

TOWNSHIP OF BYRAM
TOWNSHIP COUNCIL MEETING
APRIL 1, 2025
TRAINING SESSION – 6:30 P.M.
REGULAR SESSION – 7:30 P.M.

CALL MEETING TO ORDER –Mayor Rubenstein called the meeting to order.

OPEN PUBLIC MEETING STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act. Both adequate and electronic notice of the meeting has been provided, specifying the time and place. In addition, a copy of this notice is available to the public and is on file in the office of the Municipal Clerk, posted on the main door, the bulletin board of the Municipal Building, on the Township website at: https://www.byramtwp.org/index.php/town_hall/township_council, and has been forwarded to those persons requesting notice.

ROLL CALL OF THE TOWNSHIP COUNCIL –Councilwoman Franco, here; Councilman Gallagher (virtual), here; Councilman Proctor, here; Councilman Roseff, here; Mayor Rubenstein. Also present was Township Manager Joseph Sabatini, Township Attorney Tom Collins (virtual), and Township Clerk, Cynthia Church

RESOLUTION FOR EXECUTIVE SESSION – Motion by Councilwoman Franco, second by Councilman Gallagher, to go into executive session and adopt the below resolution.

RESOLUTION

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

A. Attorney Client Privilege Communication
- General

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Byram, that the public shall be excluded from discussion of the following matters:

BE IT FURTHER RESOLVED that Minutes will be kept on file in the Municipal Clerk’s office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public.

BYRAM TOWNSHIP COUNCIL

Certification: I certify that the Byram Township Council adopted the above resolution on April 1, 2025.

Cynthia Church, Municipal Clerk

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

RETURN TO OPEN SESSION - Motion by Councilwoman Franco, second by Councilman Proctor to return to open session at 7:31 p.m. All members were in favor. Motion Carried.

FLAG SALUTE

APPROVAL OF AGENDA – Motion by Councilwoman Franco, second by Councilman Proctor to approve the agenda. Adding an additional resolution # 086-2025.

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

PROCLAMATION – CHILD ABUSE PREVENTION MONTH

Mayor Rubenstein read aloud the proclamation. Proclaiming April as Child Abuse Prevention Month.

PROCLAMATION – AUTISM AWARENESS MONTH

Mayor Rubenstein read aloud the proclamation. Proclaiming April as Autism Awareness Month.

Kara Velich speech pathologist at the Byram Township School came to spread awareness of autism.

Jeanine Rubenstein has three children on the spectrum, is appreciative of Byram School and brough attention to the new all inclusive playground in the township.

2025 BUDGET HEARING - Please visit the link below to access the 2025 budget online:
[Byram Township | Municipal Budget Information > 2025 Municipal Budget Information \(byramtwp.org\)](#)

Mr. Sabatini read aloud the budget memo that can be found on the township website using the link above.

Ray Sarinelli, Township Auditor and Ashleigh Frueholz, CMFO were present.

Mr. Sarinelli feels this is a sound municipal budget with a reasonable increase.

Opened to the Public

No Comments

Closed to the Public

RESOLUTION NO. 085 - 2025 - BUDGET ADOPTION RESOLUTION

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

TOWNSHIP MANAGER, MAYOR, AND COUNCIL REPORTS

Township Manager – Provided an update on the Hemlock Road soil issue. The removal of the soil is for the property owner to resolve. It is believed the entities involved have been found and have been named in other complaints. Will share more information as he receives it.

The work on CO Field 8 has started. Residents have been notified of the closure to the field. Should be completed by late May 2025.

Free Rabies clinic on April 5th at the DPW Garage. More information on the website.

Notification was received that Tilcon will be operating this summer. They will be bringing a crusher to the site removing stone. They are expecting to have about 68 small blasts.

Mayor Rubenstein - Cranberry Lake residents have received a survey from ETG and are encouraged to complete it. Met the new Superintendent at the Byram Township School District.

Councilwoman Franco – *We have seen some increases in registrations for our new programs from our Spring/Summer Brochure. Senior Exercise has had an increase in membership, we average between 28-31 each session. Deb has been advertising a new program each day on Facebook and the weekly Newsletter is bringing attention to what we are doing.*

Councilman Gallagher – Byram Township Board of Education Meeting was held on March 12, 2025. Their next meeting is on April 9, 2025. April 25th Fire Department Beefsteak Dinner.

Councilman Proctor – The last Planning Board meeting was on March 20, 2025. The next Planning Board meeting will be held on April 3, 2025.

Councilman Roseff – Environmental Commission met last week and took a vote in support of the Forest Lakes dirt problem.

PUBLIC PARTICIPATION I

Motion by Councilwoman Franco second by Councilman Proctor to open to the public. All members were in favor.

Joanne Smith – Thanked those responsible for the renovation to the tennis courts.

Motion by Councilwoman Franco, second by Councilman Proctor to close to the public. All members were in favor.

APPROVAL OF MINUTES

March 18, 2025, Regular & Closed Session Meeting Minutes - Motion by Councilwoman Franco, seconded by Councilman Proctor to approve minutes.

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

CONSENT AGENDA – All are considered to be routine by the Members of the Township Council and will be enacted on by one motion. There will be no separate discussion of these items unless a citizen or Council member requests in which event the item may be removed from the general order of business and considered in its normal sequence on the agenda. Motion by Councilwoman Franco, second by Councilman Proctor to approve the consent agenda as presented.

- A. Resolution No. 078-2025 – Resolution for 100% Exempt Veteran Owner of Block 304 Lot 2181 Cancellation of Taxes for the Remainder of First Half 2025 “Authorizing Taxes be Remitted (Cancelled) for 2025” – 515 East Shore Trail
- B. Resolution No. 079-2025 – Resolution Authorizing 100% Disabled Veteran Exempt Status to Owner of Block 304 Lot 2181 for Tax Year 2025 and the Cancellation of Taxes for the First Half of 2025 and a Partial Refund of Taxes Paid for 1st Quarter in 2025 – 515 East Shore Trail
- C. Resolution No. 080-2025 – Authorization to Participate in the Union County Cooperative Pricing Agreement
- D. Resolution No. 081-2025 – Resolution to Support Publishing Legal Notices on Official Government Websites
- E. Resolution No. 082-2025 – Authorize the Purchase and Installation of Cabling Hardware for the Township of Byram – Not to Exceed \$17,737.83
- F. Resolution No. 083-2025 – Authorization to Purchase Gasoline & Diesel under the Morris County Cooperative Pricing Council for Budget Year 2025
- G. Resolution No. 084-2025 – Authorization to Purchase #2 Fuel Oil (Heating Oil) under the Morris County Cooperative Pricing Council for Budget Year 2025

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

Resolution No. 086-2025 – Resolution to Award Proposed ADA Compliant Asphalt Path at CO Johnson Park, Roseville Rd.

Motion by Councilwoman Franco, second by Councilman Proctor to approve Resolution No. 086-2025

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

BILL LIST – April 1, 2025 – Motion by Councilwoman Franco, second by Councilman Proctor to approve the bill list.

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

ORDINANCE – 1st Reading / Introduction

- **AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BYRAM AMENDING SECTION 48-2 ENTITLED “RULES AND REGULATIONS” AND SECTION 48-24 ENTITLED “OUTSIDE ACTIVITIES” OF CHAPTER 48 ENTITLED “POLICE DEPARTMENT” TO MODIFY AND UPDATE THEIR PROVISIONS**

Purpose Statement: The purpose of this ordinance is to update and amend the Police Department Chapter 48 to amend and update its rules and regulations and the fees for outside activities.

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
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Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

BE IT RESOLVED, that said Ordinance shall be further considered for final passage at the meeting of the Township Council of the Township of Byram on April 15, 2025, at 7:30 p.m. at the Municipal Building, 10 Mansfield Drive, Byram Township, at which time and place all persons interested shall be given an opportunity to be heard.

- **AN ORDINANCE TO AUTHORIZE A CAPITAL EXPENDITURE FOR IMPROVEMENTS OF VARIOUS STREETS AND LOCATIONS IN AND BY THE TOWNSHIP AND TO PROVIDE FUNDING IN THE AMOUNT NOT TO EXCEED \$150,000.00**

Purpose Statement: Reconstruction and Resurfacing of Various Streets and Locations in and by the Township including without limitation, Roseville Rd, Cascade Ave, Sussex St, Lauren Ct, Jefferson lakes Rd, Anderson Ln, Ascot Ln, Mara Ln, Matthew Dr, Carlson Ln, Mountain Heights Dr, Mountain View Terr, Circle Dr, Seneca Lake Rd, Birch Pkwy and other streets and roads in the Township to be determined including reconstruction of culverts and headwalls and all curbing, drainage facilities/inlets, landscaping, reclamation, milling, structures, roadway surfaces including milling and paving, oil and stone, cape sealing or similar application, crack sealing, roadway striping and repairs, all materials, equipment, site work and engineering costs.

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

BE IT RESOLVED, that said Ordinance shall be further considered for final passage at the meeting of the Township Council of the Township of Byram on April 15, 2025, at 7:30 p.m. at the Municipal Building, 10 Mansfield Drive, Byram Township, at which time and place all persons interested shall be given an opportunity to be heard.

- **AN ORDINANCE TO AUTHORIZE A CAPITAL EXPENDITURE FOR THE ACQUISITION OF NEW EQUIPMENT FOR USE BY THE DEPARTMENT OF PUBLIC WORKS OF THE TOWNSHIP TO PROVIDE FUNDING IN THE AMOUNT NOT TO EXCEED \$135,000.00**

Purpose Statement: Acquisition of new equipment for use by the Department of Public Works of the Township.

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

BE IT RESOLVED, that said Ordinance shall be further considered for final passage at the meeting of the Township Council of the Township of Byram on April 15, 2025, at 7:30 p.m. at the Municipal Building, 10 Mansfield Drive, Byram Township, at which time and place all persons interested shall be given an opportunity to be heard.

ITEMS FOR DISCUSSION

Mayor Rubenstein and Mr. Sabatini attended a meeting regarding vegetation and the replacement of meters with JCP&L and the new forester. There is still an opportunity that JCP&L will be attending a future meeting with the township council.

Provided an update on the Rt. 206 paving. They are in the early-planning stages currently. The crosswalks will be replaced with high visibility crosswalks. Mr. Roseff would like a letter to be sent to those involved with the project to address the issue at the Forest Lakes Entrance.

FUTURE AGENDA ITEMS

PUBLIC PARTICIPATION II

Motion by Councilwoman Franco, Second by Councilman Proctor to open to the public.

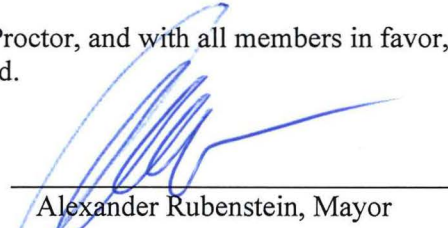
No Comments.

Motion by Councilwoman Franco, Second by Councilman Proctor to close to the public.

ADJOURNMENT

On the motion of Councilwoman Franco, second by Councilman Proctor, and with all members in favor, the meeting was adjourned at 8:37 p.m. All members were in favor. Motion carried.


Cynthia Church, RMC
Township Clerk


Alexander Rubenstein, Mayor