Clerk, posted on the main door, the bulletin board of the Municipal Building, on the Township website at: https://www.byramtwp.org/index.php/town_hall/township_council, and has been forwarded to those persons requesting notice.
- 3. ROLL CALL**
- 4. RESOLUTION FOR EXECUTIVE SESSION**
 - A. Attorney Client Privilege Communication
 - General
 - B. Contract Negotiations
 - Hopatcong Animal Control Pound Shared Services
 - General Liability / Workers Compensation Insurance Renewal
 - C. Personnel
- 5. RETURN TO OPEN SESSION**
- 6. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT REFLECTION**
- 7. APPROVAL OF AGENDA**
- 8. HALLOWEEN CONTEST WINNERS AWARDS - \$25 Gift Cards**
 - **Scariest** – 11 Newton Ave
 - **Most Traditional** – 3 Peach Tree Street
 - **Most Original** – 32 Manor Drive
- 9. REPORTS**
 - Township Manager
 - Mayor and Council Members
 - Township Attorney
- 10. PUBLIC PARTICIPATION I** – Meeting open to the public for comments on matters not on the agenda or items on the agenda for which no public discussion is provided.
- 11. APPROVAL OF MINUTES**
 - November 8, 2023 Regular & Closed Session Meeting Minutes
- 12. CONSENT AGENDA:** These items are considered to be routine by the Members of the Township Council and will be enacted on by one motion. There will be no separate discussion of these items unless a citizen or Council member so requests in which event the item may be removed from the general order of business and considered in its normal sequence on the agenda.
 - A. Resolution No. 215-2023 – Resolution Authorizing Purchase of Gift Cards for Prizes at Holiday Decorating Contest November 27-December 15, 2023
 - B. Resolution No. 216-2023 – Resolution Appointing Risk Management Consultant for 2024 Fund Year
 - C. Resolution No. 217-2023 – Resolution Appointing the Commissioner of the Statewide Insurance Fund for Byram Township for Year 2024
 - D. Resolution No. 218-2023 – Resolution Authorizing the Refund of Redemption Monies to Outside Lien Holder – Block 148 Lot 168
 - E. Resolution No. 219-2023 – Resolution to Transfer 2023 Budget Appropriations Current Fund
 - F. Resolution No. 220-2023 – Authorizing Foveonics Document Solutions to Perform Scanning and Document Management Services through the Educational Services Commission of New Jersey (ESCNJ) – Not to Exceed \$25,014.16
- 13. APPROVAL OF NOVEMBER 21, 2023 BILL LIST**
- 14. ITEMS FOR DISCUSSION**
 - A. MS4 – Tier A Municipal Stormwater Permit
 - B. Privately-Owned Salt Storage Ordinance
- 15. FUTURE AGENDA DISCUSSION ITEMS**
- 16. PUBLIC PARTICIPATION II**
- 17. EXECUTIVE SESSION – Session II (if necessary)**
- 18. ANY OTHER BUSINESS THE COUNCIL DEEMS NECESSARY**
- 19. ADJOURNMENT**

**TOWNSHIP OF BYRAM
SUSSEX COUNTY, NEW JERSEY
RESOLUTION 215-2023**

**RESOLUTION AUTHORIZING PURCHASE OF GIFT CARDS FOR
PRIZES AT HOLIDAY DECORATING CONTEST
NOVEMBER 27- DECEMBER 15, 2023**

WHEREAS, the Byram Township Recreation Committee is participating in a holiday decorating contest; and

WHEREAS, the Byram Township Recreation Committee will award 3 prizes to 3 residents selected as winners of the holiday decorating contest; and

WHEREAS the Byram Township Recreation Committee will purchase 3 gift cards from ShopRite in the amount of \$100.00, \$75.00 and \$50.00 for the prizes; and

WHEREAS, any Byram resident participating in the holiday decorating has the opportunity to win one of the prizes from the Recreation Committee;

NOW THEREFORE BE IT RESOLVED that the Township Council approves the purchase of three gift cards of \$100.00, \$75.00 and \$50.00 each to be funded out of the Byram Township Recreation Committee's budget.

BYRAM TOWNSHIP COUNCIL

	Councilman Bonker	Councilwoman Franco	Councilman Gallagher	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST: I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on November 21, 2023.

Cynthia Church, RMC
Township Clerk

**RESOLUTION APPOINTING RISK MANAGEMENT
CONSULTANT 2024 Fund Year**

WHEREAS, Byram Township (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of "Local Unit", in the County of Sussex and State of New Jersey, as follows:

1. Township of Byram (Local Unit) hereby appoints Skylands Risk Management, Inc. its Risk Management Consultant.
2. The Mayor (*authorized representative of the public entity*) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year **2024** in the form attached hereto.

Name of Entity: Township of Byram

Attest:

Cynthia Church, Township Clerk

Alexander Rubenstein, Mayor

Certification

I, Cynthia Church, Clerk of the Township of Byram, County of Sussex, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the governing body on November 21, 2023

Township Clerk

Witness my hand and seal of the

Township of Byram This day of November 21, 2023

STATEWIDE INSURANCE FUND
RISK MANAGEMENT CONSULTANT'S AGREEMENT

2023 Fund Year

THIS AGREEMENT entered into this _____ day of _____ 20____, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, Township of Byram ("MEMBER") and Sklands Risk Management, Inc. ("RISK MANAGEMENT CONSULTANT") through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.

- (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
- (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
- (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
- (h) assist in the claim settlement process, if required, by MEMBER or FUND.
- (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
- (j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.
- (k) act in good faith and fair dealing to the FUND.
- (l) perform other duties for the FUND as may be required from time to time by the FUND.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of non WC assessment (excluding any fees, PLIGA, and loss ratio apportionment);
- (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
- (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).
- (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.

3. The term of this Agreement shall be from **January 1, 2024** to **January 1, 2025**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.
4. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
5. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

ATTEST:

Member Representative

ATTEST:

Risk Management Consultant Corporate Officer

ATTEST:

Statewide Insurance Fund Chairperson

**EXHIBIT A
STATEWIDE INSURANCE FUND**

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of **N.J.S.A. 10:5-31 et seq.** and **N.J.A.C. 17:27 et seq.**

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

OR

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: Skylands Risk Management, Inc.
Risk Management Consultant

SIGNATURE: _____

PRINT NAME: Wayne F. Dietz

TITLE: President DATE: _____

**TOWNSHIP OF BYRAM
RESOLUTION NO. 217 – 2023**

**RESOLUTION APPOINTING THE COMMISSIONER OF THE STATEWIDE
INSURANCE FUND FOR BYRAM TOWNSHIP**

WHEREAS, the Township of Byram is a member of the Statewide Insurance Fund (hereinafter the “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq; and

WHEREAS, the Bylaws of the Fund require, as a condition of membership in the Fund, that each participating member enact a resolution appointing a commissioner to serve on the Fund’s Board of Commissioners.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Byram, in the County of Sussex, and State of New Jersey, that Joseph W. Sabatini, Township Manager, is hereby appointed as Commissioner of the Fund for the year 2024, and shall continue in capacity until a new appointment shall be made by the governing body.

BE IT FURTHER RESOLVED that Philip Crosson is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2024; and

BE, IT FURTHER RESOLVED that the Local Unit’s Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

BYRAM TOWNSHIP COUNCIL

	Councilman Bonker	Councilwoman Franco	Councilman Gallagher	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on November 21, 2023.

Cynthia Church, RMC
Township Clerk

**TOWNSHIP OF BYRAM
RESOLUTION NO. 218– 2023**

**RESOLUTION AUTHORIZING THE REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN
HOLDER**

WHEREAS, at the Municipal Tax Sale held on October 20, 2023, a lien was sold on Block 148 Lot 168, also known as 28 Allamuchy Trail, for 2002 delinquent real estate taxes; and

WHEREAS, this lien which is known as Tax Sale Certificate #2023-001 was sold to GTech Capital LLC, LLC at 0% interest with a premium of \$24,500.00; and

WHEREAS, Timothy and Amy Bianculli, property owners, has effected a redemption of certificate #2023-001, in the amount of \$11,726.95;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Township of Byram, that the Governing Body acknowledges that GTech Capital LLC is entitled to the redemption in the amount of \$11,726.95; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer be authorized to issue a check in the total amount of \$36,226.95 for the total redemption of certificate #2023-001 payable to, GTech Capital LLC, 474 Mary Allen Way, Mountainside, NJ 07092.

BYRAM TOWNSHIP COUNCIL

	Councilman Bonker	Councilwoman Franco	Councilman Gallagher	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on November 21, 2023.

Cynthia Church, RMC
Township Clerk

**TOWNSHIP OF BYRAM
RESOLUTION TO TRANSFER
2023 BUDGET APPROPRIATIONS
CURRENT FUND**

RESOLUTION NO. 219-2023

WHEREAS, transfers between budget appropriations are permitted by N.J.S.A. 40A:4-58 during the last two months of the fiscal year; and

WHEREAS, certain 2023 Township Budget Appropriations are expected to be insufficient to meet the expenditure requirements through the end of the fiscal year, and certain 2023 Budget Appropriations are expected to have funds available to offset these expenditure requirements;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Byram, County of Sussex, State of New Jersey, (not less than two-thirds thereof affirmatively concurring) that the transfers as listed between 2023 Township Budget Appropriations be made in the Current Fund:

<u>Department</u>	<u>Account Number</u>	<u>Amount – From:</u>	<u>Amount – To:</u>
Tax Assessment – OE – Tax Appeals	01-201-20-150-228	\$ 5,000.00	
Planning Board – OE – Planner Fees	01-201-21-180-221	10,000.00	
Group Insurance – Group Plans	01-201-23-220-230	5,000.00	
General Admin – OE - Miscellaneous	01-201-20-100-272		\$20,000.00

BYRAM TOWNSHIP COUNCIL

COUNCIL MEMBER	Councilman Bonker	Councilwoman Franco	Councilman Gallagher	Councilman Roseff	Mayor Rubenstein	
Motion						
2nd						
Yes						
No						
Abstain						
Absent						

ATTEST: I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on November 21, 2023.

Cynthia Church, Township Clerk

**TOWNSHIP OF BYRAM
SUSSEX COUNTY, NEW JERSEY
RESOLUTION NO. 220 – 2023**

**AUTHORIZING FOVEONICS DOCUMENT SOLUTIONS TO PERFORM SCANNING AND
DOCUMENT MANAGEMENT SERVICES THROUGH THE EDUCATIONAL SERVICES
COMMISSION OF NEW JERSEY (ESCNJ)**

WHEREAS, the Township of Byram is a member of the Educational Services Commission of New Jersey (ESCNJ); and

WHEREAS, the Township of Byram has a need to scan, manage and index payroll documents, which will significantly reduce the amount of space needed to store boxes of documents; and

WHEREAS, scanned documents will also allow employees to retrieve the documents electronically; and

WHEREAS, the documents will be scanned, indexed, and loaded to off-site web-based storage; and accessible to staff at any time; and

WHEREAS, the ESCNJ awarded a contract to Foveonics Imaging Technologies, Inc., 99 Grayrock Road, Unit 103, Clinton, NJ 08809 under Contract #ESCNJ 22/23-11 for the period July 1, 2022 – June 30, 2024, thereby affording the Township of Byram the opportunity of direct purchase without competitive bidding; and

WHEREAS, the Mayor and Council of the Township of Byram authorize the contract as proposed dated August 9, 2023, which includes preparation and scanning of large and small documents, pickup and delivery, indexing, importing images into cloud-based EDMS, compliance & security requirements; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Byram does hereby authorize the execution of the necessary purchase orders not to exceed \$25,014.16 for budget year 2023 to have payroll documents scanned as specified and priced to the Educational Services Commission of New Jersey; and

BE IT FURTHER RESOLVED, that upon receipt, inspection and approval of vouchers therefore by the Mayor and Council of the Township of Byram, payment, pursuant to said purchase orders, are hereby authorized with the same to be charged against funds established in the appropriate accounts for said purpose; and

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the Educational Services Commission of New Jersey, Chief Financial Officer and the Municipal Clerk.

BYRAM TOWNSHIP COUNCIL

	Councilman Bonker	Councilwoman Franco	Councilman Gallagher	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on November 21, 2023.

Cynthia Church, Township Clerk

List of Bills - (All Funds)

Meeting Date: 11/21/2023 For bills from 11/06/2023 to 11/17/2023

Vendor	Description	Payment	Check Total
Claims Account			
3698 - A & K EQUIPMENT CO., INC.	PO 27787 Plow Lights - Quote #27674	1,256.95	1,256.95
2435 - AGRA ENVIRONMENTAL & LAB	PO 26335 2023 Blanket For Water Testing	61.00	61.00
40 - ALLIED OIL, LLC	PO 26967 2ND-4TH QUARTER 2023 BLANKET PURCHASE OR	14,791.74	14,791.74
106 - ATLANTIC COMMUNICATIONS, INC	PO 27574 PD - OUTFITTING OF 2023 TAHOE - ESTIMATE	18,576.85	18,576.85
111 - AURORA ELECTRICAL SUPPLY CO., LLC	PO 27825 PLUGS	266.65	266.65
3191 - BRAEN STONE OF SPARTA	PO 26626 2023 Blanket for Stone and Aggregate	307.13	307.13
2858 - BYRAM, TOWNSHIP OF - PETTY CASH	PO 27899 PETTY CASH REPLENISHMENT	60.00	60.00
3715 - CIOCCA FMFL, INC.	PO 26601 2023 Blanket for Repair Parts	35.42	35.42
2627 - CP ENGINEERS NJ, LLC	PO 27881 ESCROW - OCTOBER 2023 SERVICES - BYRAM W	98.00	
	PO 27882 ESCROW - OCTOBER 2023 SERVICES - PCV, LL	98.00	
	PO 27886 ENGINEERING SERVICES - OCTOBER 2023	376.00	572.00
373 - DELSEA TERMITE & PEST CONTROL	PO 26397 Blanket Purchase Order - 2023 Pest Contr	143.00	143.00
2104 - DOVER BRAKE & CLUTCH CO., INC.	PO 26329 2023 Blanket For Parts and Supplies	637.19	637.19
448 - EDMUNDS GOVTECH, INC.	PO 27195 MUNICIPAL TAX SOFTWARE CONVERSION - APPR	1,175.00	1,175.00
3806 - FRANCO, LISA	PO 27902 REIMBURSEMENT - NJSLOM CONVENTION LODGIN	256.00	256.00
3700 - FRED BEANS FORD OF WASHINGTON	PO 26328 2023 Blanket For Parts and Repair	496.04	496.04
3170 - GABRIELLI KENWORTH OF NEW JERSEY, L	PO 27251 2024 KENWORTH T280 4X2 DUMP TRUCK CHASSI	48,057.89	
	PO 27251 2024 KENWORTH T280 4X2 DUMP TRUCK CHASSI	53,297.24	101,355.13
1166 - GANNETT NEW YORK/NEW JERSEY LOCALIQ	PO 27477 TAX SALE ADVERTISING	83.70	
	PO 27731 LABORER AD	227.24	
	PO 27897 MONTHLY ADVERTISING	61.89	372.83
592 - GENSERVE, LLC	PO 26596 2023 Generator Maintenance - Quote #Q-01	450.00	
	PO 26596 2023 Generator Maintenance - Quote #Q-01	225.00	675.00
3118 - GRASS ROOTS TURF PRODUCTS, INC.	PO 27827 Penn Mulch for Field Repairs	51.50	51.50
3804 - GTECH CAPITAL, LLC	PO 27900 Lien Redemption - TSC #2023-001 - Block	11,726.95	
	PO 27900 Lien Redemption - TSC #2023-001 - Block	24,500.00	36,226.95
642 - HAMBURG PLUMBING SUPPLY CO., INC.	PO 27820 Sewer Force Main Repair Parts - Order #4	1,466.76	1,466.76
649 - HAROLD E. PELLOW & ASSOCIATES,	PO 26468 1ST QUARTER 2023 BLANKET PURCHASE ORDER	2,459.94	
	PO 27510 OPEN SPACE - CO JOHNSON PARK BASKETBALL	2,434.50	
	PO 27858 ESCROW - AUGUST 2023 SERVICES - KRASSNER	34.50	
	PO 27859 ESCROW - AUGUST 2023 SERVICES - DILIBERT	69.00	
	PO 27860 ESCROW - AUGUST 2023 SERVICES - BREMBT	34.50	
	PO 27861 ESCROW - AUGUST 2023 SERVICES - KRASSNER	340.25	5,372.69
649 - HAROLD E. PELLOW & ASSOCIATES,	PO 27862 ESCROW - AUGUST 2023 SERVICES - SULLIVAN	349.00	
	PO 27863 ESCROW - AUGUST 2023 SERVICES - BREMBT	340.25	
	PO 27864 ESCROW - AUGUST 2023 SERVICES - TOMAHAWK	897.00	
	PO 27865 ESCROW - AUGUST 2023 SERVICES - MOSAIC C	364.00	
	PO 27866 ESCROW - AUGUST 2023 SERVICES - Moberg	207.00	
	PO 27867 ESCROW - AUGUST 2023 SERVICES - VENTURE	379.50	2,536.75
649 - HAROLD E. PELLOW & ASSOCIATES,	PO 27877 ESCROW - SEPTEMBER 2023 SERVICES - TILCO	150.00	
	PO 27878 ESCROW - SEPTEMBER 2023 SERVICES - CHIP	90.00	
	PO 27879 ESCROW - SEPTEMBER 2023 SERVICES - NJ NA	69.00	
	PO 27904 ESCROW - JULY 2023 SERVICES - LANDSCAPES	240.50	549.50
3620 - HOFFMAN SERVICES, INC.	PO 27715 Lift Extension Kit	1,126.00	1,126.00
2052 - HOLIDAY OUTDOOR DECOR	PO 27435 HOLIDAY LIGHTS - QUOTE #00014044	15,393.32	15,393.32
3378 - IDEMIA IDENTITY & SECURITY USA, LLC	PO 27524 POLICE - FINGERPRINT SYSTEM - ANNUAL MAI	2,630.00	2,630.00
751 - JCP&L	PO 27852 MONTHLY SERVICE	874.64	874.64
751 - JCP&L	PO 27857 MONTHLY SERVICES	99.44	99.44
751 - JCP&L	PO 27898 Monthly Service	3,688.86	3,688.86
751 - JCP&L	PO 27906 MONTHLY SERVICE	1,799.94	1,799.94
751 - JCP&L	PO 27907 MONTHLY SERVICE	369.03	369.03
3412 - KONICA MINOLTA PREMIER FINANCE	PO 26890 2ND-4TH QUARTER 2023 BLANKET PURCHASE OR	324.62	
	PO 26892 2ND-4TH QUARTER 2023 BLANKET PURCHASE OR	296.27	620.89
934 - LOWE'S BUSINESS ACCOUNT	PO 26533 2023 BLANKET PURCHASE ORDER	1,754.05	1,754.05
934 - LOWE'S BUSINESS ACCOUNT	PO 26533 2023 BLANKET PURCHASE ORDER	88.89	88.89
3699 - MARAZITI FALCON, LLP	PO 27849 ESCROW - AUGUST 2023 SERVICES - BBG REST	630.00	
	PO 27868 PLANNING BOARD - AUGUST 2023 SERVICES	122.50	
	PO 27869 PLANNING BOARD - OCTOBER 2023 SERVICES	70.00	
	PO 27870 ESCROW - SEPTEMBER 2023 SERVICES - VENTU	105.00	

List of Bills - (All Funds)

Meeting Date: 11/21/2023 For bills from 11/06/2023 to 11/17/2023

Vendor	Description	Payment	Check Total
3699 - MARAZITI FALCON, LLP	PO 27871 ESCROW - SEPTEMBER 2023 SERVICES - TOMAH	1,907.50	2,835.00
	PO 27872 ESCROW - SEPTEMBER 2023 SERVICES - SULLI	52.50	
	PO 27873 ESCROW - SEPTEMBER 2023 SERVICES - BBG R	17.50	
	PO 27874 ESCROW - SEPTEMBER 2023 SERVICES - BRIZZ	52.50	
	PO 27875 ESCROW - SEPTEMBER 2023 SERVICES - BREMB	210.00	
826 - MOLINARI, KATHY	PO 27876 ESCROW - SEPTEMBER 2023 SERVICES - DILIB	280.00	612.50
	PO 27812 2023-2024 MAC COORDINATOR FEE	250.00	250.00
	2625 - NAPA AUTO PARTS	PO 26327 2023 Blanket For Supplies	32.60
	3798 - NATIONAL HIGHWAY PRODUCTS, INC.	PO 27114 2023 Blanket for Supplies MCCPC Contract	229.87
	1191 - NJ STATE DEPT OF HEALTH	PO 27887 October 2023 Dog License Fees Due to Sta	27.00
2280 - ONE CALL CONCEPTS, INC.	PO 26466 2023 BLANKET PURCHASE ORDER - CALL BEFOR	32.89	32.89
	3590 - OPTIMUM	PO 26392 EQUIPMENT CHARGES - CABLE BOXES - 2023 B	10.00
	1775 - PENTELDATA	PO 26398 2023 BLANKET PURCHASE ORDER - BROADBAND	321.89
	1306 - PETRO-MECHANICS, INC	PO 27803 Veeder-Root Repair	250.00
	2978 - PHOENIX ADVISORS, LLC	PO 27883 2023 Continuing Disclosure Agent Service	2,100.00
1327 - POWERCO, INC.	PO 27838 Loader Repair Parts	205.50	205.50
	2763 - PTL. LAWRENCE MENDELSONH*	PO 27885 POLICE - REIMBURSEMENT - TRAIL CAMERA &	398.99
	3257 - RICOH USA, INC.	PO 26955 2ND-4TH QUARTER 2023 BLANKET PURCHASE OR	225.35
	1432 - RNETCO SUPERMARKETS, INC	PO 27804 TRUNK OR TREAT SUPPLIES FOR TRUNK OR TRE	44.94
	1970 - SABATINI, JOSEPH	PO 27901 REIMBURSEMENT - NJSLOM CONVENTION LODGIN	128.00
1468 - SCMUA	PO 26900 APR - DECEMBER 2023 BLANKET PURCHASE ORD	10,821.12	
	PO 26992 2023 Blanket For Leaf and Brush Recyclin	761.40	11,582.52
	1346 - SGT. THOMAS A. DELICKER	PO 27851 POLICE - MEAL REIMBURSEMENT - RANGE	10.00
	3042 - SITEONE LANDSCAPE SUPPLY, LLC	PO 27837 Field Repair Supplies	51.37
	1230 - SJSHORE MARKETING, LLC	PO 27808 CONSTRUCTION - NOTICES & JACKETS - ESTIM	485.00
1521 - SPACE FARMS ZOO	PO 26467 2023 BLANKET PURCHASE ORDER - CARCASS RE	87.00	87.00
	3563 - SPATIAL DATA LOGIC, LLC	PO 27848 LICENSING FOR CONSTRUCTION OFFICE	10,680.00
	1581 - STORR TRACTOR COMPANY	PO 27782 Water Real Repair - Quotation #2179199	6,907.06
	3376 - TEAM LIFE, INC.	PO 27814 POLICE - AED PADS	297.00
	1815 - TOMAR INDUSTRIES, INC.	PO 27653 Supplies - Quote #Q026958	702.50
2101 - TRI-STATE RENTALS, INC.	PO 27826 Compressor Rental	112.00	112.00
	3601 - UNITED SITE SERVICES	PO 26767 2023 Blanket - Portable Restroom Rentals	796.25
	1884 - VERIZON	PO 27895 Monthly Service	663.66
	1889 - VERIZON WIRELESS	PO 27896 MONTHLY SERVICE	280.07
	1902 - VOGEL, CHAIT, COLLINS AND SCHNEIDER	PO 26901 2ND-4TH QUARTER 2023 BLANKET PURCHASE OR	1,617.00
1926 - WB MASON CO., INC.	PO 26415 2023 WATER COOLOR RENTAL & SUPPLIES	43.79	
	PO 27794 FINANCE - OFFICE SUPPLIES - ORDER #S1385	48.44	92.23
	1930 - WELDON QUARRY CO., LLC	PO 26627 2023 Blanket for Stone and Aggregate	6,882.29
	2626 - XTEL COMMUNICATIONS	PO 26906 2ND-4TH QUARTER 2023 BLANKET PURCHASE OR	407.89
TOTAL			265,045.51

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN OE	634.45			
01-201-20-110-020	MAYOR & COUNCIL OE	256.00			
01-201-20-130-020	FINANCE ADMINISTRATION OE	2,444.71			
01-201-20-145-020	TAX COLLECTION OE	1,258.70			
01-201-20-155-020	LEGAL SERVICES	1,617.00			
01-201-20-165-020	ENGINEERING	2,459.94			
01-201-20-170-020	ENVIRONMENTAL COMMISSION OE	377.51			
01-201-21-180-020	PLANNING BD OE	210.53			
01-201-25-240-020	POLICE OE	3,940.68			
01-201-25-250-020	POLICE RADIO & COMM & 911	194.90			
01-201-26-290-020	ROAD REPAIR & MAINT OE	19,758.81			
01-201-26-291-020	DPW EQUIPMENT	32,032.89			
01-201-26-292-020	FLEET MAINTENANCE	1,321.49			
01-201-26-295-020	VEHICLE EXPENSES	18,576.85			
01-201-26-310-020	PUBLIC BLDGS & GROUNDS OE	1,032.48			

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-26-335-030	GARBAGE CONTRACT	10,482.96			
01-201-28-375-020	PARKS & PLAYGROUNDS OE	44.94			
01-201-31-430-020	ELECTRICITY	4,331.17			
01-201-31-435-020	STREET LIGHTING	2,401.30			
01-201-31-440-020	TELEPHONE	1,198.54			
01-201-31-460-020	GASOLINE	14,791.74			
01-201-32-465-000	RECYCLING TAX APPROP.	338.16			
01-213-07-000-000	RESERVE - FEDERAL/STATE GRANTS			17,266.27	
01-216-55-000-000	Third Party Liens			11,726.95	
01-260-05-100	Due to Claims			0.00	148,698.97
TOTALS FOR	Current fund	119,705.75	0.00	28,993.22	148,698.97
03-260-05-100	Due to Claims			0.00	150.00
03-286-56-000-000	Developer's Escrow			150.00	
TOTALS FOR	Developers Escrow (TD Bank)	0.00	0.00	150.00	150.00
04-215-55-048-000	VARIOUS STREET IMPROVEMENTS (006-2023)			90.00	
04-215-55-049-000	ACQUISITION OF DPW EQUIPMENT (007-2023)			68,690.56	
04-260-05-100	Due to Claims			0.00	68,780.56
TOTALS FOR	Capital	0.00	0.00	68,780.56	68,780.56
05-201-55-502-020	OPERATING OE	2,513.98			
05-260-05-100	Due to Claims			0.00	2,513.98
TOTALS FOR	Sewer	2,513.98	0.00	0.00	2,513.98
12-205-55-000-000	Due to State			27.00	
12-260-05-100	Due to Claims			0.00	27.00
TOTALS FOR	Animal Trust	0.00	0.00	27.00	27.00
17-260-05-100	Due to Claims			0.00	2,434.50
17-286-56-000-001	Reserve - Open Space			2,434.50	
TOTALS FOR	Open Space Trust	0.00	0.00	2,434.50	2,434.50
18-260-05-100	Due to Claims			0.00	3,289.00
18-280-56-000	Reserve For Developers Deposits			3,289.00	
TOTALS FOR	Developers Escrow Fund Fulton Bank	0.00	0.00	3,289.00	3,289.00
19-260-05-100	Due to Claims			0.00	35,665.00
19-286-56-000-015	Reserve - Tax Sale Premiums			24,500.00	
19-286-56-000-400	Reserve - Uniform Construction Code			11,165.00	
TOTALS FOR	Other Trust	0.00	0.00	35,665.00	35,665.00
24-260-05-100	Due to Claims			0.00	3,486.50
24-280-56-000	Reserve for Developers Escrow Deposits			3,388.50	
24-280-56-048	Paramount Carter Venture, LLC - #9707755047			98.00	
TOTALS FOR	Developers Escrow - VNB	0.00	0.00	3,486.50	3,486.50

Total to be paid from Fund 01 Current fund	148,698.97
Total to be paid from Fund 03 Developers Escrow (TD Bank)	150.00
Total to be paid from Fund 04 Capital	68,780.56
Total to be paid from Fund 05 Sewer	2,513.98

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT

Total to be paid from Fund 12 Animal Trust		27.00			
Total to be paid from Fund 17 Open Space Trust		2,434.50			
Total to be paid from Fund 18 Developers Escrow Fund Fulton Bank		3,289.00			
Total to be paid from Fund 19 Other Trust		35,665.00			
Total to be paid from Fund 24 Developers Escrow - VNB		3,486.50			

		265,045.51			

Checks Previously Disbursed

2023083	ELIZABETHTOWN GAS	PO# 27894	START-UP & MONTHLY SERVICES	240.64	11/15/2023
2023084	COUNTY OF SUSSEX	PO# 26887	2ND-4TH QUARTER 2023 DISPATCHING S	34,001.00	11/15/2023
2023085	SUSSEX COUNTY TREASURER	PO# 27767	4th Qtr 2023 County Purpose Tax	1,388,128.26	11/15/2023
2023087	SUSSEX COUNTY TREASURER	PO# 27768	4th Qtr 2023 County Library Tax	122,889.41	11/15/2023
2023088	SUSSEX COUNTY TREASURER	PO# 27769	4th Qtr 2023 County Open Space Tax	5,143.13	11/15/2023
2023089	TREASURER, STATE OF NJ/ 727 GS	PO# 27622	Green Acres Loan Payment #32 - CO	15,545.80	11/17/2023
9111523	BYRAM TWP PAYROLL ACCT		11/15/2023 PAYROLL	233,216.50	11/13/2023

				1,799,164.74	

Totals by fund	Previous Checks/Voids	Current Payments	Total

Fund 01 Current fund	1,799,164.74	148,698.97	1,947,863.71
Fund 03 Developers Escrow (TD Bank)		150.00	150.00
Fund 04 Capital		68,780.56	68,780.56
Fund 05 Sewer		2,513.98	2,513.98
Fund 12 Animal Trust		27.00	27.00
Fund 17 Open Space Trust		2,434.50	2,434.50
Fund 18 Developers Escrow Fund Fulton Bank		3,289.00	3,289.00
Fund 19 Other Trust		35,665.00	35,665.00
Fund 24 Developers Escrow - VNB		3,486.50	3,486.50

BILLS LIST TOTALS	1,799,164.74	265,045.51	2,064,210.25
			=====

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 11/21/2023 For bills from 11/06/2023 to 11/17/2023

Account	P0 #	Vendor	Description	Payment	Account Total
Current fund					
DEPARTMENT 000					
01-216-55-000-001	27900	GTECH CAPITAL, LLC	Lien Redemption - TSC #2023-001- Block 1	11,393.05	
	<i>Principal</i>		TOTAL FOR ACCOUNT		11,393.05
01-216-55-000-002	27900	GTECH CAPITAL, LLC	Lien Redemption - TSC #2023-001- Block 1	333.90	
	<i>Interest & Costs</i>		TOTAL FOR ACCOUNT		333.90
TOTAL for DEPARTMENT 000					11,726.95
DEPARTMENT 100					
01-201-20-100-203	27901	SABATINI, JOSEPH	REIMBURSEMENT - NJSLOM CONVENTION LODGIN	128.00	
	<i>Seminars & Meetings</i>		TOTAL FOR ACCOUNT		128.00
01-201-20-100-208	27731	GANNETT NEW YORK/NEW JERSEY LOCALIQ	LABORER AD - 2X RUNS	227.24	
	27897	GANNETT NEW YORK/NEW JERSEY LOCALIQ	10/12/23 - 11/08/23 BUDGET REVIEW MEETIN	24.66	
	27897	GANNETT NEW YORK/NEW JERSEY LOCALIQ	10/13/23 - 10/19/23 PLANNING BOARD MEETI	19.20	
		<i>Advertising</i>	TOTAL FOR ACCOUNT		271.10
01-201-20-100-209	26955	RICOH USA, INC.	NOVEMBER 2023 COPIER LEASE - 10/01/2023-	225.35	
	<i>Copy Machine</i>		TOTAL FOR ACCOUNT		225.35
01-201-20-100-216	26392	OPTIMUM	NOVEMBER 2023 EQUIPMENT CHARGES - DPW -	5.00	
	26392	OPTIMUM	NOVEMBER 2023 EQUIPMENT CHARGES - PD - C	5.00	
		<i>Computer Services</i>	TOTAL FOR ACCOUNT		10.00
TOTAL for DEPARTMENT 100					634.45
DEPARTMENT 110					
01-201-20-110-203	27902	FRANCO, LISA	REIMBURSEMENT - NJSLOM CONVENTION LODGIN	256.00	
	<i>Seminars & Meetings</i>		TOTAL FOR ACCOUNT		256.00
TOTAL for DEPARTMENT 110					256.00
DEPARTMENT 130					
01-201-20-130-200	27794	WB MASON CO., INC.	ITEM #DURMN1604B2Z - DURACELL COPPERTOP	12.98	
	27794	WB MASON CO., INC.	ITEM #DURMN1500B24 - DURACELL COPPERTOP	18.05	
	27794	WB MASON CO., INC.	CREDIT - ORDER LOST	-48.44	
	27794	WB MASON CO., INC.	REORDER - ORDER LOST	48.44	
	27794	WB MASON CO., INC.	ITEM #DURMN2400B24000 - DURACELL COPPERT	17.41	
		<i>Office Supplies</i>	TOTAL FOR ACCOUNT		48.44
	26892	KONICA MINOLTA PREMIER FINANCE	OCTOBER 2023 FINANCE COPY MACHINE LEASE	296.27	

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 11/21/2023 For bills from 11/06/2023 to 11/17/2023

Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 130					
01-201-20-130-209		<i>Copy Machine</i>	TOTAL FOR ACCOUNT		296.27
	27883	PHOENIX ADVISORS, LLC	2023 Continuing Disclosure Agent Service	1,600.00	
01-201-20-130-217		<i>Financial Consultant</i>	TOTAL FOR ACCOUNT		1,600.00
	27883	PHOENIX ADVISORS, LLC	09/01/2023 Sinking Fund Redemption Notic	250.00	
	27883	PHOENIX ADVISORS, LLC	10/01/2023 Sinking Fund Redemption Notic	250.00	
01-201-20-130-272		<i>Miscellaneous</i>	TOTAL FOR ACCOUNT		500.00
TOTAL for DEPARTMENT 130					2,444.71
DEPARTMENT 145					
	27477	GANNETT NEW YORK/NEW JERSEY LOCALIQ	TAX SALE AD DISPLAY - 10/04/2023	41.85	
	27477	GANNETT NEW YORK/NEW JERSEY LOCALIQ	TAX SALE AD DISPLAY - 10/11/2023	41.85	
01-201-20-145-208		<i>Advertising</i>	TOTAL FOR ACCOUNT		83.70
	27195	EDMUNDS GOVTECH, INC.	CONVERSION, 16 HOURS TRAINING	675.00	
	27195	EDMUNDS GOVTECH, INC.	CONVERSION + TRAINING	500.00	
01-201-20-145-216		<i>Computer Services</i>	TOTAL FOR ACCOUNT		1,175.00
TOTAL for DEPARTMENT 145					1,258.70
DEPARTMENT 155					
	26901	VOGEL, CHAIT, COLLINS AND SCHNEIDER	OCTOBER 2023 TWP ATTORNEY SERVICES	1,617.00	
01-201-20-155-808		<i>Legal Retainer</i>	TOTAL FOR ACCOUNT		1,617.00
TOTAL for DEPARTMENT 155					1,617.00
DEPARTMENT 165					
	26468	HAROLD E. PELLOW & ASSOCIATES,	SEPTEMBER 2023 SERVICES - DRAINAGE REVIE	207.00	
	26468	HAROLD E. PELLOW & ASSOCIATES,	SEPTEMBER 2023 SERVICES - 2023 MUNICIPAL	1,740.44	
	26468	HAROLD E. PELLOW & ASSOCIATES,	SEPTEMBER 2023 SERVICES - STORMWATER GEN	269.50	
	26468	HAROLD E. PELLOW & ASSOCIATES,	SEPTEMBER 2023 SERVICES - SALT DOME REPA	243.00	
01-201-20-165-020		<i>ENGINEERING</i>	TOTAL FOR ACCOUNT		2,459.94
TOTAL for DEPARTMENT 165					2,459.94

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 11/21/2023 For bills from 11/06/2023 to 11/17/2023

Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 170					
	26533	LOWE'S BUSINESS ACCOUNT	5 GAL LOWES BUCKET UNITED	4.73	
	26533	LOWE'S BUSINESS ACCOUNT	GLOVES SEAMLESS DIPSM LBK	36.08	
	26533	LOWE'S BUSINESS ACCOUNT	VINYL MARKING FLAG	25.63	
	26533	LOWE'S BUSINESS ACCOUNT	AAA COMMUTER KIT 85 PIE	21.83	
	26533	LOWE'S BUSINESS ACCOUNT	PS COMANDER 15GAL TOTE	11.38	
	26533	LOWE'S BUSINESS ACCOUNT	KOBALT FGL TRANSFER SHVL	31.33	
	26533	LOWE'S BUSINESS ACCOUNT	FISKARS SOFTGRIP BYPASS P	24.66	
	26533	LOWE'S BUSINESS ACCOUNT	KOBALT FG, HDL BOW RAKE	62.66	
	26533	LOWE'S BUSINESS ACCOUNT	KOBALT FGL DIG SHOVEL	32.28	
	26533	LOWE'S BUSINESS ACCOUNT	CRAFTMN WD STL TINE RAKE	23.73	
	26533	LOWE'S BUSINESS ACCOUNT	CRAFTMN WD WEED CUTTER	31.33	
	26533	LOWE'S BUSINESS ACCOUNT	KOBALT FGL DIG SHOVEL	31.33	
	26533	LOWE'S BUSINESS ACCOUNT	5 GAL BLUE LID UNITED	2.64	
	26533	LOWE'S BUSINESS ACCOUNT	WL KIDS LEATHER PALM ONES	37.90	
01-201-20-170-220		<i>Operating Maintenance</i>	TOTAL FOR ACCOUNT		377.51
					=====
TOTAL for DEPARTMENT 170					377.51
DEPARTMENT 180					
	27897	GANNETT NEW YORK/NEW JERSEY LOCALIQ	10/04/23 - 10/05/23 PLANNING BOARD MEETI	18.03	
01-201-21-180-208		<i>Advertising</i>	TOTAL FOR ACCOUNT		18.03
	27869	MARAZITI FALCON, LLP	OCTOBER 2023 PLANNING BOARD ATTORNEY SER	70.00	
	27868	MARAZITI FALCON, LLP	AUGUST 2023 PLANNING BOARD ATTORNEY SERV	122.50	
01-201-21-180-218		<i>Engineering Fees</i>	TOTAL FOR ACCOUNT		192.50
					=====
TOTAL for DEPARTMENT 180					210.53
DEPARTMENT 240					
	26890	KONICA MINOLTA PREMIER FINANCE	OCTOBER 2023 PD COPY MACHINE LEASE PAYME	324.62	
01-201-25-240-209		<i>Copy Machine</i>	TOTAL FOR ACCOUNT		324.62
	27524	IDEMIA IDENTITY & SECURITY USA, LLC	FINGERPRINT SYSTEM - MAINTENANCE & SUPPO	2,630.00	
01-201-25-240-211		<i>Service/Maintenance</i>	TOTAL FOR ACCOUNT		2,630.00
	27851	SGT. THOMAS A. DELICKER	MEAL REIMBURSEMENT - RANGE	10.00	
01-201-25-240-246		<i>Meals</i>	TOTAL FOR ACCOUNT		10.00
	27896	VERIZON WIRELESS	PATROL VEHICLE PHONE & MODEMS ACCOUNT #2	280.07	
01-201-25-240-250		<i>Cell Phone - Police</i>	TOTAL FOR ACCOUNT		280.07
	27885	PTL. LAWRENCE MENDELSONH*	REIMBURSEMENT - REOLINK KEEN RANGER PT C	239.99	
	27885	PTL. LAWRENCE MENDELSONH*	SIM CARD	159.00	
01-201-25-240-256		<i>Investigation Expense</i>	TOTAL FOR ACCOUNT		398.99
	27814	TEAM LIFE, INC.	POWERHEART G5 INTELLISENSE ADULT DEFIBRI	280.00	
	27814	TEAM LIFE, INC.	SHIPPING AND HANDLING	17.00	
01-201-25-240-269		<i>Medical Svcs</i>	TOTAL FOR ACCOUNT		297.00

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 11/21/2023 For bills from 11/06/2023 to 11/17/2023

Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 240					
TOTAL for DEPARTMENT 240					=====
					3,940.68
DEPARTMENT 250					
01-201-25-250-020	26398	PENTEldata	NOVEMBER 2023 BROADBAND SERVICES	194.90	
		POLICE RADIO & COMM & 911	TOTAL FOR ACCOUNT		194.90
TOTAL for DEPARTMENT 250					=====
					194.90
DEPARTMENT 290					
01-201-26-290-220	27803	PETRO-MECHANICS, INC	Cold Started Veeder Root	250.00	
	26596	GENSERVE, LLC	11/13/2023 DPW (Maintenance Yard) - B Se	112.50	
		Operating Maintenance	TOTAL FOR ACCOUNT		362.50
01-201-26-290-252	26626	BRAEN STONE OF SPARTA	11/07/2023 - LIMESTONE - 16.30 TONS	200.17	
	26626	BRAEN STONE OF SPARTA	11/09/2023 - LIMESTONE - 8.71 TONS	106.96	
		Stone & Gravel	TOTAL FOR ACCOUNT		307.13
01-201-26-290-253	26627	WELDON QUARRY CO., LLC	10/17/2023 - ASPHALT MILLINGS	1,025.00	
	26627	WELDON QUARRY CO., LLC	10/17/2023 - RAP SINGLE AXLE	725.00	
	26627	WELDON QUARRY CO., LLC	10/12/2023 - TAC-KOTE PAIL	174.50	
	26627	WELDON QUARRY CO., LLC	10/24/2023 - 1/4" TOP MIX	406.03	
	26627	WELDON QUARRY CO., LLC	10/12/2023 - 1/4" TOP MIX	288.27	
	26627	WELDON QUARRY CO., LLC	10/18/2023 - RAP SINGLE AXLE	725.00	
	26627	WELDON QUARRY CO., LLC	10/12/2023 - 1/4" TOP MIX	464.21	
	26627	WELDON QUARRY CO., LLC	10/24/2023 - TAC-KOTE PAIL	174.50	
	26627	WELDON QUARRY CO., LLC	10/26/2023 - 1/4" TOP MIX	172.96	
	26627	WELDON QUARRY CO., LLC	10/04/2023 - 1-5 FABC	265.52	
	26627	WELDON QUARRY CO., LLC	10/03/2023 - 1-5 FABC	217.77	
	26627	WELDON QUARRY CO., LLC	10/11/2023 - 1/4" TOP MIX	421.26	
	26627	WELDON QUARRY CO., LLC	10/27/2023 - 1/4" TOP MIX	372.27	
	26627	WELDON QUARRY CO., LLC	10/18/2023 - RAP SINGLE AXLE	725.00	
	26627	WELDON QUARRY CO., LLC	10/18/2023 - RAP SINGLE AXLE	725.00	
		Black Top	TOTAL FOR ACCOUNT		6,882.29
01-201-26-290-254	26533	LOWE'S BUSINESS ACCOUNT	150Z RO AUTO PRO UNDRCOA	26.56	
	26533	LOWE'S BUSINESS ACCOUNT	NTN 14IN SEGMENTED BLADE	156.76	
	26533	LOWE'S BUSINESS ACCOUNT	SAKRETE 60LB MORTAR MIX	399.28	
		Drainage Supplies	TOTAL FOR ACCOUNT		582.60
01-201-26-290-255	27787	A & K EQUIPMENT CO., INC.	STOCK CODE #ICSSPL-P - SNOW PLOW HEADLIG	910.00	
	27787	A & K EQUIPMENT CO., INC.	STOCK CODE #SPLCABLE-3 - ICSSPL ADP, F/W	215.60	
	27787	A & K EQUIPMENT CO., INC.	STOCK CODE #28213K FIS - HARNESS KIT PLO	131.35	
		Road Safety	TOTAL FOR ACCOUNT		1,256.95
01-201-26-290-283	27715	HOFFMAN SERVICES, INC.	Shipping	50.00	
	26533	LOWE'S BUSINESS ACCOUNT	ORBIT TRIPOD BASE SPRINK L	47.48	
	27715	HOFFMAN SERVICES, INC.	Stertil-Koni p/n 37003925 Support Extens	1,076.00	
	26329	DOVER BRAKE & CLUTCH CO., INC.	2 TON JACK	404.99	
		New Equipment	TOTAL FOR ACCOUNT		1,578.47

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 11/21/2023 For bills from 11/06/2023 to 11/17/2023

Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 290					
01-201-26-290-285	26467	SPACE FARMS ZOO	OCTOBER 2023 - CARCASS REMOVAL SERVICES	87.00	
		<i>Carcass Removal</i>	TOTAL FOR ACCOUNT		87.00
01-201-26-290-292	27782	STORR TRACTOR COMPANY	ITEM #KF59100613 - OUTER MENDER	22.43	
	27782	STORR TRACTOR COMPANY	ITEM #KF51500732 - STICKER KIT	10.12	
	27782	STORR TRACTOR COMPANY	ITEM #KF51302230 - SPOOL GROUP	6,874.51	
		<i>Miscellaneous</i>	TOTAL FOR ACCOUNT		6,907.06
01-201-26-290-461	27653	TOMAR INDUSTRIES, INC.	Item #MPB-55-XXHD - Poly Liners 55GAL Cl	98.00	
	26533	LOWE'S BUSINESS ACCOUNT	5/4 6-8 STANDARD DECKING	25.40	
	26533	LOWE'S BUSINESS ACCOUNT	2-4-8 TC TREATED #2 PRIME	5.49	
	27826	TRI-STATE RENTALS, INC.	Damage Waiver	12.00	
	26533	LOWE'S BUSINESS ACCOUNT	4IN PVC DWV 45 DEG ELBOW	11.83	
	26533	LOWE'S BUSINESS ACCOUNT	NEVERKINK 100FT HOSE	52.23	
	27837	SITEONE LANDSCAPE SUPPLY, LLC	Item #PT-FTSS-6-1000 - Pro-Trade Sod Sta	51.37	
	26533	LOWE'S BUSINESS ACCOUNT	4IN PVC DWV COUPLING	24.40	
	26533	LOWE'S BUSINESS ACCOUNT	4INX10FT PVC CELL CORE	155.04	
	27653	TOMAR INDUSTRIES, INC.	Item #MPB-58-3XHD - PolyBag 22x16x58 Bla	392.00	
	26533	LOWE'S BUSINESS ACCOUNT	4IN PVC DWV 22.5 DEG ELB	14.80	
	27827	GRASS ROOTS TURF PRODUCTS, INC.	Item #2396104 - PennMulch Seed Accelerat	51.50	
	27653	TOMAR INDUSTRIES, INC.	Fuel Charge	4.50	
	27826	TRI-STATE RENTALS, INC.	Compressor Rental	100.00	
		<i>Park Maintenance</i>	TOTAL FOR ACCOUNT		998.56
	26767	UNITED SITE SERVICES	OCTOBER 2023 ADA ACCESSIBLE RESTROOM @ N	63.75	
	26767	UNITED SITE SERVICES	OCTOBER 2023 STANDARD RESTROOM @ TAMARAC	43.75	
	26767	UNITED SITE SERVICES	OCTOBER 2023 ADA ACCESSIBLE RESTROOM @ R	63.75	
	26767	UNITED SITE SERVICES	OCTOBER 2023 ADA ACCESSIBLE RESTROOM @ M	63.75	
	26767	UNITED SITE SERVICES	OCTOBER 2023 ADA ACCESSIBLE RESTROOM @ C	127.50	
	26767	UNITED SITE SERVICES	OCTOBER 2023 ADA ACCESSIBLE RESTROOM @ B	63.75	
	26767	UNITED SITE SERVICES	OCTOBER 2023 STANDARD RESTROOM @ CO JOHN	262.50	
	26767	UNITED SITE SERVICES	OCTOBER 2023 STANDARD RESTROOM @ NEIL GY	43.75	
	26767	UNITED SITE SERVICES	OCTOBER 2023 ADA ACCESSIBLE RESTROOM @ T	63.75	
01-201-26-290-491		<i>Park Operating</i>	TOTAL FOR ACCOUNT		796.25
					=====
TOTAL for DEPARTMENT 290					19,758.81
DEPARTMENT 291					
01-201-26-291-483	27251	GABRIELLI KENWORTH OF NEW JERSEY, L	2024 KENWORTH T280 4X2 DUMP TRUCK CHASSI	32,032.89	
		<i>DPW Equipment Expense</i>	TOTAL FOR ACCOUNT		32,032.89
					=====
TOTAL for DEPARTMENT 291					32,032.89
DEPARTMENT 292					
01-201-26-292-260	26533	LOWE'S BUSINESS ACCOUNT	RUBBERMAID 24IN STEEL BA	23.74	
	26533	LOWE'S BUSINESS ACCOUNT	RUBBERMAID 48IN RAIL STO	16.14	
	26533	LOWE'S BUSINESS ACCOUNT	7 BLADE TO 4 FLAT ADAPTER	21.44	
	26533	LOWE'S BUSINESS ACCOUNT	10FT RATCHETX 2CT GREEN	15.18	
	26533	LOWE'S BUSINESS ACCOUNT	ADJ RATC CARGO BAR 40IN	28.48	
		<i>Fire Department</i>	TOTAL FOR ACCOUNT		104.98

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Meeting Date: 11/21/2023 For bills from 11/06/2023 to 11/17/2023

Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 292					
		27838 POWERCO, INC.	Item #48138563 - Filter	35.10	
		26533 LOWE'S BUSINESS ACCOUNT	TRK SWIVEL MOUNT PC	13.29	
		27838 POWERCO, INC.	Item #398767A1 - Spring	170.40	
		26533 LOWE'S BUSINESS ACCOUNT	MAX 170Z BLACK SPRAY	32.26	
		26327 NAPA AUTO PARTS	LAMP	-10.35	
		26327 NAPA AUTO PARTS	LAMP	10.35	
		27899 BYRAM, TOWNSHIP OF - PETTY CASH	NEW DPW TRUCK REGISTRATION	60.00	
01-201-26-292-270	DPW Fleet		TOTAL FOR ACCOUNT		311.05
		26533 LOWE'S BUSINESS ACCOUNT	TRUFUEL 110FLOZ 4 CYCLE	22.78	
		26601 CIOCCA FMFL, INC.	SENSOR	35.42	
		26533 LOWE'S BUSINESS ACCOUNT	4 CYCLE: 2.1 GALLON FUEL	45.58	
01-201-26-292-280	Police Dept. Fleet		TOTAL FOR ACCOUNT		103.78
		26328 FRED BEANS FORD OF WASHINGTON	202C COVER AS	205.00	
		26329 DOVER BRAKE & CLUTCH CO., INC.	DRYDENE RED GREASE	232.20	
		26327 NAPA AUTO PARTS	COUPLER	14.30	
		26328 FRED BEANS FORD OF WASHINGTON	SPORD PAD - SE	160.03	
		26328 FRED BEANS FORD OF WASHINGTON	SPORD PAD - SE	131.01	
		26327 NAPA AUTO PARTS	OIL FILTER	18.30	
		26533 LOWE'S BUSINESS ACCOUNT	KB 3/8IN X 50FT TRPLHY	40.84	
01-201-26-292-290	SR Van Fleet		TOTAL FOR ACCOUNT		801.68
TOTAL for DEPARTMENT 292					1,321.49
DEPARTMENT 295					
		27574 ATLANTIC COMMUNICATIONS, INC	OUTFITTING OF NEW 2023 POLICE TAHOE AS Q	18,576.85	
01-201-26-295-020	VEHICLE EXPENSES		TOTAL FOR ACCOUNT		18,576.85
TOTAL for DEPARTMENT 295					18,576.85
DEPARTMENT 310					
		26397 DELSEA TERMITE & PEST CONTROL	11/02/2023 - MONTHLY PEST CONTROL - LEE	32.00	
		26397 DELSEA TERMITE & PEST CONTROL	11/13/2023 - MONTHLY PEST CONTROL - CO J	48.00	
		26397 DELSEA TERMITE & PEST CONTROL	11/13/2023 - MONTHLY PEST CONTROL - MUNI	63.00	
		26415 WB MASON CO., INC.	5 GALLON WATER DEPOSIT	54.00	
		26415 WB MASON CO., INC.	5 GALLON WATER DEPOSIT CREDIT	-24.00	
		26415 WB MASON CO., INC.	5 GALLON WATER DEPOSIT CREDIT	-6.00	
		26415 WB MASON CO., INC.	5 GALLON WATER DEPOSIT CREDIT	-30.00	
		26415 WB MASON CO., INC.	5 GALLON WATER DEPOSIT CREDIT	-48.00	
		26415 WB MASON CO., INC.	5 GALLON WATER JUG	35.76	
		26415 WB MASON CO., INC.	5 GALLON WATER DEPOSIT	48.00	
		26415 WB MASON CO., INC.	5 GALLON WATER JUG	40.23	
		26335 AGRA ENVIRONMENTAL & LAB	09/27/23 - WATER TESTING - NITRATE ANALY	61.00	
		26415 WB MASON CO., INC.	NOVEMBER 2023 WATER COOLER RENTAL	3.80	
		26533 LOWE'S BUSINESS ACCOUNT	KW SMTCODE 917 SN LVR SMT	136.80	
		26533 LOWE'S BUSINESS ACCOUNT	BROAN 50CFM 4 SONE BATH F	20.89	
		27825 AURORA ELECTRICAL SUPPLY CO., LLC	QTY: 24 - P&S PSL515-P - 15A 125V 3W PLU	266.65	
		26415 WB MASON CO., INC.	5 GALLON WATER DEPOSIT CREDIT	-30.00	

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Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 310					
	26533	LOWE'S BUSINESS ACCOUNT	VHI WTR HTR EL 1500W SCW	13.28	
	26533	LOWE'S BUSINESS ACCOUNT	TPN 3/16IN X 1 3/4 IN HE	19.94	
	26533	LOWE'S BUSINESS ACCOUNT	TPN 3/16INX5/1/2IN CONC	6.63	
	26596	GENSERVE, LLC	11/13/2023 Radio Tower - B Service	112.50	
01-201-26-310-220		<i>Operating Maintenance</i>	TOTAL FOR ACCOUNT		824.48
	27653	TOMAR INDUSTRIES, INC.	Item #SRI-FG00010 - Bounty Equivalent 2P	208.00	
01-201-26-310-244		<i>Janitorial Supplies</i>	TOTAL FOR ACCOUNT		208.00
TOTAL for DEPARTMENT 310					1,032.48
DEPARTMENT 335					
	26900	SCMUA	10/31/2023 - GARBAGE DISPOSAL	5,226.60	
	26900	SCMUA	10/24/2023 - GARBAGE DISPOSAL	5,256.36	
01-201-26-335-030		<i>GARBAGE CONTRACT</i>	TOTAL FOR ACCOUNT		10,482.96
TOTAL for DEPARTMENT 335					10,482.96
DEPARTMENT 375					
	27804	RONETCO SUPERMARKETS, INC	TRUNK OR TREAT HANDOUTS - PRETZELS	44.94	
01-201-28-375-220		<i>Operating Maintenance</i>	TOTAL FOR ACCOUNT		44.94
TOTAL for DEPARTMENT 375					44.94
DEPARTMENT 430					
	27898	JCP&L	Rescue Squad	43.73	
	27898	JCP&L	Rescue Squad - Flashing Light	4.10	
01-201-31-430-619		<i>Rescue Squad</i>	TOTAL FOR ACCOUNT		47.83
	27898	JCP&L	Roseville Road	604.70	
01-201-31-430-661		<i>P & R Utilities</i>	TOTAL FOR ACCOUNT		604.70
	27898	JCP&L	DPW Garage	352.49	
	27898	JCP&L	Animal Shelter	160.55	
	27898	JCP&L	Municipal Complex	2,273.91	
	27898	JCP&L	Schoolhouse Museum	17.05	
01-201-31-430-663		<i>Publ Bldgs/Grounds Utilities</i>	TOTAL FOR ACCOUNT		2,804.00
	27852	JCP&L	FIRE DEPT - ACCT #200000053062	874.64	
01-201-31-430-675		<i>Fire Dept Utilities</i>	TOTAL FOR ACCOUNT		874.64
TOTAL for DEPARTMENT 430					4,331.17

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Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 435					
	27907	JCP&L	STREET LIGHTING ACCT #100000676716	369.03	
	27906	JCP&L	STREET LIGHTING ACCT #100000676781	1,799.94	
	27898	JCP&L	Street Lighting - Acorn St	59.26	
	27898	JCP&L	Street Lighting - Rte 206 & Waterloo Rd	125.47	
	27898	JCP&L	Street Lighting - Forest Lakes	18.14	
	27898	JCP&L	Street Lighting - Ascot Manor	29.46	
01-201-31-435-020		STREET LIGHTING	TOTAL FOR ACCOUNT		2,401.30
					=====
TOTAL for DEPARTMENT 435					2,401.30
DEPARTMENT 440					
	27895	VERIZON	Administration - Account #251-256-345-00	59.42	
	26398	PENTELDATA	NOVEMBER 2023 COMMERCIAL CABLE MODEM	126.99	
	26906	XTEL COMMUNICATIONS	NOVEMBER 2023 LONG DISTANCE CHARGES	407.89	
01-201-31-440-601		A&E Utilities	TOTAL FOR ACCOUNT		594.30
	27895	VERIZON	DPW - Account #251-256-346-0001-55	168.09	
01-201-31-440-670		DPW Utilities	TOTAL FOR ACCOUNT		168.09
	27895	VERIZON	Police - Account #751-663-306-0001-55	436.15	
01-201-31-440-680		Public Safety	TOTAL FOR ACCOUNT		436.15
					=====
TOTAL for DEPARTMENT 440					1,198.54
DEPARTMENT 460					
	26967	ALLIED OIL, LLC	10/26/2023 - DIESEL DELIVERY - 2,380.00	7,804.50	
	26967	ALLIED OIL, LLC	10/27/2023 - GASOLINE DELIVERY - 2,500.8	6,987.24	
01-201-31-460-670		DPW Utilities	TOTAL FOR ACCOUNT		14,791.74
					=====
TOTAL for DEPARTMENT 460					14,791.74
DEPARTMENT 465					
	26900	SCMUA	10/24/2023 - RECYCLING TAX	169.56	
	26900	SCMUA	10/31/2023 - RECYCLING TAX	168.60	
01-201-32-465-000		RECYCLING TAX APPROP.	TOTAL FOR ACCOUNT		338.16
					=====
TOTAL for DEPARTMENT 465					338.16

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Meeting Date: 11/21/2023 For bills from 11/06/2023 to 11/17/2023

Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 701					
	26992	SCMUA	11/02/2023 - Brush Disposal	90.45	
	26992	SCMUA	10/30/2023 - Leaf Disposal	241.20	
	26992	SCMUA	10/27/2023 - Leaf Disposal	57.15	
	26992	SCMUA	10/26/2023 - Leaf Disposal	81.90	
	26992	SCMUA	2023 Blanket For Leaf and Brush Recyclin	116.10	
	26992	SCMUA	10/27/2023 - Brush Disposal	72.90	
	26992	SCMUA	10/30/2023 - Brush Disposal	101.70	
01-213-07-701-001		Recycling Grant	TOTAL FOR ACCOUNT		761.40
TOTAL for DEPARTMENT 701					761.40
DEPARTMENT 776					
	27114	NATIONAL HIGHWAY PRODUCTS, INC.	Sign Stand - Single Spring	120.00	
	27114	NATIONAL HIGHWAY PRODUCTS, INC.	Roll Up Sign - Black & Orange - ROAD CLO	109.87	
01-214-15-776-017		SIF - Risk Control Grant	TOTAL FOR ACCOUNT		229.87
	27251	GABRIELLI KENWORTH OF NEW JERSEY, L	2024 KENWORTH T280 4X2 DUMP TRUCK CHASSI	16,025.00	
01-214-22-776-032		2022 - FEMA Public Assistance Grant	TOTAL FOR ACCOUNT		16,025.00
	27812	MOLINARI, KATHY	1ST QUARTER 2023-2024 MAC COORDINATOR FE	250.00	
01-214-23-776-005		2023-2024 - MAC Grant	TOTAL FOR ACCOUNT		250.00
TOTAL for DEPARTMENT 776					16,504.87
Developers Escrow (TD Bank)					
DEPARTMENT 000					
	27877	HAROLD E. PELLOW & ASSOCIATES,	QUARRY INSPECTION	150.00	
03-286-56-000-021		Tilcon Quarry, Inc. - #72000-89433	TOTAL FOR ACCOUNT		150.00
TOTAL for DEPARTMENT 000					150.00
Capital					
DEPARTMENT 048					
	27878	HAROLD E. PELLOW & ASSOCIATES,	TYPE FINAL ENSTIMATE CERT	18.00	
	27878	HAROLD E. PELLOW & ASSOCIATES,	TYPE MEMO TO CONTRACTOR	18.00	
	27878	HAROLD E. PELLOW & ASSOCIATES,	TYPE MEMO TO OFFICIAL	36.00	
	27878	HAROLD E. PELLOW & ASSOCIATES,	TYPE CHANGE ORDERS	18.00	
04-215-55-048-000		VARIOUS STREET IMPROVEMENTS (006-2023)	TOTAL FOR ACCOUNT		90.00
TOTAL for DEPARTMENT 048					90.00

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Meeting Date: 11/21/2023 For bills from 11/06/2023 to 11/17/2023

Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 049					
		27435 HOLIDAY OUTDOOR DECOR	ITEM #PM-SLB-WFS60 - 5' WINTERFEST SNOWF	5,120.00	
		27435 HOLIDAY OUTDOOR DECOR	ITEM #PM-SLB-SSF60 - 5' SILHOUETTE SNOWF	4,474.00	
		27435 HOLIDAY OUTDOOR DECOR	ITEM #PM-SLB-DSF60 - 5' DIAMOND SNOWFLAK	4,610.00	
		27251 GABRIELLI KENWORTH OF NEW JERSEY, L	2024 KENWORTH T280 4X2 DUMP TRUCK CHASSI	53,297.24	
		27435 HOLIDAY OUTDOOR DECOR	SHIPPING	1,189.32	
04-215-55-049-000		ACQUISITION OF DPW EQUIPMENT (007-2023)	TOTAL FOR ACCOUNT		68,690.56
TOTAL for DEPARTMENT 049					68,690.56
Sewer					
DEPARTMENT 502					
		26596 GENSERVE, LLC	11/13/2023 Sewer Station 2 - B Service	112.50	
		26533 LOWE'S BUSINESS ACCOUNT	8-32X5/16 SCKT SET SCRS G5	0.59	
		26533 LOWE'S BUSINESS ACCOUNT	HM 4CT MTRC SC ST M4 -.70X	1.60	
		26596 GENSERVE, LLC	11/13/2023 Sewer Station 5 (School PS) -	112.50	
		26596 GENSERVE, LLC	11/13/2023 Sewer Station #3 (Animal She	112.50	
		26533 LOWE'S BUSINESS ACCOUNT	MW MENS LEATHER DRIVER L	22.79	
		26533 LOWE'S BUSINESS ACCOUNT	MARKING WAND RUST-OLEUM	34.19	
		26466 ONE CALL CONCEPTS, INC.	OCTOBER 2023 - CALL BEFORE U DIG SERVICE	32.89	
		26533 LOWE'S BUSINESS ACCOUNT	SETSCR #10 - 24X5/16 ALNHD	1.28	
		26533 LOWE'S BUSINESS ACCOUNT	DW 18PC CMPCT MGT DRV GV	9.48	
		26533 LOWE'S BUSINESS ACCOUNT	150Z FIR GREEN MARKING R	18.96	
		26596 GENSERVE, LLC	11/13/2023 Sewer Station 1 - B Service	112.50	
		27820 HAMBURG PLUMBING SUPPLY CO., INC.	Product #4DIP52 - 4" Dip Cl. 52 Pipe Tyl	798.56	
		27820 HAMBURG PLUMBING SUPPLY CO., INC.	Product #4214TBC - S/B 4" Top Bolt Coupl	668.20	
05-201-55-502-220		Maintenance	TOTAL FOR ACCOUNT		2,038.54
		27857 JCP&L	SEWER STATION - ACCT #100000072254	99.44	
05-201-55-502-687		Electricity	TOTAL FOR ACCOUNT		99.44
		27886 CP ENGINEERS NJ, LLC	COMMUNICATION W/CLIENT & REVIEW OF DRAWI	45.50	
		27886 CP ENGINEERS NJ, LLC	REVIEW OF DOCUMENTATION FROM 206 WIDENIN	148.50	
		27886 CP ENGINEERS NJ, LLC	REVIEW OF DRAWINGS & FILES, DISCUSSION W	182.00	
05-201-55-502-909		Engineering	TOTAL FOR ACCOUNT		376.00
TOTAL for DEPARTMENT 502					2,513.98
Animal Trust					
DEPARTMENT 000					
		27887 NJ STATE DEPT OF HEALTH	1 Year - Licenses	16.20	
		27887 NJ STATE DEPT OF HEALTH	3 Year - Licenses	10.80	
12-205-55-000-000		Due to State	TOTAL FOR ACCOUNT		27.00
TOTAL for DEPARTMENT 000					27.00

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Account	P0 #	Vendor	Description	Payment	Account Total
Open Space Trust					
DEPARTMENT 000					
17-286-56-000-001	27510	HAROLD E. PELLOW & ASSOCIATES, <i>Reserve - Open Space</i>	SEPTEMBER 2023 SERVICES - CO JOHNSON PAR TOTAL FOR ACCOUNT	2,434.50	2,434.50
TOTAL for DEPARTMENT 000					===== 2,434.50
Developers Escrow Fund Fulton Bank					
DEPARTMENT 042					
18-280-56-042	27867	HAROLD E. PELLOW & ASSOCIATES, 27870 MARAZITI FALCON, LLP 27867 HAROLD E. PELLOW & ASSOCIATES, 27870 MARAZITI FALCON, LLP <i>Venture II, LLC - #1101154815</i>	PREPARE FOR MEETING REVIEW & DISCUSS OWNERSHIP STATUS OF VEN ATTENDANCE AT MEETING - 08/03/2023 REVIEW LEGAL NOTICE FOR PUBLICATION OF R TOTAL FOR ACCOUNT	103.50 87.50 276.00 17.50	484.50
TOTAL for DEPARTMENT 042					===== 484.50
DEPARTMENT 069					
18-280-56-069	27864	HAROLD E. PELLOW & ASSOCIATES, 27871 MARAZITI FALCON, LLP 27871 MARAZITI FALCON, LLP 27871 MARAZITI FALCON, LLP 27871 MARAZITI FALCON, LLP 27864 HAROLD E. PELLOW & ASSOCIATES, 27871 MARAZITI FALCON, LLP 27871 MARAZITI FALCON, LLP 27871 MARAZITI FALCON, LLP 27864 HAROLD E. PELLOW & ASSOCIATES, <i>Tomahawk Lake, Inc. - #1101206130</i>	ATTENDANCE AT MEETING - 08/24/2023 COMMUNICATIONS W/C. STONER, N. CUTRONE & TELEPHONE CONFERENCE CALL W/P. GLEITZ & REVIEW PLANNING REPORT & PROVIDE COMMENT COMMUNICATIONS W/C. STONER, P. GLEITZ & ONSITE FIELD CHECK PREPARATION FOR & ATTENDNACE AT PUBLIC H DRAFT RESOLUTION DENYING BIFURCATION FOR COMMUNICATIONS W/C. STONER, P. GLEITZ, J APPLICATION & PLAN REVIEW TOTAL FOR ACCOUNT	207.00 227.50 157.50 87.50 105.00 138.00 175.00 262.50 892.50 552.00	2,804.50
TOTAL for DEPARTMENT 069					===== 2,804.50
Other Trust					
DEPARTMENT 000					
19-286-56-000-015	27900	GTECH CAPITAL, LLC <i>Reserve - Tax Sale Premiums</i>	Lien Redemption - TSC #2023-001- Block 1 TOTAL FOR ACCOUNT	24,500.00	24,500.00
19-286-56-000-421	27848	SPATIAL DATA LOGIC, LLC 27808 SJSHORE MARKETING, LLC 27808 SJSHORE MARKETING, LLC <i>Uniform Construction Code - Other Expenses</i>	ENTERPRISE LICENSE - UP TO 6 SEATS - INC QTY: 1,000 - F100 CONSTRUCTION APPLICATI QTY: 1,000 - F180 CONSTRUCTION PERMIT NO TOTAL FOR ACCOUNT	10,680.00 325.00 160.00	11,165.00
TOTAL for DEPARTMENT 000					===== 35,665.00

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Developers Escrow - VNB					
DEPARTMENT 048					
24-280-56-048-001	27882	CP ENGINEERS NJ, LLC	FOLLOW UP W/TOWNSHIP ENGINEER RE: BLASTI	98.00	
		PCV, LLC (Wawa) - Sewer	TOTAL FOR ACCOUNT		98.00
				=====	
TOTAL for DEPARTMENT 048					98.00
DEPARTMENT 069					
24-280-56-069	27849	MARAZITI FALCON, LLP	REVIEW APPLICAION IN PREPARATION FOR SUB	87.50	
	27849	MARAZITI FALCON, LLP	ATTENDANCE AT SUBCOMMITTEE & PUBLIC HEAR	262.50	
	27849	MARAZITI FALCON, LLP	DRAFT RESOLUTION FOR WAIVER OF SITE PLAN	280.00	
	27873	MARAZITI FALCON, LLP	REVIEW LEGAL NOTICE FOR PUBLICATION OF R	17.50	
		BBG Restaurant, LLC - #9707757446	TOTAL FOR ACCOUNT		647.50
				=====	
TOTAL for DEPARTMENT 069					647.50
DEPARTMENT 078					
24-280-56-078	27904	HAROLD E. PELLOW & ASSOCIATES,	INSPECT SITE PLAN/SUBDIVISION	187.50	
	27904	HAROLD E. PELLOW & ASSOCIATES,	INSPECT SITE PLAN/SUBDIVISION	25.00	
	27904	HAROLD E. PELLOW & ASSOCIATES,	INSPECT SITE PLAN/SUBDIVISION	28.00	
		Landscapes By Lou, LLC - #9707758364	TOTAL FOR ACCOUNT		240.50
				=====	
TOTAL for DEPARTMENT 078					240.50
DEPARTMENT 173					
24-280-56-173	27865	HAROLD E. PELLOW & ASSOCIATES,	APPLICATION & PLAN REVIEW	364.00	
		Mosaic Cafe, Inc. - #9707750862	TOTAL FOR ACCOUNT		364.00
				=====	
TOTAL for DEPARTMENT 173					364.00
DEPARTMENT 182					
24-280-56-182	27879	HAROLD E. PELLOW & ASSOCIATES,	IN OFFICE RESEARCH	69.00	
		NJ Natural Gas Company - #9707751680	TOTAL FOR ACCOUNT		69.00
				=====	
TOTAL for DEPARTMENT 182					69.00

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Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 186					
24-280-56-186	27866	HAROLD E. PELLOW & ASSOCIATES,	APPLICATION & PLAN REVIEW	69.00	
	27866	HAROLD E. PELLOW & ASSOCIATES,	ATTENDANCE AT MEETING - 08/17/2023	138.00	
		Scott E. Moberg - #9707751111	TOTAL FOR ACCOUNT		207.00
					=====
TOTAL for DEPARTMENT 186					207.00
DEPARTMENT 196					
24-280-56-196	27862	HAROLD E. PELLOW & ASSOCIATES,	ATTENDANCE AT MEETING - 08/17/2023	69.00	
	27862	HAROLD E. PELLOW & ASSOCIATES,	APPLICATION & PLAN REVIEW	280.00	
	27872	MARAZITI FALCON, LLP	REVIEW & REVISE SULLIVAN RESOLUTION BASE	35.00	
	27872	MARAZITI FALCON, LLP	REVIEW LEGAL NOTICE FOR PUBLICATION OF R	17.50	
		Laura Sullivan - #9707750531	TOTAL FOR ACCOUNT		401.50
					=====
TOTAL for DEPARTMENT 196					401.50
DEPARTMENT 198					
24-280-56-198	27874	MARAZITI FALCON, LLP	REVIEW & REVISE FARRELL RESOLUTION BASED	35.00	
	27874	MARAZITI FALCON, LLP	REVIEW LEGAL NOTICE FOR PUBLICATION OF R	17.50	
		Mark Brizzolara - #9707751360	TOTAL FOR ACCOUNT		52.50
					=====
TOTAL for DEPARTMENT 198					52.50
DEPARTMENT 200					
24-280-56-200	27861	HAROLD E. PELLOW & ASSOCIATES,	PB/ZBA REPORTS/MEMOS	228.25	
	27858	HAROLD E. PELLOW & ASSOCIATES,	APPLICATION & PLAN REVIEW	34.50	
	27861	HAROLD E. PELLOW & ASSOCIATES,	APPLICATION & PLAN REVIEW	112.00	
		Barbara Krassner - #9707750726	TOTAL FOR ACCOUNT		374.75
					=====
TOTAL for DEPARTMENT 200					374.75
DEPARTMENT 201					
24-280-56-201	27876	MARAZITI FALCON, LLP	PREPARE RESOLUTION FOR DILIBERTO RESOLUT	175.00	
	27876	MARAZITI FALCON, LLP	ATTENDANCE AT PUBLIC HEARING FOR DILIBER	35.00	
	27859	HAROLD E. PELLOW & ASSOCIATES,	APPLICATION & PLAN REVIEW	69.00	
	27876	MARAZITI FALCON, LLP	REVIEW APPLIATION IN PREPARATION FOR PUB	35.00	
	27876	MARAZITI FALCON, LLP	REVIEW ENGINEERING REPORT & SUPPORTING D	35.00	
		Frank Diliberto Jr. - #9707750439	TOTAL FOR ACCOUNT		349.00
					=====

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Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMENT 201					
TOTAL for DEPARTMENT 201					349.00
DEPARTMENT 202					
	27875	MARAZITI FALCON, LLP	REVIEW COMMUNICATIONS REGARDING NEED FOR	70.00	
	27863	HAROLD E. PELLOW & ASSOCIATES,	APPLICATION & PLAN REVIEW	112.00	
	27863	HAROLD E. PELLOW & ASSOCIATES,	PB/ZBA REPORTS/MEMOS	228.25	
	27875	MARAZITI FALCON, LLP	COMMUNICATIONS W/C. STONER & C. PHILLIPS	52.50	
	27860	HAROLD E. PELLOW & ASSOCIATES,	APPLICATION & PLAN REVIEW	34.50	
	27875	MARAZITI FALCON, LLP	COMMUNICATIONS REGARDING PROCEEDING W/PU	52.50	
	27875	MARAZITI FALCON, LLP	COMMUNICATIONS W/C. STONER & C. PHILLIPS	35.00	
24-280-56-202		James C. Brembt - #9707751648	TOTAL FOR ACCOUNT		584.75
TOTAL for DEPARTMENT 202					584.75
DEPARTMENT 209					
	27881	CP ENGINEERS NJ, LLC	COORDINATION & REVIEW OF APPLICATION	98.00	
24-280-56-209		Byram Waterloo, LLC	TOTAL FOR ACCOUNT		98.00
TOTAL for DEPARTMENT 209					98.00



HAROLD E. PELLOW & ASSOCIATES, INC.

CONSULTING ENGINEERS · PLANNERS · LAND SURVEYORS

ESTABLISHED 1969

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THOMAS G. KNUTELSKY, ASSOCIATE
NJ – P.E., NJ – P.P.

July 24, 2023

Via Email (jsabatini@byramtwp.org)

MEMORANDUM TO: Mr. Joseph Sabatini, Byram Township Manager

FROM: Cory L. Stoner, P.E., C.M.E., Byram Township Engineer

SUBJECT: **MS4 – Tier A Municipal Stormwater Permit Compliance**
NJPDES: NJG0149209/PI ID #: 171549
Byram Township, Sussex County

Dear Joe:

As requested, I prepared an updated review of the work activities that will need to be performed by Harold E. Pellow & Associates, Inc. (HPA) in the next year in order to assist the Township meet the requirements of the Township's new Tier A Municipal Stormwater General Permit that authorizes the discharge of stormwater from small municipal separate storm sewer systems (MS4). The updated review below includes the tasks that HPA will be responsible for and the estimated costs to complete those tasks.

SCOPE OF WORK:

1. **Stormwater Pollution Prevention Plan (SPPP) Update** – The Township SPPP was last updated in 2019 as part of a Highlands planning grant. HPA will update the Township SPPP to address changes to the MS4 permit and name the parties that will be responsible for the new action items listed in the SPPP. The new SPPP will follow the template and guidance document recently released by the NJDEP for this work. Begin: January 1, 2023. The new SPPP template and guidance document has been released and HPA is currently working on the update to the Township's SPPP.
2. **Existing Community Wide Ordinances** – HPA will review the Township's existing ordinances for the proper management of Pet Waste, Wildlife Feeding, Litter Control, Improper Disposal of Waste, Yard Waste, and Private Storm Drain Inlet Retrofitting, and Illicit Connections. Any inconsistencies between current ordinances and the new ordinance templates provided by the NJDEP will need to be addressed with new updated ordinances that will need to be adopted by the Township Mayor and Council. Begin: January 1, 2023
3. **New Community Wide Ordinances** - HPA will prepare the new ordinances for salt storage and tree protection within the Township. The new Salt Storage ordinance will place requirements on privately-owned salt storage to be covered and secured to prevent exposure to rain and snow. The Tree Removal / Replacement ordinance will control tree removal and

replacement to reduce stormwater runoff and promote infiltration into the soil. Due: December 31, 2023.

4. **Street Sweeping** – The Township will need to sweep all paved roadways owned by the Township at least once every 4 months if a roadway has storm drain inlets that discharge to surface water. If roadways have no storm drain inlets that discharge to surface water, then those roadways will need to be swept once per year. Due: December 31, 2025. HPA will assist the DPW Supervisor in preparing a system to document when each roadway in the Township is swept and the amount of material that was collected from those roadways.
5. **Storm Drain Inlet Retrofitting** – The new permit will require that the Township retrofit all municipal storm drain inlets (castings) to meet low flow requirements. The Township typically retrofits inlets located along the roadways as they are resurfaced. This new permit will require that all inlets be retrofitted in the Township (resurfacing or no resurfacing) within 59 months. Due: November 30, 2027. In order to determine the number of inlets to be retrofitted, HPA proposes to prepare an assessment of all roadways in the Township and document all inlets that will need to be retrofitted per the new regulations. This will provide the Township with an accurate assessment of the number of inlets that will need to be retrofitted and will allow the Township to budget accordingly for the work that will be required.
6. **Storm Drain Inlet and Catch Basin Inspection and Cleaning** – At least once per year, all storm drain inlets (castings) owned and operated by the Township will need to be inspected, cleaned and maintained. The Township will also need to inspect 20% of the total number of catch basins on a rotating schedule to ensure all catch basins are inspected at least once every 5 years. Begin: January 1, 2023. HPA will assist the Township DPW Supervisor in preparing a system to properly document the number and location of inlets and catch basins inspected and cleaned on a yearly basis.
7. **Stormwater Infrastructure Inspection and Maintenance** – This inspection and maintenance requirement is for other Township owned infrastructure such as detention basins, rain gardens, water quality devices, and other items that address stormwater control. These items will need to be inspected and cleaned as needed 4 times a year. Begin: January 1, 2023. HPA will again assist the Township DPW Supervisor in preparing a system to properly document the inspection and maintenance of all Township owned infrastructure.
8. **Stormwater Facilities Not Owned or Operated by the Permittee** – The Township is now required to develop, implement and enforce a program to ensure adequate long-term cleaning, operation, and maintenance of stormwater facilities not owned or operated by the Township that are not subject to another NJPDES stormwater permit. Begin: January 1, 2023. HPA will work with the Township Manager on a new ordinance that will require that owners of stormwater facilities provide the Township with yearly documentation of cleaning and maintenance procedures.

9. **Municipal Maintenance Yards** – The new permit lists a number of Best Management Practices (BMP) that will need to be implemented at each municipal maintenance yard. Begin: January 1, 2023. The BMP's include the following:

- Monthly site inspections of the DPW yard and garages.
- Inventory all materials and machinery which could pollute stormwater discharges.
- Labeling of all containers.
- Spill kits ready for spill cleanups.
- Provide bulk liquid storage tanks with secondary containment measures.
- Fueling operations to follow established BMP procedures.
- Vehicle/equipment maintenance and repairs do not expose pollutants to stormwater.
- Vehicle/equipment wash water facility prevents discharges to storm sewer inlets or surface or ground waters.
- Salt and de-icing materials are stored in permanent structures and properly handled.
- Aggregate material, wood chips and leaf compost storage minimize stormwater run-off and pollutant run-off.
- Cold patch asphalt is stored in a permanent structure or is covered on impervious surface.
- Street sweepings and storm sewer clean-out material storage are stored for a limited time with proper leachate and stormwater run-off controls.
- Construction and demolition waste is properly stored for a limited time.
- Scrap tires are stored in a covered container until disposed of.
- Inoperable vehicles and equipment are stored for limited time and have monthly inspections to guard against fluid leaks.
- Outdoor refuse containers and dumpsters are covered.

HPA will assist the Township DPW Supervisor on the preparation of a facilities operation manual to standardize the process of keeping records for these specific items.

10. **Bulk Liquid Storage Tanks** - The BMP item above regarding providing bulk liquid storage tanks with secondary containment measures is a major BMP item for the Township to address. Currently the Township's salt brine tanks are single wall tanks in the DPW yard facility which is located in close proximity to the Category 1 Lubbers Run. These tanks need to be replaced or a containment area needs to be constructed to contain 110% of the largest tank's capacity. The estimate for the replacement of one of the two tanks is approximately \$40,000. It is the intent of the Township to utilize the \$25,000 NJDEP MS4 Stormwater Grant to offset some of the total costs for this project. Due: December 31, 2023. It is our understanding that the Township DPW Supervisor will handle obtaining quotes and overseeing the replacement of these tanks with one new tank. ***Costs for HPA's involvement with this activity are not provided in this proposal.***
11. **MS4 Mapping** – Mapping of all municipal stormwater inlets, pipes, basins and other infrastructure needs to be updated. In 2019, HPA completed GIS map location of all municipal owned inlets and outfall structures for the Township as part of a stormwater management Highlands grant. The new MS4 permit requires that the Township now map all conveyance

structures (pipes, swales, ditches, detention basins, etc.). Due: January 1, 2026. HPA will perform the field investigation work to locate all drainage pipes, basins and other stormwater infrastructure in order to complete the MS4 mapping for the Township.

12. **Stream Scouring & Illicit Connections** – A program to inspect 20% of the total outfalls in the Township yearly will need to be developed to detect, investigate and control localized stream scouring and detect illicit connections into the Township's MS4 system. Begin: January 1, 2023. HPA will assist the Township DPW Supervisor in preparing a system to properly list the number and location of the outfalls inspected each year, document the findings of those inspections and outline the steps that were taken to address the issues that were found.
13. **Watershed Improvement Plan** – The Township is required to develop a Watershed Improvement Plan in order to improve water quality by reducing the contribution of pollutants on receiving waters within and bordering the Township. Within the first 36 months of the EDPA, the Township will need to prepare and submit to the NJDEP a Watershed Inventory Report. This first phase of the Watershed Management Plan provides a summary of various stormwater related items within the Township. These items include but are not limited to: stormwater outfalls, drainage areas for each outfall, receiving waterbodies, areas associated with Total Maximum Daily Loads (TMDL), impervious areas, and location of outfalls within the Township that are not owned/operated by the Township. Phase 1 Due: January 1, 2026. HPA will be responsible for the preparation of the various items required to prepare the Watershed Inventory Report.

The second part of this activity will include the preparation of a Watershed Assessment Report which will include the assessment of potential water quality improvements projects, estimates of TMDL reductions, public information sessions, and the preparation of an implementation schedule. Phase 2 Due: January 1, 2027. The scope of this phase will not be known fully until the Watershed Inventory Report is completed in Phase 1. ***Costs for this activity are not provided in this proposal.***

The third part of this activity will include the preparation of the Final Watershed Improvement Plan Report. This report will summarize the water quality projects that can be undertaken to reduce TMDLs, summarize all public comments that have been received, and review how the projects will be coordinated with other regulatory requirements. A schedule for the implementation of the projects included in this report is then provided. Phase 3 Due: January 1, 2028. The scope of this phase will not be known fully until Phase 1 and Phase 2 activities are completed. ***Costs for this activity are not provided in this proposal.***

14. **Annual Employee Training** – All employees that are responsible for the implementation of the stormwater program permit conditions need to be trained of their job duties yearly. Begin: January 1, 2023. The DPW supervisor will need to provide a yearly training event with the Public Works employees to educate them on the requirements of the permit. HPA will assist the DPW Supervisor in preparing an education plan for this annual event.

15. **Annual Report Submission** – An annual report is submitted to the NJDEP to review the activities that were performed the year before and document how permit compliance has been achieved. Through the year, HPA will review the permit requirements 3 to 4 times a year with the Township to determine if the Township is in compliance with its MS4 permit. The annual report will be prepared BY HPA and will be submitted electronically to the NJDEP.

COST PROPOSAL:

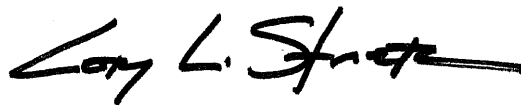
We estimate that the fees for Harold E. Pellow & Associates, Inc. (HPA) to assist the Township in meeting the requirements of the new Tier A Municipal Stormwater General Permit will be as follows:

Task #1:	Stormwater Pollution Prevention Plan (SPPP) Update	\$ 2,000.00
Task #2 & 3:	Community Wide Ordinances	\$ 2,000.00
Task #4:	Street Sweeping Documentation	\$ 2,000.00
Task #5:	Storm Drain Inlet Retrofitting Assessment	\$ 8,000.00
Task #6 & 7:	Storm Drain Inlet, Catch Basin & Infrastructure Documentation ...	\$ 2,000.00
Task #8:	Stormwater Facilities Not Owned by Township Ordinances	\$ 2,000.00
Task #9:	Municipal Maintenance Yard BMP Manual	\$ 3,000.00
Task #10:	Bulk Liquid Storage Tanks.....	\$ 0.00
Task #11:	MS4 Mapping	\$ 20,000.00
Task #12:	Stream Scouring & Illicit Discharge Detection Documentation	\$ 2,000.00
Task #13:	Watershed Improvement Plan – Phase 1	\$ 30,000.00
Task #14:	Annual Employee Training	\$ 2,000.00
Task #15:	Annual Report Submission.....	\$ 3,000.00

Total Estimate..... \$ 78,000.00

I trust the above summary will be a satisfactory review of the scope of work and estimated costs that will be incurred by our firm in assisting the Township meet the requirements of the Township's new Tier A Municipal Stormwater General Permit. If you have any questions regarding the permit or any of the activities summarized above, please do not hesitate to contact me.

Very truly yours,



Cory L. Stoner, P.E., C.M.E.
HAROLD E. PELLOW & ASSOCIATES, INC.
Byram Township Engineer

CLS:cls
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ATTACHMENT (*Compliance Proposal Schedule*)

Byram Township – Municipal Stormwater General Permit

2023 – Compliance Proposal Schedule

Task	Title	Cost	Source ⁽³⁾	Year	Deliverable
1	SPPP Update	\$2,000	NJHC	2023	Updated SPPP
2 & 3	Ordinances	\$2,000	NJHC	2023	Adopted Ordinances
4	Street Sweeping Documentation	\$2,000	NJHC	2023	Street Sweeping Log
5	Storm Drain Inlet Retrofitting Assessment	\$8,000	NJHC	2023	Storm Drain Inlet Assessment Report
6 & 7	Storm Drainage, Catch Basin & Infrastructure	\$2,000	NJHC	2023	Inspection & Cleaning Log
8	Stormwater Facilities Not Owned by Township	\$2,000	NJHC	2023	Adopted Ordinance
9	Municipal Maintenance Yard – BMP Manual	\$3,000	NJHC	2023	Municipal Yard Operation Manual
10	Bulk Liquid Storage Tanks	\$40,000	NJDEP & Byram	2023	Salt Brine Tank Replacement
11	MS4 Mapping	\$20,000	NJHC	2023	Updated MS4 Mapping
12	Stream Scouring & Illicit Connections	\$2,000	NJHC	2023	Outfall Inspection Log
13	Watershed Improvement Plan – Phase 1	\$30,000	NJHC	2023 2024 2025	Watershed Inventory Report
14	Annual Employee Training	\$2,000	Byram	Annual	Education Documents & Handouts
15	Annual Report Submission	\$3,000	Byram	Annual	Annual MS4 Report

Year 2023

Estimate Local Cost
Estimate NJHC Cost
Estimated NJDEP Cost

Cost

\$20,000⁽¹⁾
\$53,000⁽²⁾
\$25,000⁽¹⁾
\$98,000

Task(s)

10, 14 & 15
1 thru 9, 11 thru 13
9

Year 2024

Estimate Local Cost
Estimate NJHC Cost
Estimated NJDEP Cost

Cost

\$5,000
\$10,000⁽²⁾
\$0
\$15,000

Task(s)

14, 15
11, 13
N/A

Year 2025

Estimate Local Cost
Estimate NJHC Cost
Estimated NJDEP Cost

Cost

\$5,000
\$10,000⁽²⁾
\$0
\$15,000

Task(s)

14, 15
13
N/A

- (1) Replacement of salt brine tank with new secondary containment tank. Total estimated cost is \$40,000. The NJDEP MS4 Grant in the amount of \$25,000 to be utilized toward this total cost. The remaining \$15,000 to be funded by Byram Township.
- (2) The cost for the Watershed Improvement Plan – Phase 1 is estimated at \$30,000. This cost is being evenly split \$10,000 per year in 2023, 2024 and 2025.
- (3) NJDEP = New Jersey Department of Environmental Protection, NJHC = New Jersey Highlands Council

MS4 - Tier A Municipal Stormwater Permit

Summary - Existing Tier A	Responsible Party	Item	Permit Citation	Description	Comment	New, Modified, or Unchanged from 2018 MS4 Tier A Permit	Compliance Schedule for Existing Tier A's
Prepare a Stormwater Pollution Prevention Plan Public Notice requirements Update Municipal Web-Page Public Education Probram SESC item during review Stormwater Reviews/Inpsections Prepare New Ordinances	HPA	1	IV.A.2. Stormwater Pollution Prevention Plan Requirements	Submit an updated SPPP electronically to the Department and post on your municipal website	See Sample SPPP for example. Revise before July 2023.	Modified	EDPA + 6 months
	Town	2	IV.B.1. Public Involvement, Participation, & Notice	Comply with applicable State and local public notice requirements	Will comply	Unchanged	EDPA
	Town	3	IV.B.2. Municipal Stormwater Webpage	Develop a dedicated stormwater webpage that contains links to all materials listed in IV.B.2.a. in one place	Webpage must link all necessary items by the end of March 2023	Modified	EDPA + 3 months
	HPA & Town	4	IV.C.1. Local Public Education and Outreach	Implement a Public Education and Outreach Program	already doing this - use updated points list	Unchanged	EDPA
	HPA/SCD	5	IV.D.1. Construction Site Stormwater Runoff	Obtain Construction Activity NJPDES Stormwater General Permit or individual permit for construction site stormwater runoff activities	This is already done through SESC permits	Unchanged	EDPA
	HPA	6	IV.E.1. Post Construction Stormwater Management in New Development and Redevelopment	Comply with N.J.A.C. 7:8 - develop, update, implement and enforce the following: a Stormwater Management Program to address post construction stormwater runoff, a Municipal Stormwater Management Plan (MSWMP), a Stormwater Control Ordinance (SCO), and if applicable, a Mitigation Plan; the same individual may not design AND review stormwater management projects	This is already done during our designs & reviews	Modified	EDPA
	HPA & Town	7	IV.F.1.a. Community Wide Ordinances (pre- existing)	Adopt and enforce ordinances for proper management of Pet Waste, Wildlife Feeding, Litter Control, Improper Disposal of Waste, Yard Waste, Private Storm Drain Inlet Retrofitting, and Illicit Connection	new ordinances needed... ..see list	Unchanged	EDPA
8		IV.F.1.b. Community Wide Ordinances (new)	Adopt and enforce ordinances for proper management of Salt Storage Ordinance and Tree Ordinance	New		EDPA + 12 months	
Street Sweeping	HPA/DPW to prepare list or roads. DPW to sweep & keep records	9	IV.F.2.a.i. Triannual Street Sweeping	At least once every 4 months, sweep all asphalt/ concrete segments of roads owned or operated by the permittee and have storm drain inlets that discharge to surface water	prepare a list of roads that meet these standards. Entire town must be swept before 2026 in accordance with this plan. (concrete & asphalt pavement ONLY)	Modified	EDPA + 36 months
		10	IV.F.2.a.ii. Annual Street Sweeping	At least once per year, sweep all asphalt/ concrete segments of roads owned or operated by the permittee, that do not have storm drain inlets, that discharge to surface water		Modified	EDPA + 36 months
Storm Drains Labelling, Retrofit & Installation	HPA/DPW to prepare list of inlets. DPW to implement and keep records	11	IV.F.2.a.iii. Storm Drain Inlet Labeling	Label all permittee owned or operated storm drain inlets that do not have permanent wording cast into the structure of the inlet if they are adjacent to municipal streets, within plazas, parking areas, maintenance yards or other permittee ancillary activities	prepare a list of inlet grates that meet this standard immediately	Unchanged	EDPA
		12	IV.F.2.a.iv. Storm Drain Inlet Retrofitting	Retrofit or replace all municipal storm drain inlets within the standards set forth in permit Attachment B	see attachment B items (complete before 2028)	Modified	EDPA + 59 months
		13	IV.F.2.a.v. Storm Drain Installation	All storm drain installations must include a catch basin or other BMP designed for solids collection as required by the permit	NEW storm drains must meet standards now	New	EDPA
Roadside Maintenance	HPA/DPW to prepare a road O/M plan. DPW to implement and keep records	14	IV.F.2.a.vi. Herbicide Application Management	Restrict application of herbicides to prevent them from being washed into the waters of the State and to prevent erosion caused by de-vegetation (previously 'Roadside Vegetative Management' in Tier A permit Attachment E)	DPW road operations & maintenance plan (2023)	Modified	EDPA
		15	IV.F.2.a.vii. Excess De- Icing Material Management	Within 72 hours after the end of storm events, conditions permitting, remove piles of excess salt and de-icing materials that have been deposited during spreading operations on all streets and parking areas owned or operated by the permittee	DPW road operations & maintenance plan (2023)	New	EDPA
		16	IV.F.2.a.viii. Roadside Vegetative Waste Management	Ensure proper pickup, handling, storage, and disposal of wood waste and yard trimmings generated by the permittee	DPW road operations & maintenance plan (2023)	New	EDPA
		17	IV.F.2.a.ix. Roadside Erosion Control	Detect and repair erosion along roads owned or operated by the permittee and inspect and maintain the stability of shoulders, embankments, ditches, and soils along these roads to ensure that they are not eroding and contributing to the sedimentation of receiving waters	DPW road operations & maintenance plan (by 2024)	New	EDPA + 12 months

Inlet/Pipe/Swale/Basin Drainage Inspection Program	HPA/DPW to develop plan. DPW to implement & keep records	18	IV.F.3.a.i. Storm Drain Inlet Inspection	At least once per year, inspect ALL storm drain inlets owned or operated by the permittee	STORM DRAIN INLET = Frame & Grate Clean/Maintain ALL (100%) each year	Modified	EDPA
		19	IV.F.3.a.ii. Storm Drain Inlet Cleaning and Maintenance	Develop, update, and implement a storm drain inlet cleaning and maintenance program		Modified	EDPA
		20	IV.F.3.a.iii. Catch Basin Inspection	At least once per year, inspect 20% of the total number of catch basins rotating the schedule to ensure all catch basins are inspected at least once every 5 years	Clean & Vac 20% of the towns catch basins each year (100% in 5 years)	Modified	EDPA
		21	IV.F.3.a.iv. Catch Basin Cleaning	Develop, update, and implement a catch basin cleaning and maintenance program		Modified	EDPA
		22	IV.F.3.a.v. MS4 Conveyance System Inspection and Cleaning	Develop, update, and implement an MS4 conveyance system inspection, cleaning, and maintenance program, e.g., ditches and pipes	Need to develop a plan to inspect/clean conveyance ditches/pipes and implement	New	EDPA
		23	IV.F.3.a.vi. Stormwater Infrastructure Inspection	Inspect all stormwater infrastructure (excluding those in IV.F.3.a.i. through v. and IV.G.2.b.x.) at least 4x per year and after each rainstorm exceeding 1"	Need to develop a list of all municipal aboveground/underground stormwater basins. Need to maintain in accordance with O&M manuals (if no O&M manual... then 4x per year)	New	EDPA
		24	IV.F.3.a.vii. Stormwater Infrastructure Maintenance	Perform maintenance on all stormwater infrastructure (excluding those in IV.F.3.a.i. through v. and IV.G.2.b.x.) per approved maintenance plans or more frequently as needed to ensure proper function and operation		New	EDPA
		25	IV.F.4. Inspection and Maintenance of Stormwater Facilities Not Owned or Operated by the Permittee	Develop, update, implement, and enforce a program to ensure adequate long-term cleaning, operation, and maintenance of stormwater facilities not owned or operated by the permittee that are not subject to conditions of another NJPDES stormwater permit and constructed after February 7, 1984	Need to develop a list of ALL non-municipal basins in the town and develop a plan to inspect and enforce maintenance	Unchanged	EDPA

DPW Maintenance Yards	DPW to prepare a DPW Yard BMP Plan & Checklist. DPW to implement and keep records	26	IV.F.5.a. Municipal Maintennace Yard (MMY) and Other Ancillary Operations	For each yard, implement applicable BMPs for activities listed in permit section IV.F.5.b. through r at each municipal maintenance yard and ancillary operation site owned or operated by the permittee; include each site and corresponding materials and activities in the SPPP		Modified	EDPA
		27	IV.F.5.b. Site Inspections	Conduct monthly site inspections and maintain logs		Unchanged	EDPA
		28	IV.F.5.c. Inventory List	Maintain a list of all materials and machinery which could be a source of pollutants in a stormwater discharge		Unchanged	EDPA
		29	IV.F.5.d. Container Labels	Properly label all containers		Unchanged	EDPA
		30	IV.F.5.e. Spill Kits	Conduct cleanups of spills immediately after discovery using dry cleaning methods		Unchanged	EDPA
		31	IV.F.5.f. Bulk Liquid Storage	Provide secondary containment of aboveground storage tanks containing bulk liquid materials	AGT - double wall or with containment (by 2024)	New	EDPA + 12 months
		32	IV.F.5.g. Fueling Operations	Establish, maintain, and implement BMPs to address vehicle fueling, receipt of bulk fuel deliveries, and inspection and maintenance of storage tanks		Unchanged	EDPA
		33	IV.F.5.h. Discharge of Stormwater from Secondary Containment	Discharge stormwater accumulated in a secondary containment area as needed following visual inspection for contaminants		Unchanged	EDPA
		34	IV.F.5.i. Vehicle/Equipment Maintenance and/or Repair	Maintain vehicles and equipment to prevent exposure of pollutants to stormwater		Unchanged	EDPA
		35	IV.F.5.j. Wash Wastewater Containment	Manage equipment and vehicle washing activities to prevent unpermitted discharges of wash wastewater to storm sewer inlets or to surface or ground waters of the State		Unchanged	EDPA
		36	IV.F.5.k. Salt and Other Granular De-icing Material Storage and Handling	Store salt and other solid de-icing materials in a permanent structure; establish, maintain, and implement salt and de-icing material storage and handling BMPs		Unchanged	EDPA
		37	IV.F.5.l. Aggregate Material, Wood Chips, and Finished Leaf Compost Storage	Store aggregate materials, wood chips, and finished leaf compost in a manner that minimizes stormwater run-on and pollutant run-off		Modified	EDPA
		38	IV.F.5.m. Cold Patch Asphalt Storage	Store cold patch asphalt in a permanent structure or on an impervious surface and covered		New	EDPA
		39	IV.F.5.n. Street Sweepings and Storm Sewer Clean-out Material Storage	Store street sweepings, storm sewer and catch basin clean-out materials, stormwater basin clean-out materials and other similar materials up to 6 months in a manner that controls leachate and stormwater run-on or run through		Unchanged	EDPA
		40	IV.F.5.o. Construction and Demolition Waste, Wood Waste, and Yard Trimmings	Store construction and demolition waste, wood waste, and yard trimmings, temporarily in a manner that minimizes stormwater run-on and pollutant run-off		Modified	EDPA

MS4 - Tier A Municipal Stormwater Permit

		41	IV.F.5.p. Scrap Tires	Store scrap tires in a covered container, under cover or in an enclosure to prevent exposure to stormwater		New	EDPA
		42	IV.F.5.q. Inoperable Vehicles or Equipment	Store inoperable vehicles or equipment provided control measures are utilized and monthly inspections are conducted for leaks and filled drip pans		New	EDPA
		43	IV.F.5. r. Outdoor Refuse Containers and Dumpsters	Ensure dumpsters and refuse containers that are exposed to stormwater are covered in accordance with the permit		New	EDPA

Municipal Employee/Official Stormwater Training	HPA & Town	44	IV.F.6. SPC Training	SPCs attend mandatory Department training once per permit cycle	Determine SPC for the town	New	EDPA + 36 months
		45	IV.F.7. Annual Employee Training	Train individuals responsible for implementation of the stormwater program permit conditions that apply to their job duties	schedule/record training	Unchanged	EDPA
		46	IV.F.8. Stormwater Management Design Review (SWMDR) Training	Ensure that all individuals that review and approve stormwater management designs for major development projects on behalf of the permittee for compliance with the Stormwater Management rules at N.J.A.C. 7:8 complete the training provided by the Department at least once every 5 years	HEP item....we are doing this already	Unchanged	EDPA
		47	IV.F.9. Stormwater Management Rule Amendment Training	Ensure that all individuals that have completed the Department SWMDR course also complete any Department training courses related to Stormwater Management rule amendments	HEP item....only needed when rules change	New	Within 12 months from adoption of 7:8 rule amendment
		48	IV.F.10. Municipal Board and Governing Body Member Training	Ensure that all individuals serving on the municipal board and governing body watch the Department training videos once per term	schedule/record training	Unchanged	EDPA

MS4 Infrastructure Map	HPA	49	IV.G.1. MS4 Mapping	Develop, update, and maintain an MS4 Infrastructure Map; review annually, update as needed, post on the permittee's stormwater webpage, and submit electronically to the Department	finalize mapping by 2026	New	EDPA + 36 months
Stream Scour Plan	HPA & DPW	50	IV.G.2. Stream Scouring	Develop, update, and implement a program to detect, investigate, and control localized stream scouring from stormwater outfalls owned or operated by the permittee via inspections of 20% of the total number of outfalls per year	prepare/implement plan	Modified	EDPA
Illicit Discharge Plan	HPA & DPW	51	IV.G.3. Illicit Discharge Detection and Elimination	Develop, update, implement and enforce an ongoing Illicit Discharge Detection and Elimination Program via inspections of outfalls owned or operated by the permittee via inspections of 20% of the total number of outfalls per year	prepare/implement plan	Modified	EDPA

Watershed Improvement Plans		52	IV.H.1.d. Watershed Improvement Plan - Phase 1	Prepare the Watershed Inventory Report and submit it to the Department; conduct semi-annual public information sessions	not needed right now	New	EDPA + 36 months
		53	IV.H.1.e-f. Watershed Improvement Plan - Phase 2	Prepare the Watershed Assessment Report and submit it to the Department; conduct public information sessions	not needed right now	New	EDPA + 48 months
		54	IV.H.1.g. Watershed Improvement Plan - Phase 3	Prepare the Watershed Improvement Plan Report and submit it to the Department; conduct public information sessions; implement plan and review it every 2 years	not needed right now	New	EDPA + 59 months

Additional Measures & Record Keeping	HPA & Town	55	IV.I. Additional Measures & Optional Measures	Incorporate measures the Department requires to address TMDLs, regional stormwater management plans, or Water Quality Management Plans. The permittee may also adopt measures beyond the requirements in the permit to improve their stormwater program if they so choose, for example, opting to adopt a Refuse Container & Dumpster Ordinance.	not needed right now	Unchanged	per NJDEP implementation schedule
		56	IV.J. Recordkeeping	Retain copies of all records related to the MS4 permit for at least 5 years; make available to the Department upon request	already doing	Unchanged	EDPA
		57	IV.K.a. Annual Report	Submit the Annual Report and Certification to the Department via the MSRP Annual Report service through the Regulatory Services Portal by May 1st each year	already doing	Unchanged	EDPA
		58	IV.K.b. Supplemental Questionnaire	Submit the Supplemental Questionnaire to the Department by attaching it to the MSRP Annual Report by May 1st each year	already doing	Unchanged	EDPA

From: [Joseph Sabatini](#)
To: [Alex Rubenstein](#); [Cindy Church](#); [Cris Franco](#); [Harvey Roseff](#); [John Gallagher](#); [Phil Crosson](#); [Raymond Bonker](#); [T Collins](#)
Cc: [Cory Stoner](#); [Michael Orgera](#)
Subject: MS4 Ordinance Compliance
Date: Friday, November 17, 2023 8:49:57 AM
Attachments: [image001.png](#)
[Privately-Owned Salt Storage Ordinance.doc](#)
[image002.png](#)

All,

I will be adding a brief discussion item to agenda to address any questions you have regarding the attached ordinance.

As noted in Cory's email below, this is a new ordinance that was required to be adopted by December 31, 2023, for the Township's MS4 permit. Recently the requirement for adoption of this ordinance was extended to May 1, 2024, mainly because of Tree Removal/Replacement ordinance that was amended. There are many activities that we are completing in support of the changes for the Township's MS4 - Tier A Municipal Stormwater permit.

As you may recall at the last Council meeting Resolution No. 206-2023 was adopted Authorizing the Acceptance of an Amended Plan Conformance Grant, Highlands Council Grant Number 09-033-011-1904, Task 14, Stormwater Management Planning, MS4 Permitting. This grant is covering the scope of work required for compliance for the stormwater permit.

Since this ordinance is ready, I plan to have this ordinance on the December 5 agenda for Introduction and December 19 agenda for adoption.

Also, I have received a subsequent email from Cory regarding the eight (8) other SW ordinances that were adopted several years ago.

The eight (8) ordinances below are Community Wide Ordinances that a Tier A municipality was required to adopt several years ago. After a review of the Township's current Code against the NJDEP Model Ordinances we found some minor deviations, but we believe the suggested language in the Model Ordinances is still substantially covered by the Township Code and we do not believe that the Township Code needs to be updated.

A review of the ordinances and the section of the Township Code where those ordinances are covered is below:

- *Wildlife Feeding –Section 87-18, Wildlife Feeding*
- *Containerized Yard Waste – Chapter 142, Garbage, Rubbish and Refuse (Article II)*
- *Yard Waste Collection Program – Chapter 142, Garbage, Rubbish and Refuse (Article I)*
- *Improper Disposal of Waste – Chapter 167, Dumping and Littering (Article I –*

Dumping)

- *Litter Control – Chapter 167, Dumping and Littering (Article II – Littering)*
- *Illicit Connection – Chapter 203, Municipal Separate Storm Sewer System*
- *Private Storm Drain Inlet Retrofitting – Chapter 211, Article V*
- *Pet Waste – Chapter 267, Nuisance Animals*

The Township is required to adopt a Tree Removal/Replacement ordinance by May 1, 2024. This is something that we will address after the first of the year. I still need to review this ordinance and understand the implementation and operational impacts for compliance. I have forwarded a November 1 email that references the two ordinances that are required for adoption including the new draft tree ordinance.

Please hold any questions or concerns for Tuesday's meeting.

Thanks - Joe



Joseph W. Sabatini
Byram Township Manager

Phone: [973.347.2500](tel:973.347.2500) x129

10 Mansfield Drive, Stanhope, NJ 07874

From: Cory Stoner <cstoner@hpellow.com>

Sent: Thursday, November 16, 2023 5:06 PM

To: Joseph Sabatini <jsabatini@byramtwp.org>

Cc: Phil Crosson <pcrosson@byramtwp.org>; Michael Orgera <morgera@byramtwp.org>; Matthew Morris <mmorris@hpellow.com>; Thomas Knutelsky <tknutelsky@hpellow.com>

Subject: Byram Township - MS4 Ordinance for Privately Owned Salt Storage

Joe,

Attached is the proposed ordinance that is required by the Township MS4 permit for Privately Owned Salt Storage. This is a new ordinance that is required to be adopted by December 31, 2023.

The other new ordinance is a Tree Removal-Replacement Ordinance. A model ordinance was just recently released by the NJDEP. The adoption date for that ordinance is May 1, 2024. I am still reviewing that ordinance and will prepared to review that with soon.

There is eight (8) other SW ordinances that were adopted by Byram Township a number of years ago. We have reviewed those ordinances versus the new model ordinances and for the most part Byram Township's current ordinances are pretty well up to date. I have noted a few changes related to adding additional definitions and other small items though. I don't have those ready today but will look to have them ready by tomorrow.

Cory L. Stoner, P.E., P.P., C.M.E.

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TOWNSHIP OF BYRAM
Sussex County, New Jersey

ORDINANCE No. _____-2023

**AN ORDINANCE TO AMEND AND SUPPLEMENT
CHAPTER 211, STORMWATER CONTROL
IN THE CODE OF THE TOWNSHIP OF BYRAM
TO
PREVENT STORED SALT AND OTHER SOLID DE-ICING MATERIALS FROM
BEING EXPOSED TO STORMWATER**

WHEREAS, the New Jersey Department of Environmental Protection requires that all Tier A municipalities take measures to prevent the discharge of solids and floatables from private properties into municipal separate storm sewers systems. In order to comply with the requirements of the Township of Byram's Municipal Stormwater General Permit, the Township Council wishes to amend the revised general ordinances to require that all salt and other solid de-icing materials be stored in a manner to prevent those materials from being exposed to stormwater will result in runoff into the Township's municipal separate storm sewer system.

BE IT ORDAINED by the Byram Township Council that certain sections within Chapter 211, Stormwater Control of the Code of the Township of Byram be amended as follows:

SECTION 1. Chapter 211, Article VIII, Section 211-27, *Privately-Owned Salt Storage* is created to include the following:

The purpose of this section is to prevent stored salt and other solid de-icing materials from being exposed to stormwater. This section is meant to establish requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the Township of Byram (privately-owned), including residences, to protect the environment, public health, safety and welfare, and to prescribe penalties for failure to comply.

SECTION 2. Chapter 211, Article VIII, Section 211-28, *Definitions* is created to include the following:

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

DE-ICING MATERIALS - any granular or solid material such as melting salt or any other granular solid that assists in the melting of snow.

IMPERVIOUS SURFACE - a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.

STORM DRAIN INLET - the point of entry into the storm sewer system.

PERMANENT STRUCTURE - a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed and walled (new structures require a door or other means of sealing the access way from wind driven rainfall).

A fabric frame structure is a permanent structure if it meets the following specifications:

1. Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;
2. The design shall prevent stormwater run-on and run through, and the fabric cannot leak;
3. The structure shall be erected on an impermeable slab;
4. The structure cannot be open sided; and
5. The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.

PERSON - any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

RESIDENT - a person who resides on a residential property where de-icing material is stored.

SECTION 3. Chapter 211, Article VIII, Section 211-29, *Deicing Material Storage Requirements* is created to include the following:

- A. Temporary outdoor storage of de-icing materials in accordance with the requirements below is allowed between October 15th and April 15th:
 1. Loose materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;
 2. Loose materials shall be placed at least 50 feet from surface water bodies, storm drain inlets, ditches and/or other stormwater conveyance channels;
 3. Loose materials shall be maintained in a cone-shaped storage pile. If loading or unloading activities alter the cone-shape during daily activities, tracked materials

shall be swept back into the storage pile, and the storage pile shall be reshaped into a cone after use;

4. Loose materials shall be covered as follows:
 - a. The cover shall be waterproof, impermeable, and flexible;
 - b. The cover shall extend to the base of the pile(s);
 - c. The cover shall be free from holes or tears;
 - d. The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and
 - e. Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.
 - (1) Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method. Items that can potentially hold water (e.g., old tires) shall not be used;
5. Containers must be sealed when not in use; and
6. The site shall be free of all de-icing materials between April 16th and October 14th.
- B. De-icing materials should be stored in a permanent structure if a suitable storage structure is available. For storage of loose de-icing materials in a permanent structure, such storage may be permanent, and thus not restricted to October 15 -April 15.
- C. All temporary and/or permanent structures must comply with all other local ordinances, including building and zoning regulations.
- D. The property owner, or owner of the de-icing materials if different, shall designate a person(s) responsible for operations at the site where these materials are stored outdoors, and who shall document that weekly inspections are conducted to ensure that the conditions of this ordinance are met. Inspection records shall be kept on site and made available to the municipality upon request.
 1. Residents who operate businesses from their homes that utilize de-icing materials are required to perform weekly inspections.

SECTION 4. Chapter 211, Article VIII, Section 211-30, *Exemptions* is created to include the following:

Residents may store de-icing materials outside in a solid-walled, closed container that prevents precipitation from entering and exiting the container, and which prevents the de-icing materials from leaking or spilling out. Under these circumstances, weekly inspections are not necessary, but repair or replacement of damaged or inadequate containers shall occur within 2 weeks.

If containerized (in bags or buckets) de-icing materials are stored within a permanent structure, they are not subject to the storage and inspection requirements in Section III above. Piles of de-icing materials are not exempt, even if stored in a permanent structure.

This ordinance does not apply to facilities where the stormwater discharges from de-icing material storage activities are regulated under another NJPDES permit.

SECTION 5. Chapter 211, Article VIII, Section 211-31, *Enforcement* is created to include the following:

The Township Manager, through the Road Department Superintendent and/or Zoning Officer, shall enforce the provisions of this section. It shall be unlawful for any reason to violate any part of this section adopted by the Township of Byram Council.

SECTION 6. Chapter 211, Article VIII, Section 211-32, *Violations and Penalties* is created to include the following:

Any person(s) who is found to be in violation of the provisions of this ordinance shall have 72 hours to complete corrective action. Repeat violations and/or failure to complete corrective action shall be liable to a penalty not to exceed \$500 for each day on which the violation exists beyond the 72 hour compliance limit.

SECTION 7. Chapter 211, Article IV, Section 211-18.6, *Severability* is created to include the following:

Each section, subsection, sentence, clause, and phrase of this Section is declared to be an independent section, subsection, sentence, clause, and phrase, and finding or holding of any such portion of this Section to be unconstitutional, void, or ineffective for any cause or reason shall not affect any other portion of this Section.

SECTION 8. Effective date:

This ordinance shall take effect upon final adoption and will be published as required by law.

NOTICE

NOTICE is hereby given that the above-entitled ordinance was introduced and passed first reading at a meeting of the Township Council of the Township of Byram, held at the Byram Township Municipal Building, Mansfield Drive, Byram Township, New Jersey, on the ____ day of _____. The said ordinance will be further considered for final passage at a meeting of said Township Council to be held on the ____ day of _____ beginning at ____ P.M. at which time and place all persons interested will be given an opportunity to be heard concerning said ordinance.

BY ORDER OF THE MAYOR AND COUNCIL OF THE TOWSHIP OF BYRAM.

Cindy Church, Township Clerk

Alex Rubenstein, Township Mayor